



CITY OF IONE
IONE, CA 95640

REGULAR MEETING STARTS AT 6:00 PM

Mayor Stacy Rhoades
Vice Mayor Jack Mitchell
Councilmember Dominic Atlan
Councilmember Alison LaFayne
Councilmember Diane Wratten

AT 1 E. MAIN STREET, IONE, CA 95640
AND VIA ZOOM

The City of Ione is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/2351961316?pwd=d3lWtW0zbVJlbpQNXBDQWtpZkRyUT09>

Meeting ID: 235 196 1316

Passcode: 95640

Tuesday, October 17, 2023

*THE CITY OF IONE IS A GENERAL LAW CITY DEDICATED TO PROVIDING LEADERSHIP,
ACCOUNTABILITY, AND FISCAL INTEGRITY WHILE PROMOTING ECONOMIC
OPPORTUNITIES AND MAINTAINING A HIGH QUALITY OF LIFE FOR OUR CITIZENS.*

PLEASE LIMIT PUBLIC COMMENT/TESTIMONY TO FOUR MINUTES

Gov't. Code §54954.3

The Ione City Council welcomes, appreciates, and encourages participation in the City Council Meeting. The City Council reserves the right to reasonably limit the total time for public comment on any particular noticed agenda item as it may deem necessary.

Full staff reports and associated documents are available for public review at the Office of the City Clerk, City Hall, 1 E. Main Street, Ione, CA. Hard copies may be obtained for \$3.60 for pages 1-5 and \$.45 for each additional page. Documents that are not available when the agenda is posted will be made available for public review at the meeting.

A. ROLL CALL

B. CLOSED SESSION:

If all matters are not completed prior to the regular meeting start time, the City Council will convene to Closed Session after the Regular Meeting ends.

6:00 P.M. REGULAR MEETING AGENDA

A. PLEDGE OF ALLEGIANCE



CITY OF IONE
IONE, CA 95640

B. REPORT OUT OF CLOSED SESSION

C. APPROVAL OF AGENDA

D. PRESENTATIONS/ANNOUNCEMENTS: None

E. PUBLIC COMMENT: EACH SPEAKER IS LIMITED TO 4 MINUTES

NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the City Council at this time on any subject within the jurisdiction of the Ione City Council.

Please be mindful of the 4 minute time limit per person. Pursuant to the Brown Act, the City Council may not take action or engage in a detailed discussion on an item that does not appear on the Agenda. However, matters that require Council action will be referred to staff for a report and/or recommendation for possible action at a future Council meeting. Is there anyone in the audience who wishes to address the Council at this time?

F. INFORMATION ITEMS:

All matters listed under this category are for information only with no action to be taken by the City Council.

1. September 2023 Fire Department Report
2. September 2023 Police Department Report
3. September 2023 Finance/Administrative Report
4. September 2023 Public Works Report
5. September 2023 Building Department Report

G. CONSENT CALENDAR:

All matters listed under this category are considered to be routine and will be enacted by one motion. Any item may be removed for discussion and possible action and made a part of the regular agenda at the request of a Councilmember(s).

1. Minutes of September 19, 2023*
Recommendation: Approve Minutes of September 19, 2023 Meeting.
2. October 17, 2023 Warrants*
Recommendation: Approve the warrants for payment totaling \$314,804.78.



CITY OF IONE
IONE, CA 95640

3. Approval of One New Position, a Recreation Coordinator, and Restoring the Grant Coordinator Position to the 2023-24 Salary Schedule and Approval of a Budget Amendment for the Positions*

Recommendation:

- i. *Approve Resolution 2023-* A Resolution of the City Council of the City of Ione Authorizing a revision to the FY 2023-24 Salary Schedule for a Recreation Coordinator and Grant Coordinator; and*
- ii. *Resolution 2023-* A Resolution of the City Council of the City of Ione Authorizing Budget Amendment 2 to the fiscal year 2023-24 Operating Budget.*

4. Introduce and waive first reading of an ordinance amending Ione Municipal Code 8.12 – Abandoned Vehicle Abatement*

*Recommendation: Introduce and waive reading of an Ordinance No. *** amending the current Ione Municipal Code section 8.12 to allow for additional enforcement of abandoned vehicle abatement by Amador County if needed.*

H. PUBLIC HEARING:

1. Parking*

Recommendation:

- i. *Conduct Public Hearing for Ordinance No. 532 – Amending the Ione Municipal Code, Title 17 Zoning, to adopt the Zoning Code Amendment – Table 17.40.050-1 Project – Parking Requirements by Land Use.*
- ii. *Adopt Ordinance No. 532 – Amending the Ione Municipal Code, Title 17 Zoning, to adopt the Zoning Code Amendment – Table 17.40.050-1 Project – Parking Requirement.*

I. REGULAR AGENDA:

1. Sewer Rate Study*

Recommendation: Adopt Resolution 2023- Authorizing the Interim City Manager to execute an agreement with Willdan to proceed with a sewer rate study.*

2. Authorization of Proposition 218 Process for Proposed 2024 Solid Waste Rates*

Recommendation:

- i. *Determine that ACES failure to submit timely notice and report does not materially prejudice the City's ability to take action with respect to such notice and report in the ordinary course of business so that any such adjustment may take effect on the following January 1; and*



CITY OF IONE
IONE, CA 95640

ii. *Authorize staff to initiate the Proposition 218 Process to adjust fees for solid waste services by sending a compliant Public Notice; and to set a public hearing for the City Council's consideration of the proposed rate schedule.*

3. Letter from RWQCB to CDCR, as it pertains to the City's COWRF
Recommendation: For information and staff direction.

J. REPORTS AND COMMUNICATIONS FROM CITY ATTORNEY

K. REPORTS AND COMMUNICATIONS FROM CITY MANAGER

L. COUNCIL COMMENTS/COMMITTEE REPORTS/FUTURE AGENDA ITEMS

M. RESUME TO CLOSED SESSION IF NECESSARY

N. REPORT OUT OF CLOSED SESSION

O. ADJOURNMENT TO REGULAR MEETING ON NOVEMBER 7, 2023

Upcoming Meetings:

October 24th:	Wastewater Committee	3:00 P.M.
October 24th:	Parks and Recreation Commission Meeting	6:00 P.M.
November 2nd:	CFD Committee Meeting	2:00 P.M.
November 7th:	City Council Meeting	6:00 P.M.
November 9th:	Creek Committee Meeting	6:00 P.M.
November 14th:	Planning Commission Meeting	6:00 P.M.



CITY OF IONE
IONE, CA 95640

NOTICE REGARDING CHALLENGES TO DECISIONS

Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, this public hearing.

ADA COMPLIANCE STATEMENT

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk Janice Traverso at (209) 274-2412, ext. 102. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY OF IONE
FIRE DEPARTMENT

AGENDA ITEM F.1.

September 2023 Status report

The fire department has stayed busy during the month of September

Calls for service: Total of 121 incidents

Training: 230 hours for the volunteer personnel

125 hours on the daily training

Youth Fire Cadets: 64 hours

Fire Prevention Bureau:

15 Home Fire Sprinkler system inspections
10 Plan checks
1 State fire Marshal plan review
1- Knox key gate inspection
Weed Abatement
Planning and logistics for the Fire Prevention Month in October
Preston Castle pre-sprinkler planning
3 – Monthly school fire drills

Activities: 9-11 Memorial Ceremony at fire station #1 on Sept 11th was a very respectful service that we had over 650 in attendance, we had the honor of conjunction with the Ione VFW post honor guards.

Cops for Kids at the
Ione Elementary School – General fire safety and equip 53 kids
Ione Jr. High School - CPR and Basic First Aid 17 kids

Football Medical Coverage for the Argonaut High School on Fridays
Argonaut Jr. Mustangs on Saturdays



Aerial Ladder Training and Rapid enter searching in upper floors

Ladder Training









CITY OF IONE
IONE, CA 95640

AGENDA ITEM F.2.

DATE: **OCTOBER 17, 2023**

TO: **MAYOR RHOADES AND CITY COUNCIL**

FROM: **JOHN ALFRED, CHIEF OF POLICE**

SUBJECT: **SEPTEMBER 2023 POLICE DEPARTMENT REPORT**

RECOMMENDED ACTION:

1. Receive and file Ione Police Department 2023 September Report.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

BACKGROUND:

This monthly report is for the month of September 2023. This report is designed to give you an understanding of the day-to-day operations of the Ione Police Department and staff for September of 2023.

ATTACHMENTS:

Summary – 2023 September Report



CITY OF IONE
IONE, CA 95640

IONE POLICE DEPARTMENT

September REPORT

Data is from September 1st to September 30th





CITY OF IONE
IONE, CA 95640

CITY OF IONE
POLICE DEPARTMENT
2022

September Report to City Council

Data is from September 1st to September 30th

1. Calls for Service

2022 – September	111
2023 – September	110

2. Patrol Statistics

Type of Call	2022 – September	2023 – September
Officer Initiated Incidents	531	365
Traffic Stops	260	114
Other OIA Incidents	271	251
Business Checks	192	159
Vehicle/Person Checks	37	22

Type of Report	2022 – September	2023 – September
Total Reports	42	31
Accident Reports	2	0
Corner's Case	1	0
Felony	7	2
Information Report	17	17
Infraction	0	0
Misdemeanor	14	9
Unclassified	1	3

Arrests	2022 – September	2023 – September
Total Arrests	11	7
Misdemeanor	8	5



CITY OF IONE
IONE, CA 95640

Felony	3	2
Citations	2022 – September	2023 – September
Total	29	8
Felony	0	0
Misdemeanor	3	0
Infraction	26	8

3. Staffing Levels

- 1 Chief
- 1 Sergeant
- 2 Corporals
- 4 Officers
- 1 Reserve
- 1 Part-time Administrative Analyst

- As of the date of this report, we are at full staffing levels for full-time employees. We currently have one reserve position open and are starting the recruiting process to fill the position.
- We currently run 12-hour shifts for patrol staff and corporals (Day Shift 6 AM – 6 PM, Graveyard 6 PM – 6 AM, Corporals 2 PM – 2 AM). The Sergeant and Chief work a standard 8 hours shift Monday Through Friday.

4. Volunteer Unit

- This month, the volunteer unit was used for office duties and special events.
- The Police Department could only function with the support of our volunteer unit. The volunteers assist with records, property and evidence, special events, vacation home checks, and other collateral duties as assigned.



CITY OF IONE
IONE, CA 95640

AGENDA ITEM F.3.

DATE: OCTOBER 17, 2023

TO: AMY GEDNEY, INTERIM CITY MANAGER

FROM: JODI STENECK, FINANCE MANAGER

SUBJECT: SEPTEMBER 2023 FINANCE/ADMINISTRATIVE REPORT

To provide information regarding the activities of the Administration Department for the month of September 2023

Parks:

- Staff prepared a City of Ione Recreation Program that was presented to the Parks and Recreation Commission with a recommendation from the Parks & Rec Commission to bring the Program to the City Council for approval. This would replace our membership in ACRA.
- Park & Ride beautification project was organized by staff and completed with 45+ volunteers.
- Heath Knoll beautification planning has begun.

Agendas & Meetings:

- Prepared and/or attended:
 - Two City Council, one Planning Commission, one Parks and Recreation Commission, one Economic Development Committee and one CFD Committee.

Human Resources:

- EDD Hearing
- Retirement processed for one employee.

Finance - Accounts Receivables:

- 2,208 utility bills processed and mailed

Finance - Accounts Payables:

- Sixty-two (62) warrants were issued in the amount of \$513,632.32.

Finance - Rental Facilities:

- One (1) Special Event
- Four (4) Facility Rentals
- Walk-through and support provided for Arena Event

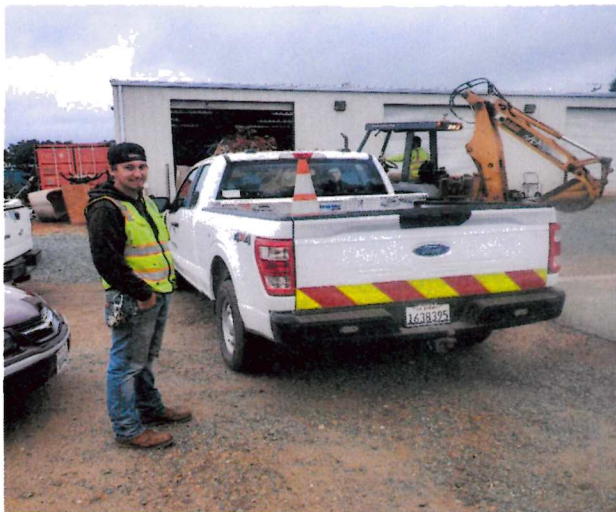
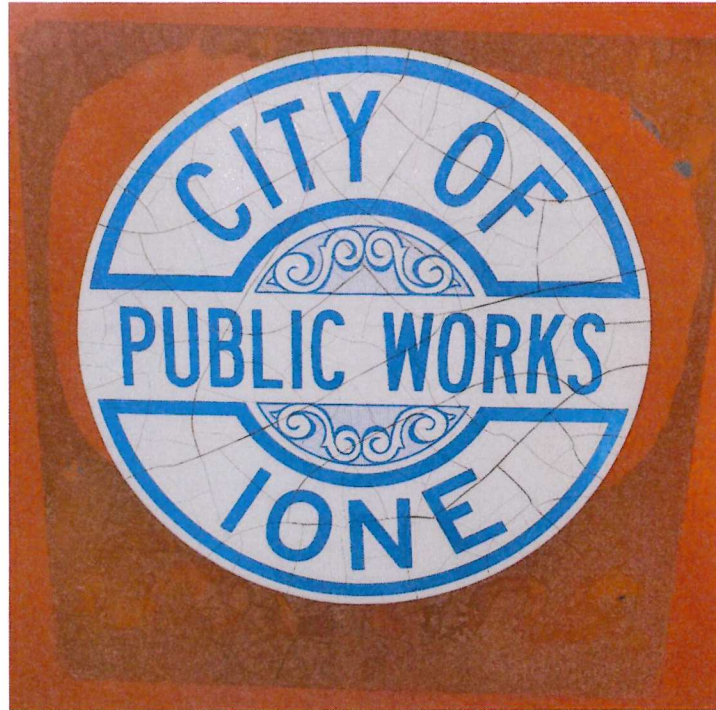
Miscellaneous:

- Organization of Accounts Payable & Payroll files
- Staff hosted a table at the Creekside Event
- Staff hosted a table at the Harvest Festival and provided IBCA support for set-up

AGENDA ITEM F.4.

The personnel have been doing a great job on a daily basis covering the day to day operations and answering all calls for service, and I'm extremely proud of them and their dedications to our city.

Master Planning: For the Public Works Department
Howard Park building and equipment



Two great employees working to keep our city a great place to live, work and play

Very proud of them

Improving and Maintaining Howard park is a daily effort and these two do it with pride





Clean up days at the City Corp Yard



Installing and maintaining Chlorine storage tanks at the City Corp Yard



CITY OF IONE
IONE, CA 95640

AGENDA ITEM F.5.

DATE: OCTOBER 17, 2023

TO: AMY GEDNEY, INTERIM CITY MANAGER

FROM: JOSHUA TIRAPELLI, BUILDING OFFICIAL
JORDAN DOERKSEN, ADMINISTRATIVE ASSISTANT

SUBJECT: SEPTEMBER 2023 BUILDING DEPARTMENT REPORT

To provide information regarding the activities of the Building Department for the month of September 2023.

Permits Issued:

• Solar:	10	\$5,398.02
• HVAC:	6	\$1,327.00
• Reroof:	3	\$836.19
• Pool:	1	\$788.14
• Patio Cover:	1	\$551.65
• New SFD:	4	\$78,415.18
• Garage/Carport:	1	\$200.56
• Water Heater:	1	\$166.00
• Misc. Electrical:	1	\$3,138.60
• Misc. Building:	1	\$319.80
• Misc. Plumbing:	1	\$276.00

TOTAL	30	\$91,417.14
--------------	-----------	--------------------

Inspections Completed:

• Code Enforcement:	1
• Drywall:	1
• Electrical:	1
• Electrical Panel:	3
• Final Building:	5
• Final Inspections:	6



CITY OF IONE
IONE, CA 95640

- Footings: 2
- Frame, Rough MEP: 1
- Framing: 1
- HVAC Final: 2
- Insulation: 3
- Lath: 3
- Pool/Spa: 4
- Roof Nail: 2
- Sewer Lateral: 3
- Solar P/V Final: 5
- Water Heater: 1

TOTAL	44
--------------	-----------

**CITY OF IONE COUNCIL MEETING MINUTES
Meeting of September 19, 2023**

Mayor Rhoades called meeting to order at 6:04 PM

A. ROLL CALL:

Present: Stacy Rhoades, Mayor
Jack Mitchell, Vice Mayor
Dominic Atlan, Councilmember
Alison LaFayne, Councilmember
Diane Wratten, Councilmember
Staff: Amy Gedney, Interim City Manager
Andy Pinasco, City Attorney
Janice Traverso, City Clerk

B. CLOSED SESSION: It was moved by Mayor Rhoades, seconded by Vice Mayor Mitchell and carried to move the Closed Session items to the end of the meeting.

1. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
(Paragraph (1) of Subdivision (d) of Section 54956.9
Name of Case: (Amador Court Case Number 22-CV-12824 – Amador Regional Sanitation Authority (ARSA) v City of Ione and California Department of Corrections and Rehabilitation (CDCR).
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code Section 54957. Title: City Manager
AYES: Rhoades, Mitchell, Atlan, LaFayne, Wratten
NOES: None
ABSENT: None
ABSTAIN: None

C. MAYOR RHOADES LED THE PLEDGE OF ALLEGIANCE.

D. APPROVAL OF AGENDA:

It was moved by Councilmember Atlan, seconded by Councilmember LaFayne and carried to approve the agenda.

AYES: Rhoades, Mitchell, Atlan, LaFayne, Wratten
NOES: None
ABSENT: None
ABSTAIN: None

E. PRESENTATIONS/ANNOUNCEMENTS:

1. Police Chief John Alfred introduced:
 - Police Officer, James Howden and City Clerk Janice Traverso administered the Oath of Office.
 - Corporal Michael Damiano and City Clerk Janice Traverso administered the Oath of Office.

F. PUBLIC COMMENT:

Tommy Quinn thanked the Mayor, Chief of Police and the Building Inspector for boarding up the house located behind him and getting rid of the riffraff in his neighborhood.

Joe Pitto, resident of Joses' Place complained about the lack of management and repeating people problems. Mr. Pitto asked if Joses' Place has a permit to operate with the City so we can enforce some rules and help bring them into compliance.

Janice Fonseca, has a signed petition from the majority of the residents of Joses' Place regarding the lack of management for the past six months. We are asking the City if they can help or direct us where to go.

Gary Thomas, resident behind Joses' Place - there are a variety of things that are going wrong with Joses' Place. I believe years ago when Buckingham tried to purchased Joses' Place, the City helped with the funding. Buckingham is walking away from their obligations.

Phillip concerned about the peacefulness, security of the other residents, vandalism and the lack of management.

Marty Goeres ever since the State abandoned the Castle, I have been maintaining Waterman Road for the leaves. Half the reason for your flooding downtown is the drain system being plugged up all the way to the top of the hill. The entire storm drain system on the Castle property is plugged. The State needs to clean the drains.

Larry Rhoades attended the recent Mule Creek Advisory Committee Meeting where he was told by their lawyer that the water they use on the grass that inmates walk is not the same as the water they put on the Castle Oaks Golf Course. There are several chemicals that are illegal in the water on the golf course that our Tertiary Plant does not eliminate.

Jamie Andriola – commented on daily sacrifices Police Officers make serving their Communities on a daily basis. Currently, the City's Police Officer's salary is only \$533 more than an Administrative Analysis I. An Administrative Analysis does not make the sacrifices that your officers do and that the position does not require nearly the amount of training it takes to become a Police Officer. Your officers deserve a raise and they deserve your support.

H. INFORMATION ITEMS: Information items – no action taken.

1. July and August 2023 Fire Department Report
2. July and August 2023 Police Department Report
3. July and August 2023 Administrative Report

4. July and August 2023 Building Department Report
5. July and August 2023 WWTP Report
6. July and August 2023 Engineering Report

I. CONSENT CALENDAR:

Vice Mayor Mitchell asked to pull Item #3 for discussion.

It was moved by Vice Mayor Mitchell, seconded by Councilmember Atlan and carried to approve the following Consent Calendar:

1. Minutes of September 5, 2023
2. Warrants
4. Park & Recreation Vacancies
5. Harvest Fair Resolution No. 2023-40

AYES: Rhoades, Mitchell, Atlan, LaFayne, Wratten

NOES: None

ABSENT: None

ABSTAIN: None

3. Grand Jury Response – Councilmember Atlan commented that this item was already voted on 4-1. The amendments were made and it is on the agenda now just to change the signatures because the Mayor did not want to sign the letter.

Susan Manning, Foreperson of the Grand Jury commented that unless you have been on a Grand Jury you will not understand how much hard work it is--you are essentially a volunteer. Some of the information here is inappropriate. When you say the Grand Jury should have investigated a public bathroom instead of a public safety issue that it is not appropriate. You as an entity or anyone else cannot tell the Grand Jury what they should or should not investigate. The people do not see the entirety of what we did and they don't realize that you are also saying that a public restroom is more important than veteran services, which we investigated and that a public restroom is more important than mental health. This should could be a win-win for everyone instead it is combative. I would ask you to come back and reconsider what you have said and pull out what is not appropriate. We were thrilled when the propane tank was removed because it is a safety issue—there is a playground there and a lot of people. If there was an emergency and you don't want to make excuses. We want you to be the best that you can be and we want to ask you to do that in a manner that encourages people in the future to register with the Grand Jury and to want to help make our community better because that is really what it is all about.

Liz Touhey, also a member of the Grand Jury commented that she totally agrees with what Susan Manning said. There is a lot of work that went into this and there are some very significant inadequacies in this response. I would be happy to sit down to talk to you because if this goes as written, unfortunately, it is incorrect. We did have an exit conference with the City of Lone and these things pointed out in this letter were not brought up. That was the

opportunity that was missed and that is very important. If there is someone who would like to sit down with me and Susan, we would love to sit down with you and make this a complete and adequate response.

Andy Aguilera hopes the Council does not sign the letter but instead thank them and let them know it has been taken care of..

It was moved by Councilmember Atlan, seconded by Councilmember LaFayne and carried to do what we have already voted on at the last meeting and happy to meet with the Grand Jurors in the future. I admire Susan Manning and what she does at A-Pal and have nothing but respect for you. With regards to the letter, it is accurate and would be happy to go over what you think isn't but we have already voted on this 4-1 to be sent out. I for one am happy to sign that letter.

Councilmember LaFayne sat on criminal Grand Jury's in the past and I understand the work that you put into it. I understand that a lot of people who sit on Grand Jury's don't have a lot to do and it is interesting for them to sit on a Grand Jury. This is a response to your findings, which we are allowed to do. We are simply responding after we reviewed the statues and the ordinances that were in the findings and we responded appropriately. It was run by our City Attorney also. It will be submitted and if there is a review committee, it will go on from there. I think it should have never went to the Grand Jury.

AYES: Atlan, LaFayne, Wratten

NOES: Rhoades, Mitchell

ABSENT: None

ABSTAIN: None

J. PUBLIC HEARING:

- I. Request from CRP Affordable Housing for a fee reduction
 - i. Hold a Public Hearing to hear testimony regarding CRP Affordable Housing's request for a fee reduction for processing their application
 - ii. Determine if the Council is willing to adopt a fee reduction, and if so:
 - iii. Adopt Resolution No 2023-* Approving CRP Affordable Housing's fee reduction

CRP Affordable Housing and Community Development has indicated interest in submitting a site plan review application for Waterman Road (APN 04-030-009). 401 Waterman Road (address is incorrect). They are requesting a reduction in the City's Development Plan fees. The City's Development Plan fee addresses the cost of the City staff review, checking, and coordination. The City Fee Schedule establishes the Development Plan fee at 2% of the approved estimated construction cost with a \$180 minimum. At this time, the applicant is solely requesting a reduction in the fees for the applicant to submit an application for City review. A formal site plan review application has not been received. The

request does not include any reduction or waiver of development impact fees.

The representative of CRP Affordable Housing gave an overview of the company. It was founded in 2017 and they currently have 4 projects in California and will be finishing another 6 within the next 10 to 12 months. We mainly provide affordable housing for families, farm workers, seniors and households with developmental disabilities. We have a history of partnering with non-profits to build a strong well managed housing development that is safe for the community and residents. We use State and Federal tax credits, as well as State funding and other subsidies that we can find. We do not have the capital outlay to invest at the front end so that is why we are asking for the reduced fees for the Site Plan Review.

Mayor Rhoades opened the Public Hearing at 6:42 p.m.

Demi Wright:

- Not against affordable housing, but if CRP cannot afford the 264 unit they are proposing then they need to reduce the project-40 Units would better fit our community.
- I am against irresponsible growth and I would be disappointed in myself and this Council if I thought that we were a part of the demise of this great City.
- We do not have the roads, police force, schools or the business to accommodate a complex of this size. Please keep our families and the people of Ione in the forefront of how you vote tonight and do not offer this fee reduction waiver.

Larry Rhoades:

- This complex will house inmates' families, which are paid by the Government. Inmates will be paroled here—you think you have troubles at Joses' Place, you have seen nothing yet.
- The five and twenty millions needed to upgrade the infrastructure, roads, sewer will benefit the adjacent property—somebody wants free hookups and you know who that is—they own 210 acres next to this property.

Ashley Johns:

- Spoke in opposition to the project.

Mary Goeres:

- This project will use millions of gallons of water and produce as much affluent for our struggling Wastewater Plant.
- This project does not fit for our region and the home values on the north side of Ione will be affected.

Tommy Quinn:

- The fees should be doubled because of the size of the project.

David Livingstone:

- We are a small town, we love Ione and are getting tired of Sacramento dictating how we do things.

Michael Politi:

- This request is a red flag and we should not even consider their request because of history of past developers.

Dale Klawiter:

- The Council should not even consider a project like this because of the infrastructure.

Andy Aguilera:

- Why would someone purchase the property without doing a traffic study or knowing the lack of water in Ione and the capacity at our Sewer Plant.

Jamie Armstrong:

- Agree with Demi Wright's comments. The developer bought this property knowing the fees--do what is right by the town.
-

Sierra Shelton:

- I am concerned that the recourse after the fact, whatever happens, happens on a fee recovery platform.

Nathan Brenner:

- I echo everyone's comments heard tonight. If there was a reduction to the fees, I would view that as a slap in the face for residents who do pay their fees for permits, etc.

Mayor Rhoades closed the Public Hearing at 7:05 p.m.

After discussion by Council, it was moved by Councilmember LaFayne, seconded by Councilmember Atlan and carried to deny CRP's request for a fee reduction.

AYES: Rhoades, Mitchell, Atlan, LaFayne, Wratten

NOES: None

ABSENT: None

ABSTAIN: None

2. Adoption of Ordinance No. 532 – Amending the Ione Municipal Code, Title 17 Zoning, to adopt the Zoning Code Amendment – Table 17.40.050-1 Project – Parking Requirements Land Use – continued the Public Hearing to the October 3, 2023 meeting.

DISCUSSION ITEMS:

For the record: Action minutes provide the necessary documentation of City Council action. Audio recordings are retained for those desiring more detail on particular agenda item discussions. These audio recordings provide an accurate and comprehensive backup of City Council deliberations and citizen discussions.

K. REGULAR AGENDA:

1. City Council Governance Workshop – Interim City Manager, Amy Gedney commented that since her tenor here in March, I observed various behaviors by the Council, staff and from the community. It is apparent that the we are not functioning to its highest ability, and I think we can do better. I am recommending that the Council engage a consultant for a governance workshop. Attributes of exceptional Councils:
 - Exception councils develop a sense of team – a partnership with the City Manager to govern and manage the City
 - Exceptional councils have clear roles and responsibilities that are understood and adhered.
 - Exceptional councils honor the relationship with staff and each other
 - Exceptional councils routinely conduct effective meetings
 - Exceptional councils hold themselves and the City accountable
 - Exceptional councils have members who practice continuous personal learning and development

There was discussion by the Council and it was agreed that they need to work as a team and need an outside consultant, but did not agree on spending \$20,000 workshop. City Manager stated that there are very serious issues that the Council will be facing and it will be paramount that everyone works together—a rate study, impact fee study, development issues, traffic issues, and sewer issues. We need a resolution to the constant turmoil before we can be successful on the issues we are facing. When you are looking at multi-million-dollar issues, this is one small fraction of the cost of what the mistakes you can make by not working together will cost you. City Manager commented that she can take direction from the Council and come back with some consultants or ideas for the Council.

2. Castle Oaks Landscaping Plan – City Engineer Jonathan Mitchell presented four different options to the Council with different renovation cost and contracting options. The Council elected to use EcoUrban to replace and repair the failed portions of the landscaping and irrigation. Council passed Resolution No. 2023-41 and directed staff to obtain a fee and contract with EcoUrban for this renovation work as well as negotiate an ongoing maintenance contract.

After discussion from the public and the Council, it was moved by Councilmember Wratten, seconded by Councilmember LaFayne and carried to adopt Resolution No. 2023-41 approving EcoUrban's renovation and maintenance fees, and enter into a contract for the work for Castle Oaks Landscaping.

AYES: Rhoades, Mitchell, LaFayne, Wratten

NOES: Atlán

ABSENT: None

ABSTAIN: None

3. Project List for Regional Transportation Plan – The ACTC is responsible for maintaining and implementing an RTP that is developed in accordance with guide lines published by the California Transportation Commission (CTC). The RTP identified and prioritizes the transportation projects and programs that are needed by the Region, based on technical analysis and input from the cities, county and the public. It was moved by Councilmember Wratten, seconded by Vice Mayor Mitchell and carried to adopt Resolution No. 2023-42 approving a project list to submit to the Amador County Transit Commission's Regional Transportation Plan.

AYES: Rhoades, Mitchell, Atlán, LaFayne, Wratten

NOES: None

ABSENT: None

ABSTAIN: None

4. City Manager Recruitment – City Attorney Andy Pinasco explained to the Council the procedure his office would use to procure a permanent City Manager. The alternative to his office is hiring a head hunter. I am looking for direction from the Council on how you wish him to proceed.

There was discussion by the Council and the public on procedures used in the past and procedures used by different entities.

City Attorney commented that he can utilize the network and bring back a hybrid solution.

L. REPORT AND COMMUNICATION FROM CITY ATTORNEY: None

M. REPORT AND COMMUNICATION FROM CITY MANAGER:

- Attended Chamber of Commerce Meeting today. They will be doing the Golden Nugget Award in Ione
- Continue to meet with stakeholders in Howard Park
- Ken Mackey is the Interim Public Works Superintendent and working on surplus vehicles among other items

N. COUNCIL COMMENTS/COMMITTEE REPORTS/FUTURE AGENDA:

- Councilmember Atlán requested the City to open negotiations with the Police Officers Association
- Status of Human Resource Contract – contracted has been terminated.
- Request status of membership with ACRA

O. CLOSED SESSION: Council convened to Closed Session to discuss the following:

CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

(Paragraph (1) of Subdivision (d) of Section 54956.9

Name of Case: (Amador Court Case Number 22-CV-12824 – Amador Regional Sanitation Authority (ARSA) v City of Ione and California Department of Corrections and Rehabilitation (CDCR).

PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code Section 54957. Title: City Manager

P. REPORT OUT OF CLOSED SESSION: Mayor Rhoades reported that staff received direction and no further reportable action.

CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

(Paragraph (1) of Subdivision (d) of Section 54956.9

Name of Case: (Amador Court Case Number 22-CV-12824 – Amador Regional Sanitation Authority (ARSA) v City of Ione and California Department of Corrections and Rehabilitation (CDCR).

PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code Section 54957. Title: City Manager

Q. ADJOURNMENT:

Mayor Rhoades adjourned meeting at 10:15 p.m.

Respectfully submitted,

Janice Traverso
City Clerk



CITY OF IONE
IONE, CA 95640

AGENDA ITEM G.2.

