

REGULAR MEETING STARTS AT 6:00 PM

***Mayor Dan Epperson
Vice Mayor Rodney Plamondon
Council Member Dominic Atlan
Council Member Stacy Rhoades
Council Member Diane Wratten***

**DUE TO THE GOVERNOR'S EXECUTIVE ORDER N-25-20, THE CITY OF IONE
WILL BE CONDUCTING ITS MEETING IN PERSON
AT 1 E. MAIN STREET, IONE, CA 95640
AND VIA ZOOM**

City of Ione is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/2351961316?pwd=d3lWTW0zbVJLbWpQNXBDQWtpZkRyUT09>

Meeting ID: 235 196 1316

Passcode: 95640

One tap mobile

+16699006833,,2351961316#,,, *95640# US (San Jose)

+12532158782,,2351961316#,,, *95640# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 235 196 1316

Passcode: 95640

Find your local number: <https://zoom.us/u/aex3ZLbgpp>

Tuesday, June 21, 2022

1 E. Main Street

Ione, CA 95640

***THE CITY OF IONE IS A GENERAL LAW CITY DEDICATED TO
PROVIDING LEADERSHIP, ACCOUNTABILITY, AND FISCAL INTEGRITY
WHILE PROMOTING ECONOMIC OPPORTUNITIES AND MAINTAINING
A HIGH QUALITY OF LIFE FOR OUR CITIZENS***

PLEASE LIMIT PUBLIC COMMENT/TESTIMONY TO FOUR MINUTES

Gov't. Code §54954.3

The Ione City Council welcomes, appreciates, and encourages participation in the City Council Meeting. The City Council reserves the right to reasonably limit the total time for public comment on any particular noticed agenda item as it may deem necessary.

Full staff reports and associated documents are available for public review at the Office of the City Clerk, City Hall, 1 E. Main Street, Ione, CA. Hard copies may be obtained for \$3.60 for pages 1-5 and \$.45 for each additional page. Documents that are not available when the agenda is posted will be made available for public review at the meeting.

AGENDA

- A. ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF AGENDA
- D. PRESENTATIONS/ANNOUNCEMENTS: Annual Report from Amador Water Agency
– Larry McKenney, General Manager

E. PUBLIC COMMENT: **EACH SPEAKER IS LIMITED TO 4 MINUTES**

NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the City Council at this time on any subject within the jurisdiction of the lone City Council.

*Please be mindful of the **4 minute time limit per person**. Pursuant to the Brown Act, the City Council may not take action or engage in a detailed discussion on an item that does not appear on the Agenda. However, matters that **require Council action will be referred to staff for a report and/or recommendation for possible action at a future Council meeting. Is there anyone in the audience who wishes to address the Council at this time?***

F. CONSENT CALENDAR:

Notice to the Public: *All matters listed under this category are considered to be routine and will be enacted by one motion. Any item may be removed for discussion and possible action and made a part of the regular agenda at the request of a Council Member(s).*

- 1. Re-appointment of Steven Fredrick, Sally Jo Norris and Don Vicari to the Creek Committee for the term June 2021 – June 2023
- 2. May 2022 Warrants and Financial Reports

G. PUBLIC HEARING: None

H. REGULAR AGENDA:

- 3. Adoption of Resolution No. 2022-11 – Adopting the Fiscal Year Operating and Capital Budget 2022/23
- 4. Approve the First Amendment to the Personal Services Agreement for Financial Consulting Services – Mary Morris-Mayorga
- 5. Adoption of Resolution No. 2022-12 – Adopting List of Projects for FY 2022-23 Funded by the Road Repair and Accountability Act of 2017 (SB 1)
- 6. Discuss and Consider authorizing staff to write an RFQ for a professional company to operate Ed Hughes Memorial Arena and serve as Caretaker of Howard Park

I. REPORTS AND COMMUNICATIONS FROM CITY MANAGER

J. COUNCIL COMMENTS/COMMITTEE REPORTS/FUTURE AGENDA ITEMS

K. CLOSED SESSION:

- Conference with Legal Counsel – Anticipated Litigation: Significant Exposure to litigation Pursuant to Paragraph (2) of Section 54956.9 of the Government Code – Two (2) Cases

L. ADJOURNMENT

NOTICE REGARDING CHALLENGES TO DECISIONS

Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, this public hearing.

ADA COMPLIANCE STATEMENT

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk Janice Traverso at (209) 274-2412, ext. 102. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

I, Janice Traverso, the City Clerk of the City of Lone declare under penalty of perjury that the foregoing agenda for the Tuesday, June 21, 2022 meeting of the Lone City Council was posted on June 18, 2022.


Janice Traverso, City Clerk



CITY OF IONE CITY COUNCIL STAFF REPORT



FOR THE MEETING OF: JUNE 17, 2022

DATE: JUNE 17, 2022

TO: MAYOR AND COUNCILMEMBERS

FROM: JANICE TRAVERSO, CITY CLERK *Jmt*

SUBJECT: CONFIRM RE-APPOINTMENT OF COMMITTEE MEMBERS TO
THE IONE CREEK COMMITTEE, STEVEN FREDRICK, DON
VICARI AND SALLY JO NORRIS

RECOMMENDED ACTION:

Confirm re-appointment of Creek Committee members, Steven Fredrick, Don Vicari and Sally Jo Norris to the Creek Committee for the term June 2022 - June 2024.

DISCUSSION:

The Park & Recreation Commission is composed of five members who serve two-year terms. Commissioners Steven Fredrick, Don Vicari and Sally Jo Norris would like to be re-appointed for another two year term ending June, 2024.

TYPE OF ITEM:

___ Consent
XXX Departmental
 ___ Public Hearing
 ___ Other Written Correspondence

PREVIOUS ACTION/REFERRAL:

Council Order No. ___

Meeting of: _____

City Council for the City of Ione

Upon motion of Council Member

Seconded by Council Member

And carried _____ by those members present,

The Council hereby adopts the recommended action contained in this report.

Dated: _____

Janice Traverso, City Clerk

By: _____

Janice Traverso

From: Steve Fredrick <sfredrick1@hotmail.com>
Sent: Wednesday, June 15, 2022 1:35 PM
To: Janice Traverso
Subject: R  Creek Committee Term

Yes I can continue to serve. Thank you Steve

Get [Outlook for iOS](#)

From: Janice Traverso <JTraverso@ione-ca.com>
Sent: Tuesday, June 14, 2022 12:42:03 PM
To: sfredrick1@hotmail.com <sfredrick1@hotmail.com>; Don Vicari <vicaris1313@att.net>; Sally Norris <sallyjo6538@sbcglobal.net>
Subject: Creek Committee Term

Steve, Don and Sally Jo: Please let me know if you wish to continue serving on the Creek Committee. Your term is expiring at the end of the month and I will be bringing it to Council next week for reappointment. Please let me know if you wish to continue. Thanks.

Janice Traverso

From: Janice Traverso
Sent: Wednesday, June 15, 2022 12:02 PM
To: Don Vicari
Subject: RE: Creek Committee Term

Thanks Donnie.

From: Don Vicari <vicaris1313@att.net>
Sent: Tuesday, June 14, 2022 5:11 PM
To: Janice Traverso <JTraverso@ione-ca.com>
Subject: Re: Creek Committee Term

Hi Mrs. T,
Yes .our work is not finished! I'd like to continue.
Thanks .say hi to coach!
Don

On Tuesday, June 14, 2022, 12:42:09 PM PDT, Janice Traverso <jtraverso@ione-ca.com> wrote:

Steve, Don and Sally Jo: Please let me know if you wish to continue serving on the Creek Committee. Your term is expiring at the end of the month and I will be bringing it to Council next week for reappointment. Please let me know if you wish to continue. Thanks.

CITY OF IONE
 FINANCE AND TREASURY REPORT FY 2021-2022
 MONTH END: May 2022

Reconciled Bank Balance

General Checking Account - American River Bank

Balance Per Bank Statement	7,270,920.06
Less: Outstanding Checks/Wires	(152,642.55)
Add: Deposits in Transit	1,509.06
Bank Adjustments	(64.66)
Reconciled Balance	7,119,721.91

Sweep Savings Account -American River Bank

Balance Per Bank Statement	191,089.86
Less: Outstanding Checks/Wires	_____
Add: Deposits in Transit	_____
Reconciled Balance	191,089.86

General Checking Account - Wells Fargo Bank

Balance Per Bank Statement	423,344.72
Less: Outstanding Checks/Wires	(5,550.38)
Add: Deposits in Transit	3,083.64
Reconciled Balance	420,877.98

Secondary Checking Account - American River Bank

Balance Per Bank Statement	324,656.61
Less: Outstanding Checks/Wires	_____
Add: Deposits in Transit	_____
Reconciled Balance	324,656.61

Xpress Billpay Deposit Account

Balance Per Bank Statement	459,723.95
Less: Outstanding Checks/Wires	_____
Add: Deposits in Transit	772.90
Reconciled Balance	460,496.85

LAIF Account

CITY OF IONE
FINANCE AND TREASURY REPORT FY 2021-2022
MONTH END: May 2022

Balance Per Bank Statement	<u>3,814,491.49</u>
Less: Outstanding Checks/Wires	<u> </u>
Add: Deposits in Transit	<u> </u>
Reconciled Balance	<u>3,814,491.49</u>

Cantella & Co. - Investment

Balance Per Bank Statement	<u>312,607.30</u>
Less: Outstanding Checks/Wires	<u> </u>
Add: Deposits in Transit	<u> </u>
Reconciled Balance	<u>312,607.30</u>

Certificate of Deposit - American River Bank


Balance Per Bank Statement	<u>56,326.80</u>
Less: Outstanding Checks/Wires	<u> </u>
Add: Deposits in Transit	<u> </u>
Reconciled Balance	<u>56,326.80</u>

TOTAL	<u><u>8,368,953.66</u></u>
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CITY OF IONE
FINANCE AND TREASURY REPORT FY 2021-2022
MONTH END: May 2022

