



# City of IONE CREATIVE SIGN PROGRAM APPLICATION

CITY USE ONLY

Application No: \_\_\_\_\_ Date submitted: \_\_\_\_\_ Rec'd by: \_\_\_\_\_ Deposit: \_\_\_\_\_

Receipt No: \_\_\_\_\_

**Note:**

1. **Timing.** All applications for a Creative Sign Program must be submitted prior to the submittal of an application for a Sign Permit.
2. **Sign Permit Required.** Upon approval of a Creative Sign Program, a Sign Permit must be obtained in conjunction with a Building Permit prior to erection of the approved sign(s).
3. **Permit for Multiple Signs.** One application may be submitted for one or more signs, provided all signs are located on the same property. If signs are proposed for multiple properties, even if the signs advertise the same business, a separate application must be submitted for each property proposed for sign location.
4. **Fees.** Funds provided with application are a deposit; actual costs will be invoiced to the applicant on a time and materials basis.
5. **Terminology and Measurements.** For instructions on measurement and calculation of sign area, in addition to definitions of all sign types and related terms (e.g., primary building frontage), refer to the City of Ione Municipal Code, Title 17: Zoning Code.

## PROPERTY INFORMATION

Assessor's Parcel Number: \_\_\_\_\_

Address where sign(s) are to be located: \_\_\_\_\_

Is there an existing Uniform Sign Program?  Yes  No

Name of Tenant (if applicable): \_\_\_\_\_

Existing Use of the Property (Check one; only the following uses are eligible for the Creative Sign Program):

Commercial  Office  Industrial

Use of the Property: \_\_\_\_\_

Square footage of tenant space (if applicable): \_\_\_\_\_

Length of Primary Building Frontage (linear feet): \_\_\_\_\_

## SIGN INFORMATION

**Sign Number.**

\_\_\_\_\_ Number of Existing Signs \_\_\_\_\_ Number of Existing Signs to Remain \_\_\_\_\_ Number of New Signs Proposed

**Sign Characteristics.**

Provide a diagram(s) and plan(s) showing what the proposed sign(s) will look like and where on the property it will be located. Fill out the following for all proposed signs. Sign numbers on the site plan consistent with the number used below. Use additional sheets if necessary.

Sign 1		Sign 2	
Type of Sign:		Type of Sign:	
Location:		Location:	
Height:		Height:	
Length:		Length:	
Sign Structure:		Sign Structure:	
Sign Construction/ Mounting To Building or Structure:		Sign Construction/ Mounting To Building or Structure:	

Sign 3		Sign 4	
Type of Sign:		Type of Sign:	
Location:		Location:	
Height:		Height:	
Length:		Length:	
Sign Structure:		Sign Structure:	
Sign Construction/ Mounting To Building or Structure:		Sign Construction/ Mounting To Building or Structure:	

List any and all EXISTING building attached and freestanding signage for the project or tenant on the property (including sign area (square footage) :

**Deviation Requested.** Select one or more of the following:

- \_\_\_\_\_ Increases in maximum allowed area
- \_\_\_\_\_ Allowances for types of lighting not otherwise permitted by Title 17, Zoning, of the Municipal Code
- \_\_\_\_\_ Allowances for types of signs not otherwise permitted by Title 17, Zoning, of the Municipal Code
- \_\_\_\_\_ Allowances for signs to exceed maximum height requirement(s)

**Satisfaction of Criteria.** Complete the following questions. Use additional sheets if necessary.

**A. Design Quality**

1. How would the proposed sign(s) have a positive visual impact on the surrounding area?

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2. Explain how the proposed sign(s) is/are of a unique design and exhibit(s) a high degree of imagination, inventiveness, spirit, and thoughtfulness.

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3. Explain how the proposed sign(s) provide(s) a strong graphic character through the imaginative use of color, graphics, proportion, quality materials, scale, and texture.

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**B. Contextual Criteria.** To be eligible for a Creative Sign Program, the sign(s) must contain at least one of the following elements. Select the qualities applicable to the proposed sign(s).

- \_\_\_\_\_ Classic historic design style
- \_\_\_\_\_ Creative image reflecting current or historic character of the City
- \_\_\_\_\_ Inventive representation of the logo, name, or use of the structure or business

**C. Architectural Criteria.**

1. Explain how the sign(s) use(s) or enhance(s) the architectural elements of the building.

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2. Explain how the proposed sign(s) are placed in a logical relation to the overall composition of the building's façade.