DATE: OCTOBER 17, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JODI STENECK, FINANCE MANAGER

SUBJECT: OCTOBER 17, 2023 WARRANTS

RECOMMENDED ACTION:

Staff recommends that the council review and approve the attached report for payment totaling \$314,804.78

FISCAL IMPACT:

\$314,804.78

ATTACHMENTS:

A. Warrant list dated 10-17-23

Page: 1
Oct 09, 2023 09:24AM

Unpaid Invoice Report - UNPAID INV. REPORT										Page: 1
City of Ione										Oct 09, 2023 09:24AM
Posting period: 10/23										
Invoice Number	Seq. #	Description	Invoice Date	GL Peri	GL Account Number	Activity #	GL Account Description	Net Invoice Check Amount		
ABC PLUMBING HEATING & AIR COND INC										
I4086	1	ER SERVICE/OVERFLOWING SEWER	09/23/23	10/23	3111-92-6193	0	MAINT. OF COLLECTION SYSTEM-PW	1,155.00		
Total I4066:								1,155.00		
I4070	1	HYDRO JETTED IRRIGATION/SECOND OPERATOR	09/18/23	10/23	3111-50-6193	0	MAINT OF COLLECTION SYSTEM	2,310.00		
Total I4070:								2,310.00		
ADVANTAGE GEAR, INC										
18311-3	1	402 NOMEX PANTS	09/13/23	10/23	1111-75-6140	0	CLOTHING / UNIFORM FIRE	124.87		
18311-3	2	402 NOMEX PANTS	09/13/23	10/23	9613-75-6140	0	CLOTHING/UNIFORM - FIRE	41.62		
18311-3	3	402 NOMEX PANTS	09/13/23	10/23	9675-75-6140	0	CLOTHING/UNIFORM - FIRE	41.63		
Total 18311-3:								208.12		
18439-3	1	AIRPOWER XR1 PRO	09/20/23	10/23	1111-75-6140	0	CLOTHING / UNIFORM FIRE	251.49		
18439-3	2	AIRPOWER XR1 PRO	09/20/23	10/23	9613-75-6140	0	CLOTHING/UNIFORM - FIRE	83.83		
18439-3	3	AIRPOWER XR1 PRO	09/20/23	10/23	9675-75-6140	0	CLOTHING/UNIFORM - FIRE	83.83		
Total 18439-3:								419.15		
ALFRED, JON										
32022001	1	Conference in San Diego	10/02/23	10/23	1111-70-6122	0	TRAINING	495.00		
32022001	2	Conference in San Diego	10/02/23	10/23	9670-70-6122	0	TRAINING - PD	405.00		
Total 32022001:								900.00		
ALPHA ANALYTICAL LABORATORIES INC										
CVRK_JWS 320203	1	CITY OF IONE COWRF TERTIARY PLANT	09/30/23	10/23	3111-92-6113	0	CHEMICALS - PW WWTP	4,164.00		
Total CVRK_JWS 32020390:								4,164.00		
AMADOR CO TRANSPORTATION COMM										
32022080	1	2022-23 REGIONAL TRAFFIC FEE	08/02/23	10/23	9519-00-2261	0	IMPACT FEES PAYABLE	139,608.00		
Total 32022080:								139,608.00		

Invoice Number	Seq #	Description	Invoice Date	GL Peri	GL Account Number	Activity #	GL Account Description	Net Invoice Check Amount
000020488895	1	MO. PHONE SERV. BAN:9391037281 08/23	09/06/23	10/23	1111-70-6160	0	COMMUNICATIONS - PD GF	1.18
000020488895	2	MO. PHONE SERV. BAN:9391037281 08/23	09/06/23	10/23	9670-70-6160	0	COMMUNICATIONS - POLICE	.96
Total 000020488895:								2.14
000020488896	1	MO. PHONE SERV. BAN:9391037282 08/23	09/06/23	10/23	1111-70-6160	0	COMMUNICATIONS - PD GF	3.53
000020488896	2	MO. PHONE SERV. BAN:9391037282 08/23	09/06/23	10/23	9670-70-6160	0	COMMUNICATIONS - POLICE	2.89
Total 000020488896:								6.42
BENEFIT COORDINATORS CORP.								
B0BCBQ	1	ADMIN	10/01/23	10/23	1111-65-5211	0	HEALTH INS. - ADMIN GF	195.42
B0BCBQ	2	ADMIN	10/01/23	10/23	2111-65-5211	0	HEALTH INS. - ADMIN GAS TAX	32.57
B0BCBQ	3	ADMIN	10/01/23	10/23	3111-65-5211	0	HEALTH INS. - ADMIN WWTP	65.14
B0BCBQ	4	ADMIN	10/01/23	10/23	9670-65-5211	0	HEALTH INS - PD ADMIN	16.29
B0BCBQ	5	ADMIN	10/01/23	10/23	9675-65-5211	0	HEALTH INS - FIRE ADMIN	16.29
B0BCBQ	6	RETIREE	10/01/23	10/23	1111-94-5225	0	HEALTH INS. - RETIREE GF	313.36
B0BCBQ	7	RETIREE	10/01/23	10/23	3111-94-5225	0	HEALTH INS. - WWTP	78.34
B0BCBQ	8	POLICE	10/01/23	10/23	1111-70-5211	0	HEALTH INS. - POLICE GF	553.80
B0BCBQ	9	POLICE	10/01/23	10/23	9670-70-5211	0	HEALTH INS. - POLICE	453.11
B0BCBQ	10	FIRE	10/01/23	10/23	1111-75-5211	0	HEALTH INS. - FIRE GF	271.26
B0BCBQ	11	FIRE	10/01/23	10/23	9675-75-5211	0	HEALTH INS. - FIRE	90.42
B0BCBQ	12	FIRE	10/01/23	10/23	9613-75-5211	0	HEALTH INS. - FIRE MEAS M	90.42
B0BCBQ	13	BUILDING	10/01/23	10/23	1111-85-5211	0	HEALTH INS. - BUILDING GF	143.10
B0BCBQ	14	PUBLIC WORKS	10/01/23	10/23	1111-92-5211	0	HEALTH INS. - PW GF	114.61
B0BCBQ	15	PUBLIC WORKS	10/01/23	10/23	2111-92-5211	0	HEALTH INS. - PW GAS	111.24
B0BCBQ	16	PUBLIC WORKS	10/01/23	10/23	3111-92-5211	0	HEALTH INS. - PW WWTP	111.23
Total B0BCBQ:								2,656.60
BENEFIT COORDINATORS CORPORATION								
13399	1	PRISM JULY 2023	09/29/23	10/23	1111-65-5223	0	AD&D/LIFE INSURANCE	76.68
13399	2	PRISM JULY 2023	09/29/23	10/23	2111-65-5223	0	LIFE INS & AD&D - GAS ADMIN	12.78
13399	3	PRISM JULY 2023	09/29/23	10/23	3111-65-5223	0	LIFE INS & AD&D - WWTP ADMIN	25.54
13399	4	PRISM JULY 2023	09/29/23	10/23	9670-65-5223	0	LIFE INS & AD&D - ADMIN RESTR	6.39
13399	5	PRISM JULY 2023	09/29/23	10/23	9675-65-5223	0	LIFE INS AD&D - ADMIN FIRE RES	6.39
13399	6	PRISM JULY 2023	09/29/23	10/23	1111-70-5223	0	AD&D/LIFE INSURANCE	72.33
13399	7	PRISM JULY 2023	09/29/23	10/23	9670-70-5223	0	LIFE INS & AD&D - POLICE RESTR	59.18
13399	8	PRISM JULY 2023	09/29/23	10/23	1111-75-5223	0	AD&D/LIFE INSURANCE	58.62
13399	9	PRISM JULY 2023	09/29/23	10/23	9675-75-5223	0	LIFE INS & AD&D - FIRE RESTR	19.54

Invoice Number	Seq #	Description	Invoice Date	GL Peri	GL Account Number	Activity #	GL Account Description	Net Invoice Check Amount
13399	10	PRISM JULY 2023	09/29/23	10/23	9613-75-5223	0	LIFE INS AD&D - FIRE MEAS M	19.54
13399	11	PRISM JULY 2023	09/29/23	10/23	1111-80-5223	0	AD&D/LIFE INSURANCE	16.90
13399	12	PRISM JULY 2023	09/29/23	10/23	1111-85-5223	0	AD&D/LIFE INSURANCE	16.90
13399	13	PRISM JULY 2023	09/29/23	10/23	1111-92-5223	0	AD&D/LIFE INSURANCE	24.34
13399	14	PRISM JULY 2023	09/29/23	10/23	4111-92-5223	0	LIFE INS & AD&D - PW POOL	1.69
13399	15	PRISM JULY 2023	09/29/23	10/23	4311-92-5223	0	LIFE INS AD&D - PW ARENA	.51
13399	16	PRISM JULY 2023	09/29/23	10/23	2111-92-5223	0	LIFE INS AD&D - PW GAS	5.75
13399	17	PRISM JULY 2023	09/29/23	10/23	3111-92-5223	0	LIFE INS AD&D - PW WWTP	1.52
Total 13399:								424.60
13400	1	PRISM AUGUST 2023	09/29/23	10/23	1111-65-5223	0	AD&D/LIFE INSURANCE	76.68
13400	2	PRISM AUGUST 2023	09/29/23	10/23	2111-65-5223	0	LIFE INS & AD&D - GAS ADMIN	12.78
13400	3	PRISM AUGUST 2023	09/29/23	10/23	3111-65-5223	0	LIFE INS & AD&D - WWTP ADMIN	25.56
13400	4	PRISM AUGUST 2023	09/29/23	10/23	9670-65-5223	0	LIFE INS & AD&D - ADMIN RESTR	6.39
13400	5	PRISM AUGUST 2023	09/29/23	10/23	9675-65-5223	0	LIFE INS AD&D - ADMIN FIRE RES	6.39
13400	6	PRISM AUGUST 2023	09/29/23	10/23	1111-70-5223	0	AD&D/LIFE INSURANCE	72.33
13400	7	PRISM AUGUST 2023	09/29/23	10/23	9670-70-5223	0	LIFE INS & AD&D - POLICE RESTR	59.18
13400	8	PRISM AUGUST 2023	09/29/23	10/23	1111-75-5223	0	AD&D/LIFE INSURANCE	58.62
13400	9	PRISM AUGUST 2023	09/29/23	10/23	9675-75-5223	0	LIFE INS & AD&D - FIRE RESTR	19.54
13400	10	PRISM AUGUST 2023	09/29/23	10/23	9613-75-5223	0	LIFE INS AD&D - FIRE MEAS M	19.54
13400	11	PRISM AUGUST 2023	09/29/23	10/23	1111-80-5223	0	AD&D/LIFE INSURANCE	16.90
13400	12	PRISM AUGUST 2023	09/29/23	10/23	1111-85-5223	0	AD&D/LIFE INSURANCE	16.90
13400	13	PRISM AUGUST 2023	09/29/23	10/23	1111-92-5223	0	AD&D/LIFE INSURANCE	24.34
13400	14	PRISM AUGUST 2023	09/29/23	10/23	4111-92-5223	0	LIFE INS & AD&D - PW POOL	1.69
13400	15	PRISM AUGUST 2023	09/29/23	10/23	4311-92-5223	0	LIFE INS AD&D - PW ARENA	.51
13400	16	PRISM AUGUST 2023	09/29/23	10/23	2111-92-5223	0	LIFE INS AD&D - PW GAS	5.75
13400	17	PRISM AUGUST 2023	09/29/23	10/23	3111-92-5223	0	LIFE INS AD&D - PW WWTP	1.50
Total 13400:								424.60
13401	1	PRISM SEPTEMBER 2023	09/29/23	10/23	1111-65-5223	0	AD&D/LIFE INSURANCE	76.68
13401	2	PRISM SEPTEMBER 2023	09/29/23	10/23	2111-65-5223	0	LIFE INS & AD&D - GAS ADMIN	12.78
13401	3	PRISM SEPTEMBER 2023	09/29/23	10/23	3111-65-5223	0	LIFE INS & AD&D - WWTP ADMIN	25.56
13401	4	PRISM SEPTEMBER 2023	09/29/23	10/23	9670-65-5223	0	LIFE INS & AD&D - ADMIN RESTR	6.39
13401	5	PRISM SEPTEMBER 2023	09/29/23	10/23	9675-65-5223	0	LIFE INS AD&D - ADMIN FIRE RES	6.39
13401	6	PRISM SEPTEMBER 2023	09/29/23	10/23	1111-70-5223	0	AD&D/LIFE INSURANCE	72.33
13401	7	PRISM SEPTEMBER 2023	09/29/23	10/23	9670-70-5223	0	LIFE INS & AD&D - POLICE RESTR	59.18
13401	8	PRISM SEPTEMBER 2023	09/29/23	10/23	1111-75-5223	0	AD&D/LIFE INSURANCE	58.62
13401	9	PRISM SEPTEMBER 2023	09/29/23	10/23	9675-75-5223	0	LIFE INS & AD&D - FIRE RESTR	19.54

Invoice Number	Seq.#	Description	Invoice Date	GL Peri	GL Account Number	Activity #	GL Account Description	Net Invoice Check Amount
13401	10	PRISM SEPTEMBER 2023	09/29/23	10/23	9613-75-5223	0	LIFE INS AD&D - FIRE MEAS M	19.54
13401	11	PRISM SEPTEMBER 2023	09/29/23	10/23	1111-80-5223	0	AD&D/LIFE INSURANCE	16.90
13401	12	PRISM SEPTEMBER 2023	09/29/23	10/23	1111-85-5223	0	AD&D/LIFE INSURANCE	16.90
13401	13	PRISM SEPTEMBER 2023	09/29/23	10/23	1111-92-5223	0	AD&D/LIFE INSURANCE	24.34
13401	14	PRISM SEPTEMBER 2023	09/29/23	10/23	4111-92-5223	0	LIFE INS & AD&D - PW POOL	1.69
13401	15	PRISM SEPTEMBER 2023	09/29/23	10/23	4311-92-5223	0	LIFE INS AD&D - PW ARENA	.51
13401	16	PRISM SEPTEMBER 2023	09/29/23	10/23	2111-92-5223	0	LIFE INS AD&D - PW GAS	5.75
13401	17	PRISM SEPTEMBER 2023	09/29/23	10/23	3111-92-5223	0	LIFE INS AD&D - PW WWTP	1.50
Total 13401:								424.60
13403	1	PRISM OCTOBER 2023	09/29/23	10/23	1111-65-5223	0	AD&D/LIFE INSURANCE	76.66
13403	2	PRISM OCTOBER 2023	09/29/23	10/23	2111-65-5223	0	LIFE INS & AD&D - GAS ADMIN	12.78
13403	3	PRISM OCTOBER 2023	09/29/23	10/23	3111-65-5223	0	LIFE INS & AD&D - WWTP ADMIN	25.56
13403	4	PRISM OCTOBER 2023	09/29/23	10/23	9670-65-5223	0	LIFE INS & AD&D - ADMIN RESTR	6.39
13403	5	PRISM OCTOBER 2023	09/29/23	10/23	9675-65-5223	0	LIFE INS AD&D - ADMIN FIRE RES	6.39
13403	6	PRISM OCTOBER 2023	09/29/23	10/23	1111-70-5223	0	AD&D/LIFE INSURANCE	72.33
13403	7	PRISM OCTOBER 2023	09/29/23	10/23	9670-70-5223	0	LIFE INS & AD&D - POLICE RESTR	59.18
13403	8	PRISM OCTOBER 2023	09/29/23	10/23	1111-75-5223	0	AD&D/LIFE INSURANCE	58.62
13403	9	PRISM OCTOBER 2023	09/29/23	10/23	9675-75-5223	0	LIFE INS & AD&D - FIRE RESTR	19.54
13403	10	PRISM OCTOBER 2023	09/29/23	10/23	9613-75-5223	0	LIFE INS AD&D - FIRE MEAS M	19.54
13403	11	PRISM OCTOBER 2023	09/29/23	10/23	1111-80-5223	0	AD&D/LIFE INSURANCE	16.90
13403	12	PRISM OCTOBER 2023	09/29/23	10/23	1111-85-5223	0	AD&D/LIFE INSURANCE	16.90
13403	13	PRISM OCTOBER 2023	09/29/23	10/23	1111-92-5223	0	AD&D/LIFE INSURANCE	24.34
13403	14	PRISM OCTOBER 2023	09/29/23	10/23	4111-92-5223	0	LIFE INS & AD&D - PW POOL	1.69
13403	15	PRISM OCTOBER 2023	09/29/23	10/23	4311-92-5223	0	LIFE INS AD&D - PW ARENA	.51
13403	16	PRISM OCTOBER 2023	09/29/23	10/23	2111-92-5223	0	LIFE INS AD&D - PW GAS	5.75
13403	17	PRISM OCTOBER 2023	09/29/23	10/23	3111-92-5223	0	LIFE INS AD&D - PW WWTP	1.52
Total 13403:								424.60
CAL.NET INC								
31321	1	WIRELESS SUPREME/EAVE OF MAIN HOUSE/CALEA COMPLIANCE/PROTECT SILVER	09/27/23	10/23	1111-65-6160	0	COMMUNICATIONS - ADMIN GF	117.37
Total 31321:								117.37
CARBON COPY INC.								
623159	1	COPY EXPENSE - SEPT 2023	09/29/23	10/23	1111-65-6111	0	OFFICE EXPENSE - ADMIN GF	92.23
623159	2	COPY EXPENSE - SEPT 2023	09/29/23	10/23	2111-65-6111	0	OFFICE EXPENSE - ADMIN GAS TAX	15.37
623159	3	COPY EXPENSE - SEPT 2023	09/29/23	10/23	3111-65-6111	0	OFFICE EXPENSE - ADMIN WWTP	30.74

Invoice Number	Seq.#	Description	Invoice Date	GL Peri	GL Account Number	Activity #	GL Account Description	Net Invoice Check Amount
623159	4	COPY EXPENSE - SEPT 2023	09/29/23	10/23	9670-65-6111	0	OFFICE EXPENSE - ADMIN PD	7.69
623159	5	COPY EXPENSE - SEPT 2023	09/29/23	10/23	9675-65-6111	0	OFFICE EXPENSE - ADMIN FIRE	7.69
Total 623159:								
								153.72
632160	1	PD COPY EXPENSE - SEPT 2023	09/29/23	10/23	1111-70-6111	0	OFFICE EXPENSE - PD GF	13.87
632160	2	PD COPY EXPENSE - SEPT 2023	09/29/23	10/23	9670-70-6111	0	OFFICE - RESTR. POLICE	11.34
Total 632160:								
								25.21
CIVICPLUS LLC								
269330	1	ADMIN - PHONE	10/01/23	10/23	1111-65-6220	0	OTHER CONTRACTUAL SERVICES	135.00
269330	2	ADMIN - PHONE	10/01/23	10/23	2111-65-6220	0	CONTRACTUAL OTHER - GAS ADMIN	22.50
269330	3	ADMIN - PHONE	10/01/23	10/23	3111-65-6220	0	CONTRACTUAL SERV - WWTP ADMIN	45.00
269330	4	ADMIN - PHONE	10/01/23	10/23	9670-65-6220	0	CONTRACTUAL - PD ADMIN	11.25
269330	5	ADMIN - PHONE	10/01/23	10/23	9675-65-6220	0	CONTRACTUAL SERV - FIRE ADMIN	11.25
269330	6	POLICE - PHONE	10/01/23	10/23	1111-70-6220	0	OTHER CONTRACTUAL - PD GF	123.75
269330	7	POLICE - PHONE	10/01/23	10/23	9670-70-6220	0	OTHER CONTRACTUAL - RESTR. PD	101.25
269330	8	FIRE - PHONE	10/01/23	10/23	1111-75-6220	0	OTHER CONTRACT SERV - GF FIRE	135.00
269330	9	FIRE - PHONE	10/01/23	10/23	9675-75-6220	0	OTHER CONTRACT SERV - FIRE	45.00
269330	10	FIRE - PHONE	10/01/23	10/23	9613-75-6220	0	OTHER CONTRACT SERV - FIRE RES	45.00
269330	11	BUILDING	10/01/23	10/23	1111-85-6220	0	OTHER CONTRACT SERV - GF BUILD	90.00
269330	12	PUBLIC WORKS	10/01/23	10/23	1111-92-6220	0	OTHER CONTRACT SERV - GF PW	45.90
269330	13	PUBLIC WORKS	10/01/23	10/23	2111-92-6220	0	OTHER CONTRACT SERV - GAS PW	44.55
269330	14	PUBLIC WORKS	10/01/23	10/23	3111-92-6220	0	OTHER CONTRACT SERV - WWTP PW	44.55
Total 269330:								
								900.00
CURRAN, RON								
32023001	1	TRACTOR FUEL/RENTAL ARENA	10/03/23	10/23	1111-92-6201	0	FUEL	250.00
Total 32023001:								
								250.00
DAVID TAUSSIG & ASSOC. INC								
2308201	1	D23-80286.000 IONE/CFD 2005-2 IA	08/31/23	10/23	9111-50-6125	0	ADMINISTRATION COSTS	260.30
Total 2308201:								
								260.30
2308202	1	D23-80267.000 IONE/CFD 2005-2 IA FY 23-24	08/31/23	10/23	9111-50-6125	0	ADMINISTRATION COSTS	408.70

Invoice Number	Seq. #	Description	Invoice Date	GL Peri	GL Account Number	Activity #	GL Account Description	Net Invoice Check Amount
Total 2308202:								
2308203	1	D23-80268.000 IONE/CFD 2005-2 IA FY 23-24	08/31/23	10/23	9111-50-6125	0	ADMINISTRATION COSTS	408.70
Total 2308203:								
2308204	1	D23-80268 OS IONE/CFD 2005-2 IA 3 PREPAYMENT	08/31/23	10/23	9111-50-6125	0	ADMINISTRATION COSTS	440.50
Total 2308204:								
2308205	1	D23-80269.000 IONE/CFD 2006-1 FY 23-24	08/31/23	10/23	9111-50-6125	0	ADMINISTRATION COSTS	440.50
Total 2308205:								
2308206	1	D23-80270.000 IONE/CFD 2009-3 FY 23-24	08/31/23	10/23	9111-50-6125	0	ADMINISTRATION COSTS	95.00
Total 2308206:								
2308207	1	D23-80270.000 IONE/CFD 2009-3 FY 23-24	08/31/23	10/23	9111-50-6125	0	ADMINISTRATION COSTS	95.00
Total 2308207:								
2308208	1	D23-80270.000 IONE/CFD 2009-3 FY 23-24	08/31/23	10/23	9111-50-6125	0	ADMINISTRATION COSTS	327.30
Total 2308208:								
2308209	1	D23-80270.000 IONE/CFD 2009-3 FY 23-24	08/31/23	10/23	9111-50-6125	0	ADMINISTRATION COSTS	327.30
Total 2308209:								
2308210	1	D23-80270.000 IONE/CFD 2009-3 FY 23-24	08/31/23	10/23	9111-50-6125	0	ADMINISTRATION COSTS	214.70
Total 2308210:								
DEPARTMENT OF CONSERVATION								
32026001	1	JULY THROUGH SEPT 2023 STRONG MOTION	10/06/23	10/23	1111-00-2120	0	TAXES & WITHHOLDINGS DUE	213.38
Total 32026001:								
FIRST SECURITY FINANCE INC.								
32023001	1	IONE-CA-2008-1 10/2023	10/03/23	10/23	9511-50-9211	0	INTEREST EXPENSE	213.38
Total 32023001:								
32023001	1	IONE-CA-2008-1 10/2023	10/03/23	10/23	9511-50-9211	0	INTEREST EXPENSE	3,484.32
Total 32023001:								
FOOTHILL APPLIANCE	1	EB HALL OVEN REPAIR	09/14/23	10/23	1111-92-6190	0	MAINT OF BLDGS, STRUCT, GROUND	45.00
Total SV00069348:								
32025290	1	FIRE PURCHASING	09/25/23	10/23	1111-75-6190	0	MAINT OF BLDGS, STRUCT, GROUND	169.51
32025290	2	FIRE PURCHASING	09/25/23	10/23	9675-75-6190	0	MAINT OF BLDGS - FIRE	56.50
32025290	3	FIRE PURCHASING	09/25/23	10/23	9613-75-6190	0	MAINT OF BLDGS - FIRE MEAS M	56.50
32025290	4	WWTP - MAINTENANCE & REPAIRS	09/25/23	10/23	3111-92-8813	0	CAPITAL OTHER - WWTP PW	529.53
32025290	5	PARKS MAINTENANCE	09/25/23	10/23	1111-92-6190	0	MAINT OF BLDGS, STRUCT, GROUND	472.18

Posting period: 10/23

Oct 09, 2023 09:24AM

Invoice Number	Seq #	Description	Invoice Date	GL Peri	GL Account Number	Activity #	GL Account Description	Net Invoice Check Amount
32025290	6	PW BUILDING AND GROUNDS	09/25/23	10/23	1111-92-6190	0	MAINT OF BLDGS, STRUCT, GROUND	15.03
Total 32025290:								
Total 32025290: 1,299.25								
IONE PLAZA MARKET								
32024001	1	VOLUNTEERS SEWER BILLING	10/04/23	10/23	3111-65-6111	0	OFFICE EXPENSE - ADMIN WWTP	28.00
32024001	2	VOLUNTEERS PARK AND RIDE	10/04/23	10/23	2111-92-6111	0	OFFICE EXP - PW GAS	443.63
Total 32024001:								
Total 32024001: 471.63								
IONE TRADING POST								
32020390	1	PUBLIC WORKS - FUEL	09/30/23	10/23	1111-92-6201	0	FUEL	841.87
32020390	2	PUBLIC WORKS - FUEL	09/30/23	10/23	2111-92-6201	0	FUEL - PW GAS TAX	123.80
32020390	3	FIRE - FUEL	09/30/23	10/23	1111-75-6201	0	FUEL	1,198.21
32020390	4	FIRE - FUEL	09/30/23	10/23	9675-75-6201	0	FUEL - FIRE	399.40
32020390	5	FIRE - FUEL	09/30/23	10/23	9613-75-6201	0	FUEL - FIRE MEAS M	399.40
32020390	6	PUBLIC WORKS - FUEL	09/30/23	10/23	4311-92-6201	0	FUEL - PW ARENA	24.76
Total 32020390:								
Total 32020390: 2,987.44								
IW SOLAR LLC								
23210	1	SOLAR PRODUCED AT WATER TREATMENT FACILITY	10/02/23	10/23	3111-92-6170	0	UTILITIES - PW WWTP	8,842.48
Total 23210:								
Total 23210: 8,842.48								
JACKSON RANCHERIA BAND OF MI-WUK INDIANS								
32026290	1	REIMBURSEMENT TO TRIBE FOR IRRIGATION LINE	09/26/23	10/23	1111-92-6203	0	MAINT & OPERATIONS - EQUIPMENT	3,661.32
Total 32026290:								
Total 32026290: 3,661.32								
KRETH INC.								
57656	1	PARK AND RIDE PROJECT MATERIAL	09/15/23	10/23	1111-92-6190	0	MAINT OF BLDGS, STRUCT, GROUND	3,129.06
Total 57656:								
Total 57656: 3,129.06								
LEDGER DISPATCH								
40058	1	PO X232 PUBLIC HEARING SIXTH CYCLE HOUSING ELEMENT	09/29/23	10/23	1111-80-6150	0	ADVERTISING - PLANNING GF	227.04
40058	2	PARKS AND REC VACANCIES	09/29/23	10/23	1111-65-6150	0	ADVERTISING - ADMIN GF	15.80

Unpaid Invoice Report - UNPAID INV. REPORT
Posting period: 10/23

City of Ione

Invoice Number	Seq. #	Description	Invoice Date	GL Peri	GL Account Number	Activity #	GL Account Description	Net Invoice Check Amount
Total 40058:								
MEEKS-WESTERN BUYERS LLC								
1037513	1	STAPLES/HAMMER STAPLE/CAT COLOR CODE	09/11/23	10/23	1111-92-6190	0	MAINT OF BLDGS, STRUCT, GROUND	576.85
Total 1037513:								
MISSION IT SOLUTIONS INC.								
95762	1	ADMIN	10/01/23	10/23	1111-65-6167	0	IT SERVICES - GF ADMIN	49.13
95762	2	ADMIN	10/01/23	10/23	2111-65-6167	0	IT SERVICES - GAS TX ADMIN	8.19
95762	3	ADMIN	10/01/23	10/23	3111-65-6163	0	IT SERVICES - ADMIN WWTP	16.38
95762	4	ADMIN	10/01/23	10/23	9670-65-6167	0	IT SERVICES - PD ADMIN	4.09
95762	5	ADMIN	10/01/23	10/23	9675-65-6167	0	IT SERVICES - FIRE ADMIN	4.09
95762	6	POLICE	10/01/23	10/23	1111-70-6167	0	IT HARDWARE - GF PD	45.03
95762	7	POLICE	10/01/23	10/23	9670-70-6166	0	SOFTWARE -RESTICTED PD	36.84
95762	8	FIRE	10/01/23	10/23	1111-75-6167	0	IT HARDWARE - GF	49.13
95762	9	FIRE	10/01/23	10/23	9675-75-6166	0	SOFTWARE - RESTRICTED FIRE	16.38
95762	10	FIRE	10/01/23	10/23	9613-75-6163	0	IT SERVICES - FIRE	16.38
95762	11	BUILDING	10/01/23	10/23	1111-85-6166	0	SOFTWARE PROGRAMS	32.75
95762	12	PUBLIC WORKS	10/01/23	10/23	1111-92-6166	0	SOFTWARE PROGRAMS	16.70
95762	13	PUBLIC WORKS	10/01/23	10/23	2111-92-6166	0	SOFTWARE - PW GAS TAX	16.21
95762	14	PUBLIC WORKS	10/01/23	10/23	3111-92-6166	0	SOFTWARE - PW WWTP	16.20
Total 95762:								
NEUMILLER & BEARDSLEE								
344653	1	NO. 42593-44846	09/25/23	10/23	1111-68-6210	0	PROF & SPEC SERVICES-ATTORNEY	11,173.00
Total 344653:								
344654								
344654	1	NO. 42593-44892	09/25/23	10/23	1111-68-6212	0	PROF SERVICES-HUMAN RESOURCES	1,085.00
Total 344654:								
NORTHERN CALIF CITIES SELF INS								
2743	1	WORKERS COMP ADMIN/BANKING/SHARED RISK/EXCESS DEPOSIT	10/01/23	10/23	1111-60-5220	0	WORKERS COMP GF - CITY COUNCIL	250.00
2743	2	WORKERS COMP ADMIN/BANKING/SHARED RISK/EXCESS DEPOSIT	10/01/23	10/23	1111-62-5220	0	WORKERS COMP GF CITY CLERK	550.25
2743	3	WORKERS COMP ADMIN/BANKING/SHARED RISK/EXCESS DEPOSIT	10/01/23	10/23	1111-64-5220	0	WORKERS COMP GF TREASURER	50.00