BALANCE PER GENERAL LEDGER

General Checking Account - American River Bank	<u>7,119,721.91</u>
Sweeps Savings Account - American River Bank	<u>191,089.86</u>
General Checking Account - Wells Fargo	<u>420,877.98</u>
Secondary Checking Account - American Bank	<u>324,656.61</u>
Xpress Billpay Deposit Account	<u>460,496.85</u>
LAIF	<u>3,814,491.49</u>
Cantella & Co. - Investment	<u>312,607.30</u>
Certificate of Deposit - American River Bank	<u>56,326.80</u>
Reconciled Balance	<u>12,700,268.80</u>
TOTAL	<u>12,700,268.80</u>
Reconciled Difference	<u>-</u>



Chris Hancock, City Treasurer

6/15/2022
Date

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

01 - ARB - Primary Checking (ARB - Primary Checking) (1)

May 31, 2022

Acco 9999001010

Bank Account Number: 4310009027

Bank Statement Balance:	7,270,920.06	Book Balance Previous Month:	6,602,303.15
Outstanding Deposits:	1,509.06	Total Receipts:	1,127,169.22
Outstanding Checks:	152,642.55	Total Disbursements:	609,750.46
Bank Adjustments:	64.66-	Book Adjustments:	.00
Bank Balance:	<u>7,119,721.91</u>	Book Balance:	<u>7,119,721.91</u>

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
160	87.00	179	332.00	1206	394.80		
176	29.00	1205	267.80	1207	398.46	Total:	1,509.06

Deposits cleared: 68 items Deposits Outstanding: 6 items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
10	129,890.77	1712	50.05	2480	50.00	2907	25.00
1228	2,404.75	1755	25.84	2488	51.70	2954	75.37
1390	222.60	1802	50.00	2572	18.75	2956	9,604.94
1438	80.00	1913	79.02	2599	7,550.27	2963	63.07
1439	101.43	1925	40.70-	2684	81.40	2966	599.50
1446	1,446.25	2358	2.60	2862	25.00	2969	184.94
						Total:	152,642.55

Checks cleared: 86 items Checks Outstanding: 24 items

Bank Adjustments

Description	Amount	Description	Amount
UNIDENTIFIED BUSINESS LICENSE	64.00-	UNIDENTIFIED	.66-
		Total:	<u>64.66-</u>

Book Adjustments

No book adjustments found!

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

02 - ARB - Sweep Savings (ARB - Sweep Savings) (2)
May 31, 2022

Acco 9999001020

Bank Account Number:

Bank Statement Balance:	191,089.86	Book Balance Previous Month:	191,082.56
Outstanding Deposits:	00	Total Receipts:	7.30
Outstanding Checks:	.00	Total Disbursements:	00
Bank Adjustments:	00	Book Adjustments:	00
Bank Balance:	191,089.86	Book Balance:	191,089.86

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 1 items Deposits Outstanding: 0 items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 items Checks Outstanding: 0 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!

03 - WF - Checking (WF - Checking) (3)
May 31, 2022Acco 9999001030
Bank Account Number

Bank Statement Balance:	423,344.72	Book Balance Previous Month:	379,809.72
Outstanding Deposits:	3,083.64	Total Receipts:	42,450.44
Outstanding Checks:	5,550.38	Total Disbursements:	1,382.18
Bank Adjustments:	.00	Book Adjustments:	00
Bank Balance:	<u>420,877.98</u>	Book Balance:	<u>420,877.98</u>

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
202	86.40	1216	2,997.24				
						Total:	<u>3,083.64</u>

Deposits cleared: 10 items Deposits Outstanding: 2 items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
50261	137.51	52739	1,728.12	53103	35.10	53321	5.00
51658	40.00	52775	176.12	53215	51.88		
52116	103.43	52817	345.20	53234	150.00	Total:	<u>5,550.38</u>
52119	1,339.96	52842	122.10	53302	1,315.96		

Checks cleared: 7 items Checks Outstanding: 13 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!

04 -ARB - Secondary Checking (ARB - 5168 Secondary Checking) (4)
May 31, 2022Acco 9999001040
Bank Account Number

Bank Statement Balance:	324,656.61	Book Balance Previous Month:	324,655.16
Outstanding Deposits:	.00	Total Receipts:	1.45
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	<u>324,656.61</u>	Book Balance:	<u>324,656.61</u>

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 1 items Deposits Outstanding: 0 items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 items Checks Outstanding: 0 items

Bank Adjustments

No bank adjustments found 1

Book Adjustments

No book adjustments found!

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

05 -XPRESS BILLPAY DEPOSIT ACCT. (X) (5)
May 31, 2022

Acco 9999001050

Bank Account Number: 10655

Bank Statement Balance:	459,723.95	Book Balance Previous Month:	424,280.11
Outstanding Deposits:	772.90	Total Receipts:	36,216.74
Outstanding Checks:	00	Total Disbursements:	.00
Bank Adjustments:	00	Book Adjustments	00
Bank Balance:	<u>460,496.85</u>	Book Balance:	<u>460,496.85</u>

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
256	40.70	1262	162.80	1264	243.80		
1261	162.80	1263	81.40	1265	81.40	Total:	<u>772.90</u>

Deposits cleared: 50 items Deposits Outstanding: 6 items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 items Checks Outstanding: 0 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!

20 - LAIF (LAIF) (20)
May 31, 2022

Acco 9999001120
Bank Account Number:

Bank Statement Balance:	3,814,491.49	Book Balance Previous Month:	3,814,491.49
Outstanding Deposits:	.00	Total Receipts:	.00
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	<u>3,814,491.49</u>	Book Balance:	<u>3,814,491.49</u>

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 0 items Deposits Outstanding: 0 items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 items Checks Outstanding: 0 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

21 - CANTELLA INVESTMENTS (CANTELLA INVESTMENTS) (21)
May 31, 2022Acco 9999001121
Bank Account Number:

Bank Statement Balance:	312,607.30	Book Balance Previous Month:	312,152.98
Outstanding Deposits:	.00	Total Receipts:	454.32
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	<u>312,607.30</u>	Book Balance:	<u>312,607.30</u>

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
2	.00						
						Total:	.00

Deposits cleared: 1 items Deposits Outstanding: 1 items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 items Checks Outstanding: 0 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!

30 - ARB - CD 4899 (ARB - CD 4899) (30)
May 31, 2022Acco 9999001130
Bank Account Number:

Bank Statement Balance:	56,326.80	Book Balance Previous Month:	56,322.17
Outstanding Deposits:	.00	Total Receipts:	4.63
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	<u>56,326.80</u>	Book Balance:	<u>56,326.80</u>

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
2	.00						
						Total:	.00

Deposits cleared: 1 items Deposits Outstanding: 1 items

Outstanding Checks

No outstanding checks found!
Checks cleared: 0 items Checks Outstanding: 0 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

Agenda Item

3

DATE: June 21, 2022

TO: Mayor Epperson and City Council

FROM: Michael Rock, Interim City Manager
Chris Hancock, City Treasurer
Mary Morris-Mayorga, Finance Consultant
Julie Millard, Management Analyst

SUBJECT: Adopt the Operating and Capital Budgets for Fiscal Year 2022/2023

RECOMMENDED ACTION:

- Receive public comments on the Final Draft FY 2022/23 Operating and Capital Budgets
- Adopt the Operating and Capital Budgets for Fiscal Year 2022/23.

BACKGROUND:

On May 31, 2022, the Finance Committee reviewed the proposed budget. The presentation to the Finance Committee was a very positive one regarding the financial health of the City. Revenues continue to increase each year and the ARPA money also allowed some relief to the General Fund. The unrestricted reserve in the General Fund is 30% (\$1,354,350) of the Operating Fund, far above the industry standard of 10-15 percent.

The City Council was presented the Draft Operating and Capital Budgets for FY 2022/23 on June 7, 2022. After a lengthy presentation by staff the Council requested several changes to the Budget which are reflected in the attached documents.

- The Council directed the COLA adjustment for certain employees be reduced from 7% to 5%.
- The Council also directed that the loan repayment for the Arena Loan be charged a 3% interest rate and to add that to the total annual repayment plan.
- Council directed staff to return to a Council meeting in about six months with an MOU for the Unrepresented Employees and with a proposal to add an additional 2% COLA to base salaries and then to have employees contribute an additional 2% towards the employee portion of PERS.

The proposed final budget document is now complete for review, public comment and then adoption. This budget is being presented on time, before the fiscal year starts on July 1, 2022, thus negating the need for continuing resolutions to spend money to operate the City.

A Budget Message is contained at the beginning of the document which describes the comprehensive approach to addressing the fiscal sustainability and resilience for the City of Lone.

FISCAL IMPACT:

The operating budget expenditures are proposed at \$6,846,844, debt service at \$56,500 and capital expenses at \$4,541,788 for a grand total of \$11.455 million and an unrestricted reserve at \$1,354,350.

Actual revenues for the closing fiscal year 2022/23 were higher than anticipated and expenditures slightly lower than anticipated thus allowing more flexibility in adding staff positions, creating and funding a replacement fund for equipment and vehicles, maintaining a healthy unrestricted reserve (Dry Period Fund), and paying back bank loans and debt from borrowing from other city restricted funds. In addition, the City will receive a total of \$1,020,000 in American Rescue Plan Act (ARPA) funding for FY 2022/23.

Attachments:

Final Draft Operating and CIP Budgets for Fiscal Year 2022-2023
Budget Worksheets by Fund



City of
IONE California
The Castle City, Gateway to the Motherlode

City of Ione Proposed Fiscal Year 2022-2023 Budget



Proposed Budget for Fiscal Year 2022 - 2023

Table of Contents

Budget Message.....	4
Strategic Planning and Priorities.....	4
Key Issues and Priorities.....	5
ARPA.....	5
Budget Principles	6
Revenue Trends.....	6
City Services	7
General Fund Expenditures.....	8
Staffing.....	9
Infrastructure	Error! Bookmark not defined.
Interfund Loans and Payback Plan	10
Key Budget Assumptions.....	11
Performance Measurement	11
Looking Ahead.....	11
Budget Resolutions.....	13
City Profile	14
City Government.....	14
Fund Structure	15
Budget Level of Legal Authority.....	15
City Organization.....	16
Organization Chart.....	16
Total Staffing.....	17
Staff Allocation by Department and Fund.....	18
Total Personnel Budget.....	20
Salary Range Table	21
Budget Summary – All Funds.....	23
Forecast – General Fund.....	25
Revenue Descriptions	26
Expenditures	26
Wastewater Contract	26
Department Summaries	27

City Manager, Finance, & Human Resources.....	27
Police.....	Error! Bookmark not defined.
Fire	Error! Bookmark not defined.
Planning	Error! Bookmark not defined.
Building Inspection.....	Error! Bookmark not defined.
Engineering	Error! Bookmark not defined.
Park & Facilities Maintenance	Error! Bookmark not defined.
Citywide Services	Error! Bookmark not defined.
American Rescue Plan Act (ARPA)	29
Capital Improvement Program	30
Budget Detail.....	32
Appendix.....	33
Glossary of Terms.....	34
Glossary of Terms.....	Error! Bookmark not defined.