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**D. Impacts on Surrounding Uses.** Explain how the signs(s) has/have been located and designed so as not to cause light and glare impacts on surrounding uses.

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**CONTACT INFORMATION**

The Planning Department will notify the applicant and one other individual of all proceedings regarding this application. Please supply the name, address, and phone of the additional person to receive such notification.

**Property Owner**

Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Applicant/Agent**

Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Billing Address**

Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Sign Contractor/Installer (if applicable)**

Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

The applicant(s) hereby acknowledges that the Planning Department may coordinate an interdepartmental meeting to provide an opportunity to discuss the proposed project and resolve any issues, concerns and/or request modifications to the project. The applicant(s) have the option to attend the meeting.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

**HAZARDOUS WASTE AFFIDAVIT**

Government Code Section 65962.5 requires each applicant for any development project to consult the State Hazardous Waste and Substance Sites List. Based on this list (available from the Planning Department) the applicant is required to submit a signed statement to the City of Ione indicating whether the project is located on a site which is included on the list before the City accepts the application as complete. If the project site is listed by the State as a hazardous waste or substance site, the applicant must fully describe the nature of the attached hazard and potential impacts in the Initial Study. In either situation the applicant must complete and sign the Affidavit in the space below.

The applicant(s) have been informed by the City of Ione of their responsibilities pursuant to Section 65962.5 to notify the City as to whether the site for which a development application has been submitted is located within an area which has been listed as the location of a Hazardous Waste or Substance Site by the Office of Planning and Research, State of California.

- \_\_\_\_\_ The project site is located in an area listed as a Hazardous Waste or Substance Site.
- \_\_\_\_\_ The project site is not in an area listed as a Hazardous Waster or Substance Site.

The applicant(s) declare under penalty of perjury of the laws of the State of California that the foregoing is true and correct.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**AGREEMENT AND REPRESENTATIONS OF APPLICANT**

This application is not complete, and processing of this application will not begin, until all initials and signatures are provided:

1) Applicant(s) acknowledge and agree that by making this application, and under the authority of Government Code Section 65105, that in the performance of their functions, City staff may enter upon the subject property and make examinations and surveys, provided that the entries, examinations and surveys do not unreasonably interfere with the use of the land by those persons lawfully entitled to the possession thereof. \_\_\_\_\_ (Initial)

2) Applicant(s) certify under penalty of perjury that they are the legal owner(s) (all individual owners must sign as they appear on the deed to the land), Corporate Officer(s) empowered to sign for the corporation, Owner's Legal Agent having power of Attorney (a notarized Power of Attorney document must accompany this application), or the owner's authorized representative (complete the attached Letter of Authorization). \_\_\_\_\_ (Initial)

3) Applicant(s) acknowledge and agree that they have included all of the required items in hard copy (see submittal checklist for size requirements) or digital format compatible with Microsoft Office Software and understand that missing items may result in delaying the processing of their application; furthermore, all application materials, and any outstanding balances accrued above the original deposit, must be submitted/paid prior to Public Hearing Notice publication. They further acknowledge and agree that by signing this document, they accept the responsibility of posting public site notification boards (inquire with staff) regarding the proposed project at the project site. \_\_\_\_\_ (Initial)

4) Applicant(s) acknowledge that they are aware of the City's procedures to provide Public Notice of Filing of an application for a Creative Sign Program for all Creative Sign Program applications; and that if a written request for a Public Hearing is received within the time period established in Section 17.10.035 of the Municipal Code; or if the City Planner elevates the project to a Planning Commission decision if such project is not in substantial conformance with applicable provisions for the Creative Sign Program, or the City Planner determines that location, size, or design of the project causes it to warrant a hearing before the Planning Commission; the application will then be decided by the Planning Commission, and a fully noticed Public Hearing shall be required. \_\_\_\_\_ (Initial)