Posting period: 10/23

Invoice Number	Seq.#	Description	Invoice Date	GL Peri	GL Account Number	Activity #	GL Account Description	Net Invoice Check Amount
SOMACH SIMMONS & DUNN								
32028290	1	ARSA LITIGATION	09/28/23	10/23	3131-68-6221	0	PROF SERVICES - EFFLUENT LEGAL	6,666.00
Total 32028290:								
STAPLES BUSINESS CREDIT								
32025290	1	ADMIN	09/25/23	10/23	1111-65-6111	0	OFFICE EXPENSE - ADMIN GF	788.97
32025290	2	ADMIN EXPENSE	09/25/23	10/23	2111-65-6111	0	OFFICE EXPENSE - ADMIN GAS TAX	131.49
32025290	3	ADMIN EXPENSE	09/25/23	10/23	3111-65-6111	0	OFFICE EXPENSE - ADMIN WWTP	262.99
32025290	4	ADMIN EXPENSE	09/25/23	10/23	9670-65-6111	0	OFFICE EXPENSE - ADMIN PD	65.75
32025290	5	ADMIN EXPENSE	09/25/23	10/23	9675-65-6111	0	OFFICE EXPENSE - ADMIN FIRE	65.75
32025290	6	POLICE EXPENSE	09/25/23	10/23	1111-70-6111	0	OFFICE EXPENSE - PD GF	723.22
32025290	7	POLICE EXPENSE	09/25/23	10/23	9670-70-6111	0	OFFICE - RESTR. POLICE	591.72
32025290	8	FIRE EXPENSE	09/25/23	10/23	1111-75-6111	0	OFFICE EXPENSE	788.97
32025290	9	FIRE EXPENSE	09/25/23	10/23	9675-75-6111	0	OFFICE - RESTR. FIRE	262.99
32025290	10	FIRE EXPENSE	09/25/23	10/23	9613-75-6111	0	OFFICE - MEASURE M	262.99
32025290	11	BUILDING EXPENSE	09/25/23	10/23	1111-85-6111	0	OFFICE EXPENSE	525.98
32025290	12	PUBLIC WORKS EXPENSE	09/25/23	10/23	1111-92-6111	0	OFFICE EXPENSE	268.25
32025290	13	PUBLIC WORKS EXPENSE	09/25/23	10/23	2111-92-6111	0	OFFICE EXP - PW GAS	260.36
32025290	14	PUBLIC WORKS EXPENSE	09/25/23	10/23	3111-92-6111	0	OFFICE EXP - PW WWTP	260.34
Total 32025290:								
TELSTAR INSTRUMENTS								
118390	1	TURBIDIMETER/POTENTIOMETER TELSTAR JOB 30-41891	09/25/23	10/23	3111-92-6203	0	REPAIR & MAINT - PW WWTP	7,812.05
Total 118390:								
VOLCANO TELEPHONE COMPANY								
32021001	1	CITY HALL SEPT 2023	10/01/23	10/23	1111-65-6160	0	COMMUNICATIONS - ADMIN GF	41.99
32021001	2	CITY HALL SEPT 2023	10/01/23	10/23	2111-65-6160	0	COMMUNICATIONS - ADMIN GAS TAX	7.00
32021001	3	CITY HALL SEPT 2023	10/01/23	10/23	3111-65-6160	0	COMMUNICATIONS - WWTP ADMIN	14.00
32021001	4	CITY HALL SEPT 2023	10/01/23	10/23	9670-65-6160	0	COMMUNICATIONS - PD ADMIN	3.50
32021001	5	CITY HALL SEPT 2023	10/01/23	10/23	9675-65-6160	0	COMMUNICATIONS - FIRE ADMIN	3.50
32021001	6	POLICE SEPT 2023	10/01/23	10/23	1111-70-6160	0	COMMUNICATIONS - PD GF	19.24
32021001	7	POLICE SEPT 2023	10/01/23	10/23	9670-70-6160	0	COMMUNICATIONS - POLICE	15.74
32021001	8	FIRE SEPT 2023	10/01/23	10/23	1111-75-6160	0	COMMUNICATIONS - FIRE GF	180.31
32021001	9	FIRE SEPT 2023	10/01/23	10/23	9675-75-6160	0	COMMUNICATIONS - FIRE	60.11
32021001	10	FIRE SEPT 2023	10/01/23	10/23	9613-75-6160	0	COMMUNICATIONS - FIRE MEAS M	60.11
32021001	11	PUBLIC WORKS SEPT 2023	10/01/23	10/23	1111-92-6160	0	COMMUNICATIONS - PW GF	23.78

Invoice Number	Seq.#	Description	Invoice Date	GL Peri	GL Account Number	Activity #	GL Account Description	Net Invoice Check Amount
32021001	12	PUBLIC WORKS SEPT 2023	10/01/23	10/23	2111-92-6160	0	COMMUNICATIONS - PW	23.08
32021001	13	PUBLIC WORKS SEPT 2023	10/01/23	10/23	3111-92-6160	0	COMMUNICATIONS - PW WWTP	23.08
32021001	14	BUILDING SEPT 2023	10/01/23	10/23	1111-85-6160	0	COMMUNICATIONS - BUILDING GF	34.99
Total 32021001:								
510.43								
WATERSTONE SERVICES, LLC								
1004	1	SEPT 2023 OPERATIONS OF CITY SEWER COLLECTION/TREATMENT/COWRF	10/03/23	10/23	3111-92-6215	0	PROF SERVICES - WWTP PW	28,050.00
1004	2	SEPT 2023 OPERATIONS OF CITY SEWER COLLECTION/TREATMENT/COWRF	10/03/23	10/23	3131-92-6215	0	PROF SERVICES - TERTIARY PW	18,700.00
Total 1004:								
46,750.00								
WILLDAN								
00626343	1	111663.01 DEVELOPMENT REVIEW	09/28/23	10/23	1111-90-6212	0	PROF & SPEC SERVICES-ENGINEER	909.60
Total 00626343:								
909.60								
00626347	1	111663.00 CITY ENGINEERING SERVICES	09/28/23	10/23	1111-90-6212	0	PROF & SPEC SERVICES-ENGINEER	5,362.50
00626347	2	111663.00 CITY ENGINEERING SERVICES	09/28/23	10/23	2111-90-6212	0	PROF & SPEC SERV. -GAS TAX ENG	1,753.12
00626347	3	111663.00 CITY ENGINEERING SERVICES	09/28/23	10/23	3111-90-6212	0	PROF & SPEC SERV. - WWTP ENGIN	2,082.50
00626347	4	111663.00 CITY ENGINEERING SERVICES	09/28/23	10/23	3131-90-6212	0	PROF & SPEC SERV. - TERTIARY	1,134.38
Total 00626347:								
10,312.50								
Total :								
317,804.78								
Grand Totals								
317,804.78								

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
1111-00-2120	213.38	.00	213.38
1111-46-4645	.00	340.00-	340.00-
1111-60-5220	250.00	.00	250.00
1111-62-5220	550.25	.00	550.25

Posting period: 10/23

Oct 09, 2023 09:24AM

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
1111-64-5220	50.00	.00	50.00
1111-65-5211	195.42	.00	195.42
1111-65-5220	2,934.75	.00	2,934.75
1111-65-5223	306.70	.00	306.70
1111-65-6111	1,844.75	.00	1,844.75
1111-65-6150	15.80	.00	15.80
1111-65-6160	322.03	.00	322.03
1111-65-6167	49.13	.00	49.13
1111-65-6170	1,199.38	.00	1,199.38
1111-65-6220	135.00	.00	135.00
1111-68-6210	11,173.00	.00	11,173.00
1111-68-6212	1,085.00	.00	1,085.00
1111-70-5211	553.80	.00	553.80
1111-70-5220	5,520.00	.00	5,520.00
1111-70-5223	289.32	.00	289.32
1111-70-6111	737.09	.00	737.09
1111-70-6122	495.00	.00	495.00
1111-70-6160	35.73	.00	35.73
1111-70-6167	45.03	.00	45.03
1111-70-6201	1,280.05	.00	1,280.05
1111-70-6220	123.75	.00	123.75
1111-70-6250	177.44	.00	177.44
1111-75-5211	271.26	.00	271.26
1111-75-5220	218.25	.00	218.25
1111-75-5223	234.48	.00	234.48
1111-75-6111	788.97	.00	788.97
1111-75-6120	1,358.86	.00	1,358.86
1111-75-6122	66.79	.00	66.79
1111-75-6140	376.36	.00	376.36
1111-75-6160	180.31	.00	180.31
1111-75-6167	49.13	.00	49.13
1111-75-6170	892.24	.00	892.24
1111-75-6190	169.51	.00	169.51
1111-75-6201	1,198.21	.00	1,198.21
1111-75-6220	135.00	.00	135.00
1111-80-5220	4.00	.00	4.00
1111-80-5223	67.60	.00	67.60
1111-80-6150	227.04	.00	227.04

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
1111-85-5211	143.10	.00	143.10
1111-85-5220	1,234.75	.00	1,234.75
1111-85-5223	67.60	.00	67.60
1111-85-6111	525.98	.00	525.98
1111-85-6160	34.99	.00	34.99
1111-85-6166	32.75	.00	32.75
1111-85-6220	90.00	.00	90.00
1111-90-6212	6,272.10	.00	6,272.10
1111-92-5211	114.61	.00	114.61
1111-92-5220	1,627.50	.00	1,627.50
1111-92-5223	97.36	.00	97.36
1111-92-6111	288.25	.00	288.25
1111-92-6123	122.36	.00	122.36
1111-92-6160	23.78	.00	23.78
1111-92-6166	16.70	.00	16.70
1111-92-6170	2,543.06	.00	2,543.06
1111-92-6190	6,299.54	.00	6,299.54
1111-92-6201	1,091.87	.00	1,091.87
1111-92-6203	3,661.32	.00	3,661.32
1111-92-6220	45.90	.00	45.90
1111-94-5225	313.36	.00	313.36
2111-65-5211	32.57	.00	32.57
2111-65-5220	110.00	.00	110.00
2111-65-5223	51.12	.00	51.12
2111-65-6111	307.45	.00	307.45
2111-65-6160	34.11	.00	34.11
2111-65-6167	8.19	.00	8.19
2111-65-6170	196.29	.00	196.29
2111-65-6220	22.50	.00	22.50
2111-90-6212	1,753.12	.00	1,753.12
2111-92-5211	111.24	.00	111.24
2111-92-5220	351.50	.00	351.50
2111-92-5223	23.00	.00	23.00
2111-92-6111	703.99	.00	703.99
2111-92-6120	143.32	.00	143.32
2111-92-6160	23.08	.00	23.08
2111-92-6166	16.21	.00	16.21
2111-92-6170	7.09	.00	7.09

Posting period: 10/23

Oct 09, 2023 09:24AM

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
2111-92-6201	123.80	.00	123.80
2111-92-6220	44.55	.00	44.55
3111-48-4805	122.10	.00	122.10
3111-50-6193	2,310.00	.00	2,310.00
3111-55-5211	65.14	.00	65.14
3111-55-5220	573.00	.00	573.00
3111-55-5223	102.22	.00	102.22
3111-55-6111	642.91	.00	642.91
3111-55-6160	68.22	.00	68.22
3111-55-6163	16.38	.00	16.38
3111-55-6170	392.57	.00	392.57
3111-55-6220	45.00	.00	45.00
3111-55-5220	57.75	.00	57.75
3111-90-6212	2,062.50	.00	2,062.50
3111-92-5211	111.23	.00	111.23
3111-92-5220	118.50	.00	118.50
3111-92-5223	6.04	.00	6.04
3111-92-6111	260.34	.00	260.34
3111-92-6113	4,164.00	.00	4,164.00
3111-92-6160	23.08	.00	23.08
3111-92-6166	16.20	.00	16.20
3111-92-6170	9,015.98	.00	9,015.98
3111-92-6193	1,155.00	.00	1,155.00
3111-92-6203	11,414.05	.00	11,414.05
3111-92-6215	28,050.00	.00	28,050.00
3111-92-6220	44.55	.00	44.55
3111-92-8813	914.36	.00	914.36
3111-94-5225	78.34	.00	78.34
3131-68-6221	6,666.00	.00	6,666.00
3131-90-6212	1,134.38	.00	1,134.38
3131-92-6215	18,700.00	.00	18,700.00
4111-92-5220	116.50	.00	116.50
4111-92-5223	6.76	.00	6.76
4111-92-6215	6,259.69	.00	6,259.69
4311-92-5220	37.75	.00	37.75
4311-92-5223	2.04	.00	2.04
4311-92-6170	508.49	.00	508.49
4311-92-6201	24.76	.00	24.76

Posting period: 10/23

Oct 09, 2023 09:24AM

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
8221-92-6170	1,886.28	.00	1,886.28
9111-50-6125	1,746.50	.00	1,746.50
9511-50-9211	3,494.32	.00	3,494.32
9519-00-2261	139,608.00	.00	139,608.00
9613-75-5211	90.42	.00	90.42
9613-75-5220	2,318.25	.00	2,318.25
9613-75-5223	78.16	.00	78.16
9613-75-6111	262.99	.00	262.99
9613-75-6120	452.95	.00	452.95
9613-75-6122	22.26	.00	22.26
9613-75-6140	125.45	.00	125.45
9613-75-6160	60.11	.00	60.11
9613-75-6163	16.38	.00	16.38
9613-75-6170	297.41	.00	297.41
9613-75-6190	56.50	.00	56.50
9613-75-6201	399.40	.00	399.40
9613-75-6220	45.00	.00	45.00
9670-65-5211	16.29	.00	16.29
9670-65-5220	38.00	.00	38.00
9670-65-5223	25.56	.00	25.56
9670-65-6111	153.74	.00	153.74
9670-65-6160	17.06	.00	17.06
9670-65-6167	4.09	.00	4.09
9670-65-6170	98.14	.00	98.14
9670-65-6220	11.25	.00	11.25
9670-70-5211	453.11	.00	453.11
9670-70-5220	740.25	.00	740.25
9670-70-5223	236.72	.00	236.72
9670-70-6111	603.06	.00	603.06
9670-70-6122	405.00	.00	405.00
9670-70-6160	29.22	.00	29.22
9670-70-6166	36.84	.00	36.84
9670-70-6201	1,047.31	.00	1,047.31
9670-70-6220	101.25	.00	101.25
9670-70-6250	145.18	.00	145.18
9675-65-5211	16.29	.00	16.29
9675-65-5223	25.56	.00	25.56
9675-65-6111	167.30	.00	167.30

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
9675-65-6160	3.50	.00	3.50
9675-65-6167	4.09	.00	4.09
9675-65-6170	98.15	.00	98.15
9675-65-6220	11.25	.00	11.25
9675-75-5211	90.42	.00	90.42
9675-75-5220	993.50	.00	993.50
9675-75-5223	78.16	.00	78.16
9675-75-6111	262.99	.00	262.99
9675-75-6120	452.95	.00	452.95
9675-75-6122	22.26	.00	22.26
9675-75-6140	125.46	.00	125.46
9675-75-6160	60.11	.00	60.11
9675-75-6166	16.38	.00	16.38
9675-75-6170	297.41	.00	297.41
9675-75-6190	56.50	.00	56.50
9675-75-6201	399.40	.00	399.40
9675-75-6220	45.00	.00	45.00
Grand Totals:	318,144.78	340.00-	317,804.78

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
10/23	318,144.78	340.00-	317,804.78
Grand Totals:	318,144.78	340.00-	317,804.78



CITY OF IONE
IONE, CA 95640

AGENDA ITEM G.3.

DATE: OCTOBER 17, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JODI STENECK, FINANCE MANAGER

SUBJECT: APPROVAL OF ONE NEW POSITON, A RECREATION COORDINATOR, AND RESTORING THE GRANT COORDINATOR POSITION TO THE 2023-24 SALARY SCHEDULE AND APPROVAL OF A BUDGET AMENDMENT FOR THE POSITIONS.

RECOMMENDED ACTION:

- 1) Adopt Resolution 2023-* A Resolution of the City Council of the City of Ione Authorizing a revision to the FY 2023-24 Salary Schedule for a Recreation Coordinator and Grant Coordinator; and
- 2) Resolution 2023-* A Resolution of the City Council of the City of Ione Authorizing Budget Amendment 2 to the fiscal year 2023-24 Operating Budget.

FISCAL IMPACT:

Adopting the Resolutions would require a budget amendment of \$27,233 for the Recreation Coordinator and \$48,076.00 for the Grant Coordinator. The budget amendment for the Recreation Coordinator would be funded using General Funds and the Grant Coordinator would be funded using the current Community Development Block Grants (CDBG) HOME programs as the programs allow for administrative expenses.

BACKGROUND:

This staff report is intended to provide information for two positions which serve two different purposes.

At its October 3, 2023 meeting, the City Council approved moving forward with a City of Ione Recreation program which included the addition of a Recreation Coordinator. The position will be a part-time (24 hour per week) position with a 0.6 FTE.

The City of Ione has seven (7) CDBG HOME Grants that were established between 1997 and 2013 that have funds available for use, see Attachment B – CDBG HOME programs. There are multiple purposes for these funds including first time home buyer programs, housing rehabilitation, as well as infrastructure improvements. A Grant Coordinator would be

responsible for administering the current programs, establishing recommendations to the City Council regarding proper use of funds and apply for additional grant funding that is available.

The City of Ione has successfully used a Grant Coordinator in the past to administer and manage the FEMA SAFER grant that was utilized by the Fire Department. With the accurate and timely processing of grant reports it has enabled the City of Ione to request additional grants.

DISCUSSION:

A part-time Grant Coordinator will have the expertise and resources to research each of the City of Ione's CDBG HOME programs and determine how the funds can be utilized for potential homeowner's, current homeowner's and the City of Ione. They will be responsible for monthly, quarterly and annual reports as determined by each program. They will also be responsible for applying for new HOME grants with City Council's approval.

ATTACHMENTS:

- A. Resolution 2023-* A Resolution of the City Council of the City of Ione Authorizing an addition to the FY 2023-24 Salary Schedule for a Recreation Coordinator and a Grant Coordinator.
 - a. Salary Schedule FY 2023-24 revised – Attachment B
- B. Resolution 2023-* A Resolution of the City Council of the City of Ione Authorizing Budget Amendment 2 to the Fiscal Year 2023-24 Operating Budget.
- C. CDBG HOME program – Attachment C
- D. Recreation Coordinator Job Description

RESOLUTION 2023-*

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IONE AUTHORIZING
AN ADDITION TO THE FISCAL YEAR 2023-2024 SALARY SCHEDULE FOR A
RECREATION COORDINATOR AND A GRANT COORDINATOR**

WHEREAS, the City Council of the City of Ione has approved a City of Ione Recreation program at the October 3, 2023 City Council meeting; and

WHEREAS, the new program will be overseen by a Recreation Coordinator; and

WHEREAS, the 2023-24 Salary Schedule needs to be revised to add the new position; and

WHEREAS, the City Council of the City of Ione has seven (7) Community Development Block Grants (CDBG); and

WHEREAS, the City Council desires to utilize the (CDBG) programs which is through the California Department of Housing and Community Development; and

WHEREAS, the City of Ione has a need in the community to utilize the funds to help homeowners and potential homeowners; and

WHEREAS, a Grant Coordinator is needed to administer the City of Ione CDBG programs and apply for additional grants; and

WHEREAS, the City of Ione has successfully hired a Grant Coordinator in the past to administer and manage the FEMA SAFER grant that was utilized by the Fire Department.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Ione the following changes shall be incorporated into the 2023-2024 Operating Budget, see Attachment B.

The foregoing Resolution was duly passed introduced and adopted by the City Council of the City of Ione at their regular meeting held on October 17, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Stacy Rhoades, Mayor

Attest:

Janice Traverso, City Clerk



FY 2023-24 Salary Schedule

Position Title		Step 1	Step 2	Step 3	Step 4	Step 5
Account Clerk	Annual	\$ 39,520.00	\$ 41,496.00	\$ 43,570.80	\$ 45,749.34	\$ 48,036.81
	Monthly	\$ 3,293.33	\$ 3,458.00	\$ 3,630.90	\$ 3,812.45	\$ 4,003.07
	Bi-Weekly	\$ 1,520.00	\$ 1,596.00	\$ 1,675.80	\$ 1,759.59	\$ 1,847.57
	Hourly	\$ 19.00	\$ 19.95	\$ 20.95	\$ 21.99	\$ 23.09
Administrative Analyst I	Annual	\$ 64,404.00	\$ 67,624.20	\$ 71,005.41	\$ 74,555.68	\$ 78,283.46
	Monthly	\$ 5,367.00	\$ 5,635.35	\$ 5,917.12	\$ 6,212.97	\$ 6,523.62
	Bi-Weekly	\$ 2,477.08	\$ 2,600.93	\$ 2,730.98	\$ 2,867.53	\$ 3,010.90
	Hourly	\$ 30.96	\$ 32.51	\$ 34.14	\$ 35.84	\$ 37.64
Administrative Analyst II	Annual	\$ 67,624.00	\$ 71,005.20	\$ 74,555.46	\$ 78,283.23	\$ 82,197.39
	Monthly	\$ 5,635.33	\$ 5,917.10	\$ 6,212.96	\$ 6,523.60	\$ 6,849.78
	Bi-Weekly	\$ 2,600.92	\$ 2,730.97	\$ 2,867.52	\$ 3,010.89	\$ 3,161.44
	Hourly	\$ 32.51	\$ 34.14	\$ 35.84	\$ 37.64	\$ 39.52
Administrative Analyst III	Annual	\$ 71,005.00	\$ 74,555.25	\$ 78,283.01	\$ 82,197.16	\$ 86,307.02
	Monthly	\$ 5,917.08	\$ 6,212.94	\$ 6,523.58	\$ 6,849.76	\$ 7,192.25
	Bi-Weekly	\$ 2,730.96	\$ 2,867.51	\$ 3,010.89	\$ 3,161.43	\$ 3,319.50
	Hourly	\$ 34.14	\$ 35.84	\$ 37.64	\$ 39.52	\$ 41.49
Administrative Analyst (PD PT help)	Hourly	\$ 27.00	\$ 28.35	\$ 29.77	\$ 31.26	\$ 32.82
Administrative Assistant adjusted for alignment	Annual	\$ 57,616.00	\$ 60,496.80	\$ 63,521.64	\$ 66,697.72	\$ 70,032.61
	Monthly	\$ 4,801.33	\$ 5,041.40	\$ 5,293.47	\$ 5,558.14	\$ 5,836.05
	Bi-Weekly	\$ 2,216.00	\$ 2,326.80	\$ 2,443.14	\$ 2,565.30	\$ 2,693.56
	Hourly	\$ 27.70	\$ 29.09	\$ 30.54	\$ 32.07	\$ 33.67
Assistant Fire Chief (stipend)	Annual					\$ 4,348.26
	Monthly					\$ 362.36
	Bi-Weekly					
	Hourly					
Building Official/ Code Enforcement Officer	Annual	\$ 74,900.00	\$ 78,645.00	\$ 82,577.25	\$ 86,706.11	\$ 91,041.42
	Monthly	\$ 6,241.67	\$ 6,553.75	\$ 6,881.44	\$ 7,225.51	\$ 7,586.78
	Bi-Weekly	\$ 2,880.77	\$ 3,024.81	\$ 3,176.05	\$ 3,334.85	\$ 3,501.59
	Hourly	\$ 36.01	\$ 37.81	\$ 39.70	\$ 41.69	\$ 43.77
City Council (elected)	Annual					\$ 2,400.00
	Monthly					\$ 200.00
City Manager (contract)	Annual	\$ 135,000.00				\$ 160,000.00
	Monthly	\$ 11,250.00				\$ 13,333.33
	Bi-Weekly	\$ 5,192.31				\$ 6,153.85
	Hourly	\$ 64.90				\$ 76.92
City Treasurer (elected)	Annual					\$ 2,400.00
	Monthly					\$ 200.00
Clerk of the City Council (elected)	Annual					\$ 2,400.00
	Monthly					\$ 200.00
Finance Manager	Annual	\$ 88,400.83	\$ 92,820.87	\$ 97,461.92	\$ 102,335.01	\$ 107,451.76
	Monthly	\$ 7,366.74	\$ 7,735.07	\$ 8,121.83	\$ 8,527.92	\$ 8,954.31
	Bi-Weekly	\$ 3,400.03	\$ 3,570.03	\$ 3,748.54	\$ 3,935.96	\$ 4,132.76
	Hourly	\$ 42.50	\$ 44.63	\$ 46.86	\$ 49.20	\$ 51.66
Fire Captain (stipend)	Annual					\$ 1,863.54
	Monthly					\$ 155.30
	Bi-Weekly					
	Hourly					



Fire Chief (stipend) increased to 2500/month from 1000	Annual									\$	30,000.00
	Monthly									\$	2,500.00
Fire Engineer - Probationary	Annual	\$	52,416.00	\$	55,036.80	\$	57,788.64	\$	60,678.07	\$	63,711.98
	Monthly	\$	4,368.00	\$	4,586.40	\$	4,815.72	\$	5,056.51	\$	5,309.33
	Bi-Weekly	\$	2,016.00	\$	2,116.80	\$	2,222.64	\$	2,333.77	\$	2,450.46
	Hourly	\$	18.00	\$	18.90	\$	19.85	\$	20.84	\$	21.88
Fire Engineer - Non-Probationary	Annual	\$	63,711.98	\$	66,897.57	\$	70,242.45	\$	73,754.58	\$	77,442.30
	Monthly	\$	5,309.33	\$	5,574.80	\$	5,853.54	\$	6,146.21	\$	6,453.53
	Bi-Weekly	\$	2,450.46	\$	2,572.98	\$	2,701.63	\$	2,836.71	\$	2,978.55
	Hourly	\$	21.88	\$	22.97	\$	24.12	\$	25.33	\$	26.59
Fire Fighter (Paid Call/Stipend)	Daily Rate									\$	100.00
Fire Marshall (stipend)	Annual									\$	24,000.00
	Monthly									\$	2,000.00
Grant Coordinator	Annual	\$	64,404.00	\$	67,624.20	\$	71,005.41	\$	74,555.68	\$	78,283.46
	Monthly	\$	5,367.00	\$	5,635.35	\$	5,917.12	\$	6,212.97	\$	6,523.62
	Bi-Weekly	\$	2,477.08	\$	2,600.93	\$	2,730.98	\$	2,867.53	\$	3,010.90
	Hourly	\$	30.96	\$	32.51	\$	34.14	\$	35.84	\$	37.64
Maintenance Worker I Adjusted step 1	Annual	\$	41,288.00	\$	43,352.40	\$	45,520.02	\$	47,796.02	\$	50,185.82
	Monthly	\$	3,440.67	\$	3,612.70	\$	3,793.34	\$	3,983.00	\$	4,182.15
	Bi-Weekly	\$	1,588.00	\$	1,667.40	\$	1,750.77	\$	1,838.31	\$	1,930.22
	Hourly	\$	19.85	\$	20.84	\$	21.88	\$	22.98	\$	24.13
Maintenance Worker II Adjusted step 1	Annual	\$	52,695.11	\$	55,329.87	\$	58,096.36	\$	61,001.18	\$	64,051.24
	Monthly	\$	4,391.26	\$	4,610.82	\$	4,841.36	\$	5,083.43	\$	5,337.60
	Bi-Weekly	\$	2,026.74	\$	2,128.07	\$	2,234.48	\$	2,346.20	\$	2,463.51
	Hourly	\$	25.33	\$	26.60	\$	27.93	\$	29.33	\$	30.79
Police Chief Adjusted step 1	Annual	\$	126,880.00	\$	133,224.00	\$	139,885.20	\$	146,879.46	\$	154,223.43
	Monthly	\$	10,573.33	\$	11,102.00	\$	11,657.10	\$	12,239.96	\$	12,851.95
	Bi-Weekly	\$	4,880.00	\$	5,124.00	\$	5,380.20	\$	5,649.21	\$	5,931.67
	Hourly	\$	61.00	\$	64.05	\$	67.25	\$	70.62	\$	74.15
Police Officer (per MOU) updated per contract 2%	Annual	\$	64,937.60	\$	68,184.48	\$	71,593.70	\$	75,173.39	\$	78,932.06
	Monthly	\$	5,411.47	\$	5,682.04	\$	5,966.14	\$	6,264.45	\$	6,577.67
	Bi-Weekly	\$	2,497.60	\$	2,622.48	\$	2,753.60	\$	2,891.28	\$	3,035.85
	Hourly	\$	31.22	\$	32.78	\$	34.42	\$	36.14	\$	37.95
Police Sergeant (per MOU)	Annual	\$	78,936.00	\$	82,882.80	\$	87,026.94	\$	91,378.29	\$	95,947.20
	Monthly	\$	6,578.00	\$	6,906.90	\$	7,252.25	\$	7,614.86	\$	7,995.60
	Bi-Weekly	\$	3,036.00	\$	3,187.80	\$	3,347.19	\$	3,514.55	\$	3,690.28
	Hourly	\$	37.95	\$	39.85	\$	41.84	\$	43.93	\$	46.13
Police Trainee (per MOU)	Annual	\$	49,920.00	\$	52,416.00	\$	55,036.80	\$	57,788.64	\$	60,678.07
	Monthly	\$	4,160.00	\$	4,368.00	\$	4,586.40	\$	4,815.72	\$	5,056.51
	Bi-Weekly	\$	1,920.00	\$	2,016.00	\$	2,116.80	\$	2,222.64	\$	2,333.77
	Hourly	\$	24.00	\$	25.20	\$	26.46	\$	27.78	\$	29.17
Public Works Superintendent	Annual	\$	74,900.80	\$	78,645.84	\$	82,578.13	\$	86,707.04	\$	91,042.39
	Monthly	\$	6,241.73	\$	6,553.82	\$	6,881.51	\$	7,225.59	\$	7,586.87
	Bi-Weekly	\$	2,880.80	\$	3,024.84	\$	3,176.08	\$	3,334.89	\$	3,501.63
	Hourly	\$	36.01	\$	37.81	\$	39.70	\$	41.69	\$	43.77
Recreation Coordinator	Annual	\$	45,760.00	\$	48,048.00	\$	50,450.40	\$	52,972.92	\$	55,621.57
	Monthly	\$	3,813.33	\$	4,004.00	\$	4,204.20	\$	4,414.41	\$	4,635.13
	Bi-Weekly	\$	1,760.00	\$	1,848.00	\$	1,940.40	\$	2,037.42	\$	2,139.29
	Hourly	\$	22.00	\$	23.10	\$	24.26	\$	25.47	\$	26.74
Temporary/Seasonal	Hourly	\$	16.00								

RESOLUTION 2023-***A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IONE AUTHORIZING A BUDGET AMENDMENT TO THE FISCAL YEAR 2023-2024 OPERATING BUDGET**

WHEREAS, the City Council of the City of Ione adopted its Fiscal Year Operating Budget for 2023-2024; and

WHEREAS, from time to time it is necessary to amend the Budget; and

WHEREAS, the City Council of the City of Ione has approved a City of Ione Recreation program at the October 3, 2023 City Council meeting; and

WHEREAS, the new program will be overseen by a Recreation Coordinator; and

WHEREAS, the 2023-24 Operating Budget needs to be revised to add \$27,233 for salary and benefits for the new position; and

WHEREAS, the City Council desires to utilize the Community Development Block Grant (CDBG) HOME programs which is through the California Department of Housing and Community Development; and

WHEREAS, the City of Ione has seven (7) prior CDBG programs that have not been active for many years; and

WHEREAS, the City of Ione has a need in the community to utilize the funds to help homeowners and potential homeowners; and

WHEREAS, a Grant Coordinator is needed to administer the City of Ione CDBG programs and apply for additional grants; and

WHEREAS, this will cause an increase to salary and benefits by \$48,076.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Ione the following changes shall be incorporated into the 2023-2024 Operating Budget:

Description	Fund	Fund Description	Fund Balance	Amount
Salary & Benefits	1111	General Fund	\$1,651,814	\$ 27,233
Salary & Benefits	7117	HOME 2370 Grant	\$ 245,829	\$ 14,258
Salary & Benefits	7119	HOME 4711 Grant	\$ 432,165	\$ 25,066
Salary & Benefits	7121	Self Help Housing	\$ 157,191	\$ 8,752
TOTAL				\$ 48,076

The foregoing Resolution was duly passed introduced and adopted by the City Council of the City of Ione at their regular meeting held on October 17, 2023, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Attest:

Stacy Rhoades, Mayor

Janice Traverso, City Clerk

**Community Development Block Grants (CDBG) HOME Programs with
Fund Balances as of June 30, 2023**

7112-00-1000	REHAB HOUSING TRUST GRANT	\$	53,196.50
7113-00-1000	LOW INCOME HOUSING GRANT	\$	85,125.00
7116-00-1000	FIRST TIME HOMEBUYERS GRANT	\$	149,426.00
7117-00-1000	06 HOME 2370 GRANT	\$	245,829.00
7118-00-1000	05 STBG 1381 GRANT	\$	63,598.00
7119-00-1000	08 HOME 4711 GRANT	\$	432,164.89
7121-00-1000	SELF HELP HOUSING GRANT	\$	157,191.08
		\$	1,186,530.47



1 East Main St.
PO Box 398
Ione, CA 95640

JOB ANNOUNCEMENT

Part-Time Recreation Coordinator

The application deadline is 4:30 PM on November 10th of until filled.