Budget Message

June 21, 2022

Mayor Dan Epperson
Vice-Mayor Rodney Plamondon
Council Member Dominic Atlan
Council Member Stacy Rhoades
Council Member Diane Wratten

Dear Council:

As the City of Lone's Interim City Manager, it is my privilege to present the Final Draft Fiscal Year 2022-2023 Operating and Capital Budgets for your consideration and adoption. The proposed budget is balanced and, to the extent possible, represents the priorities of the City Council for the year ahead. The operating budget expenditures are proposed at \$6,846,844, debt service at \$56,500 and capital expenses at \$4,541,788 for a grand total of \$11.455 million and an unrestricted reserve at \$1,354,350.

The past several years has presented a variety of public health, economic, social, and fiscal challenges as the global COVID-19 pandemic continues to impact local government. While the City has experienced a decline in some revenue sources as related operational changes were implemented, the major revenue sources including property and sales taxes have remained strong. This solid revenue stream is a significant reason that the budget as presented to you continues to provide the programs and services Lone residents, business, and visitors expect and rely on, as well as supporting efforts toward long-term fiscal sustainability.

With a change in leadership in any organization, it is an opportune time to re-evaluate operations and assess whether there may be better ways to achieve results. This assessment takes into consideration the feedback and recommendations of department heads, staff, City Council, and the community to facilitate an appropriate and balanced approach to service delivery that best meets the needs of the City.

Strategic Planning and Priorities

The City Council held a Strategic Planning Session on April 2, 2022 and established strategic priorities which have been incorporated in the budget:

1. Financial Stability and Fiscal Sustainability
2. Future / Smart Growth and Capital / Special Projects (tie for second)
3. Public Safety (Fire and Police)
4. Infrastructure
5. Good Governance and Organization Effectiveness
6. Economic Health and Development
7. Community Education, Outreach and Communication

- 8. Culture and Recreation
- 9. Healthy Community

Key Issues and Priorities

Council has begun the process of identifying and prioritizing their collective priorities through the Strategic Planning Process. Key priorities are:

- Preparation of a long-term financial plan;
- Adoption of a five-year capital improvement program schedule;
- Continued commitment to the interfund loan agreements and repayment schedule;
- Completion of a Sewer/Wastewater Rate Study;
- Reporting of interfund loans status and payment progress in the quarterly financial reports and audited financial statements; and
- Development and implementation of performance measures on City services.

ARPA

H.R. 1319, the American Rescue Plan Act (ARPA), is a historic Act signed into law on March 11, 2021, delivering \$65 billion of direct and flexible aid to cities and towns across the nation, including \$8 billion to California cities. The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery. The City was awarded \$2,049,648 over two fiscal years. This proposed budget is the second of those two years. Eligible uses include:

- a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- c) For the provision of government services to the extent of the reduction in revenue due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- d) To make necessary investments in water, sewer, or broadband infrastructure.

Use outside of those listed above is prohibited, with specific prohibitions:

- a) Depositing funds into any pension fund.
- b) Using funds to directly or indirectly offset a reduction in the net tax revenue of the State or territory resulting from a change in law, regulation, or administrative interpretation.

Budget Principles

Good governance is reliant upon adherence to best practices and underlying principles that support designing, implementing, and improving budgets to best serve the community. Several key principles have been incorporated into the budget development process and monitoring:

1. Closely align budget with the strategic priorities of the City Council.
Discussions and feedback from the City Council and community have been and will continue to be integrated into the budget.
2. Ensure that budget documents and data are open, transparent and accessible.
The improved budget format and updated website reflect this commitment.
3. Actively plan, manage and monitor budget execution.
A budget process including schedule were developed with department head participation and updates regularly provided to the City Council.
4. Ensure that performance, evaluation and value are integral to the budget process.
This will be the next step in enhanced budget development and reporting.
5. Identify, assess, and manage long-term sustainability and other fiscal risks.
Interfund loans have been substantiated by loan agreements, will be reported on at least annually, and a plan for repayment has been implemented. Sufficient operating and other reserves have been established.
6. Promote the integrity and quality of budgetary forecasts, fiscal plans, and implementation through rigorous quality assurance including independent audit.

Revenue Trends

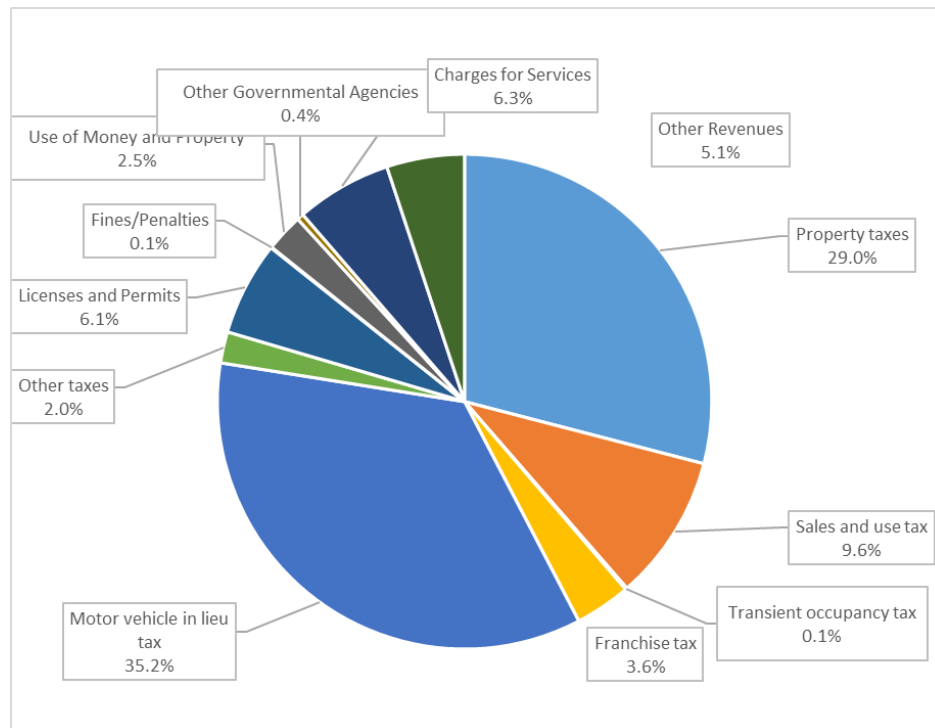
Revenue forecasts have been developed based on a combination of historical data and projections from a variety of sources. Taxes (property, sales, motor vehicle in lieu, and franchise) have again remained strong. Forecasted increases for property tax, sales tax, and property tax in lieu of vehicle license fees have been increased according to Amador County estimates of 3.5%, 5%, and 4%, respectively. Transient occupancy tax has varied from year-to-year with further evaluation planned for this year.

Licenses and Permits reflect building permit activity, so to remain conservative this estimate is in line with prior year budget. Use of Money and Property (Interest Income) is projected to be the same as prior year budget as the City continues to evaluate investments. Plan check fees and CalFire reimbursements account for the largest share of Charges for Services. Budget amounts for these and Other Revenues remain conservative as they fluctuate based on activity levels.

General Fund Revenues

	Actual (unaudited) FY 20/21	Projected Actual FY 21/22	Increase/ (Decrease)	Budget FY 22/23	Increase/ (Decrease)
Revenues					
Taxes					
Property taxes	\$ 947,127	\$ 1,007,390	6.36%	\$ 1,058,650	5.09%
Sales and use tax	276,649	303,743	9.79%	348,580	14.76%
Transient occupancy tax	6,915	4,710	-31.89%	4,000	-15.07%
Franchise tax	120,736	133,413	10.50%	132,800	-0.46%
Motor vehicle in lieu tax	1,120,227	1,217,852	8.71%	1,281,540	5.23%
Other taxes	58,982	87,558	48.45%	74,200	-15.26%
Licenses and Permits	338,502	326,537	-3.53%	223,700	-31.49%
Fines/Penalties	2,853	1,708	-40.13%	2,000	17.10%
Use of Money and Property	8,084	66,076	717.39%	90,000	36.21%
Other Governmental Agencies	211,913	80,017	-62.24%	15,930	-80.09%
Charges for Services	303,014	495,082	63.39%	228,400	-53.87%
Other Revenues	89,634	146,875	63.86%	185,500	26.30%
Total Revenues	\$ 3,484,636	\$ 3,870,961		\$ 3,645,300	

Grants



City Services

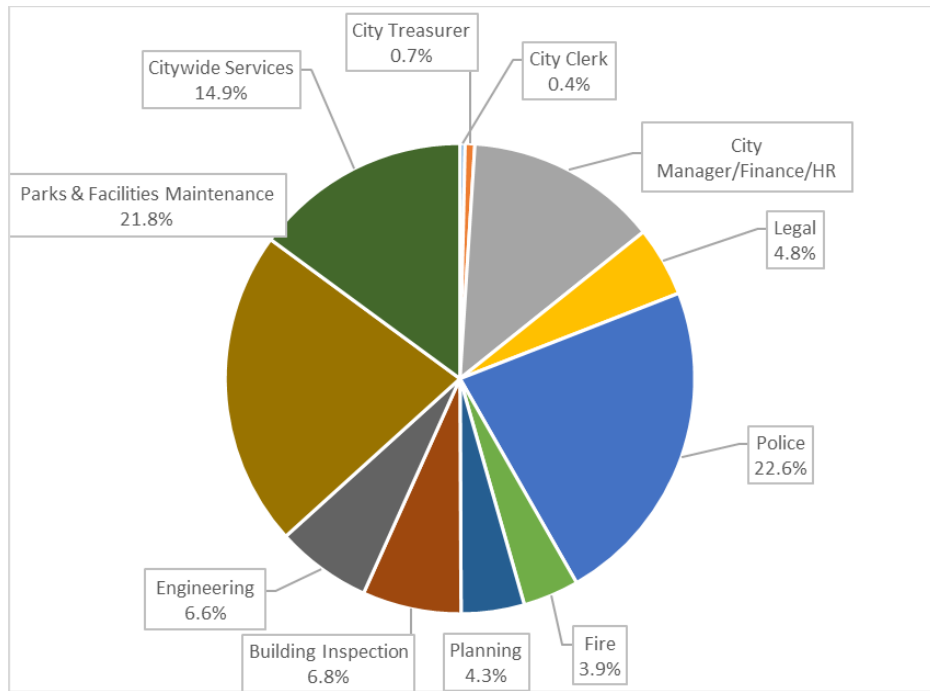
The City provides a spectrum of direct services to the community (fire protection, police, street maintenance, park and facilities maintenance, building inspection and code enforcement, planning and engineering services) which are accounted for in a variety of funds, with the General Fund as the primary and largest fund.