5) Applicant(s) agree to defend, indemnify and hold harmless the City of Ione ("City") and its agents, officers, consultants, independent contractors and employees ("City's Agents") from any and all claims, actions or proceedings against the City or the City's Agents to attack, set aside, void, or annul an approval by the City, or the City's Agents concerning the Project (collectively "Claim"). The City shall promptly notify the Applicant(s) of any Claim and the City shall cooperate fully in the

defense. If the City fails to promptly notify the Applicant(s) of any Claim or if the City fails to cooperate fully in the defense, the Applicant(s) shall not thereafter be responsible to defend, indemnify, or hold harmless the City. Nothing in this paragraph shall obligate the City to defend any Claim and the City shall not be required to pay or perform any settlement arising from any such Claim not defended by the City, unless the settlement is approved in writing by the City. Nothing contained in this paragraph shall prohibit the City from independently defending any Claim, and if the City does decide to independently defend a Claim, the City shall bear its own attorney’s fees, expenses of litigation and costs for that independent defense. The Applicant(s) may agree to reimburse the City for attorney’s fees, expenses of litigation and costs for that independent defense. Should the City decide to independently defend any Claim, the Applicant(s) shall not be required to pay or perform any settlement arising from any such Claim unless the settlement is approved by the Applicant(s). \_\_\_\_\_ (Initial)

6) Applicant(s) acknowledge and agree that the Deposits (hereinafter “Funds”) paid herewith may not be adequate to fully reimburse the City for costs incurred in connection with the Application Process, and that periodically, as the need arises, Applicant(s) may be called upon to make further deposit of Funds. Applicant(s) agree that there shall always remain on deposit with the City sufficient Funds to cover the anticipated costs to be incurred with the Application Process for a period of thirty (30) business days. In the event, for any reason, a City request for further deposit of Funds from Applicant(s) is not fully satisfied, within thirty (30) business days the City shall cease processing of this application and the related project, and shall record the failure to make the requested deposit of Funds as the Applicant(s) request to cease processing the application. In addition, should the Funds on deposit ever fall below an amount, estimated by the City in its sole discretion, sufficient to cover the anticipated costs to be incurred in the Application Process for a period of thirty (30) business days, the City shall cease processing of the application and cancel same, and shall record the lack of Funds as the Applicant(s)’ request to cease processing the application. The advance of Funds shall not be dependent upon the City’s approval or disapproval of the Applicant(s)’ application, or upon the result of any action, and shall in no way influence the Project. Neither Applicant(s) nor any other person providing funding for the Project shall, as a result of such funding, have any expectation as to the results of the Application Process or the selection of an alternative favorable to or benefiting Applicant(s). \_\_\_\_\_ (Initial)

7) Applicant(s) acknowledge and agree that this application sets forth all covenants, promises, conditions and understandings between the parties regarding the advance of Funds and the uses thereof, and there are no promises, conditions or understandings either oral or in writing between the parties other than as set forth herein. No contemporary or subsequent alteration, amendment, change or addition to this application form shall be binding upon the City unless reduced to writing and signed by the City Manager, or his/her designee. No course of conduct shall be binding upon the City and waiver of one or more provisions or violations shall not be construed as a course of conduct to be relied upon and may not be the basis for any expectation of future waiver or estoppel.  
\_\_\_\_\_ (Initial)

8) No employee, agent, independent contractor or other representative of the City, other than the City Manager or the City Council, has the authority to alter the terms or effect of this application and Applicant(s) acknowledge and agree that they have not relied upon any promises, representations, conditions or understandings other than those set forth in this application. \_\_\_\_\_ (Initial)

9) This Application shall be a public record. \_\_\_\_\_ (Initial)

10) This Application is made under, and shall in all respects be interpreted, enforced, and governed by, the laws of the State of California. In the event of a dispute concerning the terms of this Application, the venue for any legal action shall be with the appropriate court in the County of Amador, State of California. Should legal proceedings of any type arise out of this Agreement, the prevailing party shall be entitled to costs, attorney’s fees, and legal expenses, including but not limited to expert fees and costs. \_\_\_\_\_ (Initial)

IT IS SO AGREED:

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

# City of IONE

## LETTER OF AUTHORIZATION

*This Letter of Authorization is only required if the Applicant/Agent is someone other than the owner of the property. A letter signed by the property owner(s) may be submitted in lieu of this form. The letter must identify the person being authorized to represent the owner(s) and the application(s) being submitted.*

This form shall serve to notify the City of Ione that I am/we are the legal owner(s) of the property described in the attached application and do hereby authorize the person/firm shown below to file and represent my/our interest in the application(s) listed below.

**Authorized Person:**

Name/Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Application: \_\_\_\_\_

**Legal Owners:**

I am/we are the legal owner(s) of the said property; have read the foregoing letter of authorization and know the contents thereof; and do hereby certify that the same is true of my/our own knowledge. I/we certify (or declare) under penalty of perjury under the laws of the State of California that the information contained in the above referenced application(s) is true and correct.

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_