The City of Ione is accepting applications for the position of part-time front office Recreation Coordinator. The Account Clerk will work under general supervision of the Administrative Analyst I and/or designee.

This position will be a part-time (24 hour per week) position with a 0.6 FTE at an hourly rate of \$24.00 per hour.

Knowledge/Abilities

Knowledge of:

- Principles and techniques of organizing and directing a variety of recreational activities.
- Recreation programs for specialized groups such as preschool, handicapped, teens, senior citizens.
- Modern office practices including effective use of a personal computer and program standard software applications

Ability to:

- Communicate clearly and concisely, both orally and in writing.
- Supervise and evaluate part-time staff.
- Work effectively with other City departments, as well as outside groups.
- Understand and carry out oral and written instructions.
- Prepare clear, concise and complete documents, reports, and correspondence.
- Provide creative leadership in organizing and directing recreational activities.
- Properly schedule programs and activities.
- Effectively promote activities and events

EXAMPLES OF ESSENTIAL FUNCTIONS: (Illustrative Only): *Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

- Plans, organizes, coordinates and directs assigned recreational programs and activities which may include competitive sports, playground and day camp programs, teen programs, special classes, trips, and special events.
- Works closely with the Parks and Recreation Commission to develop programs that benefit the community, meet the strategic objectives of the City.
- Directs, coordinates, and monitors the work of Recreation support staff in a lead capacity.
- Recruits, directs, and monitors the work of volunteer assistants.
- Promotes department activities and events: prepares brochures, flyers, and news releases, provides information to the public and media.
- Meets with community groups to promote activities and encourage involvement.
- Supervises use of recreation equipment and supplies; maintains inventory.
- Prepares reports, correspondence, and budget estimates for assigned programs.
- Schedules use of recreation facilities and buildings.
- Performs related duties similar to the above in scope and function as required

Minimum Qualifications

EDUCATION AND EXPERIENCE: *Any combination of training and experience which would provide the required knowledge and skill. A typical way to obtain the required knowledge and skill would be:*

Education: High school diploma or equivalent, including or supplemented by specialized secretarial or business training.

Experience: Any combination of training and experience which would provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- Equivalent to graduation from college with major work in recreation or related field and one-year experience in planning and organizing community recreation programs.

License or Certificate: Possession of a valid California driver's license by date of appointment.

Communication Skills: Effectively conveys information and expresses thoughts and facts clearly, orally and in writing; demonstrates effective use of listening skills; displays openness to other people's ideas and thoughts.

Computer Skills: Experienced with common business computer applications including but not limited to: MS Outlook, MS Word, MS PowerPoint, MS Access, and MS Excel.

Teamwork & Interpersonal Skills: Develops effective relationships with co-workers and supervisors by helping others accomplish tasks and using collaboration and conflict resolution skills.

Customer Service: Demonstrates the ability to anticipate customers' needs and deliver services effectively and efficiently using professional demeanor.

Flexibility: Makes effective decisions and achieves desired results in the midst of major changes in responsibilities, work processes, timeframes, performance expectations, organizational culture, or work environment.

Multi-Tasking: Can handle multiple projects and responsibilities simultaneously; has handled a wide variety of assignments in past and/or current position(s).

Problem Solving: Approaches a situation or problem by defining the problem or issue; determines the significance of problem; collects information; uses logic and intuition to arrive at decisions or solutions to problems that achieve the desired outcome.

Reliability: Completes quality work assignments in a timely and efficient manner; fulfills responsibilities and has excellent attendance.

Supplemental Information

WORKING CONDITIONS: May serve as staff to a commission; may travel from site to site; travel to attend a variety of meetings; may attend off-hour meetings.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is regularly required to stand, sit, walk, talk or hear, both in person and by telephone; use hands to finger, handle, feel, or operate standard office equipment; and reach with hands and arms. The employee frequently walks and stands, and occasionally lifts and carries records and documents that weigh 20 pounds or less. Specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus.

MENTAL DEMANDS:

While performing the duties of this class, the incumbent is regularly required to use written and oral communication skills; read and interpret data, information, and documents; analyze and solve complex problems; use math and mathematical reasoning; perform highly detailed work under changing, intensive deadlines, on multiple concurrent tasks; work with constant interruptions; and interact with officials and the public.

ENVIRONMENTAL ELEMENTS: Employees work in an office environment with moderate noise levels, controlled temperature conditions and no direct exposure to hazardous physical substances. Employees may occasionally work in a field environment including inclement weather conditions. Employees may interact with upset staff and/or public and private representatives while interpreting and enforcing department guidelines, policies and procedures.

SELECTION PROCESS

The selection process will consist of an evaluation of the applicant's training and experience based on the required employment application. Applicants are also required to provide their resume upon applying. Only the candidates whose backgrounds best match the position will be invited to proceed in the oral interview process.

The application deadline is 4:30 PM on November 10, 2022.



CITY OF IONE
IONE, CA 95640

AGENDA ITEM G.4.

DATE: OCTOBER 17, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JOHN ALFRED, CHIEF OF POLICE

SUBJECT: INTRODUCE AND WAIVE FIRST READING OF AN ORDINANCE
AMENDING IONE MUNICIPAL CODE 8.12 – ABANDONED VEHICLE
ABATEMENT

RECOMMENDED ACTION:

Introduce and waive reading of an Ordinance No. *** amending the current Ione Municipal Code section 8.12 to allow for additional enforcement of abandoned vehicle abatement by Amador County if needed.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The City of Ione Police Department is currently responsible for abandoned vehicle abatement within the city limits. Abandoned vehicle abatement can take a large amount of time and resources to complete. Amending the current Municipal Code to allow the Amador County Abandoned Vehicle Authority to assist with these abatements can free up City resources. The amendment gives the County the ability to provide abandoned vehicle enforcement within City limits. The amendment does not affect the City's ability to enforce section 8.12 but adds Amador County if the need arises.

ATTACHMENTS:

- A. Ordinance No. ***
- B. Proposed amendment to Municipal Code 8.12

ORDINANCE NO. XXX
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IONE
AMENDING IONE MUNICIPAL CODE, TITLE 8 – "HEALTH AND SAFETY", BY
AMENDING CHAPTER 8.12 "ABANDONED VEHICLE ABATEMENT"

=====

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF IONE AS FOLLOWS:

SECTION 1. TITLE 8, CHAPTER 8.12 "ABANDONED VEHICLE ABATEMENT"
is hereby amended as follows:

Chapter 8.12

ABANDONED VEHICLE ABATEMENT

Sections:

8.12.010	Definitions.
8.12.020	Declaration of nuisance.
8.12.030	Exceptions.
8.12.040	Chapter not exclusive regulation.
8.12.050	Enforcement authority—Right of entry.
8.12.060	Contract or franchise--Right of entry for removal of a vehicle.
8.12.070	Administrative costs determination.
8.12.080	Notice of intention to abate and remove vehicle.
8.12.090	Conduct of hearing.
8.12.100	Appeal to City Council.
8.12.110	Order of vehicle removal—Assessment of costs.
8.12.120	Exceptions to hearing requirement.
8.12.130	Disposition of vehicle of parts.
8.12.140	Notice to Department of Motor Vehicles.
8.12.150	Collection of costs.
8.12.160	Refusal to remove vehicle—Misdemeanor.

8.12.010 Definitions.

As used in this chapter:

"Abandoned vehicle" means a motor vehicle left on a highway, public property, or private property in such inoperable or neglected condition that it may be reasonably inferred that the owner's intention is to relinquish all further rights or interests in the vehicle.

A vehicle is presumed to be "abandoned" when it is left on a highway for seventy-two hours or more without being moved, is parked, resting, or otherwise immobilized on any highway or public right-of-way and lacks an engine, transmission, wheels, tires, doors, windshield, or any other part or equipment necessary to operate safely on the highway. Vehicles found in such a condition on a

Attachment #G4A

highway or public right-of-way are presumed to be a hazard to public health, safety, and welfare and may be removed immediately upon discovery by a peace officer or other designated employee.

"Authority" means the Amador County Abandoned Vehicle Authority.

"County" means Amador County, California.

"City Council" means City of Lone City Council.

"City" means Lone, California.

"Designated employee" or "designee" means a city employee, a representative of the Amador County Sheriff's Office and/or the code enforcement division of the Amador County Land Use Agency or the Amador County Community Development Agency, a representative of the Authority, or employees from another agency designated in writing by the city manager or City Council.~~means a representative of the City of Lone Police Department.~~

"Dismantled vehicle" means any motor vehicle that is partially or wholly disassembled.

"Highway" means a way or place of whatever nature, publicly maintained and open to the use of the public for purposes of vehicular travel. "Highway" includes "street."

"Inoperative vehicle" means any motor vehicle that cannot move under its own power.

"Public property" means and includes "streets" and "highways."

"Vehicle" means a device by which any person or property may be propelled, moved, or drawn upon a highway, except a device moved by human power or used exclusively upon stationary rails or tracks.

"Wrecked vehicle" means any motor vehicle that is damaged to such an extent that it cannot lawfully be operated upon the highway. A vehicle which has been wrecked in a traffic collision, then removed from the roadway to a storage facility, but not yet claimed by its owner, will not be considered an abandoned vehicle.

(Ord. No. 425, § 1, 4-21-2009) (Ord. 346 §2(part), 1994).

8.12.020 Declaration of nuisance.

In addition to and in accordance with the determination made and the authority granted by the state under Section 22660 of the Vehicle Code to remove abandoned, wrecked, dismantled or inoperative vehicles or parts thereof as public

Attachment #G4A

nuisances, the City Council makes the following findings and declarations:

The accumulation and storage of abandoned, wrecked, dismantled or inoperative vehicles or parts thereof on private or public property is found to create a condition tending to reduce the value of private property, to promote blight and deterioration, to invite plundering, to create fire hazards, to constitute an attractive nuisance creating hazard to the health and safety of children, to create a harborage for rodents and insects and to be injurious to the health, safety and general welfare. Therefore, the presence of an abandoned, wrecked, dismantled or inoperative vehicle or part thereof, on private or public property, except as expressly hereinafter permitted, is declared to constitute a public nuisance which may be abated as such in this chapter. (Ord. 346 §2(part), 1994).

8.12.030 Exceptions.

This chapter shall not apply to:

- A. A vehicle or part thereof which is completely enclosed within a building in a lawful manner where it is not visible from the street or other public or private property;
- B. Vehicles or parts not completely enclosed, but completely screened by a solid wood or masonry fence which either complies with local jurisdiction or, if none, is approved by the City. The exception is limited to an area not to exceed one hundred twenty square feet or two vehicles;
- C. A vehicle or part thereof which is stored or parked in a lawful manner on private property in connection with the business of a licensed dismantler, licensed vehicle dealer, a licensed junk dealer, or when such storage or parking is necessary to the operation of a lawfully conducted business or commercial enterprise;
- D. Nothing in this section shall authorize the maintenance of a public or private nuisance as defined under the provisions of law other than Chapter 10 (commencing with Section 22650) of Division 11 of the Vehicle Code and this chapter. (Ord. 346 §2(part), 1994).

8.12.040 Chapter not exclusive regulation.

The provisions of this chapter are not the exclusive regulation of abandoned, wrecked, dismantled or inoperative vehicles. It is in addition to the other regulatory codes, statutes and ordinances heretofore or hereafter enacted by the City, the state or any other legal entity or agency having jurisdiction. (Ord. 346 §2(part), 1994).

8.12.050 Enforcement authority—Right of entry.

Except as otherwise provided herein, the provisions of this chapter may be

administered and enforced by the city police department, Amador County Sheriff, and code enforcement division of the Amador County Land Use/Community Development Agency. In enforcing this chapter, city police officers such employees may enter upon, private or public property to examine a vehicle or parts thereof, or obtain information as to the identity of a vehicle (and to remove or cause the removal of a vehicle or parts thereof) declared to be a nuisance pursuant to this chapter, provided, however, that such entry shall be made in a lawful manner. (Ord. 346 §2(part), 1994).

8.12.060 Contract or franchise—Right of entry for removal of a vehicle.

Pursuant to section 22663 of the California Government Code, when the City or Authority has contracted with or granted a franchise to any person or persons, such person or persons shall be authorized to enter upon private property or public property to remove or cause the removal of a vehicle or parts thereof declared to be a nuisance pursuant to this chapter, provided, however, that such entry shall be made in a lawful manner. (Ord. 346 §2(part), 1994).

8.12.070 Administrative costs determination.

The City Council or Authority shall, from time to time, determine and fix an amount to be assessed as administrative costs (excluding the actual cost of removal of any vehicle or part thereof) under this chapter. Such amount shall be based on an analysis of the staff time reasonably necessary to process each case involving the removal of a vehicle, and shall not exceed the good-faith estimate of such administrative costs based on such analysis. (Ord. 346 §2(part), 1994).

8.12.080 Notice of intention to abate and remove vehicle.

Unless both the property owner and the owner of the vehicle have signed releases authorizing the removal and waiving further interest in the vehicle or part thereof, not less than ten days before the date of intended removal of the vehicle pursuant to the provisions of this chapter, a notice of intention to abate and remove the abandoned, wrecked, dismantled, or inoperative vehicle shall be sent by the designated employee by registered or certified mail, to the owner of the land on which the vehicle is located, as shown on the last equalized assessment roll, and to the last registered and legal owners of the vehicle, unless the vehicle is in such condition that identification numbers are not available to determine ownership. It shall not be a prerequisite to the removal of the vehicle pursuant to this section that the return receipt be received showing delivery of the notice. Such notice of intention shall contain a statement that the owner of the property and the owner of the vehicle have a right to request and appear in person at a hearing or may, in lieu of appearing, submit a sworn written statement denying responsibility for the presence of the vehicle on the land, with his reasons for such denial. If such a statement is submitted, it shall be construed as a request for a hearing on the issue of assessment of costs which does not require the presence of the property owner submitting such request, although the submission of such a statement shall not

Attachment #G4A

preclude the owner from presenting testimony at the hearing if he or she should decide to do so. If, based on the inspection by the designated employee or his designated representative, there is evidence that a known third party who is not the property owner or the vehicle owner left the vehicle on the property without the consent of the vehicle owner or the property owner, the notice referenced above in this section shall be sent to said third party in the manner specified in this section, at the best known address available to the designated employee. The request shall be made to the designated employee within ten days after the mailing of the notice of intention to abate and remove the vehicle. If such a request is not received within such period, the designated employee shall have the authority to remove or cause the removal of the vehicle. (Ord. 346 §2(part), 1994).

8.12.090 Conduct of hearing.

If either the property owner or the vehicle owner requests a hearing within ten days after the mailing of the notice of intention to abate and remove the vehicle, the person or persons making such request shall be entitled to a hearing before the designated employee, who shall hear all facts and testimony the designated employee deems pertinent. (Ord. 346 §2(part), 1994).

8.12.100 Appeal to City Council or Authority.

- A. Any interested party may appeal the decision of the designated employee by filing a written notice of appeal with the designated employee within five days of his or her decision. Appellant shall pay an appeal fee of seventy-five dollars when filing an appeal with the City Council or Authority. No such appeal fee shall be required unless the appeal is from such hearing.
- B. Such appeal shall be heard by the City Council or Authority, which may affirm, amend, or reverse, the order or take such other action as it deems appropriate.
- C. The City Council or Authority shall give written notice of the time and place of the hearing to the appellant and those persons specified as entitled to notice under Section 8.12.080 of this chapter.
- D. In conducting the hearing, the City Council or Authority shall not be limited by the technical rules of evidence. (Ord. 346 §2(part), 1994).

8.12.110 Order of vehicle removal--Assessment of costs.

If no request for a hearing is received by the designated employee within ten days after the notice ~~of intention to abate and remove vehicle~~ is mailed, or both the property owner and the owner of the vehicle have signed releases authorizing the removal and waiving further interest in the vehicle, and the designated employee finds, at the conclusion of the hearing, that the vehicle or part thereof is abandoned, wrecked, dismantled, or inoperative within the meaning of this chapter, and in the

event of an appeal to the City Council or Authority, the City Council or Authority upholds the designated employee's findings, the designated employee may order the vehicle removed from the property as a public nuisance and disposed of as hereinafter provided, and determine the administrative costs and the costs of removal to be charged against the owner of the vehicle, the owner of the property on which it is located, and/or the person who placed the vehicle on the property if that fact has been determined at the hearing. The designated employee may impose such conditions and take such other action as he deems appropriate under the circumstances to carry out the purposes of this chapter, including without limitation delaying the time for removal of the vehicle or part thereof if, in his or her opinion, the circumstances justify it. If the vehicle is ordered removed, the order shall include a description of the vehicle or part thereof and the correct identification number and license number, if available. (Ord. 346 §2(part), 1994).

8.12.120 Exceptions to hearing requirement.

A hearing as provided above in this chapter shall not be required in the following circumstances:

- A. When both the property owner and the owner of the vehicle have signed releases authorizing removal and waiving further interest in the vehicle or part thereof; or
- B. When the vehicle is located upon a parcel zoned for agricultural use, or not improved with a residential structure containing one or more dwelling units; or when the vehicle is inoperable due to the absence of a motor, transmission, or wheels and is incapable of being towed, is valued at less than three hundred dollars by the designated employee or any of his designated representatives, the City, the Amador County Sheriff or any of his deputies, or any California highway patrol officer, is determined by the designated employee or any of his designated representatives to be a public nuisance presenting an immediate threat to public health or safety, and the property owner has signed a release authorizing the removal and waiving further interest in the vehicle or part thereof. Prior to final disposition pursuant to Section 8.12.130 of this chapter, of such a low-valued vehicle for which evidence of registration is available, the designated employee shall provide notice to the registered and legal owners of intent to dispose of the vehicle or part, and if the vehicle or part is not claimed and removed within ten days after the notice is mailed, from the disposal site to which the vehicle was taken, final disposition may proceed. (Ord. 346 §2(part), 1994).

8.12.130 Disposition of vehicle or parts.

Vehicles or parts thereof removed pursuant to this chapter may be disposed of by removal to a scrap yard, automobile dismantler's yard, or any suitable site

Attachment #G4A

authorized under applicable county ordinances to receive junk and/or dismantled vehicles. After a vehicle or part thereof has been removed, it shall not be reconstructed or made operable, unless it is a vehicle ~~which~~that qualifies for either horseless carriage license plates or historical vehicle license plates, pursuant to Vehicle Code Section 5004, in which case the vehicle may be reconstructed or made operable. (Ord. 346 §2(part), 1994).

8.12.140 Notice to Department of Motor Vehicles.

Within five days after the date of removal of the vehicle pursuant to this chapter, notice shall be given by the designated employee to the Department of Motor Vehicles, identifying the vehicle or part thereof any evidence of registration available, including, but not limited to, the registration card, certificates of ownership, or license plates. (Ord. 346 §2(part), 1994).

8.12.150 Collection of delinquent assessment.

Formatted: Underline

If the administrative costs and costs of removal are charged against the owner of the land pursuant to Section 8.12.110 and are not paid within thirty days of the date of the order or the final disposition of an appeal therefrom, such costs shall be assessed against the parcel of land pursuant to Section 25845 of the Government Code and shall be transmitted to the finance officer for collection subject to collection in any manner specified in said section. Such assessment shall have the same priority as other municipal taxes.

8.12.160 Collection of costs.

Costs incurred in enforcing this Chapter may be collected in accordance with Chapter 1.10 of this Code. If the administrative costs and costs of removal are not paid within thirty days after the date of the order, or the final disposition of an appeal therefrom, the ~~City-city manager, the designated employee(s) or abatement official(s)~~ shall have the right, in addition to any other ~~remedies-manner~~ provided by law for the collection of such costs, to recover such administrative costs and costs of removal from the property, the registered owner and/or legal owner of any vehicle removed from property pursuant to this chapter, and/or from the third party, if any, responsible for placing such vehicle on the property from which it was removed in an action in a court of competent jurisdiction over the amount of such costs. (Ord. 346 §2(part), 1994).

8.12.160 Refusal to remove vehicle—Misdemeanor.

It is unlawful and a misdemeanor for any person to fail or refuse to remove an abandoned, wrecked, dismantled or inoperative vehicle or part thereof or refuse to abate such nuisance when ordered to do so in accordance with the abatement provisions of this chapter or state law where state law is applicable. This offense is punishable by a fine of not more than five hundred dollars or imprisonment not to exceed six months, or by both such fine or imprisonment. (Ord. 346 §2(part), 1994).

SECTION 2. CONFLICT. All ordinances or parts of ordinances in this Code that conflict with this Chapter are repealed insofar as such conflict may exist.

SECTION 3. SEVERABILITY. If any Chapter, article, subsection or subdivision thereof, provision, sentence, clause or phrase of this code, or any application thereof, is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect the remaining provisions of this code, which can be given effect without the invalid portions and, therefore, such invalid portions are declared to be severable. The City Council hereby declares that it would have enacted this Code and each of its articles, sections, subsections, or subdivisions thereof, provisions, sentences, clauses or phrases irrespective of the fact that one or more of them is declared invalid.

SECTION 4. EFFECTIVE DATE AND PUBLICATION. This Ordinance shall take effect thirty (30) days after its adoption. The City Clerk is directed to publish this ordinance in a newspaper of general circulation in the City of Lone. In lieu of publication of the full text of the ordinance within fifteen (15) days after its passage, a summary of the ordinance may be published at least five (5) days prior to and fifteen (15) days after adoption by the City Council and a certified copy shall be posted in the office of the City Clerk, pursuant to Government Code Section 36933(c)(1).

The foregoing ordinance was introduced on October 17, 2023 and the title thereof read at the regular meeting of the City Council of the City of Lone the 7th day of November, 2023, and by a vote of the Council members present, further reading was waived.

On motion of Councilperson _____, seconded by _____, the foregoing Ordinance was passed by the City Council of the City of Lone at a regular meeting held on _____, 2023, by the following votes:

AYES: _____
NOES: _____
ABSTENTIONS: _____
ABSENT: _____

STACY RHOADES, Mayor

Attachment #G4A

ATTEST:

JANICE TRAVERSO, City Clerk

ORDINANCE NO. XXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IONE
AMENDING IONE MUNICIPAL CODE, TITLE 8 – “HEALTH AND SAFETY”, BY AMENDING CHAPTER
8.12 “ABANDONED VEHICLE ABATEMENT”

=====

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF IONE AS FOLLOWS:

17.40.050 Number of parking spaces required.

- A. The following number of parking spaces shall be required to serve the uses or buildings listed, as established in Table 17.40.050-1 (Parking Requirements by Land Use). Multiple uses must provide the sum of the requirements for each individual use. In addition, the following provisions shall apply:
1. "Square feet" means "gross square feet" and refers to building area unless otherwise specified.
 2. For the purpose of calculating residential parking requirements, dens, studies, or other similar rooms that may be used as bedrooms shall be considered bedrooms.
 3. Where the number of seats is listed to determine required parking, seats shall be construed to be fixed seats. Where fixed seats provided are either benches or bleachers, such seats shall be construed to be not more than 18 linear inches for pews and 24 inches for dining, but in no case shall seating be less than determined as required by the building code.
- B. When the calculation of the required number of off-street parking spaces results in a fraction of a space, the total number of spaces shall be rounded to the nearest whole number (< 0.49 round down, > 0.50 round up).

Table 17.40.050-1: Parking Requirements by Land Use

Land Use Type	Required Parking Spaces
Residential Uses	
Boarding and Rooming Houses	1/living or seating unit
Dwelling, Single-Family and Two-Family	2 garage spaces/dwelling unit
Dwelling, Multiple-Family	
Studio, one and two bedroom units	2 spaces/dwelling unit
Three + bedroom units	2 spaces/dwelling unit
Senior units, studio, one and two bedroom units	1 space/dwelling unit
Senior units, three+ bedroom units	2 spaces/dwelling unit
Mobile Home Park	2 parking spaces/home site
Recreation, Education, and Public Assembly Uses	
Assembly Uses with Fixed Seats	1 space/4 seats of maximum seating capacity
Assembly Uses without Fixed Seats	1 space/50 s.f. of gross floor area used for dancing or assembly
Retail, Service, and Office Uses	

Retail Sales	1 space/300 s.f. of gross floor area or 1 space/300 s.f. of facility
Eating and Drinking Establishments	
Offices, Business and Professional	
Hotels and Lodging Places	1 space/unit plus 1 manager space
Medical Services, Hospitals and Sanitariums	1 space/1,000 s.f.
Automotive and Vehicle Uses	
Auto Sales and Rental	1 space/300 s.f. of gross floor area or 1 space/300 s.f. of facility
Auto Services	
Car Washing	
Industrial, Manufacturing, and Processing Uses	
Warehousing, Wholesaling, Research and other Industrial	1 space/500 s.f. gross floor area

- C. Uses Not Listed. Other uses not specifically listed in this section shall furnish parking as required by the planning commission in determining the off-street parking requirements. The planning commission shall be guided by the requirements in this section generally, and shall determine the minimum number of spaces required to avoid interference with public use of streets and alleys.
- D. Parking Reduction. Parking spaces provided to meet the requirements of this chapter shall not be reduced in size or number, modified, or eliminated without review by the planning commission under site plan review, as established in Section 17.10.090 (Site plan review).
- (Ord. No. 455, § 8, 12-6-2011 ; Ord. No. 423, § 2, 4-21-2009)



CITY OF IONE
IONE, CA 95640

AGENDA ITEM H.1.

DATE: OCTOBER 17, 2023
TO: HONORABLE MAYOR AND MEMBER OF THE CITY COUNCIL
FROM: SUSAN PETERS, PLANNING CONSULTANT
SUBJECT: ZA-23-001: ZONING CODE AMENDMENTS – TABLE 17.40.050-1

RECOMMENDED ACTION:

1. Conduct Public Hearing for Ordinance No. 532 – Amending the Ione Municipal Code, Title 17 Zoning, to adopt the Zoning Code Amendment – Table 17.40.050-1 Project – Parking Requirements by Land Use
2. Adopt Ordinance No. 532 – Amending the Ione Municipal Code, Title 17 Zoning, to adopt the Zoning Code Amendment – Table 17.40.050-1 Project – Parking Requirement

BACKGROUND:

Through a review of the City's Zoning Code, as amended in early 2023, incomplete parking requirements for commercial and residential uses were identified within Table 17.40.050-1, Parking Requirements by Land Use. The Zoning Code Amendments – Table 17.40.050-1 Project would revise the Zoning Code to complete missing parking requirements for Studio units, One and Two Bedroom Units, Retail, Service, and Office Uses and Automotive and Vehicle Uses; consistent with similar uses in the Zoning Code, the City of Ione Downtown Plan, and similar jurisdictions.

DISCUSSION:

On August 8, 2023 the Planning Commission was presented with the proposed Zoning Code Amendments for discussion. The amendments include changes to:

- Specify number of required parking spaces by land use for Retail, Service, and Office Uses (including Eating and Drinking Establishments and Offices, Business and Professional) and Automotive and Vehicle Uses (including Auto Services and Car Washing).

The absence of adequate parking requirements in the current Zoning Code results in the potential for businesses to potentially lack sufficient parking spaces to accommodate parking demand and creates uncertainty for the planning application review process. Therefore, revisions to the Zoning Code Table 17.40.050-1 are required to clearly delineate and identified specific parking requirements for Retail, Service, and Office Uses and Automotive and Vehicle Uses.



CITY OF IONE
IONE, CA 95640

Parking requirements of comparable land uses in the existing Zoning Code of the City of Ione were compared with the Downtown Plan of the City of Ione, Jackson, Sutter Creek, and Amador County. Table 1 summarizes parking requirements in the Ione Downtown Plan and of nearby jurisdictions.



CITY OF IONE
IONE, CA 95640

Table 1 Parking Requirements of Comparable Jurisdictions

Land Use Category	City of Ione Zoning Code	City of Ione Downtown Plan	Jackson	Sutter Creek	Amador County
Eating and Drinking Establishments	--	1 space per 750 sq. ft. of floor area ¹	1 space per each 75 sq. ft. of gross floor area for patrons, plus 1 space per each 300 sq. ft. of service area, plus one space per each 100 sq. ft. of outdoor dining area.	1 space per 4 seats	1 space per 4 seats
Offices, Business and Professional	--	1 space per 750 sq. ft. of floor area ¹	1 space per each 250 sq. ft. of gross floor area for the first 5,000 sq. ft. and 1 space per each 300 sq. ft. thereafter.	1 space for each 300 sq. ft. of floor area	1 space for every 300 sq. ft. of gross floor area
Auto Sales and Rental	1 space/300 s.f. of gross floor area or 1 space/300 s.f. of facility	1 space per 750 sq. ft. of floor area	1 space per each 400 sq. ft. of gross floor area, plus 1 space per each 3,000 sq. ft. of outdoor display and sales service area, plus 1 space per each 300 sq. ft. of gross floor area for a parts department.	1 space for each 1,000 sq. ft. of floor area	1 space for every 500 sq. ft. of gross building area
Auto Services	--	1 space per 750 sq. ft. of floor area ¹	1 space per each 400 sq. ft. of gross floor area, plus 1 space per each 3,000 sq. ft. of outdoor display and sales service area, plus 1 space per each 300 sq. ft. of gross floor area for a parts department.	1 space for each 1,000 sq. ft. of floor area	1 space for every 500 sq. ft. of gross building area

¹ The Ione Downtown Plan does not have specific standards for these categories, but rather has standards applicable to all Commercial Uses.



CITY OF IONE
IONE, CA 95640

The recommended changes to the Zoning Code are shown in track changes in Attachment A. The Project is applicable Citywide.

As shown in Attachment A, the Zoning Code Amendments – Table 17.40.050-1 project will revise the Zoning Code to include parking space requirements for Eating and Drinking Establishments; Offices, Business and Professional; and Auto Services, Car Washing uses to be comparable to similar jurisdictions. The Auto Sales and Rental standards will also be reduced to be similar to comparable jurisdictions.

ENVIRONMENTAL REVIEW

This project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3), as it has been determined that the Zoning Code Amendments – Table 17.40.050-1 Project will not cause a significant negative effect on the environment. The changes to the Zoning Code will not intensify land uses, result in land use incompatibilities, or generate other unmitigated impacts beyond those that would result from the existing Zoning Code and existing provisions of State law.

PLANNING COMMISSION RECOMMENDATION

At the August 8, 2023 meeting, the Planning Commission adopted Resolution No. 2023-06 recommending the City Council adopt the ordinance amending Title 17, Zoning, Table 17.40.050-1 of the Ione Municipal Code.