An Equipment/Fleet Replacement Fund has been created. In order to effectively maintain this replacement program, funding needs to be established to properly plan in advance for equipment and vehicle purchases. We are including \$30,000 as the annual funding for this program. Then, all departments would be assessed a replacement fee annually which would be invested for future planned purchases.

Critical wastewater services are provided through an enterprise fund with operations contracted through PERC Water Corporation. While billing and payment collection are currently performed by City staff, many agencies place charges on the property tax bill in the same manner as the delinquent charges. This saves City resources by eliminating costs associated with printing/mailing of invoices and reminders, as well as payment collection in the form of banking and credit card processing charges. Staff time in performing these functions would be available for other City needs. It is recommended that the City perform an analysis of implementing this change for City Council review in the coming months.

General Fund Expenditures

	Actual (unaudited) FY 20/21	Projected Actual FY 21/22	Increase/ (Decrease)	Budget FY 22/23	Increase/ (Decrease)
General Fund Expenses					
City Council	\$ 47,536	\$ 20,964	-55.90%	\$ 16,598	-20.83%
City Clerk	34,415	34,747	0.96%	14,122	-59.36%
City Treasurer	6,242	2,710	-56.58%	26,910	892.99%
City Manager/Finance/HR	110,387	432,570	291.87%	534,313	23.52%
Legal	77,236	91,886	18.97%	194,000	111.13%
Police	983,470	778,790	-20.81%	912,481	17.17%
Fire	143,929	91,633	-36.33%	155,400	69.59%
Planning	86,767	132,414	52.61%	175,224	32.33%
Building Inspection	277,769	123,107	-55.68%	274,460	122.94%
Engineering	150,752	135,341	-10.22%	265,000	95.80%
Parks & Facilities Maintenance	499,436	525,205	5.16%	877,398	67.06%
Citywide Services	457,169	419,658	-8.21%	601,558	43.34%
Total General Fund Expenses	\$ 2,875,108	\$ 2,789,025		\$ 4,047,464	



Staffing

In evaluating appropriate levels of staffing given City Council goals in service delivery to the community, the following changes are recommended in this budget:

- Add a new FTE - Executive Assistant to the City Manager to assist with administrative tasks – increase of \$99,100 fully burdened cost;
- Add a new FTE – Fire Apparatus Engineer to the Fire Department to better cover shifts and reduce the need for some overtime – increase of \$106,000 fully burdened cost
- Increase City Manager maximum base salary to \$160,000 to facilitate recruitment of highly qualified candidates; and
- Inclusion of a 5% Cost-of-Living Allowance (COLA) for all full-time equivalents (FTE) for position alignment – increase of \$56,149.

The CalPERS minimum required employer contribution includes the sum of two components:

- Normal Cost (NC) Rate, which represents the annual cost of service accrual for active employees is shown as a percentage of payroll and paid as part of the monthly payroll reporting process.
- Annual Unfunded Accrued Liability (UAL) payment which is the amortized dollar amount needed to fund past service credit earned (or accrued) for members who are currently receiving benefits, active members, and for members entitled to deferred benefits, as of the valuation date. This UAL is billed and paid monthly.

The CalPERS employer contribution rates have **decreased** from the prior year as shown below with an overall increase after the 5% COLA of approximately \$2,209.74 included in the budget.

CalPERS Retirement Employer Contribution Rates

		(projected)					
Plan	Description	FY 2020/21	FY 2021/22	FY 2022/23	Increase	FY 2023/24	Increase
Miscellaneous	1st Tier - <i>prior to 4/10/2011</i>	0.00%	0.00%	0.00%	0.0%	0.00%	0.0%
Miscellaneous	2nd Tier - <i>on/after 4/10/2011</i>	7.20%	8.65%	8.63%	20.1%	8.70%	0.6%
Miscellaneous	PEPRA - <i>on/after 1/1/2013</i>	6.53%	7.59%	7.47%	16.2%	7.60%	0.1%
Safety/Fire	1st Tier - <i>prior to 1/1/2013</i>	12.24%	14.81%	14.74%	21.0%	14.80%	-0.1%
Safety/Fire	PEPRA - <i>on/after 1/1/2013</i>	9.51%	11.13%	10.80%	17.0%	11.10%	-0.3%
Safety/Police	1st Tier - <i>prior to 10/9/2011</i>	18.62%	22.48%	22.47%	20.7%	22.50%	0.1%
Safety/Police	2nd Tier - <i>on/after 10/9/2011</i>	16.84%	20.64%	20.64%	22.6%	20.60%	-0.2%
Safety/Police	PEPRA - <i>on/after 1/1/2013</i>	11.99%	13.13%	12.78%	9.5%	13.10%	-0.2%

The CalPERS UAL payment has increased from prior year as shown below. This increase of approximately \$3,564 is included in the budget.

CalPERS Retirement Unfunded Accrued Liability Payment

		(projected)					
Plan	Description	FY 2020/21	FY 2021/22	FY 2022/23	Increase	FY 2023/24	Increase
Miscellaneous	1st Tier - <i>prior to 4/10/2011</i>	\$125,788	\$127,466	\$125,659	1.0%	\$126,000	0.0%
Miscellaneous	2nd Tier - <i>on/after 4/10/2011</i>	\$1,866	\$1,876	\$2,198	0.5%	\$1,900	1.3%
Miscellaneous	PEPRA - <i>on/after 1/1/2013</i>	\$3,440	\$3,942	\$4,523	14.6%	\$4,300	9.1%
Safety/Fire	1st Tier - <i>prior to 1/1/2013</i>	\$3,998	\$4,313	\$4,572	7.9%	\$4,600	6.7%
Safety/Fire	PEPRA - <i>on/after 1/1/2013</i>	\$2,052	\$2,288	\$2,524	11.5%	\$2,500	9.3%
Safety/Police	1st Tier - <i>prior to 10/9/2011</i>	\$85,499	\$138,074	\$140,844	61.5%	\$142,000	2.8%
Safety/Police	2nd Tier - <i>on/after 10/9/2011</i>	\$3,469	\$3,831	\$4,189	10.4%	\$4,100	7.0%
Safety/Police	PEPRA - <i>on/after 1/1/2013</i>	\$7,223	\$8,061	\$8,906	11.6%	\$8,700	7.9%
		\$233,335	\$289,851	\$293,415		\$294,100	

Interfund Loans and Payback Plan

It has been determined that there are a number of outstanding interfund loans in the City that have yet to be repaid. In accordance with the Government Code, these loans must be established in accordance with a loan agreement which includes a term for repayment. To fulfill this requirement, these loans have now been recorded in loan agreements with established recommended repayment periods and reporting requirements.

Interfund Loans Repayment Plan

Advances To Other Funds		Advances From Other Funds		Balance 6/30/2022	Annual Repayment 24 years
(Fund paying out advance)	Fund	(Fund receiving advance)	Fund		
General Fund	1111	Impact Fees-General Plan	9515	\$ 360,534	(\$15,704)
General Fund	1111	Impact Fees - Fire	9511	276,365	(\$12,037)
Sewer-Capital Projects	3121	General Fund	1111	235,357	(\$10,251)
Local Transportation Comm	4211	General Fund	1111	123,047	(\$5,360)
Local Transportation Comm	4211	General Fund	1111	381,789	(\$16,629)
Gas Tax Fund	2111	General Fund	1111	190,725	(\$8,307)
Gas Tax Fund	2111	Impact Fees - General Plan	9515	41,341	(\$1,801)
ARSA	8231	General Fund	1111	63,363	(\$2,645)
Tertiary	3131	General Fund (Arena Loan Includes 3% Interest)	1111	246,765	(\$10,735)
Traffic Mitigation Fee-Local	9518	General Fund	1111	173,056	(\$7,538)
Measure M	9613	General Fund	1111	326,396	(\$14,217)
				\$2,418,738	(\$105,224)

Key Budget Assumptions

Based on the data currently available, economic forecasts from a range of sources, and recommendations on service delivery and long-term planning, the following key assumptions are incorporated into the proposed Fiscal Year 2022-2023 budget:

1. ARPA funding of \$1,024,000 will be received as the second and final installment with the updated specific spending plan as approved by the City Council;
2. Interfund loans repayment plan continues based upon a twenty-five (25) year payment term requiring an annual expenditure of \$105,224;
3. General Fund fiscal sustainability with operational reserve funding (Unrestricted Reserve of \$1,354,455) of 30% of the operating budget;
4. Cost-of-living allowance for regular City positions of 5% with exception of Police (per MOU) for adequate alignment all City positions;
5. Benefits at existing levels with increased costs as provided by insurers and CalPERS retirement;
6. Maintaining higher level of cash reserves in LAIF to optimize returns; and
7. Adding new position of Executive Assistant and Fire Apparatus Engineer;
8. Return to City Council in six months with an MOU for Unrepresented staff and a proposal for 2% COLA and an increase to the Employee Share of PERS contributions to increase by 2%.