EXHIBITS

Attachment H1A – Draft Zoning Code Amendment (track changes)

Attachment H1B – Planning Commission Resolution No. 2023-06

Attachment H1C - Draft City Council Ordinance

Attachment #H1A

Zoning Code Amendments Project

Table 17.40.050-1: Parking Requirements by Land Use

Land Use Type	Required Parking Spaces
Residential Uses	
Boarding and Rooming Houses	1/living or seating unit
Dwelling, Single-Family and Two-Family	2 garage spaces/dwelling unit
Dwelling, Multiple-Family	--See below
Studio, one and two bedroom units	2 spaces/dwelling unit
Three + bedroom units	2 spaces/dwelling unit
Senior units, studio, one and two bedroom units	1 space/dwelling unit
Senior units, three+ bedroom units	2 spaces/dwelling unit
Mobile Home Park	2 parking spaces/home site
Recreation, Education, and Public Assembly Uses	
Assembly Uses with Fixed Seats	1 space/4 seats of maximum seating capacity
Assembly Uses without Fixed Seats	1 space/50 s.f. of gross floor area used for dancing or assembly
Retail, Service, and Office Uses	
Retail Sales	1 space/300 s.f. of gross floor area or 1 space/300 s.f. of facility
Eating and Drinking Establishments	1 space/4 seats
Offices, Business and Professional	1 space/300 s.f. of gross floor area
Hotels and Lodging Places	1 space/unit plus 1 manager space
Medical Services, Hospitals and Sanitariums	1 space/1,000 s.f.
Automotive and Vehicle Uses	
Auto Sales and Rental	1 space/ 300-500 s.f. of gross floor area or 1 space/ 300-500 s.f. of facility
Auto Services, <u>Car Washing</u>	1 space/300 s.f. of gross floor area or 1 space/300 s.f. of facility
<u>Car Washing</u>	
Industrial, Manufacturing, and Processing Uses	
Warehousing, Wholesaling, Research and other Industrial	1 space/500 s.f. gross floor area

Formatted: Strikethrough

RESOLUTION NO. PC2023-06

**A RESOLUTION OF THE CITY OF IONE PLANNING COMMISSION RECOMMENDING
THAT THE CITY COUNCIL ADOPT AN ORDINANCE AMENDING THE IONE MUNICIPAL
CODE, TITLE 17 ZONING, TO ADOPT THE ZONING CODE AMENDMENTS – TABLE
17.40.050-1 PROJECT (ZA-23-0001)**

WHEREAS, the City of Ione prioritizes efficient and effective processing of development applications;
and

WHEREAS, the City of Ione seeks to implement the requirements of State law and ensure that
development is consistent with the character of the City and the priorities of the community; and

WHEREAS, the Zoning Code Amendments – Table 17.40.050-1 project will repeal and replace
portions of, and add and amend portions of, Title 17 (Zoning) of the Ione Municipal Code, as shown in
Exhibit A; and

WHEREAS, the Zoning Code Amendments – Table 17.40.050-1 project includes changes to address
requirements of parking spaces by land use; and

WHEREAS, the Planning Commission conducted a duly-noticed public hearing on August 8, 2023 to
receive public comment, review the Zoning Code Amendments – Table 17.40.050-1 project, and provide
direction for revisions, and

WHEREAS, the Planning Commission considered public comment; and

WHEREAS, adoption and implementation of the Zoning Code Amendments – Table 17.40.050-1
project is determined to be exempt from the California Environmental Quality Act as it meets with the
criteria established in Section 15061(b)(3) of the CEQA Guidelines because there will be no physical
changes to the environment and requires no further review pursuant to Section 15168(c)(2); and

WHEREAS, the Planning Commission finds that the Zoning Code Amendments – Table 17.40.050-1
project is compatible with the general objectives of the General Plan, in that the amendments implement
and do not conflict with General Plan policies and standards, thereby enhancing consistency between the
General Plan and Zoning Code; and

WHEREAS, the Planning Commission finds that the amendments will be in conformity with public
convenience, general welfare, and good land use practice, in that the revisions are also intended to clarify
the regulations and facilitate ease of use and understanding, as well as to establish appropriate standards
and procedures; and

WHEREAS, the Planning Commission finds that the amendments will not be detrimental to the public
health, safety, and general welfare, and will not adversely affect the orderly development of property, in
that they will harmonize the Zoning Code with State law, better express the City's policies, and generally
promote good land use planning and regulation.

ORDINANCE NO. 532

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IONE
Amending the Ione Municipal Code, Title 17 Zoning, to adopt the Zoning Code Amendment – Table
17.40.050-1 Project – Parking Requirement

=====

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF IONE AS FOLLOWS:

17.40.050 Number of parking spaces required.

- A. The following number of parking spaces shall be required to serve the uses or buildings listed, as established in Table 17.40.050-1 (Parking Requirements by Land Use). Multiple uses must provide the sum of the requirements for each individual use. In addition, the following provisions shall apply:
1. "Square feet" means "gross square feet" and refers to building area unless otherwise specified.
 2. For the purpose of calculating residential parking requirements, dens, studies, or other similar rooms that may be used as bedrooms shall be considered bedrooms.
 3. Where the number of seats is listed to determine required parking, seats shall be construed to be fixed seats. Where fixed seats provided are either benches or bleachers, such seats shall be construed to be not more than 18 linear inches for pews and 24 inches for dining, but in no case shall seating be less than determined as required by the building code.
- B. When the calculation of the required number of off-street parking spaces results in a fraction of a space, the total number of spaces shall be rounded to the nearest whole number (< 0.49 round down, > 0.50 round up).

Table 17.40.050-1: Parking Requirements by Land Use

Land Use Type	Required Parking Spaces
Residential Uses	
Boarding and Rooming Houses	1/living or seating unit
Dwelling, Single-Family and Two-Family	2 garage spaces/dwelling unit
Dwelling, Multiple-Family	--See below
Studio, one and two bedroom units	2 spaces/dwelling unit
Three + bedroom units	2 spaces/dwelling unit
Senior units, studio, one and two bedroom units	1 space/dwelling unit
Senior units, three+ bedroom units	2 spaces/dwelling unit
Mobile Home Park	2 parking spaces/home site
Recreation, Education, and Public Assembly Uses	
Assembly Uses with Fixed Seats	1 space/4 seats of maximum seating capacity
Assembly Uses without Fixed Seats	1 space/50 s.f. of gross floor area used for dancing or assembly
Retail, Service, and Office Uses	

Retail Sales	1 space/300 s.f. of gross floor area or 1 space/300 s.f. of facility
Eating and Drinking Establishments	<u>1 space/4 seats</u>
Offices, Business and Professional	<u>1 space/300 s.f. of gross floor area</u>
Hotels and Lodging Places	1 space/unit plus 1 manager space
Medical Services, Hospitals and Sanitariums	1 space/1,000 s.f.
Automotive and Vehicle Uses	
Auto Sales and Rental	1 space 300 /500 s.f. of gross floor area or 1 space 300 /500 s.f. of facility
Auto Services, <u>Car Washing</u>	<u>1 space/300 s.f. of gross floor area or 1 space/300 s.f. of facility</u>
<u>Car Washing</u>	
Industrial, Manufacturing, and Processing Uses	
Warehousing, Wholesaling, Research and other Industrial	1 space/500 s.f. gross floor area

- C. Uses Not Listed. Other uses not specifically listed in this section shall furnish parking as required by the planning commission in determining the off-street parking requirements. The planning commission shall be guided by the requirements in this section generally, and shall determine the minimum number of spaces required to avoid interference with public use of streets and alleys.
- D. Parking Reduction. Parking spaces provided to meet the requirements of this chapter shall not be reduced in size or number, modified, or eliminated without review by the planning commission under site plan review, as established in Section 17.10.090 (Site plan review).

(Ord. No. 455, § 8, 12-6-2011 ; Ord. No. 423, § 2, 4-21-2009)



CITY OF IONE
IONE, CA 95640

AGENDA ITEM I.1.

DATE: **OCTOBER 17, 2023**

TO: **THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **AMY GEDNEY, INTERIM CITY MANAGER**

SUBJECT: **SEWER RATE STUDY**

RECOMMENDED ACTION:

Adopt Resolution 2023-* authorizing the City Manager to execute an agreement with Willdan to proceed with a sewer rate study.

FISCAL IMPACT:

\$29,705. This study was included in the 2023-2024 Budget.

BACKGROUND:

The last time the City adopted a sewer rate study was in 2008. The sewer utility is an enterprise fund and the costs to providing this utility should be updated every five years. Staff reached out to Willdan to provide a scope for work for the study.

DISCUSSION:

Ensuring that there is a stable revenue source that can meet both the operational costs and the capital replacement costs is an essential component of a rate study. The City has made investments in its wastewater system and ensuring those assets are protected for replacement costs is a key component of being good stewards of the City's investment. Essential methodologies of the rate study are outlined below:

- Sufficient and stable revenue for operations and routine maintenance for wastewater treatment;
- Coverage for direct and indirect costs;
- Adequate debt service coverage for any existing and/or proposed debt;
- Sufficient funds to support new debt issuance, if necessary;
- Accumulation and maintenance of appropriate reserves;
- Anticipated and routine repair and replacement of existing aging pipelines and infrastructure; and
- Major and minor capital projects.

The scope of work is included as Attachment A. Furthermore, Staff recommends that we proceed with the Study.

ATTACHMENTS:

1. Willdan scope of work
2. Resolution 2023-** Sewer Rate Study Contract
3. Resolution 2023-** Scope of Work



September 15, 2023

Ms. Amy Gedney
City Manager
City of Lone
1 East Main Street
Lone, CA 95640

Re: Proposal to Conduct a Sewer Rate Study for the City of Lone

Dear Amy:

Based on your request, Willdan Financial Services ("Willdan") is pleased to submit the following proposal to conduct a Sewer Rate Study on behalf of the City of Lone ("City").

Scope of Services

Project Understanding

The following project approach and scope of services is based on our understanding of the City's current financial situation with respect to the utility and the services requested. We are confident that our proposed work plan will effectively address the City's objectives and if necessary, a final scope and schedule will be determined following further discussions with City staff.

A critical component of this project will be the development of a financial plan and model that starts with five (5) years of projections, and extends to ten (10) years, which will allow us to present and discuss findings with the City on a timely and efficient basis. ***During meetings we can make adjustments on-the-fly to evaluate different assumptions and approaches, to ensure the final financial plan and recommendations address the financial challenges and objectives for the utility, including funding of operating and maintenance costs, capital repairs and improvements, and funding of appropriate reserves.***

The project will entail three primary phases. The first is the development of the financial plan for the utility, with projections for the next five years for the purposes of recommending rate adjustments ***and extended out to ten years*** to provide a longer view of potential utility needs, particularly capital projects. The purpose of the financial plan is to arrive at the required revenue for the utility, which serves as the basis for recommendations going forward, and the development of updated rates if necessary. Then, once the results of the financial plan are reviewed with City Staff, we will proceed with the cost-of-service analysis and development of rates, and preparation of a report.

When developing the financial plan, it will be important to take into consideration updated costs of operating and maintaining the systems, as well as planned capital projects. We will produce financial analysis and recommendations to account for these critical needs, while balancing them with the potential impact on customers. Willdan will develop a comprehensive financial plan that considers updated forecasts for sewer operating expenses, as well as capital expenses, and provides for:

- Sufficient and stable revenue for operations and routine maintenance for wastewater treatment;
- Coverage for direct and indirect costs;
- Adequate debt service coverage for any existing and/or proposed debt;
- Sufficient funds to support new debt issuance, if necessary;
- Accumulation and maintenance of appropriate reserves;
- Anticipated and routine repair and replacement of existing aging pipelines and infrastructure; and
- Major and minor capital projects.

This financial plan will serve as the basis for a full cost of service analysis and ultimately the development of recommendations for updated rates. The cost-of-service analysis will be conducted to ensure any new recommended rates will comply with the requirements of Proposition 218.

The financial plan will be created **using a highly flexible and interactive model and dashboard that will allow us to work collaboratively with the City to present and evaluate different financial scenarios, and quickly make changes in underlying assumptions based on feedback and discussions.** Our goal will be to arrive at a financial plan that meets the City's objectives, and that provides understanding and education to City staff and ultimately the Council, as they make decisions regarding proposed rates.

Project Approach

The following project approach and scope of services is based on Willdan's current understanding of the City of Ione's needs and objectives for the sewer rate study. **While this approach and scope is informed by our initial research, we will begin this project by working with the City to complete this research and understanding of the City's current financial situation and conducting meaningful discussions to more fully understand your objectives and priorities for this study.**

Our objective is to provide Staff and the City Council with the information it needs to fully understand the utility current and projected financial condition, evaluate options for moving forward, and make informed decisions based on this process.

The intent of the study is to independently evaluate the City's current utility rates and develop an updated schedule of rates that are simple, equitable, and most importantly, structured to meet the future financial needs of the utility. The proposed rate structure must adequately fund the ongoing operating, maintenance and capital improvement needs of the utility.

For this project it will be critical to take a deeper look at the financial performance of the previous five years and project results forward, taking into account capital projects and anticipated debt, to evaluate the ability of current rates to provide sufficient revenue. We will create a comprehensive financial plan and model that allows us to work with the City to evaluate and test alternatives and demonstrate the impact of capital and reserve funding scenarios and their associated impacts on overall financial performance.




The City wishes to undertake this study to review sewer rates from both a policy and analytical standpoint. Willdan will prepare a comprehensive ten (10) year financial plan and analysis of rate alternatives; evaluate the current rate structure; and determine whether adjustments in the rates are necessary going forward. This analysis will include development of the financial plan and cost of service analysis necessary to arrive at informed recommendations and defensible Prop 218 compliant rates. We will also identify potential challenges and issues associated with implementing new rates, and work with the City to develop strategies to address these.

Div	Description
GENERAL MANAGER DIVISION	
2010	GENERAL MANAGER
2020	COMMUNICATIONS AND PUBLIC AFFAIRS
2030	HUMAN RESOURCES
ADMINISTRATIVE SERVICES DIVISION	
3010	ADMINISTRATIVE SERVICES
3020	FINANCE & ACCOUNTING
3030	CUSTOMER SERVICE
3040	OFFICE SUPPORT
3050	PURCHASING
3060	METER OPERATIONS
3070	INFORMATION TECHNOLOGY
ENGINEERING & ENVIRONMENTAL SERVICES DIVISION	
5010	ENVIRONMENTAL & ENGINEERING SERVICES ADMINISTRATION
5020	SAFETY
5110	ENGINEERING DESIGN & CONSTRUCTION SUPERVISION
5120	CIVIL & STRUCTURAL DESIGN
5140	CONSTRUCTION MANAGEMENT
5210	OPS SUPERVISION
5220	ENGINEERING PLANNING
5250	WATER SYSTEM OPERATIONS
5310	ENGINEERING SUPPORT SUPERVISION

Incorporates City's data and account structure creating transparency

Project Methodology

As described herein, and detailed in our work plan, our approach to this sewer rate study is **built around three primary objectives:**

Primary Objectives		
		
Working collaboratively with the City of Ione to develop the comprehensive financial plan and model for the utility	Using the model to develop and evaluate various rate, financial and capital funding scenarios	Arriving at a final plan and set of recommended rates that have a clear and transparent rationale and basis

We propose to conduct this process in a way in which staff and stakeholders gain understanding throughout the process of how the plan is developed, and how policy and financial decisions affect it, so that we can clearly communicate the process and results to the City Council and the community. The communication part of the process is critical in gaining acceptance and understanding of the broader community.

Our rate study analysis will include comprehensive financial management plan alternatives for the next ten fiscal years to support the proposed five-year rate plan.

As part of this analysis, Willdan will develop a comprehensive financial analysis — which incorporates the following:

- Revenue requirements such as operating expenses, transfers, reserve requirements;
- Major and minor capital expenses;
- Cash and debt-funded major capital expenditures, with annual debt service expenses;
- Adequate funding of designated reserves including operating and debt service, and other reserves as outlined in the City's financial policies; and
- Functional cost breakdown consistent with Proposition 218 requirements.

The Financial Planning component of the model provides transparency, such that users can develop a viable financial plan and understand the reasons for needed revenue adjustments.

The culmination of the revenue requirements analysis, which will include a capital project financing plan, and cost of service allocations, will be alternative rate plans which will provide sufficient revenue to meet the ongoing funding needs of the system, while recovering costs from customers in a manner which is fair, equitable and within reasonable customer impact parameters.

We will develop a robust 10-year pro forma financial model to demonstrate the results of various analyses and aid detailed policy and education discussions with City staff and City Council. It will serve as the basis for developing rate structures that provide for long-term financial stability, reflect levels of service demand for different customer classes, and comply with the requirements of Proposition 218.

During this project, we will utilize our Microsoft Excel-based model, with its interactive dashboard, as a comprehensive financial tool to allow planning and evaluation of variable inputs and assumptions, thereby creating a thorough analysis of revenue requirements to address the City's goal of ensuring predictable and stable revenue. This analysis is then seamlessly integrated with the rate development component of the model to demonstrate and project various rate design alternatives, and the effects they would have on the City's financial outlook.

The model is used in meetings, in order to efficiently cycle through rate scenarios and establish the most viable rate plans for the City. During these interactive meetings, we invite City staff to participate in scenario planning / "what-if" sessions, where we use the dashboard to demonstrate and evaluate the financial/rate impact of alternative data (CIP, operating costs, etc.) and assumptions (interest rates, customer growth, cost escalation, etc.) in real-time to focus on the most critical drivers of the analysis. This ensures the resulting rate plan alternatives are viable from a financial, operational, managerial, and political perspective.

To the extent revenues are not projected to be sufficient to meet requirements including operating expenses, debt service payments and coverage requirements, planned capital expenditures and targeted operating reserves, the model can be used to evaluate variable outcomes and alternatives, providing basis for meaningful discussions with elected officials and stakeholders well in advance of the actual rate increase process.

Rate Study Objectives

The overarching rate study objectives are outlined below.

Key Objectives

Revenue Sufficiency

Effectively fund costs of providing sustainable utility services, while minimizing customer impact

Equitability

Rates must fairly apportion expenses to those users incurring the cost

Logical

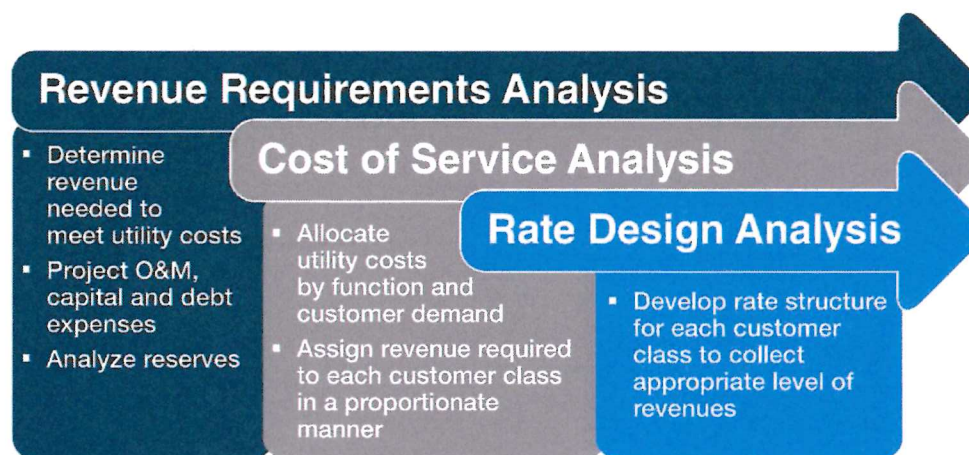
To ensure stakeholder buy-in, recommendations must be easy to understand and feasible to implement

Defensibility

Recommendations must meet applicable requirements of the law, most notably Proposition 218

Rate Setting Process

The graphic below summarizes the standard approach commonly employed to develop utility rates. Willdan's rate-setting process and model has been developed through the completion of many successful studies over the course of time and continues to be the basis for developing proven, well-balanced financial plans that are supported by equitable rate structures. Willdan's combination of consulting experience and technical expertise helps distill the complex decisions into a clear and easy-to-understand process. As there are often competing objectives, for a successful rate study it is necessary to understand not only the technical details and corresponding rates, but also the social and political corollaries that can often jeopardize the implementation of a technically sound rate structure. Our rate experience goes beyond simply "running the numbers" by creating numerous scenarios and considering stakeholder considerations, such as customer impact (ability to pay) to ensure a complete and unimpeded rate analysis.



Each step of the three-step approach is typically performed in tandem. Although presented sequentially, the overall analysis is circular – as variables in one analysis may influence another. Thus, it is imperative to constantly review assumptions to determine if variables are fixed (i.e., debt service) or flexible (i.e., consumption or treatment) and monitor how changes in certain variables affect the overall analysis.

Scope of Work

The following proposed work plan is intended to capture the goals and objectives of the City. Willdan is confident our proposed work plan will effectively meet project objectives. A final scope and schedule will be determined on further discussions with staff.

Willdan's work plan will culminate in the successful development of utility rates for five years, a ten-year financial plan, and the education of Staff and key stakeholders.

Project Initiation

Task 1.1 – Data Collection and Review

Task 1.1.1 – Data Collection. The City will be provided with an initial list of basic data needed to conduct the study. The data request may include, but will not be limited to:

- Financial and operating data (budgets, audits, financial statements, cash balances, etc.)
- Customer account and billing data;
- Related reports prepared by others (i.e., Master Plans);
- Capital improvement programs, fixed asset records;
- System operating data for the utility;
- Bond statements, debt service schedules;
- Ordinances, previous rate studies, City codes; and
- City financial, debt and reserve policies.

Task 1.1.2 – Data Review. We propose to conduct initial data collection and review prior to the kickoff meeting to allow for a more meaningful discussion during the meeting. This will allow for our review of data in advance of the meeting so that we can request clarifications or follow-up information, as necessary. However, if the City's preference is to conduct the kickoff prior to collecting data, we will accommodate that request. The data will be reviewed for completeness and to ensure a sufficient understanding of historical utility operations. The data collection and review process will be ongoing throughout the process as the need for additional information arises.

Task 1.2 – Kickoff Meeting and Planning Discussion

Task 1.2.1 – Project Kickoff. Following initial data collection and review, Willdan will conduct a kick-off meeting with City Staff. During this meeting we will discuss goals and objectives of the study, the schedule, constraints, or challenges that may be encountered, stakeholder considerations and objectives, and political concerns. Discussions may center around the following:

- Review of previous rate study and existing rate structure and areas where existing rates have been successful and/or specific areas of focus;
- Review of recent financial performance for the utility;
- Discussion of anticipated significant events (i.e., loss or gain of any major customers);
- Components to incorporate into the updated revenue requirements; such as, capital improvements, debt repayment, reserves, annual repair and replacement, ongoing maintenance, cost of imported water, etc.;
- Strategy and level of effort for outreach and education;
- Conduct a detailed review of the data used in the baseline financial forecast; and
- Review and resolve (or develop a plan for resolving) data issues and questions.

For further efficiency and collaboration, the kick-off meeting will include a financial policy discussion. This will serve to address and document the City's financial policies for the utility to be studied.

Topics of discussion may include:

- Rate design approaches and alternatives;
- Rate policy objectives;
- Reserve options and target levels (operating, debt services, rate stabilization, repair, and replacement);
- Capital Improvement Plan (CIP) financing options – i.e., PAYGO vs. Debt;
- Cost of service factors; and Proposition 218.

Sewer Rate Study

Task 2.1 – Revenue Requirements and Rate Determinants

Task 2.1 encompasses the development of the comprehensive financial plan and model, with specific factors and areas of focus identified below.

Task 2.1.1 – Historical Billing Data Analysis. The data request document will provide instructions for the development of historical customer billing information. It is anticipated that the billing information will be provided in a format necessary to summarize the sewer system accounts and billable flows by customer class for a recent historical period for which audited revenues exist. The customers and flows provide the basis on which operating revenues are derived and are therefore the primary factors utilized in reviewing the user rates and charges. As such, the historical billing data provides an important basis for analysis that will be used to develop assumptions for projecting revenues under existing and/or proposed rates.

Given the critical nature of this task, the Willdan Project Team will work closely with assigned staff members to ensure that the customer and flow data is as accurate as possible.

Task 2.1.2 – Customer and Flow Projections. The sewer system account and billable flows will be forecasted for a five-year (5) planning period. Such projections will be developed by considering historical growth trends, peak demands, climatological patterns, local economic conditions, potential for adding/losing major utility customers, changes in customer class usage patterns over time, and experienced judgment. The billable flow projections will be based on the projected number of utility accounts and a usage per account analysis to differentiate the historical effects of account growth and increased (decreased) average usage by customer class.

Task 2.1.3 – Projected Revenues Under Existing Rates. Projections of utility system revenues under existing rates for the five-year (5) planning period will be developed for sewer, recognizing projected accounts, flow volumes, and usage patterns by customer class (as determined in the billing analysis under the previous tasks). Such revenue projections will assume that the existing user rates and rate structures remain constant at the existing levels. Projections will then be expanded out to 10 years for forecasting and planning purposes.

Task 2.1.4 – Projected Revenue Requirements. Revenue requirements (i.e., system expenditures) will be developed for the utility systems based on an analysis of historical, currently budgeted, and anticipated operating and capital expenditures. The revenue requirements will be projected on a fiscal year cash flow basis, considering expected operational changes, changes in staffing or operating expenditures for new facilities, system growth occurring from new development, anticipated extraordinary expenses, and allowances for inflation. The projections will include, but not be limited to, the following:

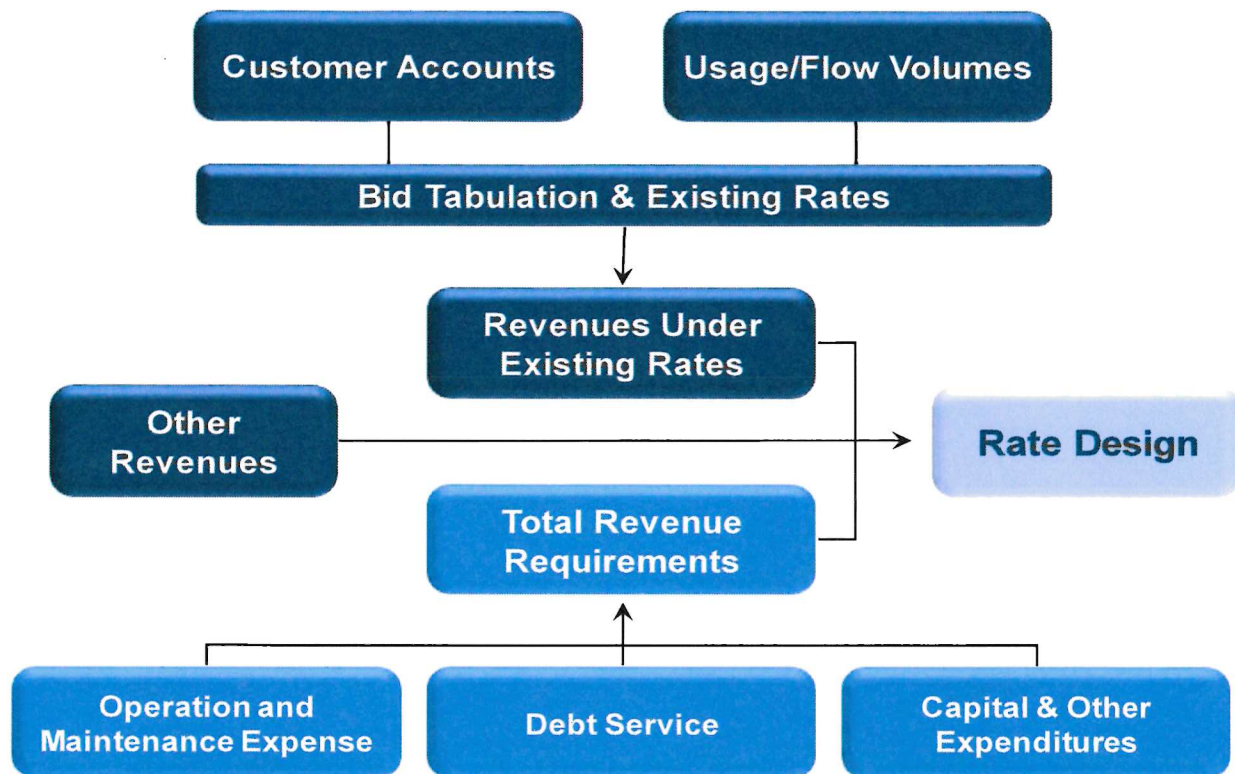
- Operation and maintenance expenses;
- Direct and Indirect Costs;
- Debt service and reserve requirements on existing and anticipated debt instruments
- Outlay for annual capital additions and replacements;
- Projected overhead incorporated into the ongoing Cost Allocation Plan development; and
- Other expenditures and transfers.

Task 2.1.5 – Projected Operating Results Based on Existing Rates. The projected revenues and revenue requirements will be summarized into a five and ten-year cash flow statement providing the projected operating results of the sewer system under the existing rates.

The cash flow statement will be used to estimate annual adjustments in utility revenues necessary to fund operating and capital expenditure requirements, meet bond covenant requirements, and maintain prudent utility management practices. The estimated timing and magnitude of future debt issues required, if any, to finance proposed capital improvements will also be shown.

Concurrent with the development of the projected operating results, the study will review the general financial health of the utility operations and, as necessary, make recommendations for changes in fund balances, reserves, and debt service coverage ratios to maintain financial integrity and a stable bond rating.

The graphic below demonstrates the general rate study methodology and major components of the rate process.



Task 2.2 – Capital Plan Analysis

Task 2.2.1 – Review Capital Improvement Program (CIP). The City's existing utility system five-year (5) CIP will be reviewed in conjunction with conversations with City staff. The objective of such a review is to gain an understanding of the types of projects scheduled; the timing associated with such projects, associated expenditure requirements and the sources of funding each project. The results of the financial plan will also help the City to prioritize projects identified within the CIP.

Task 2.2.2 – Develop Capital Needs Plan. Based on the findings made in the previous task and the Projected Operating Results described in Task 2.1.5, a plan will be developed to provide for the anticipated capital expenditure activities, including debt issuances, relative to the CIP. Such a plan will include consideration for the use of restricted and unrestricted funds, surplus operating reserves, capital recovery fees, and future rate adjustments. The analysis will also develop a projection of reserve fund balances and level of liquidity.

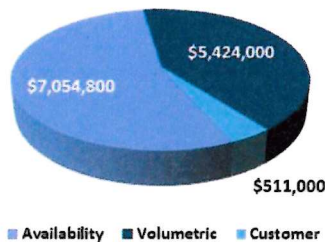
Task 2.2.3 – Capital Projects Model. The CIP will drive the future funding options and will directly impact rates. Therefore, the rate analysis will incorporate the City's current five-year CIP. The rate model will have the ability to run various CIP funding scenarios and quickly show the estimated impact on utility rates.

Since we are not acting as the financial/municipal advisor to the City for this project, we will rely on information relative to proposed debt or financing structures provided by the City or its designated financial/municipal advisor.



Task 2.3 – Cost-of-Service Allocations

Allocation of Revenue Requirements
Wastewater System



Task 2.3.1 – Functional Cost Allocations. The analysis will allocate the Test Year revenue requirement (i.e., costs of providing service) to the various cost/rate components that constitute functional classifications of the types of service provided. The functional cost allocations will evaluate such aspects as fixed costs, customer related costs and volumetric/usage related costs.

Task 2.3.2 – Determination of Revenue Adequacy. Comparisons of revenues under the existing sewer rates with the allocated costs of service will be evaluated in order to determine the degree of cost recovery by the various cost components, and to identify areas that may possibly require adjustments to align the revenues from each rate component with the allocated costs.

Task 2.4 – Rate Analysis and Design

Task 2.4.1 – Evaluation of Existing Rate Structure. The existing rate structure will be further evaluated for its effectiveness in equitably recovering costs of utility service from each customer class. The City's current rate structure will be evaluated, and recommendations will be made for potential modifications to the current rates.

Based on these discussions, the analysis will develop and recommend a rate design and philosophy that best meets the objectives of the City. The analysis model will be developed in a dynamic manner allowing the City to compare alternative "annual incremental/phasing adjustments to achieve funding goals. Basic standards for rate design accepted by the industry are:

Full Cost Recovery – rate revenue should provide sufficient income so that, when combined with other sources of funds, covers all the funding requirements for the system including, all current long-term liabilities, debt obligations and future expansion-related and R&R-related capital needed to replace aging and infrastructure.

Fairness and Equity – based on cost responsibility as reflected in cost-of-service allocations, in accordance with industry standards.

Technically Defensible – apply industry proven standards and methodologies to help shield the City from potential legal challenges associated with the proposed utility rates.

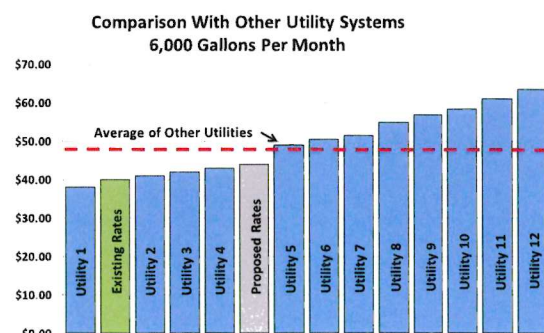
Administrative Efficiency – rates should be understandable to customers and efficiently administered by staff.

Customer Acceptance – customers understand the rates, view them as fair, and consider them to be reasonable compared to other costs and other utilities.

Public Health and Welfare – rates are structured so that essential service usage is encouraged through affordability.

Task 2.4.2 – Rate Structure Alternatives. The rate model will be developed in a dynamic manner such that Willdan and City staff will be able to analyze "what if" scenarios detailing the financial impacts under each scenario utilizing an iterative dashboard view. Baseline rate structures will be recommended as required to fund the utility systems, and consider annual inflationary, indexed adjustments to rates as needed to maintain each utility. As necessary, alternative rate structure scenarios will also be identified, and the financial impacts associated with planned capital expenditures and/or implementation of mandated regulatory requirements will be estimated. Any alternative rate structures will be based on common industry standards and will be consistent with the City's goals and objectives.

Task 2.4.3 – Projected Operating Results Based on Proposed Rates. The proposed user rates and/or rate structures will be applied to the projected customers and flows in order to estimate the revenues to be generated from the proposed rates for the Test Year and the subsequent years of the projection period. The projected revenues will consider possible elasticity effects associated with changes in usage characteristics that may occur from revising the rate structure. In addition, similar to the process described in Task 2.1, the 5-year forecast will identify annual adjustments in utility system revenues necessary to meet bond covenant requirements, prudent management practices, and/or sound capital financing considerations.

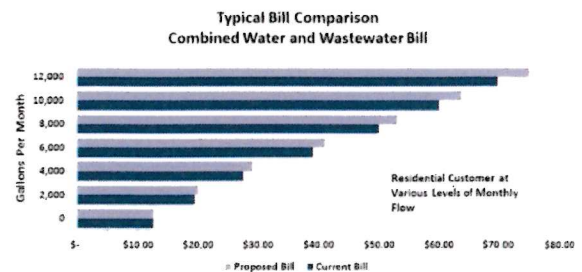


Task 2.4.4 – Typical Bill Comparison. Comparisons of typical utility bills under the existing and proposed rates will be developed for each customer class under various levels of usage. The selected customer class usage levels will reflect the results of the billing analysis so as to better demonstrate rate impacts on typical customer accounts in each class.

Task 2.4.5 – Neighboring Utility Comparison. A comparison will be prepared, with no more than ten utilities, to assess the difference between the existing and proposed rates of the City with those of other comparable Amador County municipal utility systems.

Reports and Deliverables

Task 3 is the development of the rate report.



Task 3.1 – Preliminary Draft Report

Task 3.1.1 – Preliminary Draft Report. A draft report will be developed to address the study findings and the proposed recommendations. Contents will also include assumptions relied upon for the projection of customers and usage characteristics, revenue requirements, revenues, operating results, the cost recovery profile for each class, the results of the fully allocated cost of service analyses and any proposed adjustments to the utility rates. Upon completion, an electronic PDF copy and ten copies of the draft report will be provided to staff for review. The report and presentations will also include a comparison of Ione current and proposed rates with five (5) other public agencies.

Task 3.2 – Final Report.

Task 3.2.1 – Final Report. Based on comments received from staff and other participants during the presentation of the Preliminary Draft Report, the Final Report will be revised to incorporate the agreed upon changes. Upon completion, an electronic PDF copy and ten copies of the Final Rate Study Report, as well as the Dashboard Model spreadsheet will be provided to the City.

Proposition 218 Notice and Public Outreach Materials

Task 4.1 – Proposition 218 Notice and Public Outreach Materials

Task 4.1.1 – Proposition 218 Notices. Based on our 25-year history with Proposition 218 compliance, we will assist with the drafting of the notices that will explain:

- The purpose of the rates;
- The reason for the increases;
- How the rates are structured;
- The date, time, and place of the public hearing; and
- Details on what constitutes the existence of a majority protest, as it relates to the implementation of a new/increased utility rate structure.

Task 4.1.2 – Proposition 218 Notice Processing. We will assist the City in the development of the materials, create a parcel database of properties subject to the new proposed rates, and coordinate the printing and mailing of the materials in conjunction with a mailing house that we typically work with on these types of projects. The additional cost for these services is estimated at \$.75 per parcel and includes direct costs associated with the mailing. ***Our cost proposal does not include these direct printing and mailing costs. They will be billed directly to the City at the time of the mailing once the actual costs are known.***

Meetings, Outreach and Presentations

Task 5.1 – Meetings and Presentations

Task 5.1.1 – Project Kick-Off. As detailed in phase one, a kick-off conference call will be scheduled with City staff at the start of the project to discuss project requirements, finalize project scheduling/milestones and reporting requirements, and receive overall project direction. This discussion will provide the opportunity to review current sewer rates, fees, charges, issues, and deficiencies with staff.

Task 5.1.2 – Project Progress Web Conferences. During the project, and prior to meetings with the City Council, team web conferences will be scheduled to present the progression of the analysis to staff in order to obtain input and feedback associated with any rate adjustments that may be presented. These web-meetings will assist in the completion of rate design for the utility system and guide the development of the draft report.

Task 5.1.3 – Draft Financial Plan Meeting. The results of the Preliminary Financial Plan and Revenue Requirements will be presented to Staff for comments, feedback, and direction.

Task 5.1.4 – Public Outreach/Education Meetings. Once the results are at the point where public presentation is appropriate, we will coordinate with the City to prepare for, attend, and provide follow-up to up to three (3) public meetings to present findings and address questions and concerns.

Task 5.1.5 – Draft Study/Final Report Meetings. The draft report will be reviewed with City Staff to discuss findings and recommendations, gather feedback and address questions, then presented to the Council during one (1) City Council meeting.

Task 5.1.6 – Public Hearing Willdan will attend the (1) Public Hearing before the City Council, as required by Proposition 218 on the proposed rates. Willdan's Principal-in-Charge or Project Manager will be present to address any questions or concerns raised during the public hearings.

Please note, meetings may need to be conducted remotely using web meetings and/or conference calls depending on the public health mandates then in effect due to COVID-19.

City Staff Support / Responsibilities

Willdan recommends that the City of Lone assign a key individual as a project manager. As our analysis is developed, the City's appointed project manager will: Coordinate responses to informational requests; Coordinate review of work products; and Identify appropriate staff members for participation in meetings and facilitate in scheduling.

We will ask for responses to initial information, follow-up requests and comments on reports within five business days or otherwise agreed upon timetable. If there are delays, the project manager will follow up with the parties involved to establish an estimated date for the delivery of information and/or feedback.

To ensure continued progression, the project manager will reconvene with the rest of the team to identify tasks that can be started while waiting for requested data.

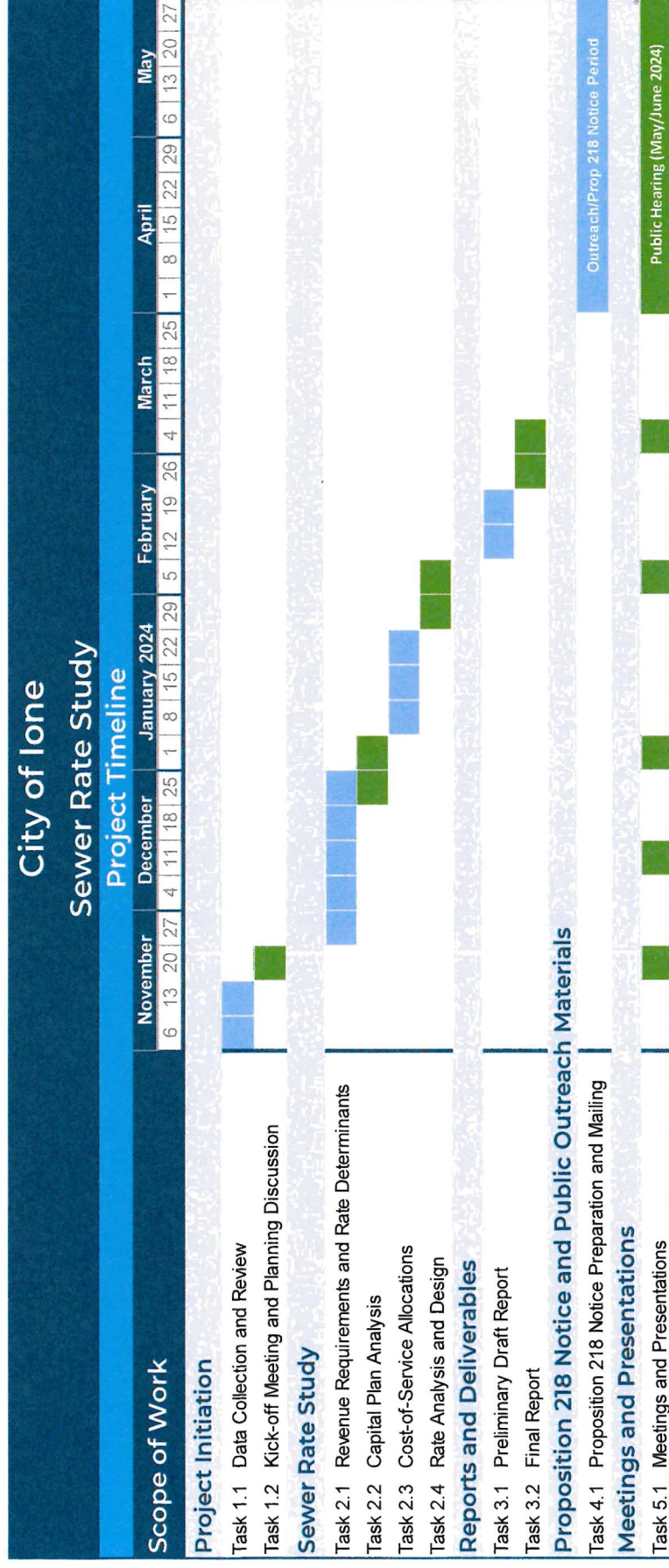
Project Disclaimer

The City of Lone further represents, acknowledges, and agrees that:

- (i) The City uses the services of one or more municipal advisors registered with the U.S. Securities and Exchange Commission ("SEC") to advise it in connection with municipal financial products and the issuance of municipal securities;
- (ii) The City is not looking to Willdan to provide, and City shall not otherwise request or require Willdan to provide, any advice or recommendations with respect to municipal financial products or the issuance of municipal securities (including any advice or recommendations with respect to the structure, timing, terms, and other similar matters concerning such financial products or issues);
- (iii) The provisions of this proposal and the services to be provided hereunder as outlined in the scope of services are not intended (and shall not be construed) to constitute or include any municipal advisory services within the meaning of Section 15B of the U.S. Securities Exchange Act of 1934, as amended (the "Exchange Act"), and the rules and regulations adopted thereunder;
- (iv) For the avoidance of doubt and without limiting the foregoing, in connection with any revenue projections, cash-flow analyses, feasibility studies and/or other analyses Willdan may provide the City with respect to financial, economic or other matters relating to a prospective, new or existing issuance of municipal securities of the City, (A) any such projections, studies and analyses shall be based upon assumptions, opinions or views (including, without limitation, any assumptions related to revenue growth) established by the City, in conjunction with such of its municipal, financial, legal and other advisers as it deems appropriate; and (B) under no circumstances shall Willdan be asked to provide, nor shall it provide, any advice or recommendations or subjective assumptions, opinions or views with respect to the actual or proposed structure, terms, timing, pricing or other similar matters with respect to any municipal financial products or municipal securities issuances, including any revisions or amendments thereto; and
- (v) Notwithstanding all of the foregoing, the City recognizes that interpretive guidance regarding municipal advisory activities is currently quite limited and is likely to evolve and develop during the term of the potential engagement and, to that end, the City will work with Willdan throughout the term of the potential Agreement to ensure that the Agreement and the services to be provided by Willdan hereunder, is interpreted by the parties, and if necessary amended, in a manner intended to ensure that the City is not asking Willdan to provide, and Willdan is not in fact providing or required to provide, any municipal advisory services.

Project Schedule

The following outlines the estimated number of weeks to complete each task outlined in our scope of services. A specific project schedule will be developed following consultation with, and in concert with, City staff.



Fee Proposal

Sewer Rate Study

Based on our work plan provided in the scope of services, we propose a **not-to-exceed fixed fee of \$29,705**. The table below provides a breakdown of this fee by task and project team member.

City of Ione						
Sewer Rate Study						
Project Budget						
		C. Fisher Principal- in-Charge	K. Burnett Lead Project Consultant	M. Cronan Analytical Support	Total	
		\$250	\$185	\$125	Hours	Cost
Scope of Work						
Project Initiation						
Task 1.1	Data Collection and Review	1.0	1.0	8.0	10.0	\$ 1,435
Task 1.2	Kick-off Meeting and Planning Discussion	1.0	-	1.0	2.0	375
Sewer Rate Study						
Task 2.1	Revenue Requirements and Rate Determinants	8.0	4.0	40.0	52.0	7,740
Task 2.2	Capital Plan Analysis	2.0	1.0	6.0	9.0	1,435
Task 2.3	Cost of Service Allocations	2.0	1.0	6.0	9.0	1,435
Task 2.4	Rate Analysis and Design/Comparisons	4.0	2.0	8.0	14.0	2,370
Reports and Deliverables						
Task 3.1	Preliminary Draft Report	3.0	2.0	12.0	17.0	2,620
Task 3.2	Final Report	2.0	1.0	6.0	9.0	1,435
Proposition 218 Notice and Public Outreach Materials						
Task 4.1	Proposition 218 Notice Preparation and Mailing	8.0	2.0	12.0	22.0	3,870
Meetings and Presentations						
Task 5.1	Meetings and Presentations	16.0	4.0	18.0	38.0	6,990
Total Cost Proposal		47.0	18.0	117.0	182.0	\$ 29,705

Proposition 218 Fees

The fixed fee does not include direct costs associated with the printing, processing, and mailing of Proposition 218 notices. We will bill the City for these at our cost plus 10 percent (10%), based on actual quotes provided by our mailing house. These costs are estimated at \$.75 per mailed piece.

Notes

- The City will be invoiced on a monthly percentage-completion basis.
- Invoices will include a description of services, as well as a summary of costs to date by task.
- We will perform additional tasks, outside our scope of services, as requested and authorized by the City for an additional fee.
- Willdan will rely on the validity and accuracy of the City's data and documentation to complete our analysis. Willdan will rely on the data as being accurate without performing an independent verification of accuracy, and that we will not be responsible for any errors that result from inaccurate data provided by the client or a third party.
- The City shall reimburse Willdan for any costs Willdan incurs, including without limitation, copying costs, digitizing costs, travel expenses, employee time and attorneys' fees, to respond to the legal process of any governmental agency relating to the City or relating to this project. Reimbursement shall be at Willdan's rates in effect at the time of such response.

Hourly Rates

Additional services may be authorized by the City and will be billed at our then-current hourly rates. Our current hourly rates are listed below.

Willdan Hourly Rate Schedule		
Position	Team Member	Hourly Rate
Vice President / Director	Chris Fisher	\$250
Managing Principal		\$240
Principal Consultant		\$210
Senior Project Manager	Kevin Burnett	\$185
Project Manager		\$165
Senior Project Analyst		\$135
Senior Analyst	Michael Cronan	\$125
Analyst II		\$110
Analyst		\$100

Authorization

If the terms of this engagement are acceptable to you, please sign where indicated and email this letter back to our contracts administrator:

Nicole Stormon
Willdan Financial Services
Ph. (800) 755-6864
E-mail: nstormon@willdan.com

We appreciate this opportunity to serve the City of Ione and look forward to hearing from you. If you have any questions regarding this proposal, please contact me at (951) 587-3528 or via email at CFisher@Willdan.com.

Sincerely,

WILLDAN FINANCIAL SERVICES



Chris Fisher
Vice President / Director

City of Ione, California

Amy Gedney
City Manager

Date

ATTACHMENT 1 TO LETTER AGREEMENT

TERMS AND CONDITIONS

The Letter Agreement between the City of Ione ("Client") and Willdan Financial Services ("WFS") is subject to these Terms and Conditions (collectively, this "Agreement").

1. Additional Services. Additional services shall be performed by WFS only upon Client's request evidenced by a written addendum executed by both parties.
2. Compensation. WFS shall submit monthly statements for services. Payments shall be due and payable within 30 days of invoice and if not timely paid shall bear interest at the rate of 1.5% per month.
3. Termination. Either party may terminate this Agreement at any time upon 30 days' written notice. In the event of early termination, WFS shall be paid for services performed prior to the effective date of termination.
4. Data Provided by Client. WFS shall rely upon data provided by Client without independent verification of accuracy. WFS shall not be responsible for any errors resulting from its use of inaccurate data provided by Client.
5. Indemnification. Each Party shall indemnify the other from claims resulting from their respective negligence or other wrongful conduct or the negligence or other wrongful conduct of their respective officers, agents or employees.
6. Insurance. WFS shall maintain the following insurance:
 - a. Workers' Compensation and Employer's Liability Insurance as prescribed by applicable law.
 - b. Commercial General Liability Insurance, with limits not less than \$1,000,000 per occurrence and general aggregate.
 - c. Commercial Automobile Liability with limits not less than \$1,000,000 per occurrence.
 - d. Professional Liability with limits not less than \$1,000,000 per claim and annual aggregate.
 - e. All policies except Professional Liability and Workers Compensation shall include Client as an additional insured and be primary with respect to any insurance carried by WFS. All policies shall include a waiver of subrogation in favor of Client.
 - f. WFS shall provide Client with certificates of insurance evidencing compliance with the above insurance requirements prior to commencing its services.
7. Miscellaneous.
 - a. Titles used in this Agreement are for general reference and are not a part of the Agreement.
 - b. This Agreement shall be interpreted as though prepared by both parties.
 - c. Any provision of this Agreement held to violate any law shall be deemed void, and all remaining provisions shall continue in full force and effect.
 - d. This Agreement shall be interpreted under the laws of the State of California.
 - e. This Agreement comprises a final and complete repository of the understandings between the parties and supersedes all prior or contemporary communications, representations or agreements, whether oral or written, relating to the subject matter of this Agreement.
 - f. Any notices given pursuant to this agreement shall be effective on the third business day after posting by first class mail, postage prepaid, to the address appearing immediately after the signatures below.
 - g. WFS shall not be liable for damages resulting from the actions or inactions of governmental agencies including, but not limited to, permit processing or environmental impact reports.
 - h. WFS's waiver of any term, condition, or covenant, or breach of any term, condition, or covenant, shall not constitute the waiver of any subsequent breach of any other term, condition or covenant.
 - i. WFS shall not be responsible for the performance of services by third parties not retained by WFS.

RESOLUTION NO. 2023-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IONE AUTHORIZING
THE INTERIM CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES
CONTRACT WITH WILLDAN FINANCIAL FOR THE PREPARATION OF A SEWER
RATE STUDY**

WHEREAS, the last wastewater rate study was completed in 2008; and

WHEREAS, the City Council desires to protect its investment in its wastewater collection and treatment system; and

WHEREAS, the City Council wants to ensure sufficient and stable revenue for operations and routine maintenance for wastewater treatment; coverage for direct and indirect costs; adequate debt service coverage for any existing and/or proposed debt; sufficient funds to support new debt issuance, if necessary; accumulation and maintenance of appropriate reserves; anticipated and routine repair and replacement of existing aging pipelines and infrastructure; and major and minor capital projects; and

WHEREAS, the City asked Willdan Financial for a cost proposal to provide these professional services of which is herein attached as Attachment A; and

WHEREAS, the City Council understands the need for scope of work.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby authorize the Interim City Manager to execute a professional services contract with Willdan Financial for the preparation of a sewer rate study, shown as Attachment A.

The foregoing resolution was duly introduced and adopted by the City Council of the City of Ione at a special meeting held on October 17th, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Stacy Rhoades, Mayor

Attest:

Janice Traverso, City Clerk

RESOLUTION 2023-*

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IONE AUTHORIZING
THE INTERIM CITY MANAGER TO EXECUTE A SCOPE OF WORK WITH
WILLDAN FOR A SEWER RATE STUDY**

WHEREAS, the last sewer rate study was completed in 2008; and

WHEREAS, to protect the enterprise fund and the sewer system assets, a sewer rate study should be completed every five years to ensure that funding is programmed for sewer system improvements, and

WHEREAS, Willdan has provided a scope of work to complete the sewer rate study for \$29,705; and

WHEREAS, the City Council wishes to proceed with this scope of work to ensure that the City's sewer assets are protected by providing sufficient and stable revenue for operations, routine maintenance for wastewater treatment, coverage for direct and indirect costs, adequate debt service coverage for any existing and/or proposed debt, sufficient funds to support new debt issuance, if necessary, accumulation and maintenance of appropriate reserves, anticipated and routine repair and replacement of existing aging pipelines and infrastructure, and major and minor capital projects.; and

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Ione hereby authorizes the Interim City Manager to execute a contract with Willdan to complete a sewer rate study.

The foregoing Resolution was duly passed introduced and adopted by the City Council of the City of Ione at their regular meeting held on October 17, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Stacy Rhoades, Mayor

Attest:

Janice Traverso, City Clerk



CITY OF IONE
IONE, CA 95640

AGENDA ITEM I.2.

DATE: OCTOBER 17, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: ANDY PINASCO, CITY ATTORNEY

SUBJECT: AUTHORIZATION OF PROPOSITION 218 PROCESS FOR PROPOSED 2024 SOLID WASTE RATES

RECOMMENDED ACTION:

1. Determine that ACES failure to submit timely notice and report does not materially prejudice the City's ability to take action with respect to such notice and report in the ordinary course of business so that any such adjustment may take effect on the following January 1; and
2. Authorize staff to initiate the Proposition 218 Process to adjust fees for solid waste services by sending a compliant Public Notice; and to set a public hearing for the City Council's consideration of the proposed rate schedule.

FISCAL IMPACT:

The cost to administer the Proposition 218 process will require a general fund appropriation. However, the Agreement for Solid Waste Collection, Disposal, and Recycling Services between the City and ACES (the "Agreement"), provides that ACES shall reimburse the City for all expenses incurred in providing notices to affected ratepayers and conducting the majority protest proceeding requiring that initiative.

BACKGROUND:

The City of Ione entered into an Amended and Restated Solid Waste Franchise Agreement (the "Agreement") on September 3, 2019. The Agreement included a rate adjustment formula for annual rate adjustments.

The Agreement requires ACES to submit a notice and report of rate adjustment no later than September 1 of each year. ACES failure to submit timely notice and report shall not constitute a waiver of ACES rights to impose a rate adjustment for the following calendar year unless the City determines such failure materially prejudiced the City's ability to take action with respect to

such notice and report in the ordinary course of business so that any such adjustment may take effect on the following January 1.

DISCUSSION:

In accordance with the Agreement with ACES Waste Services, Inc. (“ACES”), ACES requested to increase the residential solid-waste collection rates it charges customers within City limits by letter on September 7, 2023.

Specifically, ACES proposes to increase rates as follows:

	Current Monthly Rate	Proposed New Monthly Rate	Proposed Monthly Change
RESIDENTIAL SERVICES			
32-Gal.	\$31.75	\$33.85	\$2.10
64-Gal.	\$43.46	\$46.33	\$2.87
96-Gal.	\$46.87	\$49.96	\$3.09

	Current Monthly Rate	Proposed New Monthly Rate	Proposed Monthly Change
COMMERCIAL SERVICE			
1-Yard Bin	\$180.87	\$192.81	\$11.94
2-Yard Bin	\$301.13	\$321.00	\$19.87
3-Yard Bin	\$421.03	\$448.82	\$27.79
4-Yard Bin	\$541.10	\$576.81	\$35.71
6-Yard Bin	\$721.13	\$768.72	\$47.59
7-Yard Bin	\$902.20	\$961.75	\$59.55

APPLICABILITY OF PROPOSITION 218

Proposition 218, the “Right to Vote on Taxes Act,” was approved by California voters in November 1996. The initiative generally requires that all special assessments and “property related fees” be approved by local voters. However, whether the initiative applies to solid-waste fees collected by private franchisees, rather than public agencies, is the subject of debate—and most recently, litigation in a number of cases pending in California courts.

Under Proposition 218, solid waste charges are considered “property related fees” and are thus subject to the procedure set forth in California Constitution Article XIII D, Section 6(a). This section provides that proposals concerning solid waste collection must be considered in a public

hearing, known as a “majority protest hearing,” at which ratepayers may register their opposition to the proposed rate increase. Prior to this hearing, Proposition 218 requires that notice be mailed to all property owners and/or ratepayers at least 45 days in advance. If, following the hearing, a majority of the owners or ratepayers submit written protests to the proposed fee (i.e., there is a “majority protest”), the fee may not be approved. If there is no majority protest, approval of the fee is authorized.

PROPOSITION PROCEDURAL REQUIREMENTS

The Proposition 218 process should adhere to the following steps:

- Schedule a public hearing, which public hearing requires 45 days’ of mailed public noticing to adopt the rate adjustments.
- Mail the Public Notice describing the proposed rate adjustments to all property owners and occupants subject to the rate adjustments.
- During the 45-day period following the Public Notice, the City will accept any eligible written protests from property owners and occupants subject to the rate adjustments (protests can be received until the end of the public hearing).
- Only one rate protest per property will be counted. For example, if the property owner and their tenant file a protest, only one will be counted for that property.
- After the public hearing, and assuming a majority of protests (50% plus one) is not received, conduct a vote of the City Council to adopt the rate adjustments.
- The rate adjustments currently proposed will become effective on January 1, 2024 after the public hearing.

Timeline:

Send out notices postmarked BY November 3, 2023

Hold Public Hearing December 19, 2023

ENVIRONMENTAL REVIEW

The annual solid waste rate adjustment is exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Sections 15273(a)(1) on the grounds that CEQA does not apply to the establishment, modifications, structuring, restructuring, or approval of rates, tolls, fares, and other charges that are imposed for certain purposes, such as meeting operating expenses, purchasing supplies and equipment, or funding capital projects that are necessary to maintain services within existing service areas.



CITY OF IONE
IONE, CA 95640

AGENDA ITEM I.3.

DATE: OCTOBER 17, 2023

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: AMY GEDNEY, INTERIM CITY MANAGER

SUBJECT: LETTER FROM RWQCB TO CDCR, AS IT PERTAINS TO THE CITY'S COWRF

RECOMMENDED ACTION:

For information and staff direction.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

BACKGROUND:

In 1993 a Waste Discharge Report or "Permit" was approved for the City of Ione, Castle Oaks, Water Reclamation Facility, Portlock International, and the Amador Regional Sanitation Agency, ARSA. This is known as WDR 93-240. This permit regulated the terms and conditions for which ARSA could send secondarily treated effluent from the City of Sutter Creek's wastewater treatment plant through what is known as the ARSA system to the COWRF to be treated and then sent to the Castle Oaks golf course. At that time, it was assumed that 650 acre feet of water would be treated per year.

In 2007, ARSA, the California Department of Corrections, and the City of Ione entered into a three party agreement to regulate the volume of flows from Preston Reservoir to the City of Ione's Castle Oaks Water Reclamation Facility, COWRF. The administration of that agreement has been a source of contention among the parties since its inception. Fast forward to 2017 when heavy rains and the irregular volume taken from Preston to the COWRF over a period of years caused the threat of overflow of the Preston Reservoir which further complicated strained relations among all of the parties resulting in a court mediated settlement agreement.

In 2017, CDCR constructed a bypass line around Preston Reservoir to send their effluent directly to the COWRF. This construction bypassed Preston Reservoir, however the bypass did not allow for the City to shut the system off or divert water directly from ARSA leaving CDCR in direct control of the valve system. As a result, should CDCR elect to shut off the valves, the City would be without water for the golf course.

In July 2017, the City of Ione provided notice to ARSA that in 2022 they would no longer accept ARSA effluent. ARSA acknowledged receipt of the letter; however, in 2022 ARSA filed suit against the City of Ione for not meeting the terms of the agreement in supplying adequate water for the golf course as specified in the agreement as well as for the public safety need to discharge water from Preston Reservoir so as not to overtop.

DISCUSSION:

The term “water balance” is frequently used when referring to the ARSA and CDCR systems. Water balance is like a checking account for water both rainwater and treated effluent. It tracks water input and output from Mule Creek CDCR facility as well as the City of Sutter Creek’s wastewater treatment facility. Should too much water get into the Preston Reservoir, there could be an overflow resulting in flooding of the Castle Oaks subdivision.

On October 6, 2023, the Regional Water Quality Control Board, RWQCB, sent a letter to CDCR noting they were in violation for not having complied with Water Code Sections 13260 and 13267. Both of these are included as Attachments A and B.

The letter regarding the Water Code 13260 required actions include providing a Revised Report of Waste Discharge, “an Industrial Waste Management Technical Report to include an evaluation of option to either segregate and appropriately treat and dispose of both the domestic and industrial waste streams or upgrade the existing treatment plant such that it can treat for all constituents in the combined waste stream...”. The letter goes on to state other requirements related to their own water balance.

In the letter citing Water Code Section 13267, the Regional Board is requiring CDCR to submit a Form 200 that includes both CDCR and CalFire along with the City of Ione’s and ARSA concurrence as well as a Title 22 Engineering Report. Alternatively, they can cease discharge to the City’s COWRF now and into the foreseeable future.

The letter from the Regional Board is in direct conflict of our current operations since we are currently accepting water from CDCR. While the practice of receiving water from CDCR has gone on for many years, staff believes that it would be in the best interests of the City to cease receiving water until the requirements outlined by the RWQCB are met and the issues are resolved. It would also be staff’s intent on working with CDCR and ARSA to resolve these issues collaboratively and as soon as possible.

ATTACHMENTS:

- A. Letter from RWQCB WATER CODE SECTION 13260 ORDER
- B. Letter from RWQCB WATER CODE SECTION 13267 ORDER
- C. Notice of Violation from RWQCB to CDCR

Central Valley Regional Water Quality Control Board

WATER CODE SECTION 13260 ORDER

06 October 2023

Patrick Covello, Warden
California Department of Corrections
Mule Creek State Prison
P.O. Box 409099
Ione, CA 95640

Via E-Mail:
Patrick.Covello@cdcr.ca.gov

WATER CODE SECTION 13260 ORDER: REQUEST FOR A REPORT OF WASTE DISCHARGE AND COMPLIANCE REVIEW, MULE CREEK STATE PRISON, CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION, WDR R5-2015-0129, AMADOR COUNTY

California Department of Corrections and Rehabilitation is legally obligated to respond to this Order issued by the Central Valley Regional Water Quality Control Board. Please read this Order carefully.

I. Background

The Central Valley Regional Water Quality Control Board (Central Valley Water Board) regulates the California Department of Corrections and Rehabilitation's (CDCR or Discharger) Mule Creek State Prison (MCSP) facility (Facility) under Waste Discharge Requirements (WDRs) Order R5-2015-0129 for the treatment and disposal of domestic and prison industry wastewater.

The Central Valley Water Board is the state agency that is charged with protecting the quality of California's surface water and groundwater. One of the Board's responsibilities is to adopt waste discharge requirements pursuant to the California Water Code (Water Code) for those entities which discharge waste which could affect the quality of waters of the state and United States. Water Code section 13260 requires any person discharging waste that could affect the quality of waters of the state to submit a report of waste discharge to the Central Valley Water Board containing the information necessary for the Board to amend existing waste discharge requirements or to draft new waste discharge requirements. The discharge of wastewater from the Facility qualifies as such a discharge. The current WDRs do not reflect the current conditions or operations that are occurring at the Facility.

On 18 November 2019, the Board issued a Water Code Section 13260 Order (2019 ROWD Request) requiring a Report of Waste Discharge (ROWD) to be submitted no later than 1 March 2020. The 2019 ROWD Request specifically required CDCR to

address several compliance issues, including the loss of land application areas (LAAs) and the industrial waste stream.

The Discharger submitted an inadequate ROWD on 1 June 2020. The submittal did not adequately address compliance issues described in the 2019 ROWD Request, nor did it include enough information describing and characterizing the discharge to craft Waste Discharge Requirements to adequately regulate the discharge such that beneficial uses are adequately protected.

The Facility still has several compliance issues that need to be addressed. These compliance issues have already been communicated to CDCR, but they are reiterated below because they are important to consider in the drafting of the updated WDRs for the Facility, as well as any other facility that plans to accept effluent from MCSP.