Performance Measurement

In order to assess the cost effectiveness of City programs and services, key performance indicators will be developed as the basis for performance measurement. There are many reasons agencies establish a performance measurement program, including: provides accountability; focuses policy discussion on results; identifies opportunities for improvement; and guides the allocation of limited resources.

Looking Ahead

Amador County recently adopted a Comprehensive Economic Development Strategy for 2021-2025 which contains a thoroughly developed action plan and should assist the City of Lone in continuing to build a strong local economy. The four major economic development goals in that plan are:

- Improve the availability, reliability, and speed of communication services for businesses, workers, students, and residents.
- Create a stronger and more diverse economic base.
- Increase affordable housing and rental options.

- Develop a workforce with the academic and technical skills necessary for careers today and tomorrow.

While the County as a whole has an average annual population growth of less than one percent, the City of Lone will experience more growth due to the continued development of Castle Oaks and Wildflower. This population growth contributes to property and sales tax revenues along with a larger workforce. The City has over 1,300 acres of land planned for residential use (all unimproved), an 80-acre former youth correctional facility (now abandoned and surplus State property), and commercial development opportunities in the historic downtown core and at Castle Oaks.

Throughout the County, small business (less than five employees) represents approximately 58 percent of businesses. Growth of this sector can be dependent on access to capital which is one of the largest obstacles when seeking small business loans. The City's small business loan program is designed to assist in mitigating or removing this obstacle to the extent possible.

Infrastructure is a significant economic development factor in creating a desirable location to open or expand a business. As mentioned earlier, the City's commitment to adoption of a five-year capital improvement program will be necessary to facilitate building a strong economy.

I would like to thank all the staff that were instrumental in preparing a budget that is balanced and on time. Special thanks to Julie Millard, Chris Hancock and Mary Mayorga. And lastly, many thanks to the City Council for implementation of fiscal sustainability measures in the prior fiscal year and in this budget. These along with continued efforts to facilitate fiscally sound decision-making will propel the City forward in creating and maintaining a healthy partnership with our community.

Sincerely,

Michael Rock
Interim City Manager

Budget Resolutions

RESOLUTION NO. 2022-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IONE ADOPTING THE FINAL FISCAL YEAR 2022-23 OPERATING AND CAPITAL BUDGET

WHEREAS, in accordance with City of Ione Municipal Code Chapter 2.10.150 – Power and duties – Budgets: “It shall be the duty of the city manager to prepare and submit the proposed annual budget and the proposed annual salary plan to the city council for its approval.”; and

WHEREAS, staff developed the Proposed Fiscal Year 2022-2023 Operating and Capital Budget and presented said budget to the City Council in a publicly noticed meeting where it was reviewed and revised as directed; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ione:

Section 1: The budget document as presented and revised as directed is adopted as the operating and capital budget of the City for Fiscal Year 2022-2023 (attached hereto and incorporated herein by reference) and the amounts stated therein as proposed expenditures are hereby appropriated.

Section 2: Annual payments as established in the twenty-five year interfund loan repayment plan beginning Fiscal Year 2021-2022 are included in the budget. If other City financial obligations arise during the repayment period that require a use of funds, the City Council may adopt a resolution which temporarily reduces said payments.

Section 3: Modifications and amendments to the Fiscal Year 2022-2023 City of Ione Budget shall be allowed in accordance with the Budget Level of Authority.

Section 4: All actions pursuant to this resolution shall be carried out in the ordinary course of business consistent with the ordinances, resolutions, and regulations of the City to the extent that they apply.

Section 5: This resolution is effective immediately.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council on this 21st day of June 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:
APPROVED:

Dan Epperson, Mayor

Attest:

Janice Traverso, City Clerk

City Profile

The “Castle City,” Lone offers the perfect blend of small-town charm and quality living. Its quaint character and convenient location just 30 miles south east of Sacramento make it the perfect place to work, live, and play. Incorporated in 1953 and located in Amador County the City comprises 4.7 square miles with a non-institutionalized population of approximately 6,000. Lone is known for its small-town atmosphere and its outstanding quality of life.

Lone’s historic downtown features shops, restaurants, and landmarks that draw people from throughout the area. You’ll find unique shops with one-of-a-kind items, antiques and pizzerias with family friendly fare. The community enjoys a seasonal creek, biking routes through the scenic foothills, dedicated open space and free parking.

One of Lone's most desirable attributes is its sense of community. The City hosts a wonderful array of events throughout the year from sporting events to street fairs to holiday celebrations. Lone offers highly rated schools, exceptional public safety, and unending recreational activities (including golfing, biking, swimming, community parks, horse arena, baseball and soccer fields, skatepark and more) add to the City's unparalleled appeal.

Community leaders are committed to cultivating and sustaining a positive business environment. This is achieved with proactive and supportive staff and economic and business diversity.

City Government

Lone has a Council/Manager form of government. Citizens elect five City Council Members at large who serve four-year terms. Three council seats have terms that expire in November 2022; two council seats have terms that expire in November 2024. The position of Mayor and Vice Mayor rotate annually in December. The City currently holds elections on the first Tuesday of November in even-number years.

The City Council Members are elected officers identified in Government Code Section 87200 and file statements of economic interests with the City Clerk’s office. The City Council meets in regular session on the first and third Tuesday of every month at 6:00 p.m. at City Hall. Council agendas are posted at City Hall at least 72 hours prior to the meeting and available online.

Dan Epperson, Mayor: Term 2018-2022

Rodney Plamondon, Vice Mayor: Term 2020-2024

Dominic Atlan, Council Member: Term 2018-2022

Stacy Rhoades, Council Member: Term 2018-2022

Diane Wratten, Council Member: Term 2020-2024

Fund Structure

The City maintains a variety of funds as required for reporting as well as those for internal tracking purposes which are classified as governmental, proprietary/enterprise, and fiduciary/agency funds: General Fund, Special Revenue Funds (grants), Measure M (fire building), Capital Projects (police/parks/drainage), Road Tax Fund, Traffic Mitigation, and Sewer Fund.

Governmental funds reflect all activities which are general in nature or for specific purposes and not further classified as proprietary or fiduciary: general fund, special revenues, impact fees, capital projects, road tax, Measure M, and local traffic mitigation.

Proprietary or Enterprise funds are used to account for sewer services the City charges customers to provide.

Fiduciary or Agency funds are used to account for resources held for the benefit of others and are not available to support the City's own programs: community facilities districts, asset seizure police, and regional traffic mitigation.

Budget Level of Legal Authority

The duty to prepare the budget is contained within the City's *Municipal Code, Title 2 – Administration and Personnel, Chapter 2.10 – City Manager, Section 2.10.150 - Powers and duties—Budgets*.

It shall be the duty of the city manager to prepare and submit the proposed annual budget and the proposed annual salary plan to the city council for its approval.

A balanced budget is presented with sufficient detail to evaluate City programs and projects. Expenditures which would overall create a negative budget variance are provided to the City Council for approval either as they occur or as part of the mid-year budget review as appropriate.



Total Staffing

FULLTIME			
Department	Position	Fiscal Year 2022/23	
Administration	City Manager	1	
Administration	Executive Assistant	1	New Position for FY22/23
Administration	Administrative Assistant I	1	
Administration	Administrative Assistant I	1	
Administration	Management Analyst	1	
Finance	Finance Manager	1	
Finance	Accountant	1	
Fire	Fire Apparatus Engineer	1	
Fire	Fire Apparatus Engineer	1	
Fire	Fire Apparatus Engineer	1	
Fire	Fire Apparatus Engineer	1	New Position for FY22/23
Public Works	Public Works Manager	1	
Public Works	Building Inspector II	1	
Public Works	Maintenance Worker II	1	
Public Works	Maintenance Worker I	1	
Public Works	Maintenance Worker I	1	
Police	Police Chief	1	
Police	Police Sergeant	1	
Police	Police Sergeant	1	
Police	Police Officer	1	
Police	Police Officer	1	
Police	Police Officer	1	
Police	Police Officer	1	
Police	Police Officer	1	
TOTAL FULLTIME STAFF		24	

PART-TIME / EXTRA HELP			
Department	Position	Fiscal Year 2022/23	
Fire	Fire Chief	1	Stipend
Finance	Accountant	1	<960 hours (RA)*
Police	Reserve Officer	2	1 at <960 hours (RA)* 1 at <1000 hours
Police	Administrative Analyst	1	<500 hours (RA)*
TOTAL PART-TIME STAFF		5	

*Retired Annuitant

ELECTED			
Department	Position	Fiscal Year 2022/23	
City Clerk	City Clerk	1	Stipend
City Treasurer	City Treasurer	1	Stipend
City Council	City Council Members	5	Stipend
Planning Commission	Planning Commissioners	5	Stipend
TOTAL ELECTED STAFF		12	
TOTAL ALL STAFF		41	