II. Compliance Issues Related to Report of Waste Discharge

Insufficient Land Application Areas and Inadequate Land Application Management

Prior to the construction of the Mule Creek Infill Complex (MCIC) in 2015, the facility included 260 acres of LAAs and housed 2,600 inmates. The MCIC added housing for 1,584 inmates at the Facility, increasing total capacity from 2,800 inmates to 4,184 inmates, a roughly 60% increase. Construction of the MCIC resulted in the loss of 62 acres, 24% of the total LAA area. Because of the reduction, CDCR proposed to either develop 47 acres of LAA onsite or 100 acres of LAA offsite. Based on the loss of LAAs, increased inmate population, and proposal by CDCR, the 2015 WDRs required Provision H.1.d, which states, in part:

*"If CDCR decides to install the new on-site LAAs, **by 1 December 2017**, CDCR shall submit a New Spray Field Completion Report, which shall document and certify that the new LAAs are fully functional and ready to receive wastewater in compliance with the requirements of this Order. All reports shall include as-built drawings of the WWTP modifications. If CDCR decides to install new off-site LAAs, this Order shall be reopened."*

CDCR pursued offsite LAAs but was unsuccessful. No new LAAs have been developed onsite since the adoption of the 2015 WDRs. Therefore, the Discharger is in violation of Provision H.1.d and additional LAAs need to be developed. The alleged violation is cited here for informational purposes only, and is formally cited in the enclosed Notice of Violation which includes required corrective actions to address the violation.

Unsupported Influent Flow Forecasting

In the June 2020 ROWD submission, CDCR lowered their influent average dry weather flow (ADWF) from 0.74 million gallons per day (MGD) to 0.54 MGD. This conflicts with the current WDRs. CDCR cites that there has been a reduction in the “inmate crowding” since the last WDRs was adopted and that water conservation measures have reduced per-inmate wastewater flows.

However, this was proposed under the assumptions of a max inmate population of 1,600 at the MCIC and a “near term inmate population of 2,500 inmates” at the older prison facility. At the time the 2015 WDRs were adopted, the old prison facility housed 2,800 inmates, only 12% more. The completion of the MCIC added capacity for over 1,500 additional inmates. Because of the various factors affecting inmate population and staffing numbers outside CDCR’s control, it is impossible to know if the total inmate population will stay under the projected 4,100 used in the 2020 ROWD submission. Further, although the 2020 ROWD submission provides flow data from 2005 through 2016, the MCIC was not completed until 2015. The completion of the MCIC increased inmate population and staffing needs by roughly 60%, which makes much of the presented data obsolete. Influent data from 2016-2022, while not included in the report, shows that influent ADWF have been between 0.50 and 0.52 MGD with a total inmate population below 4,000. Changes in staffing would also affect influent flow volume. No numbers for CDCR staff were provided in the ROWD submission or monitoring reports. These influent ADWF values also include the industrial waste stream from the various industries at the Facility, which have not been metered (discussed below).

The CalFire Training Academy is another major source of increased influent flow volume at the facility that is not linked to CDCR staff or inmate population. The ROWD submission states, *“No additional flow from CAL FIRE is anticipated because no expansion of the CAL FIRE facility has been identified within the agency’s five-year capital improvement plan.”* However, the facility has expanded significantly in the last few years, including the addition of a 20,000 square foot dormitory completed in 2020 to house firefighters during training. While the population of this training facility fluctuates seasonally, it is a year-round operation. To calibrate the water balance, CDCR should revise the document to include formal staffing numbers and forecasted flows from CalFire.

The 0.54 MGD influent ADWF limit could be exceeded in the future, especially given the inaccurate forecasting of the Fire Academy, the fluctuation of inmate and staff populations, and the unknown amount of industrial wastewater generated at the training facility. CDCR must update the current water balance in the Updated ROWD required by this Order to include the flow volumes collected to comply with the current MRP issued in November 2021.

Water Balance and Interconnection with Other Dischargers

As cited above, the Facility has had significant changes since the 2015 WDRs were adopted that affect the water balance. There is currently a formal written agreement between the City of Ione, the Amador Regional Sanitation Authority (ARSA) and CDCR (collectively, Parties) which, as described in the 2020 ROWD submission, *"specifies the amount of effluent that ARSA and CDCR have the right to convey for treatment at the COWRP (Castle Oaks Water Reclamation Plant, or City of Ione Tertiary Plant)."*

The Central Valley Water Board is not a party to the Parties' agreement, which is neither approved nor required by the 2015 WDRs. Further, while the 2015 WDRs describe the discharge of treated effluent into Preston Reservoir for eventual conveyance to the City of Ione Tertiary Plant, it does not describe or allow for the direct discharge of effluent to the City of Ione Tertiary Plant via the bypass pipeline that CDCR constructed in 2019 after the adoption of the 2015 WDRs. In addition, neither CDCR nor CalFire are named in the Water Reclamation Requirements 94-240 (Ione WRRs) that permits the operation of the City of Ione Tertiary Plant which receives secondary disinfected effluent from MCSP. This practice is expected to be addressed under the updated WDRs, which will include monitoring and operational requirements necessary to ensure compliance with the Ione WRRs for the Ione Tertiary Plant and protection of the defined beneficial uses at the MCSP facility.

Over the last 5 years, the formal written agreement has been a point of contention between the Parties. Disagreements in how or when to send effluent resulted in Preston Reservoir violating freeboard requirements in 2018, which resulted in the issuance of an emergency Cleanup and Abatement Order under Water Code section 13304 to prevent water quality impacts and possible flooding.

This past spring, the long-standing compliance issues created a similar situation that occurred in 2017. CDCR must progress toward compliance with the applicable regulations and Board orders issued to the Facility so that its operation does not continue to threaten water quality. Based on the history and past violations caused by effluent management within the ARSA/CDCR/Ione system, and the current tenuous status of the Parties' agreement, it is prudent that the Board requires the Parties to have, at a minimum, the ability and capacity to adequately convey, treat, and dispose of the total volume of wastewater generated by their own collection system without impacting beneficial uses. This does not prohibit the transfer of effluent between facilities if the receiving facility has excess capacity to treat and dispose of effluent.

Because of the issues related to interconnection, as well as the inadequately supported influent forecasting and the inadequate disposal capacity issues cited above, CDCR must revise the water balance submitted as part of the Updated ROWD required by this Order.

For further information regarding steps necessary for the Discharger to take in order to continue to send effluent to the City of Lone Tertiary Treatment Plant, please refer to the enclosed Water Code 13267 Order.

Inadequate Industrial Waste Stream Treatment/Management

The current wastewater treatment plant is designed and operated to effectively treat domestic waste, but not the industrial waste stream generated by the various documented industries operating within the prison. These Prison Industry Authority (a.k.a. Cal PIA) industrial operations include meat packing, laundry, sewing and garment assembly, coffee roasting, and lunch packaging. There are also several vocational training facilities on-site that generate industrial wastewater, including: janitorial training; welding and fabrication; vehicle maintenance; warehouse operations; and building maintenance which includes painting, carpentry, Heating, Ventilation, and Air Conditioning (HVAC) maintenance; and mechanical maintenance products. Data provided in CDCR's monitoring reports indicate that volatile organic compounds (VOCs) have been detected in the plant's effluent, effluent storage reservoir, and groundwater underlying the storage reservoir and land application areas.

The actual volume of industrial wastewater flow from the specific operations is unknown. There are no flow meters to measure the volume of the industrial wastewater for these large operations. For example, the annual meat production is approximately 7,000,000 lbs. per year and the laundry operations serve various prisons across northern California. The laundry operation itself utilizes fifteen industrial size washers. These two Cal PIA industrial operations alone generate industrial waste stream volume that generates a significant volume of the wastewater entering the onsite treatment plant. These industrial wastewater volumes have characteristics that are difficult for the existing plant to properly treat. These operations have also directly caused violations at the treatment plant in the past. In May 2022, the Chief Plant Operator reported to the Central Valley Water Board that the high pH industrial waste entering the treatment plant killed the microorganisms necessary to properly treat the waste. As a result, the wastewater treatment plant was unable to adequately treat the wastewater stream for several weeks.

To properly treat the all constituents and ensure reliability of the treatment plant, the Updated ROWD required by this Order must propose to address the industrial and domestic waste streams by either segregating and treating the streams separately with the appropriate technology or upgrading the existing wastewater treatment train to treat for all constituents in the combined waste stream.

Engineering Report under Title 22 of the California Code of Regulations

The Water Recycling Criteria are contained in Sections 60301 through 60355 of the California Code of Regulations, Title 22. Specifically, Article 7 Section 60323 of Title 22 states:

“(a) No person shall produce or supply recycled water for reuse from a water reclamation plant without a Department-approved engineering report.

“(b) The report shall be prepared by a qualified engineer licensed in California and experienced in the field of wastewater treatment and shall contain a description of the design of the proposed reclamation system. The report shall clearly indicate the means for compliance with these regulations and any other features specified by the regulatory agency.

“(c) The report shall contain a contingency plan which will assure that no untreated or inadequately treated wastewater will be delivered to the use area.”

Upon review of the case file, and after consulting with the Division of Drinking Water, entities that provide partially treated effluent to another entity for further treatment to Title 22 Standards for reuse must file a Title 22 Engineering Report. Currently, CDCR does not have a Title 22 Engineering Report approved by the Division of Drinking Water for the application of wastewater. The requirements for this submittal are fully described in the enclosed Water Code section 13267 Order.

Summary

Because of the ongoing significant compliance issues at MCSP, this Order requires the revision of the June 2022 ROWD submission pursuant to Water Code section 13260 to fully address all issues outlined above. In addition, the enclosed Notice of Violation addresses violations described in the *“Insufficient Land Application Areas and Inadequate Land Application Management”* section above, and the enclosed Water Code 13267 Order describes requirements for steps and submittals necessary to allow the continued discharge of secondary disinfected effluent from the MCSP to the City of Lone Tertiary Treatment Plant. Please refer to those enclosures for more information and required actions to address their respective issues.

III. Legal Requirements and Potential Liability/Fines

California Water Code (Water Code) section 13260 states, in part:

“(a) “Each of the following persons shall file with the appropriate regional board a report of the discharge, containing the information that may be required by the regional board:

“(1) A person discharging waste, or proposing to discharge waste, within any region that could affect the quality of waters of the state, other than into a community sewer system.”

Water Code 13261 states, in part:

(a) "A person who fails to furnish a report or pay a fee under Section 13260 when so requested by a regional board is guilty of a misdemeanor and may be liable civilly..."

(b)(1) Civil liability may be administratively imposed by a regional board or the state board in accordance with Article 2.5 (commencing with Section 13323) of Chapter 5 for a violation of subdivision (a) in an amount not exceeding one thousand dollars (\$1,000) for each day in which the violation occurs. Civil liability shall not be imposed by the regional board pursuant to this section if the state board has imposed liability against the same person for the same violation."

Water Code section 13264 states, in part:

"(a) No person shall initiate any new discharge of waste or make any material changes in any discharge, or initiate a discharge to, make any material changes in a discharge to, or construct, an injection well, prior to the filing of the report required by Section 13260 and no person shall take any of these actions after filing the report but before whichever of the following occurs first: (1) The issuance of waste discharge requirements pursuant to Section 13263."

Water Code section 13265 states:

"Any person discharging waste in violation of Section 13264, after such violation has been called to his attention in writing by the regional board, is guilty of a misdemeanor and may be liable civilly in accordance with subdivision (b). Each day of such discharge shall constitute a separate offense."

To ensure that Board staff has sufficient information to determine how CDCR will come back into compliance and whether further enforcement action is appropriate, and to ensure compliance with applicable laws and regulations, CDCR is hereby directed to submit the following reports pursuant to Water Code sections 13260. As required by statute, the estimated cost for an *Updated Report of Waste Discharge* should be no greater than \$15,000. The requested information is necessary for the Central Valley Water Board to update the Waste Discharge Requirements to adequately regulate the discharge and protect beneficial uses at this facility.

IV. Required Actions

Pursuant to California Water Code section 13260, CDCR is hereby required to submit the following:

1. No later than **1 April 2024**, a *Revised Report of Waste Discharge* that includes, in addition to all standard information required in a Report of Waste Discharge, the following:
 - A. A revised proposed flow limit based on current and realistic estimates of planned future inmate and staffing numbers. These numbers should be broken down for Mule Creek State Prison, the CalFire Training Academy, and the Preston Youth Authority facility. Estimates must be supported by planning documents from the respective agencies. If a well-supported estimate of future flows cannot be made for one or more facilities an appropriate factor of safety should be used. If influent flows exceed plant capacity an appropriate plant upgrade plan must also be included in the Revised ROWD.
 - B. An *Industrial Wastewater Management Technical Report* that includes the following items:
 1. An evaluation of options to either segregate and appropriately treat and dispose of both the domestic and industrial waste streams or upgrade the existing treatment plant such that it can treat for all constituents in the combined waste stream. The evaluation should be based on compliance with the WDRs, the Basin Plan (incorporated by the WDRs), and standards/limits based on applicable beneficial uses. Evaluated options should include but are not limited to: pretreatment programs/measures, additional treatment technologies, and best management practices.
 2. A selection of an option based on the evaluation described in Item 1.B.1 above.
 3. A plan to implement the selected option including a schedule for implementation not to extend past **31 December 2024**. The plan must include short term monitoring to ensure that the selected option is effective, and propose any necessary changes to the MRP for long term monitoring of its effectiveness.
 - C. An updated water balance that takes into account:
 1. The revised forecasted influent flows and proposed flow limit required by Item 1.A above.
 2. Any changes to treatment and/or disposal capacity or demand caused by the selected option related to the industrial waste stream required by Item 1.B above.

3. The additional disposal capacity from the selected option in *Land Application Area Development Technical Report* required by the enclosed Notice of Violation.


The water balance may only use disposal capacity that is operated, managed, and either owned or leased by CDCR to ensure reliability. The water balance must comply with the requirements and guidance of the enclosed *Attachment A: Requirements for Water Balance and Calibration*.

The cover letter for any submittal required by this Order shall be signed by the Warden or appropriate State Official (i.e., owner) and include the following certification statement that reads:

"I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment."

V. Document Submittal/Contact Information

Should you have any questions regarding this matter, please contact Kenny Croyle at (916) 464-4676 or Kenny.Croyle@waterboards.ca.gov.

 Digitally signed by John J.
Baum
Date: 2023.10.06 08:47:08
-07'00'

John Baum, P.E.
Assistant Executive Officer, Central Valley Water Board

Enclosures: Attachment A: Requirements for Water Balance and Calibration
06 October 2023 Notice of Violation
06 October 2023 Water Code Section 13267 Order

cc's on next page:

cc electronically w/ enclosures:

Nickolaus Knight, Office of Enforcement, SWRCB, Sacramento
Paul Ciccarelli, Office of Enforcement, SWRCB, Sacramento
Stephanie Young, Office of Enforcement, SWRCB, Sacramento
John Baum, RWQCB, Rancho Cordova
Kari Holmes, RWQCB, Rancho Cordova
Elizabeth Lee, RWQCB, Rancho Cordova
Scott Armstrong, RWQCB, Rancho Cordova
Lixin Fu, RWQCB, Rancho Cordova
Mohammed Farhad, RWQCB, Rancho Cordova
Xuan Luo, RWQCB, Rancho Cordova
Grant Scavello, USEPA, San Francisco
Amador County Dept. of Environmental Health, Jackson
Anthony Stark, California Department of Corrections, Ione
Gregor Larabee, California Department of Corrections, Sacramento
Adam Wolfe, California Department of Corrections, Sacramento
Terry Bettencourt, California Department of Corrections, Sacramento
Felix Vasquez, California Department of Corrections, Sacramento
Jennifer Buckman, Bartkiewicz, Kronick & Shanahan, APC, Sacramento
Virginia Silva, Interested Party, Ione
David Anderson, Interested Party, Mokelumne Hill
Jim Scully, Interested Party, Ione



Central Valley Regional Water Quality Control Board

WATER CODE SECTION 13267 ORDER

06 October 2023

Patrick Covello, Warden
California Department of Corrections
Mule Creek State Prison
P.O. Box 409099
Ione, CA 95640

Via E-Mail:
Patrick.Covello@cdcr.ca.gov

WATER CODE SECTION 13267 ORDER FOR TECHNIAL REPORT, MULE CREEK STATE PRISON, CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION, WDR R5-2015-0129, AMADOR COUNTY

California Department of Corrections and Rehabilitation is legally obligated to respond to this Order issued by the Central Valley Regional Water Quality Control Board. Please read this Order carefully.

I. Background

The Central Valley Regional Water Quality Control Board (Central Valley Water Board or Board) regulates the California Department of Corrections (CDCR) under Waste Discharge Requirements (WDRs) Order R5-2015-0129 (MCSP WDRs) for the treatment and disposal of domestic and industrial wastewater at Mule Creek State Prison (MCSP), and Revised Monitoring and Reporting Program (MRP) R5-2015-0129-001 and the March 1991 Standard Provisions and Reporting Requirements (SPRR), which are incorporated into the WDRs. The Central Valley Water Board Water regulates the Amador Regional Sanitation Authority system, the City of Ione Tertiary Plant, and the Castle Oaks Golf Course under Reclamation Requirements (WRRs) Order 93-240 for the conveyance, storage, tertiary treatment, and land application of secondary treated domestic wastewater received from the City of Sutter Creek Wastewater Treatment Plant (WWTP).

As described in the WRRs, the Amador Regional Sanitation Authority (ARSA) operates the conveyance, storage, and disposal system between the Sutter Creek WWTP and Preston Reservoir. The system moves effluent from the WWTP to several land application areas and storage reservoirs, eventually discharging to Preston located in Ione adjacent to the MCSP facility. From Preston, effluent is sent to the City of Ione Tertiary Treatment Plant (Tertiary Plant) for further treatment and reuse on the Castle Oaks Golf Course (golf course). ARSA, the City of Ione, and the Castle Oaks Golf Course are all formally named in the WRRs. While not formally named in the WRRs, the

MARK BRADFORD, CHAIR | PATRICK PULUPA, Esq., EXECUTIVE OFFICER

CDCR has also been delivering disinfected treated wastewater directly to the Tertiary Plant for further treatment and reuse via irrigation at the golf course. Although the MCSP WDRs describe the discharge of treated effluent into Preston Reservoir, it does not describe the direct discharge of effluent to the Tertiary Plant. The MCSP waste stream includes both domestic and industrial wastewater. The MCSP is only designed to treat domestic waste.

II. Legal Requirements

Water Recycling Criteria

The Water Recycling Criteria are contained in Sections 60301 through 60355 of the California Code of Regulations, Title 22. Specifically, Article 7 Section 60323 of Title 22 states:

“(a) No person shall produce or supply recycled water for reuse from a water reclamation plant without a Department-approved engineering report.

“(b) The report shall be prepared by a qualified engineer licensed in California and experienced in the field of wastewater treatment and shall contain a description of the design of the proposed reclamation system. The report shall clearly indicate the means for compliance with these regulations and any other features specified by the regulatory agency.

“(c) The report shall contain a contingency plan which will assure that no untreated or inadequately treated wastewater will be delivered to the use area.”

This requirement applies to all recycled water facilities, regardless of when they began operation.

Engineering Report under Title 22 of the California Code of Regulations

The Water Recycling Criteria are contained in Sections 60301 through 60355 of the California Code of Regulations, Title 22. Specifically, Article 7 Section 60323 of Title 22 states:

“(a) No person shall produce or supply recycled water for reuse from a water reclamation plant without a Department-approved engineering report.

“(b) The report shall be prepared by a qualified engineer licensed in California and experienced in the field of wastewater treatment and shall contain a description of the design of the proposed reclamation system. The report shall clearly indicate the means for compliance with these regulations and any other features specified by the regulatory agency.

(c) The report shall contain a contingency plan which will assure that no untreated or inadequately treated wastewater will be delivered to the use area."

Upon review of the case file and after consulting with the Division of Drinking Water, entities that provide partially treated effluent to another entity for further treatment to Title 22 Standards for reuse must file a Title 22 Engineering Report. Currently, CDCR does not have a Title 22 Engineering Report approved by the Division of Drinking Water for the application of wastewater.

Water Code Section 13267 Order for Technical Reports

Water Code section 13267(a) provides "[a] regional board, in establishing or reviewing any...waste discharge requirements..., may investigate the quality of any waters of the state within its region." Water Code section 13267(b) further provides:

"In conducting an investigation specified in subdivision (a), the regional board may require that any person who has discharged, discharges, or is suspected of having discharged or discharging...waste...that could affect the quality of waters within its region shall furnish, under penalty of perjury, technical or monitoring program reports which the regional board requires. The burden, including costs, of these reports shall bear a reasonable relationship to the need for the report and the benefits to be obtained from the reports. In requiring those reports, the regional board shall provide the person with a written explanation with regard to the need for the reports and shall identify the evidence that supports requiring that person to provide the reports."

Pursuant to Water Code section 13267, the Central Valley Water Board issues this Order requiring investigation and submission of a technical report to evaluate the Discharger's compliance with its WRRs and determine appropriate revisions to those requirements. The estimated cost for the preparation of the Title 22 Engineering Report documentation should be no greater than \$5,000 based on the size and complexity of the treatment train and the fact that the planned reuse is offsite. The burden, including costs, of the required report bears a reasonable relationship to the need for the report and the benefits to be obtained thereby.

III. Required Actions:

IT IS HEREBY ORDERED, pursuant to Water Code section 13267, the California Department of Corrections and Rehabilitation shall:

1. No later than **10 November 2023**, submit one of the following:
 - A. If CDCR intends to continue to send secondary disinfected effluent to the City of Lone Tertiary Plant for disposal, submit a Form 200 to update the named

parties in Water Reclamation Requirements Order 93-240, which regulates the Lone Tertiary Plant and Castle Oaks Golf Course, to include both CDCR and CalFire. The Form 200 must include a letter of concurrence from all other parties currently named on the 93-240 Order.

- B. A statement that CDCR has ceased discharge to Preston Reservoir and the Lone Tertiary Treatment Plant, and does not intend to export effluent for the foreseeable future. If this changes in the future the above Form 200 and letter of concurrence must be submitted prior to initiating the export of effluent.
2. Additionally, if CDCR chooses option 1.A above, then no later than **15 January 2024**, CDCR must submit a *Title 22 Engineering Report* to the Central Valley Water Board and State Water Board's Division of Drinking Water. The engineering report must meet all applicable requirements of California Code of Regulations, Title 22, Section 60323, fully describe the influent source(s), treatment process, and current and planned recycled water uses. Pursuant to California Code of Regulations, Title 22, Section 60323, the engineering report shall be prepared by a qualified engineer licensed in California and experienced in the field of wastewater treatment. The engineering report shall clearly indicate how CDCR will comply with Title 22, the WRRs, and all other applicable Central Valley Water Board and/or State Water Resources Control Board policies and regulations.

The cover letter for the submittals required by this 13267 Order shall be signed by the Warden or appropriate representative (i.e., owner) and include the following certification statement that reads:

"I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment."

Any technical report required herein that involves planning, investigation, evaluation, engineering design, or other work requiring interpretation and proper application of engineering or geologic sciences shall be prepared by or under the direction of persons registered to practice in California pursuant to California Business and Professions Code sections 6735, 7835, and 7835.1. As required by these laws, completed technical reports must bear the signature(s) and seal(s) of the registered professional(s) in a manner such that all work can be clearly attributed to the professional responsible for the work.


Pursuant to Water Code section 13268, failure, or refusal to submit the required reports or falsifying any information provided therein constitutes a misdemeanor and may

subject the Discharger to administrative civil liability up to \$1,000 per violation per day or referral to the California Attorney General's Office.

Any person aggrieved by this action of the Central Valley Regional Water Quality Control Board may petition the State Water Board to review the action in accordance with Water Code section 13320 and California Code of Regulations, title 23, sections 2050 and following. The State Water Board must receive the petition by 5:00 p.m., 30 days after the date of this Order, except that if the thirtieth day following the date of this Order falls on a Saturday, Sunday, or state holiday, the petition must be received by the State Water Board by 5:00 p.m. on the next business day. Copies of the law and regulations applicable to filing petitions may be found on the Internet at: http://www.waterboards.ca.gov/public_notices/petitions/water_quality or will be provided upon request.

IV. Document Submittal/Contact Information

Should you have any questions regarding this matter, please contact Kenny Croyle at (916) 464-4676 or Kenny.Croyle@waterboards.ca.gov.

 Digitally signed by John
J. Baum
Date: 2023.10.06
08:41:22 -07'00'

John Baum, P.E.
Assistant Executive Officer, Central Valley Water Board

Enclosures: none

cc: Nickolaus Knight, Office of Enforcement, SWRCB, Sacramento
Paul Ciccarelli, Office of Enforcement, SWRCB, Sacramento
Stephanie Young, Office of Enforcement, SWRCB, Sacramento
John Baum, RWQCB, Rancho Cordova
Kari Holmes, RWQCB, Rancho Cordova
Elizabeth Lee, RWQCB, Rancho Cordova
Scott Armstrong, RWQCB, Rancho Cordova
Lixin Fu, RWQCB, Rancho Cordova
Mohammed Farhad, RWQCB, Rancho Cordova
Xuan Luo, RWQCB, Rancho Cordova
Grant Scavello, USEPA, San Francisco
Amador County Dept. of Environmental Health, Jackson
Anthony Stark, California Department of Corrections, Ione
Gregor Larabee, California Department of Corrections, Sacramento

cc's continued on next page:

Adam Wolfe, California Department of Corrections, Sacramento
Terry Bettencourt, California Department of Corrections, Sacramento
Jennifer Buckman, Bartkiewicz, Kronick & Shanahan, APC, Sacramento
Virginia Silva, Interested Party, lone
David Anderson, Interested Party, Mokelumne Hill
Jim Scully, Interested Party, lone



Central Valley Regional Water Quality Control Board

NOTICE OF VIOLATION

06 October 2023

Patrick Covello, Warden
California Department of Corrections
Mule Creek State Prison
P.O. Box 409099
Ione, CA 95640

Via E-Mail:
Patrick.Covello@cdcr.ca.gov

NOTICE OF VIOLATION OF WASTE DISCHARGE REQUIREMENTS, MULE CREEK STATE PRISON, CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION, WDR R5-2015-0129, AMADOR COUNTY

Violation(s)	Description/Location	Law/Code/Order
1	No additional land application areas (LAAs) have been developed on or off site, and no <i>New Spray Field Completion Report</i> has been submitted as required.	Provision H.1.d of the WDRs
Required Response	Submit a <i>Land Application Area Development Technical Report</i> as described below, and a <i>New Spray Field Completion Report</i> when new LAAs are developed as required by the WDRs.	
Due Date	1 December 2023, and forthwith, respectively.	

I. Background

The Central Valley Regional Water Quality Control Board (Central Valley Water Board or Board) regulates the California Department of Corrections (CDCR) under Waste Discharge Requirements (WDRs) Order R5-2015-0129 (2015 WDRs) for the treatment and disposal of domestic and industrial wastewater at Mule Creek State Prison (MCSP), and Revised Monitoring and Reporting Program (MRP) R5-2015-0129-001 and the March 1991 Standard Provisions and Reporting Requirements (SPRR), which are incorporated into the WDRs.

Prior to the construction of the Mule Creek Infill Complex (MCIC) in 2015, the facility included 260 acres of Land Application Areas (LAAs) and housed 2,600 inmates. The MCIC added housing for 1,584 inmates at the facility, increasing total capacity from 2,800 inmates to 4,184 inmates, a roughly 60% increase. Construction of the MCIC resulted in the loss of 62 acres, 24% of the total LAA area. Because of the reduction, CDCR proposed to either develop 47 acres of LAA onsite or 100 acres of LAA offsite.

MARK BRADFORD, CHAIR | PATRICK PULUPA, ESQ., EXECUTIVE OFFICER

Based on the loss of LAAs, increased inmate population, and proposal by CDCR, Provision H.1.d of the WDRs required to submit a *New Spray Field Completion Report* certifying completion of additional onsite LAAs, or development of offsite disposal. Various Findings from the WDRs supporting the requirement of Provision H.1.d are cited below. In addition, the Antidegradation Analysis performed by staff during the drafting of the WDRs included these proposed LAAs. Because they were not developed, nor any additional disposal capacity developed, the Antidegradation Analysis is not valid.

II. Legal Requirements

Finding 6 of the WDRs states, in part:

"CDCR is currently constructing a 1,584-inmate Mule Creek Infill Complex (MCIC) within an area historically used for land disposal of treated effluent. Approximately 57 out of the original 260 acres of LAAs have been developed for the MCIC site. In order to replace the LAAs lost due to MCIC construction, CDCR proposed 47 acres of new LAAs onsite."

Finding 23 of the WDRs states, in part:

"Due to loss of 57 acres of LAAs for the MCIC project, CDCR proposed to prepare new LAAs. In addition, CDCR proposed to make improvements to the WWTP. All the modifications and improvements will be completed by April, 2017. After completion of the MCIC project, the total inmate population will increase from current 2,800 to approximately 4,400."

Finding 24 of the WDRs states, in part:

"CDCR proposes to install new LAAs 8 through 11 with a total area of 47 acres. The total net area of the LAAs will be 247 acres, which is 13 acres less than the total areas of the LAAs prior to MCIC project. The historical and proposed LAAs are listed below.... The new LAAs will be planted with a pasture grass mixture."

Finding 25 of the WDRs states:

"During a 4 November 2015 meeting, CDCR proposed alternative new LAAs. Instead of constructing 47 acres of on-site LAAs, CDCR may propose to construct approximately 100 acres of off-site contiguous agricultural land located west of lone. If CDCR pursues this proposal, the WDRs Order will be reopened for this change."

Finding 72 of the WDRs states, in part:

"On 24 November 2015, CDCR certified a Subsequent EIR for modifications to the Level II Infill Correctional Facilities Project, including the proposed onsite LAAs."

Provision H.1 of the WDRs states, in part:

"The following reports shall be submitted pursuant to Water Code section 13267 and shall be prepared as described in Provision H.4: ...

d. If CDCR decides to install the new on-site LAAs, by 1 December 2017, CDCR shall submit a New Spray Field Completion Report, which shall document and certify that the new LAAs are fully functional and ready to receive wastewater in compliance with the requirements of this Order. All reports shall include as-built drawings of the WWTP modifications. If CDCR decides to install new off-site LAAs, this Order shall be reopened."

III. Violations

Violation 1: Insufficient Land Application Areas and Inadequate Land

Application Management

CDCR's pursued offsite LAAs but was unsuccessful. No new LAAs have been developed onsite since the adoption of the 2015 WDRs. Subsequently, no *New Spray Field Completion Report* has been submitted as required. Therefore, the Discharger is in violation of Provision H.1.d.

IV. Corrective Actions Needed to Return to Compliance

1. No later than **1 April 2024**, submit a *Land Application Area Development Technical Report* that includes the following:

An evaluation of options to add a minimum of 47 acres of LAAs to the facility's disposal capacity. Should the updated water balance required in the Water Code Section 13260 Order, which this NOV was enclosed to, show that more than 47 acres of additional LAA is required to properly dispose of the facility's waste stream without impacting beneficial uses this report must propose to development all additional required LAAs. The LAAs must be operated, managed, and either owned or leased by CDCR to ensure reliability. The report must present all considered options, include a comparison analysis, and select one of the options. The technical report shall also include a plan and schedule to implement the selected option. The schedule may not extend past **31 December 2024**.

2. The WDRs required that the *New Spray Field Completion Report* was required to be submitted no later than **1 December 2017**. To date the report has not been submitted. CDCR is subject to civil liability for each day past the report's due date. As this compliance date is within a Board adopted Order, it

cannot be changed without Board action. Per the WDRs, the *New Spray Field Completion Report* is required to be submitted pursuant to Water Code section 13267. The potential liability for late reports is therefore up to \$1000 per day past the deadline, per Water Code Section 13268. Therefore the report should be submitted as soon as possible. The potential civil liability will continue to accrue until a complete report is submitted (See Water Code citations below). Additionally, the WDRs require that they be reopened and updated if the Discharger develops LAAs offsite.

This Notice of Violation neither extends deadlines, nor excuses noncompliance with the deadline(s) originally imposed in the Waste Discharge Requirements Order R5-2015-0129.

V. Potential Liability/Fines

Water Code section 13350, subdivision (e), states in part:

“(e) The state board or a regional board may impose civil liability administratively pursuant to Article 2.5 (commencing with Section 13323) of Chapter 5 either on a daily basis [per subsection (e)(1)] or on a per gallon basis [per subsection (e)(2)], but not on both.

(1) The civil liability on a daily basis shall not exceed five thousand dollars (\$5,000) for each day the violation occurs.

(2) The civil liability on a per gallon basis shall not exceed ten dollars (\$10) for each gallon of waste discharged.”

Water Code section 13268 states in part:

“a)(1) Any person failing or refusing to furnish technical or monitoring program reports as required by subdivision (b) of Section 13267, failing or refusing to furnish information as required by subdivision (a) or (b) of Section 13267.5, or failing or refusing to furnish a statement of compliance as required by subdivision (b) of Section 13399.2, or falsifying any information provided therein, is guilty of a misdemeanor, and may be liable civilly in accordance with subdivision (b).

(2) Any person who knowingly commits any violation described in paragraph (1) is subject to criminal penalties pursuant to subdivision (e).

(b)(1) Civil liability may be administratively imposed by a regional board in accordance with Article 2.5 (commencing with Section 13323) of Chapter 5 for a violation of subdivision (a) in an amount which shall not exceed one thousand dollars (\$1,000) for each day in which the violation occurs.”

VI. Document Submittal/Contact Information

If you have any questions regarding this matter, or the contents of the attached inspection report, please contact Kenny Croyle at (916) 464-4676 or Kenny.Croyle@waterboards.ca.gov.

Howard
Hold, P.G.
Digitally signed by
Howard Hold, P.G.
Date: 2023.10.06
08:53:54 -07'00'

Howard Hold, P.G.
Senior Engineering Geologist
WDRs Compliance and Enforcement

Enclosures: none

cc's:

Nickolaus Knight, Office of Enforcement, SWRCB, Sacramento
Paul Ciccarelli, Office of Enforcement, SWRCB, Sacramento
Stephanie Young, Office of Enforcement, SWRCB, Sacramento
John Baum, RWQCB, Rancho Cordova
Kari Holmes, RWQCB, Rancho Cordova
Elizabeth Lee, RWQCB, Rancho Cordova
Scott Armstrong, RWQCB, Rancho Cordova
Lixin Fu, RWQCB, Rancho Cordova
Mohammed Farhad, RWQCB, Rancho Cordova
Xuan Luo, RWQCB, Rancho Cordova
Grant Scavello, USEPA, San Francisco
Amador County Dept. of Environmental Health, Jackson
Anthony Stark, California Department of Corrections, Ione
Gregor Larabee, California Department of Corrections, Sacramento
Adam Wolfe, California Department of Corrections, Sacramento
Terry Bettencourt, California Department of Corrections, Sacramento
Felix Vasquez, California Department of Corrections, Sacramento
Jennifer Buckman, Bartkiewicz, Kronick & Shanahan, APC, Sacramento
Virginia Silva, Interested Party, Ione
David Anderson, Interested Party, Mokelumne Hill
Jim Scully, Interested Party, Ione

CIWIQS Violations: 1106653

ATTACHEMENT A REQUIREMENTS FOR WATER BALANCE UPDATE AND CALIBRATION

At a minimum, the items described in this document must be considered in all water balance updates and calibrations. All facilities are required to have sufficient treatment, storage, and disposal capacity to accommodate allowable wastewater flow, design seasonal precipitation, and ancillary inflow and infiltration during the winter months. Design seasonal precipitation shall be based on total annual precipitation using a return period of 100 years, distributed monthly in accordance with historical rainfall patterns. If the resulting water balance shows that the facility does not have the capacity to meet these requirements, a workplan and timeline to reduce influent flow or increase facility capacity must be submitted along with the water balance. All water balances and applicable related reports must be prepared under the direction of, and signed by, a registered geologist or civil engineer licensed by the State of California.

SECTION 1 - Collection and Conveyance Systems and Influent Data

The assessment and associated calculations related to the influent flow and Inflow and Infiltration (I&I) should be take into account the following:

- A. Factors that are specific to each system should be incorporated into the calculations, including age, collection system construction practices, seismic activity, other soil stability problems, etc. The condition of service laterals can significantly influence the total amount of I&I and should be considered.
- B. Sanitary Sewer Management Plans (SSMPs) and the associated inspection, maintenance, and repair records should be reviewed to determine and support I&I estimates used in the calculations.
- C. Sewer lines in shallow groundwater or perched on bedrock due to shallow soils will likely have higher amounts of I&I. The collection system should be evaluated for these types of conditions.
- D. Design wastewater flow rates. For POTWs and private domestic wastewater facilities, include initial baseline influent and I/I flows as well as baseline influent and I/I flows at full build out with an aging sewer system.
- E. Estimates of I&I should take into account storm surge from intense storms, not just monthly averages.

SECTION 2 – Storage and Containment Structures

The normal operations and maintenance of containment structures should be considered. Operations and Maintenance Manuals (O&M Manuals) should be referenced as well as historical monitoring data (i.e. freeboard measurements). Specific conditions of the WDRs should also be taken into account. The following should be taken into consideration:

- A. A minimum of two feet of freeboard in each pond at all times (unless the WDRs allow a registered to determine that a lower freeboard level will not cause overtopping or berm failure).
- B. Historical local evapotranspiration, pan evaporation, and pond evaporation data (monthly average values).

- C. Projected long-term percolation rates (including consideration of percolation from unlined ponds and the effects of solids plugging on ponds).
- D. Reduced capacity of ponds and containment structures due to sludge build-up should be taken into account when estimating pond capacity. Worst case scenarios based on historical data, O&M manuals, frequency of clean out, and WDRs requirements should be used.
- E. Run-on to the treatment system as well as direct precipitation should be considered.

SECTION 3 – Treatment System

The normal operations and maintenance of the treatment system should be considered. O&M Manuals and procedural manuals should be referenced as well as historical monitoring data (i.e. residence times, completeness of treatment). Specific conditions of the WDRs should also be taken into account. The following should be taken into consideration:

- A. Operation hours, staffing, and downtime due to regular O&M should all be taken into account when calculating treatment capacity.

SECTION 4 – Disposal System

The normal operations and maintenance of land application areas should be considered. O&M Manuals should be referenced as well as historical monitoring data (i.e. percolation rates, observed standing water). Specific conditions of the WDRs should also be taken into account. The following should be taken into consideration:

- A. Recycling area/land application area/disposal system hydraulic loading rates should be distributed monthly in accordance with expected seasonal variations based on crop evapotranspiration rates.
- B. The distribution of precipitation (i.e. storm intensity, light rain over a lot of days or heavy rain over a few days), as well as other factors such as wind and saturated conditions must be taken into account when determining the number of days a disposal system can be operated each month. The most reliable way to estimate this is based off of historical records from a water year of intensity similar to that which is being modeled.
- C. It should be specified whether the tailwater is collected, and if so if it is returned to the sprayfields directly or to one of the ponds.
- D. If applicable, storm water runoff shall be accounted for in the tailwater return calculations.
- E. Maximum disposal capacity of land application areas should be based on soil studies, cropping plans, percolation studies, and/or operator notes.

SECTION 5 – General Requirements

These general requirements should be included in any water balance:

- A. All water balances shall start on 1 October and end on 30 September.

- B. All water balances must be submitted in electronic as well as paper format. The electronic files should be editable, and display all formulas, correlations, and calculations used.
- C. The water balance should include an assessment of the facility's capacity and performance during a normal water year and during a year with a total annual precipitation for a return period of 100 years.
- D. Local precipitation data for the 100-year annual return period, distributed monthly in accordance with mean monthly precipitation patterns shall be used. However, periods of high intensity storms should also be considered in the calculations.
- E. All water balances should be based on all available data. All data should also be quality controlled and used with discretion.
- F. For all updated or calibrated water balances the original water balance should also be submitted along with a narrative description of the differences between the original and updated/calibrated water balances.
- G. For each wastewater treatment, storage, or disposal pond and containment structure, provide the following information:
 - a. Identification (name) and function of the pond.
 - b. Surface area, depth, and volumetric capacity at two feet of freeboard.
 - c. Height (relative to surrounding grade), crest width, interior slope, and exterior slope of each berm or levee.
 - d. Materials used to construct each berm or levee.
 - e. Description of engineered liner, if any. Include a copy of the Construction Quality
 - f. Estimated steady state percolation rate for each unlined pond.
 - g. Depth to shallow groundwater below the base and pond inverts.
 - h. Precipitation and evapotranspiration data shall be from recognized stations. The source of this information shall be provided, including a link to the data.
 - i. Overfilling/overflow prevention features.
 - j. Operation and maintenance procedures.

CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
CENTRAL VALLEY REGION
REVISED MONITORING AND REPORTING PROGRAM 93-240-002
FOR
AMADOR REGIONAL OUTFALL
AND
CASTLE OAKS GOLF COURSE AND DEVELOPMENT
AMADOR REGIONAL SANITATION AUTHORITY
CITY OF IONE
PORTLOCK INTERNATIONAL, LTD
AMADOR COUNTY

This revised Monitoring and Reporting Program (MRP) is issued pursuant to Water Code Section 13267. The Discharger shall not implement any changes to this MRP unless and until the Central Valley Regional Water Quality Control Board (Central Valley Water Board) adopts, or the Executive Officer issues, a revised MRP. Specific sample station locations shall be approved by Regional Board staff prior to implementation of sampling activities.

Water Code section 13267 states, in part:

“In conducting an investigation specified in subdivision (a), the regional board may require that any person who has discharged, discharges, or is suspected of having discharged or discharging, or who proposes to discharge waste within its region, or any citizen or domiciliary, or political agency or entity of this state who has discharged, discharges, or is suspected of having discharged or discharging, or who proposes to discharge, waste outside of its region that could affect the quality of waters within its region shall furnish, under penalty of perjury, technical or monitoring program reports which the regional board requires. The burden, including costs, of these reports shall bear a reasonable relationship to the need for the report and the benefits to be obtained from the reports. In requiring those reports, the regional board shall provide the person with a written explanation with regard to the need for the reports, and shall identify the evidence that supports requiring that person to provide the reports.”

Water Code section 13268 states, in part:

“(a) Any person failing or refusing to furnish technical or monitoring program reports as required by subdivision (b) of section 13267, or failing or refusing to furnish a statement of compliance as required by subdivision (b) of section 13399.2, or falsifying any information provided therein, is guilty of a misdemeanor and may be liable civilly in accordance with subdivision (b).

(b)(1) Civil liability may be administratively imposed by a regional board in accordance with article 2.5 (commencing with section 13323) of chapter 5 for a violation of subdivision (a) in an amount which shall not exceed one thousand dollars (\$1,000) for each day in which the violation occurs.”

Pursuant to Water Code section 13267, the Discharger shall implement this MRP and shall submit the monitoring reports described herein.

All samples shall be representative of the volume and nature of the discharge or matrix of material sampled. The name of the sampler, sample type (grab or composite), time, date, location, bottle type, and any preservative used for each sample shall be recorded on the sample chain of custody form. The chain of custody form must also contain all custody information including data, time, and to whom samples were relinquished. If composite samples are collected, the basis for sampling (time or flow weighted) shall be approved by Central Valley Water Board staff.

Field test instruments (such as those used to measure pH, dissolved oxygen, electrical conductivity, wind speed, and precipitation) may be used provided that they are used by a State Water Board California Environmental Laboratory Accreditation Program (ELAP) certified laboratory, or:

1. The operator is trained in proper use and maintenance of the instruments;
2. The instruments are field calibrated at the frequency recommended by the manufacturer;
3. The instruments are serviced and/or calibrated at the manufacturer's recommended frequency; and
4. Field calibration reports are maintained and submitted as described in the "Reporting" section of the MRP.

Laboratory analytical procedures shall comply with the methods and holding times specified in the following: Methods for Organic Chemical Analysis of Municipal and Industrial Wastewater (EPA); Test Methods for Evaluating Solid Waste (EPA); Methods for Chemical Analysis of Water and Wastes (EPA); Methods for Determination of Inorganic Substances in Environmental Samples (EPA); Standard Methods for the Examination of Water and Wastewater (APHA/AWWA/WEF); and Soil, Plant and Water Reference Methods for the Western Region (WREP 125). Accepted editions shall be those that are approved for use by the United States Environmental Protection Agency or the California Department of Public Health's Environmental Laboratory Accreditation Program. The Discharger may propose alternative methods for approval by the Executive Officer. Where technically feasible, laboratory reporting limits shall be lower than the applicable water quality objectives for the constituents to be analyzed.

ARSA CONVEYANCE SYSTEM MONITORING

The Discharger shall monitor the wastewater conveyance and storage system on a weekly basis for sewer odors, spills or overflows, and leaks or seepage from the Sutter Creek Wastewater Treatment Plant outfall to the Preston Reservoir outfall. The operators shall keep a log of visual inspections made of the wastewater conveyance and storage system. This information shall be submitted in the monthly reports. In addition, the Discharger shall monitor all the stock watering troughs on a weekly basis and shall record any spills, overflows, or

leaks. This information shall be submitted in the monthly reports.

ARSA STORAGE RESERVOIR MONITORING

Samples shall be collected from established sampling stations located in areas that will provide a sample representative of the wastewater in Henderson Reservoir, Preston Forebay, and Preston Reservoir. Freeboard will be measured vertically from the surface of the pond water to the lowest elevation of the surrounding berm or the bottom of the spillway and shall be measured to the nearest 0.25 feet. Flow monitoring shall be conducted at the outfall outlet for each reservoir. Monitoring of all three reservoirs shall include, at a minimum, the following:

Constituent	Units	Type of Sample	Sampling Frequency	Reporting Frequency
Flow	Gallons	Continuous	Daily	Monthly
Freeboard	Feet	Measurement	Twice-weekly, see note No.1	Monthly
Dissolved Oxygen	mg/L	Grab	Weekly	Monthly
pH	pH units	Grab	Monthly	Monthly

Note No1: Twice-weekly shall mean two observations per week, 3 days apart.

ARSA HENDERSON RESERVOIR EFFLUENT MONITORING

Effluent samples shall be collected downstream from the last connection through which wastes can be admitted from the Henderson Storage Reservoir. Samples collected from the outlet structure for the effluent slide gate valve shall be considered acceptable. Grab samples are considered adequately composited to represent the effluent. Effluent monitoring shall include, at a minimum, the following:

Constituents	Units	Type of Sample	Sampling Frequency	Reporting Frequency
Total Coliform Organisms, see note No.1	MPN/100 mL	Grab	Monthly	Monthly
Electrical Conductivity	µmhos/cm	Grab	Monthly	Monthly
Total Arsenic	mg/L	Grab	Monthly	Monthly

Note No.1: Using a minimum of 15 tubes or three dilutions

ARSA WASTEWATER DISPOSAL MONITORING

Constituent	Units	Type of Sample	Sampling Frequency	Reporting Frequency
Flow	gallons	Continuous	Daily	Monthly
Rainfall, see note No.1	Inches	Measurement	Daily	Monthly
Acreage Applied, see note No.2	Acres	Calculated	Daily	Monthly
Water Application Rate, see note No. 2	inches/day	Calculated	Daily	Monthly
Total Nitrogen Loading Rate, see note No. 2	lbs./ac/month	Calculated	Monthly	Monthly

Note: 1: As measured at the weather station which is nearest to the disposal site.

2: Specific disposal fields shall be identified.

CITY OF IONE TERTIARY TREATMENT PLANT INFFLUENT MONITORING

Influent samples shall be collected at a sampling station prior the wastewater entering the tertiary treatment plant. Influent monitoring shall be included, at a minimum, the following:

Constituents	Units	Type of Sample	Sampling Frequency	Reporting Frequency
Combined Flow from CDCR and ARSA	gallons	Meter Observation/or calculation	Monthly	Monthly
CDCR Flow	gallons	Meter Observation/or Calculation	Monthly	Monthly
ARSA flow	gallons	Meter Observation/ or Calculation	Monthly	Monthly
Volatile Organic Compounds (VOCs), see note No.1	µg/L	Grab	Weekly	Monthly

Note: 1. VOCs shall be analyzed by EPA method 8260B or equivalent. Analysis shall include the full list of VOC analytes.

CITY OF IONE TERTIARY TREATMENT PLANT EFFLUENT MONITORING

Effluent samples shall be collected (during operation) downstream from the last connection through which wastes can be admitted from the City of Ione's tertiary treatment plant to Castle Oaks Golf Course irrigation storage reservoirs. Samples collected from the outlet structure at the chlorine contact channel shall be considered acceptable. Grab samples are considered adequately composited to represent the effluent. Effluent monitoring shall include, at a minimum, the following:

Constituents	Units	Type of Sample	Sampling Frequency	Reporting Frequency
Flow	gallons	Continuous	Daily	Monthly
Turbidity	NTU	Continuous	Daily	Monthly
Total Chlorine Residual	mg/L	Grab	Daily	Monthly
Total Coliform Organisms, see note No.1	MPN/100 mL	Grab	Daily	Monthly
pH	pH units	Grab	Weekly	Monthly
BOD5	mg/L	Grab	Weekly	Monthly
Nitrate as Nitrogen	mg/L	Grab	Weekly	Monthly
Total Arsenic	mg/L	Grab	Monthly	Monthly
Electrical Conductivity	µmhos/cm	Grab	Monthly	Monthly
Volatile Organic Compounds (VOCs), see note No.2	µg/L	Grab	Weekly	Monthly
Standard Minerals, see note No 3.	mg/L	Grab	Annually	Annually

Note: 1. Using a minimum of 15 tubes or three dilutions.

2. VOCs shall be analyzed by EPA method 8260B or equivalent. Analysis shall include the full list of VOC analytes.
3. Standard Minerals shall include, at a minimum, the following elements and compounds: boron, calcium, chloride, dissolved iron, magnesium, dissolved manganese, potassium, sodium, sulfate, total alkalinity (including alkalinity series), and hardness. Samples for metals analysis shall be filtered prior to preservation and digestion using a 0.45-micron filter.

CASTLE OAKS GOLF COURSE IRRIGATION STORAGE POND MONITORING

Samples shall be collected from established sampling stations located in areas that will provide a sample representative of the wastewater in the Castle Oaks Golf Course irrigation storage ponds. Freeboard will be measured vertically from the surface of the pond water to the lowest elevation of the surrounding berm and shall be measured to the nearest 0.25 feet. Monitoring of all storage ponds shall include, at a minimum, the following:

Constituent	Units	Type of Sample	Sampling Frequency	Reporting Frequency
Freeboard	Feet	Measurement	Twice-weekly, See note No.1	Monthly
Odors	--	Observation	Weekly	Monthly
Dissolved Oxygen	mg/L	Grab	Weekly	Monthly
pH	pH units	Grab	Monthly	Monthly

Note: 1. Twice-weekly shall mean two observations per week, 3 days apart.

CASTLE OAKS GOLF COURSE FIELD MONITORING

Monitoring of the irrigated area shall be conducted daily (during operation) and the results shall be included in the monthly monitoring report. Evidence of erosion, field saturation, runoff, or the presence of nuisance conditions shall be noted in the report. Reclaimed water shall also be monitored to ascertain disposal rates. Monitoring of the disposal fields shall include the following:

Constituent	Units	Type of Sample	Sampling Frequency	Reporting Frequency
Flow	gallons	Continuous	Daily	Monthly
Rainfall, See note No.1	Inches	Measurement	Daily	Monthly
Acreage Applied, See note No.2	Acres	Calculated	Daily	Monthly
Tailwater Runoff Observation	--	Observation	Daily	Monthly

Note: 1. As measured at the weather station which is nearest to the disposal site.

2. Specific disposal fields shall be identified.

CASTLE OAKS GOLF COURSE GROUNDWATER MONITORING

Prior to sampling, depth to groundwater measurements shall be measured in each monitoring

REVISED MONITORING AND REPORTING PROGRAM 93-240-002
 AMADOR REGIONAL OUTFALL
 CASTLE OAKS GOLF COURSE AND DEVELOPMENT
 AMADOR REGIONAL SANITATION AUTHORITY
 CITY OF IONE
 PORTLOCK INTERNATIONAL, LTD
 AMADOR COUNTY

-7-

well to the nearest 0.01 feet. Groundwater elevations shall then be calculated to determine groundwater gradient and flow direction. Monitoring wells to be sampled shall be purged of at least three well volumes until temperature, pH, and electrical conductivity have stabilized. Low or no-purge sampling methods are acceptable, if described in an approved Sampling and Analysis Plan. Samples shall be collected and analyzed using standard EPA methods. Groundwater monitoring shall include, at a minimum, the following:

Constituent	Units	Type of Sample	Sampling Frequency	Reporting Frequency
Groundwater Elevation, see note No. 1	0.01 feet	Measurement	Quarterly	Quarterly
Depth to Groundwater	0.01 feet	Measurement	Quarterly	Quarterly
Gradient	feet/foot	Calculated	Quarterly	Quarterly
Gradient Direction	degrees	Calculated	Quarterly	Quarterly
pH	S.U.	Grab	Quarterly	Quarterly
Total Dissolved Solids	mg/L	Grab	Quarterly	Quarterly
Electrical Conductivity	µmhos/cm	Grab	Quarterly	Quarterly
Nitrate as Nitrogen	mg/L	Grab	Quarterly	Quarterly
Nitrite as Nitrogen	mg/L	Grab	Quarterly	Quarterly
Ammonia as Nitrogen	mg/L	Grab	Quarterly	Quarterly
Total Coliform Organisms, see note No. 2	MPN/100 mL	Grab	Quarterly	Quarterly
Volatile Organic Compounds (VOCs), see note No. 3	µg/L	Grab	Quarterly	Quarterly
Standard Minerals, see note No 4.	mg/L	Grab	Annually	Annually

Notes:

1. Groundwater elevations shall be based on depth-to-water using a surveyed measuring point elevation on the well and a surveyed reference elevation.
2. Using a minimum of 15 tubes or three dilutions.
3. VOCs shall be analyzed by EPA method 8260B or equivalent. Analysis shall include the full list of VOC analytes.
4. Standard Minerals shall include, at a minimum, the following elements and compounds: arsenic, boron, calcium, chloride, dissolved iron, magnesium, dissolved manganese, potassium, sodium, sulfate, total alkalinity (including alkalinity series), and

hardness. Samples for metals shall be filtered prior to preservation and digestion using a 0.45-micron filter.

SOLIDS/SLUDGE DISPOSAL MONITORING

The Discharger shall keep records regarding the quantity of biosolids generated by the ARSA storage reservoirs, ARSA conveyance system, City of Ione tertiary treatment plant, and the Castle Oaks golf course irrigation storage ponds; any sampling and analytical data; and the quantity removed for disposal. The records shall also indicate the steps taken to reduce objectionable odors

and other nuisance conditions. Records shall be stored onsite and available for review during inspections.

If biosolids are transported off-site for disposal, then the Discharger shall submit records identifying the hauling company, the amount of biosolids transported, the date removed from the facility, the location of disposal, and copies of all analytical data required by the entity accepting the waste. All records shall be submitted as part of the Annual Monitoring Report.

REPORTING

Each monitoring report shall be submitted as a single report under one cover, signed by the appropriate representative for each Discharger. The Dischargers are held equally responsible for the submittal of complete and adequate monitoring reports, regardless of how the Dischargers decide to distribute the monitoring and reporting responsibilities.

All monitoring reports should be converted to a searchable Portable Document Format (PDF) and submitted electronically. Documents that are less than 50MB should be emailed to: centralvalleysacramento@waterboards.ca.gov.

Documents that are 50 MB or larger should be transferred to a CD, DVD, or flash drive and mailed to the following address:

Central Valley Regional Water Quality Control Board
ECM Mailroom
11020 Sun Center Drive, Suite 200
Rancho Cordova, California 95670

REVISED MONITORING AND REPORTING PROGRAM 93-240-002
AMADOR REGIONAL OUTFALL
CASTLE OAKS GOLF COURSE AND DEVELOPMENT
AMADOR REGIONAL SANITATION AUTHORITY
CITY OF IONE
PORTLOCK INTERNATIONAL, LTD
AMADOR COUNTY

-9-

Please include a transmittal sheet that includes the following:

Attention: Compliance/Enforcement Section
Amador Regional Outfall, Castle Oaks Golf Course, Amador Regional Sanitation
Authority, and City of Ione
Amador County
Place ID: 205398

In reporting monitoring data, the Discharger shall arrange the data in tabular form so that the date, sample type (e.g., effluent, pond, etc.), and reported analytical result for each sample are readily discernible. The data shall be summarized in such a manner to clearly illustrate compliance with waste discharge requirements and spatial or temporal trends, as applicable. The results of any monitoring done more frequently than required at the locations specified in the Monitoring and Reporting Program shall be reported to the Regional Board.

As required by the California Business and Professions Code Sections 6735, 7835, and 7835.1, all Groundwater Monitoring Reports shall be prepared under the direct supervision of a Registered Engineer or Geologist and signed by the registered professional.

If violations occur, the Discharger shall notify the Central Valley Water Board within 10 business days after receiving the analytical laboratory reports.

A. Monthly Monitoring Reports

Monthly reports shall be submitted to the Central Valley Water Board on the **1st day of the second month following sampling** (i.e. the January Report is due by 1 March). At a minimum, the reports shall include:

1. Results of conveyance system, storage reservoir, Henderson Reservoir effluent, disposal fields, tertiary treatment plant influent and effluent, golf course disposal fields, and golf course storage reservoir monitoring.
2. A comparison of monitoring data to the discharge specifications and an explanation of any violation of those requirements. Data shall be presented in tabular format.
3. Inspection logbook entries for the ARSA conveyance system, ARSA disposal fields and Castle Oaks golf course disposal field monitoring. The report shall also include the daily calculations.
4. Copies of laboratory analytical report(s); and
5. A calibration log verifying calibration of all handheld monitoring instruments and devices used to comply with the prescribed monitoring program.

B. Quarterly Monitoring Reports

The Discharger shall establish a quarterly sampling schedule for groundwater monitoring such that samples are obtained approximately every three months. Quarterly monitoring reports shall be submitted to the Board by the **1st day of the second month after the quarter** (i.e. the January-March quarter is due by May 1st) each year. The Quarterly Report shall include the following:

1. Results of groundwater monitoring.
2. A narrative description of all preparatory, monitoring, sampling, and analytical testing activities for the groundwater monitoring. The narrative shall be sufficiently detailed to verify compliance with the WDRs, this MRP, and the Standard Provisions and Reporting Requirements. The narrative shall be supported by field logs for each well documenting depth to groundwater; parameters measured before, during, and after purging; method of purging; calculation of casing volume; and total volume of water purged; sample preparation (e.g., filtering); and sample preservation.
3. Calculation of groundwater elevations, an assessment of groundwater flow direction and gradient on the date of measurement, comparison of previous flow direction and gradient data, and discussion of seasonal trends if any;
4. A narrative discussion of the analytical results for all groundwater locations monitored including spatial and temporal trends, with reference to summary data tables, graphs, and appended analytical reports (as applicable);
5. A comparison of monitoring data to the groundwater limitations and an explanation of any violation of those requirements;
6. Summary data tables of historical and current water table elevations and analytical results;
7. A scaled map showing relevant structures and features of the facility, the locations of monitoring wells and any other sampling stations, and groundwater elevation contours referenced to mean sea level datum;
8. Copies of laboratory analytical report(s) for groundwater monitoring.

C. Annual Monitoring Reports

An Annual Report shall be prepared as the fourth quarter monitoring report. The Annual Report will include all monitoring data required in the monthly/quarterly schedule. The Annual Report shall be submitted to the Regional Board by **1 February** each year. In addition to the data normally presented, the Annual Report shall include the following:

1. Tabular and graphical summaries of all data collected during the year;
2. An evaluation of the performance of the tertiary treatment system which demonstrates the facility's ability to consistently meet treatment standards for recycled water use on a public golf course specified in Title 22, Division 4, CCR (Section 60301, et seq.), as well as a forecast of the flows anticipated in the next year;
3. A discussion of compliance and the corrective action taken, as well as any planned or proposed actions needed to bring the discharge into full compliance with the waste discharge requirements.
4. A discussion of any data gaps and potential deficiencies/redundancies in the monitoring system or reporting program.
5. Summary of information on the disposal of biosolids as described in the "Biosolids Monitoring" section.
6. A discussion of whether the Discharger anticipates removing biosolids in the coming year, and if so, the anticipated schedule for cleaning, drying, and disposal;

D. State Water Board Volumetric Annual Reporting

Per State Water Resources Control Board's Water Quality Control Policy (https://www.waterboards.ca.gov/water_issues/programs/water_recycling_policy/), amended in December 2018, dischargers of treated wastewater and recycled water are required to report annually monthly volumes of influent, wastewater produced, and effluent, including treatment level and discharge type. The Discharger shall submit an annual report to the State Water Board by **April 30 of each calendar year** furnished with the information detailed below. The Discharger must submit this annual report containing monthly data in electronic format via the State Water Board's Internet GeoTracker system (<http://geotracker.waterboards.ca.gov/>). Required data shall be submitted to the GeoTracker database under a site-specific global identification number. Any data will be made publicly accessible as machine readable datasets. The Discharger must report all applicable items listed below:

1. **Influent.** Monthly volume of wastewater collected and treated by the wastewater treatment plant.
2. **Production.** Monthly volume of wastewater treated, specifying level of treatment.
3. **Discharge.** Monthly volume of treated wastewater discharged to land, where beneficial use is not taking place, including evaporation or percolation ponds, overland flow, or spray irrigation disposal, excluding pasture of fields with harvested grounds.
4. **Reuse.** Monthly volume of recycled water distributed.
5. **Reuse Categories.** Annual volume of treated wastewater distributed for beneficial use in compliance with California Code of Regulations, Title 22 in each of the use categories listed below:
 - a. Agricultural irrigation: pasture or crop irrigation.
 - b. Landscape irrigation: irrigation of parks, greenbelts, and playgrounds; school yards; athletic fields; cemeteries; residential landscaping, common areas; commercial landscaping; industrial landscaping; and freeway, highway, and street landscaping.
 - c. Golf course irrigation: irrigation of golf courses, including water used to maintain aesthetic impoundments within golf courses.
 - d. Commercial application: commercial facilities, business use (such as laundries and office buildings), car washes, retail nurseries, and appurtenant landscaping that is not separately metered.
 - e. Industrial application: manufacturing facilities, cooling towers, process water, and appurtenant landscaping that is not separately metered.
 - f. Geothermal energy production: augmentation of geothermal fields.
 - g. Other non-potable uses: including but not limited to dust control, flushing sewers, fire protection, fill stations, snow making, and recreational impoundments.
 - h. Groundwater recharge: the planned use of recycled water for replenishment of a groundwater basin or an aquifer that has been designated as a source of water supply for a public water system. Includes surface or subsurface application, except for seawater intrusion barrier use.
 - i. Reservoir water augmentation: the planned placement of recycled water into a raw surface water reservoir used as a source of domestic drinking water supply for a public water system, as defined in section 116275 of the Health and Safety Code, or into a constructed system conveying water to such a reservoir (Water Code § 13561).

REVISED MONITORING AND REPORTING PROGRAM 93-240-002
AMADOR REGIONAL OUTFALL
CASTLE OAKS GOLF COURSE AND DEVELOPMENT
AMADOR REGIONAL SANITATION AUTHORITY
CITY OF IONE
PORTLOCK INTERNATIONAL, LTD
AMADOR COUNTY

-13-


- j. Raw water augmentation: the planned placement of recycled water into a system of pipelines or aqueducts that deliver raw water to a drinking water treatment plant that provides water to a public water system as defined in section 116275 of the Health and Safety Code (Water Code§ 13561).
- k. Other potable uses: both indirect and direct potable reuse other than for groundwater recharge, seawater intrusion barrier, reservoir water augmentation, or raw water augmentation.

A letter transmitting the monitoring reports shall accompany each report. The letter shall report violations found during the reporting period, and actions taken or planned to correct the violations and prevent future violations. The transmittal letter shall contain the following penalty of perjury statement and shall be signed by the Discharger or the Discharger's authorized agent:

"I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment."

The Discharger shall implement the above monitoring program on the first day of the month following issuance of this revised MRP.

This Order is issued under authority delegated to the Executive Officer by the Central Valley Water Board pursuant to Resolution R5-2018-0057 and is effective upon signature.

Ordered by:  **John J. Baum**
PATRICK PALUPA, Executive Officer
10/21/2021
(Date)

Digitally signed by John J. Baum
Date: 2021.10.21 15:59:05 -07'00'