Staff Allocation by Department and Fund

		Allocation %														
		General Fund														
		60	62	64	65	65	70	75	80	85	90	92-221	92-211	92-261	92-241	94
		Retiree														
Department	Position	Council	Clerk	Treasurer	Administration	Finance	Police	Fire	Planning	Building	Engineering	Parks	Arena	EB Hall	Pool	Ins/Spec ial IT
City Council	Council Member	90.0%														
City Council	Council Member	90.0%														
City Council	Council Member	80.0%														
City Council	Council Member	80.0%														
City Council	Council Member	90.0%														
City Clerk	City Clerk		100.0%													
City Treasurer	City Treasurer			100.0%												
Administration	City Manager				66.5%											
Administration	Executive Assistant									50.0%		20.0%				
Administration	Administrative Assistant									50.0%		20.0%				
Administration	Administrative Assistant				20.0%					40.0%						
Administration	Management Analyst						5.0%			15.0%		5.0%	5.0%	5.0%		
Finance	Finance Manager					34.0%				10.0%						
Finance	Accountant					70.0%										
Finance	Finance Consultant P/T					70.0%										
Fire	Fire Chief															
Fire	Fire Apparatus Engineer															
Fire	Fire Apparatus Engineer															
Fire	Fire Apparatus Engineer															
Parks	Maintenance Worker II											44.5%	1.0%	10.0%	2.5%	
Parks	Maintenance Worker I											44.5%	1.0%	10.0%	2.5%	
Parks	Maintenance Worker I											44.5%	1.0%	10.0%	2.5%	
Parks	Public Works Manager											7.0%	7.5%	3.0%		
Police	Police Chief						100.0%									
Police	Police Officer						100.0%									
Police	Police Officer															
Police	Police Officer						11.0%									
Police	Police Officer															
Police	Police Officer						93.5%									
Police	Police Sergeant						100.0%									
Police	Police Sergeant						100.0%									
Police	Part Time						100.0%									
Police	Administrative Analyst						100.0%									
Building Official	Building Official									100.0%						
Planning Commission	Planning Commission								100.0%							
Retiree Health	Retiree															100.0%

City of Lone
Proposed Budget for Fiscal Year 2022-2023

Allocation %

Department	Position	2111	3111	3131	5117	8221	9111	9670	9670	9613	9812	Total
		Gas Tax	Wastewater	Tertiary	SAFER Grant	District 1 (LLAD)	CFDs	Public Safety (Imp Fees)	Public Safety (Casino)	Measure M	COPs	
City Council	Council Member		5.0%	5.0%								100.0%
City Council	Council Member		5.0%	5.0%								100.0%
City Council	Council Member		10.0%	10.0%								100.0%
City Council	Council Member		10.0%	10.0%								100.0%
City Council	Council Member		5.0%	5.0%								100.0%
City Clerk	City Clerk											100.0%
City Treasurer	City Treasurer											100.0%
Administration	City Manager	3.5%	15.0%	15.0%								100.0%
Administration	Executive Assistant		30.0%									100.0%
Administration	Administrative Assistant		30.0%									100.0%
Administration	Administrative Assistant		40.0%									100.0%
Administration	Management Analyst	5.0%	60.0%									100.0%
Finance	Finance Manager	7.0%	35.0%	7.0%	7.0%							100.0%
Finance	Accountant	5.0%	5.0%	5.0%			5.0%	5.0%		5.0%		100.0%
Finance	Finance Consultant P/T	10.0%	10.0%	10.0%								100.0%
Fire	Fire Chief									100.0%		100.0%
Fire	Fire Apparatus Engineer									100.0%		100.0%
Fire	Fire Apparatus Engineer									100.0%		100.0%
Fire	Fire Apparatus Engineer									100.0%		100.0%
Parks	Maintenance Worker II	27.0%	15.0%									100.0%
Parks	Maintenance Worker I	27.0%	15.0%									100.0%
Parks	Maintenance Worker I	27.0%	15.0%									100.0%
Parks	Public Works Manag	15.0%	57.5%	10.0%								100.0%
Police	Police Chief											100.0%
Police	Police Officer											100.0%
Police	Police Officer							100.0%				100.0%
Police	Police Officer							41.0%			48.0%	100.0%
Police	Police Officer										100.0%	100.0%
Police	Police Officer								6.5%			100.0%
Police	Police Sergeant							40.0%	60.0%			100.0%
Police	Police Sergeant											100.0%
Police	Part Time											100.0%
Police	Administrative Analyst											100.0%
Building Official	Building Official											100.0%
Planning Commission	Planning Commission											100.0%
Retiree Health	Retiree											100.0%

Total Personnel Budget

Fund	Department	Description	Annual Salary	Total PR Taxes/ Benefits	Projected Total Annual Cost
1111	60	Council	10,320	1,277	11,597
1111	62	Clerk	2,400	297	2,697
1111	64	Treasurer	2,400	297	2,697
1111	65	Administration	115,807	52,139	167,946
1111	65	Finance	114,260	33,916	148,176
1111	70	Police	376,106	176,476	602,361
1111	75	Fire	0	0	0
1111	80	Planning	200	24	224
1111	85	Building	177,650	73,369	251,019
1111	90	Engineering	0	0	0
1111	92-221	Parks	88,462	45,623	146,515
1111	92-211	Arena	12,805	4,245	17,349
1111	92-261	EB Hall	21,742	9,950	34,687
1111	92-241	Pool	3,663	2,016	6,428
1111	94	Retiree Ins/Special IT	0	0	0
1111	95	Fleet/Equipment Maint	9,120	4,144	14,163
2111	Gas Tax		77,032	33,975	119,094
3111	Wastewater		236,805	88,917	330,214
3131	Tertiary		47,730	17,887	65,616
5117	SAFER Grant		5,024	1,617	6,641
8221	District 1 (LLAD)		0	0	0
9111	CFDs		4,419	1,646	6,066
9670	Public Safety (Impact Fees)		147,315	71,810	238,586
9670	Public Safety (Casino)		52,500	23,614	82,910
9613	Measure M		273,247	152,927	566,175
9612	COPs		123,215	54,212	195,984
Retiree Health	Retiree	Retiree		49,308	49,308
			1,902,223	899,686	3,066,454

Salary Range Table



City of
IONE California
The Castle City, Gateway to the Motherlode

Adopted:
Resolution:
Approval Date:
Effective Date:

XX/XX/2022
2022-XX
6/30/2022
7/1/2022

FY 2022-23 Salary Schedule

Position Title		Step 1	Step 2	Step 3	Step 4	Step 5
Accountant	Annual	\$ 68,359.20	\$ 71,777.16	\$ 75,366.02	\$ 79,134.32	\$ 83,091.03
	Monthly	\$ 5,696.60	\$ 5,981.43	\$ 6,280.50	\$ 6,594.53	\$ 6,924.25
	Bi- Weekly	\$ 2,629.20	\$ 2,760.66	\$ 2,898.69	\$ 3,043.63	\$ 3,195.81
	Hourly	\$ 32.87	\$ 34.51	\$ 36.23	\$ 38.05	\$ 39.95
Administrative Analyst (PD Extra Help)	Hourly	\$ 27.00	\$ 28.35	\$ 29.77	\$ 31.26	\$ 32.82
Administrative Assistant I	Annual	\$ 42,653.52	\$ 44,786.20	\$ 47,025.51	\$ 49,376.78	\$ 51,845.62
	Monthly	\$ 3,554.46	\$ 3,732.18	\$ 3,918.79	\$ 4,114.73	\$ 4,320.47
	Bi- Weekly	\$ 1,640.52	\$ 1,722.55	\$ 1,808.67	\$ 1,899.11	\$ 1,994.06
	Hourly	\$ 20.51	\$ 21.53	\$ 22.61	\$ 23.74	\$ 24.93
Administrative Assistant II	Annual	\$ 51,925.95	\$ 54,522.25	\$ 57,248.36	\$ 60,110.78	\$ 63,116.32
	Monthly	\$ 4,327.16	\$ 4,543.52	\$ 4,770.70	\$ 5,009.23	\$ 5,259.69
	Bi- Weekly	\$ 1,997.15	\$ 2,097.01	\$ 2,201.86	\$ 2,311.95	\$ 2,427.55
	Hourly	\$ 24.96	\$ 26.21	\$ 27.52	\$ 28.90	\$ 30.34
Assistant Fire Chief (stipend)	Annual					\$ 4,348.26
	Monthly					\$ 362.36
	Bi- Weekly					
	Hourly					
Building Inspector I	Annual	\$ 57,559.42	\$ 60,437.40	\$ 63,459.26	\$ 66,632.23	\$ 69,963.84
	Monthly	\$ 4,796.62	\$ 5,036.45	\$ 5,288.27	\$ 5,552.69	\$ 5,830.32
	Bi- Weekly	\$ 2,213.82	\$ 2,324.52	\$ 2,440.74	\$ 2,562.78	\$ 2,690.92
	Hourly	\$ 27.67	\$ 29.06	\$ 30.51	\$ 32.03	\$ 33.64
Building Inspector II	Annual	\$ 70,040.88	\$ 73,542.92	\$ 77,220.07	\$ 81,081.07	\$ 85,135.13
	Monthly	\$ 5,836.74	\$ 6,128.58	\$ 6,435.01	\$ 6,756.76	\$ 7,094.59
	Bi- Weekly	\$ 2,693.88	\$ 2,828.57	\$ 2,970.00	\$ 3,118.50	\$ 3,274.43
	Hourly	\$ 33.67	\$ 35.36	\$ 37.13	\$ 38.98	\$ 40.93
City Council (elected)	Annual					\$ 2,400.00
	Monthly					\$ 200.00
City Manager (contract)	Annual	\$ 135,000.00				\$ 160,000.00
	Monthly	\$ 11,250.00				\$ 13,333.33
	Bi- Weekly	\$ 5,192.31				\$ 6,153.85
	Hourly	\$ 64.90				\$ 76.92
City Treasurer (elected)	Annual					\$ 2,400.00
	Monthly					\$ 200.00
Clerk of the City Council (elected)	Annual					\$ 2,400.00
	Monthly					\$ 200.00
Executive Assistant to CM	Annual	\$ 57,616.82	\$ 60,497.66	\$ 63,522.54	\$ 66,698.67	\$ 70,033.60
	Monthly	\$ 4,801.40	\$ 5,041.47	\$ 5,293.54	\$ 5,558.22	\$ 5,836.13
	Bi- Weekly	\$ 2,216.03	\$ 2,326.83	\$ 2,443.17	\$ 2,565.33	\$ 2,693.60
	Hourly	\$ 27.70	\$ 29.09	\$ 30.54	\$ 32.07	\$ 33.67
Finance Manager	Annual	\$ 88,400.83	\$ 92,820.87	\$ 97,461.92	\$ 102,335.01	\$ 107,451.76
	Monthly	\$ 7,366.74	\$ 7,735.07	\$ 8,121.83	\$ 8,527.92	\$ 8,954.31
	Bi- Weekly	\$ 3,400.03	\$ 3,570.03	\$ 3,748.54	\$ 3,935.96	\$ 4,132.76
	Hourly	\$ 42.50	\$ 44.63	\$ 46.86	\$ 49.20	\$ 51.66
Fire Captain (stipend)	Annual					\$ 1,863.54
	Monthly					\$ 155.30
	Bi- Weekly					
	Hourly					
Fire Chief (stipend)	Annual					\$ 12,000.00
	Monthly					\$ 1,000.00
	Bi- Weekly					
	Hourly					



FY 2022-23 Salary Schedule

Position Title		Step 1	Step 2	Step 3	Step 4	Step 5
Fire Engineer - Probationary	Annual	\$ 45,700.32	\$ 47,985.33	\$ 50,384.60	\$ 52,903.83	\$ 55,549.02
	Monthly	\$ 3,808.36	\$ 3,998.78	\$ 4,198.72	\$ 4,408.65	\$ 4,629.09
	Bi-Weekly	\$ 1,757.70	\$ 1,845.59	\$ 1,937.87	\$ 2,034.76	\$ 2,136.50
	Hourly	\$ 15.69	\$ 16.48	\$ 17.30	\$ 18.17	\$ 19.08
Fire Engineer - Non-Probationary	Annual	\$ 56,543.06	\$ 59,370.21	\$ 62,338.72	\$ 65,455.66	\$ 68,728.44
	Monthly	\$ 4,711.92	\$ 4,947.52	\$ 5,194.89	\$ 5,454.64	\$ 5,727.37
	Bi-Weekly	\$ 2,174.73	\$ 2,283.47	\$ 2,397.64	\$ 2,517.53	\$ 2,643.40
	Hourly	\$ 19.42	\$ 20.39	\$ 21.41	\$ 22.48	\$ 23.60
Fire Fighter (Paid Call/Stipend)	Daily Rate					\$ 100.00
Grant Coordinator (SAFER Grant) <i>Approved 9/16/2016</i>	Hourly					\$ 26.43
Maintenance Worker I	Annual	\$ 37,883.04	\$ 39,777.19	\$ 41,766.05	\$ 43,854.35	\$ 46,047.07
	Monthly	\$ 3,156.92	\$ 3,314.77	\$ 3,480.50	\$ 3,654.53	\$ 3,837.26
	Bi-Weekly	\$ 1,457.04	\$ 1,529.89	\$ 1,606.39	\$ 1,686.71	\$ 1,771.04
	Hourly	\$ 18.21	\$ 19.12	\$ 20.08	\$ 21.08	\$ 22.14
Maintenance Worker II	Annual	\$ 46,108.82	\$ 48,414.26	\$ 50,834.97	\$ 53,376.72	\$ 56,045.55
	Monthly	\$ 3,842.40	\$ 4,034.52	\$ 4,236.25	\$ 4,448.06	\$ 4,670.46
	Bi-Weekly	\$ 1,773.42	\$ 1,862.09	\$ 1,955.19	\$ 2,052.95	\$ 2,155.60
	Hourly	\$ 22.17	\$ 23.28	\$ 24.44	\$ 25.66	\$ 26.94
Management Analyst	Annual	\$ 74,900.00	\$ 77,175.79	\$ 81,034.58	\$ 85,086.31	\$ 89,340.62
	Monthly	\$ 6,241.67	\$ 6,431.32	\$ 6,752.88	\$ 7,090.53	\$ 7,445.05
	Bi-Weekly	\$ 2,880.77	\$ 2,968.30	\$ 3,116.71	\$ 3,272.55	\$ 3,436.18
	Hourly	\$ 35.34	\$ 37.10	\$ 38.96	\$ 40.91	\$ 42.95
Police Chief	Annual	\$ 92,462.66	\$ 97,085.79	\$ 101,940.08	\$ 107,037.08	\$ 112,388.94
	Monthly	\$ 7,705.22	\$ 8,090.48	\$ 8,495.01	\$ 8,919.76	\$ 9,365.74
	Bi-Weekly	\$ 3,556.26	\$ 3,734.07	\$ 3,920.77	\$ 4,116.81	\$ 4,322.65
	Hourly	\$ 44.45	\$ 46.68	\$ 49.01	\$ 51.46	\$ 54.03
Police Officer (per MOU)	Annual	\$ 64,937.60	\$ 68,184.48	\$ 71,593.70	\$ 75,173.39	\$ 78,932.06
	Monthly	\$ 5,411.47	\$ 5,682.04	\$ 5,966.14	\$ 6,264.45	\$ 6,577.67
	Bi-Weekly	\$ 2,497.60	\$ 2,622.48	\$ 2,753.60	\$ 2,891.28	\$ 3,035.85
	Hourly	\$ 31.22	\$ 32.78	\$ 34.42	\$ 36.14	\$ 37.95
Police Sergeant (per MOU)	Annual	\$ 77,396.80	\$ 81,266.64	\$ 85,329.97	\$ 89,596.47	\$ 94,076.29
	Monthly	\$ 6,449.73	\$ 6,772.22	\$ 7,110.83	\$ 7,466.37	\$ 7,839.69
	Bi-Weekly	\$ 2,976.80	\$ 3,125.64	\$ 3,281.92	\$ 3,446.02	\$ 3,618.32
	Hourly	\$ 37.21	\$ 39.07	\$ 41.02	\$ 43.08	\$ 45.23
Police Trainee (per MOU)	Annual	\$ 49,920.00	\$ 52,416.00	\$ 55,036.80	\$ 57,788.64	\$ 60,678.07
	Monthly	\$ 4,160.00	\$ 4,368.00	\$ 4,586.40	\$ 4,815.72	\$ 5,056.51
	Bi-Weekly	\$ 1,920.00	\$ 2,016.00	\$ 2,116.80	\$ 2,222.64	\$ 2,333.77
	Hourly	\$ 24.00	\$ 25.20	\$ 26.46	\$ 27.78	\$ 29.17
Public Works Manager	Annual	\$ 81,624.40	\$ 85,705.62	\$ 89,990.90	\$ 94,490.45	\$ 99,214.97
	Monthly	\$ 6,802.03	\$ 7,142.14	\$ 7,499.24	\$ 7,874.20	\$ 8,267.91
	Bi-Weekly	\$ 3,139.40	\$ 3,296.37	\$ 3,461.19	\$ 3,634.25	\$ 3,815.96
	Hourly	\$ 39.24	\$ 41.20	\$ 43.26	\$ 45.43	\$ 47.70
Temporary/Seasonal	Hourly	\$ 14.00	(based on minimum wage)			

Budget Summary – All Funds

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Sewer Funds</u>	<u>ARPA</u>
Beginning Unrestricted Cash Reserves	\$ 1,756,514	\$ 6,755,756	\$ 2,970,229	\$ 1,212,093
Revenues				
Taxes				
Property taxes	\$ 1,058,650			
Sales and use tax	348,580			
Sales tax-Measure M		600,000		
Sales tax-Public Safety		13,000		
Transient occupancy tax	4,000			
Franchise tax	132,800			
Motor vehicle in lieu tax	1,281,540			
Other taxes	74,200	331,500		
Licenses and Permits	223,700			
Fines, forfeits and Penalties	2,000			
Use of Money and Property	90,000	6,700		
Other Governmental Agencies	15,930	326,500		1,024,824
Special Assessments		385,500		
Charges for Services	228,400	21,400	1,086,000	
Impact Fees		558,000	350,000	
Tertiary Reimbursements			314,000	
Other Revenues	185,500	46,993		
Total Revenues	\$ 3,645,300	\$ 2,289,593	\$ 1,750,000	\$ 1,024,824
Expenditures				
<u>Operating</u>				
Salaries and Employee Benefits	1,437,348	1,269,165	405,490	
Services and Supplies	2,572,910	484,962	676,969	
Operating Expenditures	4,010,258	1,754,127	1,082,459	-
<u>Capital and Debt Service</u>				
Capital Outlay			3,476,788	1,065,000
Interfund Loans Repayment/(Receipt)	37,206	(26,955)	(10,251)	
Debt Service			56,500	
Capital and Debt Service Expenditures	37,206	(26,955)	3,523,037	1,065,000
Total Expenditures	4,047,464	1,727,172	4,605,496	1,065,000
Net Annual Operating Results	(402,164)	562,421	(2,855,496)	(40,176)
Ending Unrestricted Cash Reserves	\$ 1,354,350	\$ 7,318,177	\$ 114,733	\$ 1,171,917
Total	\$ 11,445,132			

Note: Sewer capital funding will need to be addressed in a sewer rate study.

Unrestricted cash reserves are those not already restricted for another purpose: existing contract, outstanding current obligation; these are included to show funding that is available if current year revenues are not sufficient. It is important to distinguish cash

reserves from fund balance as the latter contains non-cash items which are important for evaluating financial health on the financial statements; however, fund balance is not a measure of the current ability to pay. For example, the General Fund have been cited in past audits for having a deficit (negative) fund balance. The most significant reason for this is that the interfund loan total is carried as long-term liability as shown in the Interfund Loans Payment Plan schedule on page 9. This demonstrates that the General Fund does not have the ability to pay the full amount of interfund loans; therefore, a proposed twenty-five year payment plan is included in this budget.

Forecast – General Fund

General Fund					
	2022-23	2023-24	2024-25	2025-26	2026-27
Beginning Unrestricted Cash Reserves	\$ 1,756,514	\$ 1,354,350	\$ 1,340,358	\$ 1,345,513	\$ 1,370,833
Revenues					
Taxes					
Property taxes	\$ 1,058,650	\$ 1,090,410	\$ 1,123,122	\$ 1,156,816	\$ 1,191,520
Sales and use tax	348,580	362,523	377,024	392,105	407,789
Transient occupancy tax	4,000	4,080	4,162	4,245	4,330
Franchise tax	132,800	136,784	140,888	145,115	149,468
Motor vehicle in lieu tax	1,281,540	1,319,986	1,359,586	1,400,374	1,442,385
Other taxes	74,200	76,426	78,719	81,081	83,513
Licenses and Permits	223,700	228,174	232,737	237,392	242,140
Fines, forfeits and Penalties	2,000	2,040	2,081	2,123	2,165
Use of Money and Property	90,000	91,800	93,636	95,509	97,419
Other Governmental Agencies	15,930	16,249	16,574	16,905	17,243
Charges for Services	228,400	232,968	237,627	242,380	247,228
Other Revenues	185,500	189,210	192,994	196,854	200,791
Total Revenues	\$ 3,645,300	\$ 3,750,650	\$ 3,859,150	\$ 3,970,899	\$ 4,085,991
Expenditures					
<u>Operating</u>					
Salaries and Employee Benefits	1,437,348	1,480,468	1,524,882	1,570,628	1,617,747
Services and Supplies	2,202,910	2,246,968	2,291,907	2,337,745	2,384,500
Operating Expenditures	3,640,258	3,727,436	3,816,789	3,908,373	4,002,247
<u>Capital and Debt Service</u>					
Capital Outlay	370,000				
Interfund Loans Repayment/(Receipt)	37,206	37,206	37,206	37,206	37,206
Debt Service					
Capital and Debt Service Expenditures	407,206	37,206	37,206	37,206	37,206
Total Expenditures	4,047,464	3,764,642	3,853,995	3,945,579	4,039,453
Net Annual Operating Results	(402,164)	(13,992)	5,155	25,320	46,538
Ending Unrestricted Cash Reserves	\$ 1,354,350	\$ 1,340,358	\$ 1,345,513	\$ 1,370,833	\$ 1,417,371

Revenue Descriptions

Taxes – secured/unsecured property taxes, sales/use tax, transient occupancy tax (TOT), franchise tax, business licenses

Licenses & Permits – construction permits, fire inspection fee, encroachment permit, bur permit fee, concealed weapons permits

Fines & Forfeitures – vehicle code fines, parking citations

Use of Money & Property – investment income, rental revenue

Intergovernmental – vehicle license fee, grants

Charges for Services – plan check fees, legal reimbursement, building inspection fees, planning fees, police reports, weed abatement fee, returned check fee

Sewer Revenues – sewer service charges for City customers

Miscellaneous Revenues – insurance and miscellaneous reimbursements

Other Financing Sources/(Uses) – transfers in/(out), sale of surplus

Expenditures

Descriptions of expenditures can vary widely dependent upon the fund, level and purpose of activity, and reporting requirements; however, are generally easily identifiable given the title of the expenditure account. Budget notes in the budget detail are designed to assist the reader to understand this as well.

Wastewater Contract

The City contracts with PERC Water Corporation for operation and maintenance of the sewer collection system, wastewater treatment facility, and tertiary treatment facility. There are administrative costs associated with the City's administration of these services including preparation of the monthly billing for sewer services and associated payment collection.

Department Summaries

City Manager, Finance, & Human Resources

Introduction

The City Manager's Office consists of staff who perform the central administrative, finance, and human resources functions of the city. Staff works with the City Council and all departments to add value to citywide operations through these general initiatives:

- ✓ Preparation of annual city budget
- ✓ Strategic planning and policy development
- ✓ Timely preparation of materials for City Council
- ✓ Support for businesses/community through efficient licensing process
- ✓ High-quality customer service interactions at City Hall
- ✓ Economic Development

Major 2021-22 Accomplishments

Briefly summarize department accomplishments for the prior fiscal year:

- Support of commercial development of 13 acres at Castle Oaks
- Hired a Management Analyst to assist with Human Resources and support of City Manager and City Council committees and projects
- All Master Fees, Development Impact Fees and Wastewater Fees are under review for recommendations to the City Council
- Remodel of parts of City Hall and 17 E Main Street for Police Station underway

Major 2022-23 Objectives

Briefly summarize department objectives for the next fiscal year:

- Hotel and retail businesses are under construction at Castle Oaks
- All Master Fees, Development Impact Fees and Wastewater Fees are updated
- Wastewater billing converted to a quarterly billing
- Personnel and Administrative Policies updated

Police

Introduction

The Lone Police Department is a 24-hour municipal law enforcement agency that is responsible for providing public safety services to the community.

Major 2021-22 Accomplishments

Briefly summarize department accomplishments for the prior fiscal year:

- 148 arrests made through May 31, 2022
- 286 citations issued through May 31, 2022
- Updated department tasers
- Transitioned to new department firearms

Major 2022-23 Objectives

Briefly summarize department objectives for the next fiscal year:

- Focus on community service, professional development, and internal operations.

- Continue to develop all of our personnel through continued training.
- Develop POST certified training courses to be held in-house.
- Continue with our community policing efforts through National Night Out, Coffee with a Cop, and other programs.
- Work with other city departments to improve and enhance the safety of our community.
- Fill open positions in the department to be at full staffing.
- More specialized training for active shooter incidents with stakeholders in the City.

Fire

Introduction

The City of Lone Fire Department is a combination department that provides an all risk service to our city and surrounding communities and participates in the California Master Mutual Aid System. From community risk reduction (Fire Prevention), plan checks, state required and regular safety inspections, public education and outreach programs, our personnel are dedicated to an aggressive training program and strive to assure the city the highest levels of services and through their efforts our City has obtained a Class 1 ISO rating. *The Fire Fighters Association is a very active organization that holds fundraising events throughout the year to assist the City with funds to aid in needed purchases.

Major 2021-22 Accomplishments

Briefly summarize department accomplishments for the prior fiscal year:

- Obtaining a free OES wild land quick attack
- Securing thousands of dollars of COVID PPEs for free, thus assuring the safety of staff
- Replacement of our utility pick up – duty officer and obtaining a free SUV fully equipped as a 2nd command unit – New/used fire engine (500,000) for \$4,000
- Hazard reduction programs for Howard Park and Wildflower wet land areas

Major 2022-23 Objectives

Briefly summarize department objectives for the next fiscal year:

- Remodel and addition of Fire Station 1 with second floor and central heat and air
- Replace second staff vehicle
- Fill the vacant fourth Fire Apparatus Engineer position and attempt to hire one seasonal fire fighter for summer
- Upgrade radio equipment – possible grant funding is pending
- CalFire 50/50 grant for personal protective clothing
- Send personnel to more outside training for required certifications to bring back and train in-house
- Continue hazard reduction – hazard mitigation in high fire danger areas (fuel reduction)
- Update City emergency response plan and train City staff for the Incident Command required area (ICS 100-200)

Public Works

Introduction

The Public Works Department consists of staff who perform parks and facility maintenance, building inspection, code enforcement,

Major 2021-22 Accomplishments

Briefly summarize department accomplishments for the prior fiscal year:

- Painted Evalyn Bishop Hall inside and out.
- New flooring inside and painted outside of City Hall.
- Completed fencing around Wastewater Treatment Plant.
- CCTV West Marlette sewer main.

Major 2022-23 Objectives

Briefly summarize department objectives for the next fiscal year:

- Purchase and install ADA compliant bathrooms at Howard Park Skate Park
- Upgrade filters at Tertiary Plant.
- Finalize the purchase of the new street sweeper.
- Continue to work on the Interconnect Project.
- Construct the shade cover at the Wastewater Treatment Plant.
- Finish Train Depot project.
- Put out RFP for drought tolerant landscaping at Castle Oaks.

American Rescue Plan Act (ARPA)

The City has been allocated a total of \$2,049,648 which will be received in two installments, each in the amount of \$1,024,824 in the current and following fiscal years. An Ad Hoc Committee was formed to review project requests received from departments in order to evaluate whether requests were appropriate within the terms of eligible uses and provide a recommendation to the City Council on projects that serve the City in COVID19 recovery.

ARPA funds are available for use during FY 2021-22 and 2022-23 within the parameters cited in the budget message. The total of proposed projects for the two years is \$1,940,000 as listed in the following table:

Fiscal Year 2021/2022 and 2022/23 ARPA Proposed Project List (Fund 5119)

	FY 2021/22	FY 2022/23
<u>Capital Projects</u>		
Secure WWTP with proper fencing	\$ 100,000	
Purchase Property on Main Street/TIs	250,000	\$ 300,000
Purchase Property for Municipal Parking Lot		150,000
Replace Flooring/Paint City Hall	30,000	
West Marlette Street/Sewer Project		400,000
Replace a 2005 Street Sweeper	140,000	
Small Dog Area at Dog Park and Drinking Fountain		15,000
Connection from WWTP to Tertiary Plant	150,000	150,000
Information Technology/Phone Upgrades	50,000	
Fire Station 1 - Upgrades	50,000	50,000
	770,000	1,065,000
<u>Revenues</u>		
Lost Revenue -Rents, Leases, TOT, Sales/Prop Taxes	100,000	-
<u>Operating Expenditures</u>		
Emergency Small Business Loan Program Supplemental	55,000	
Total ARPA Proposed Project List	\$ 925,000	\$ 1,065,000

Capital Improvement Program

Staff is currently working with the City Engineer on development of an updated five-year capital improvement program schedule for consideration and adoption. As mentioned, this is required and critical to many facets of building and maintaining a strong local economy.

Projects contained in that plan for this fiscal year include: annual sewer repair/replacement of aging, damaged and/or leaking sewer mains; annual pavement management program; improve and upsize lift station with screening at the wastewater treatment plant; additional storage for treated wastewater and expansion of land disposal irrigation fields; wastewater headworks; and installation of roof/shade structure over the existing chlorine contact chamber.

Costs for all capital projects by category are shown in the table that follows (sewer projects do not have adequate funding):

(see next page)

Fiscal Year 2022-2023 Capital Improvement Program Cost

<u>Sanitation Improvements</u>	Fund	
Annual Sewer Repair Project	3111	\$ 192,000
Total Sanitation Improvements		192,000
<u>Street Improvements/Transportation</u>		
Annual Pavement Restoration Project	2111	240,000
Total Street Improvements/Transportation		240,000
<u>Parks and Facilities</u>		
Howard Park Restrooms/Parking	1111	700,000
Total Parks and Facilities		700,000
<u>Wastewater Treatment/Collection</u>		
WWTP Lift Station Improvements/Upsizing	3111	954,788
WWTP Compliance Project Phase 2	3121	325,000
Tertiary Plat Improvements	3121	450,000
WWTP Headworks	3131	1,500,000
Shade Cover/Roof Over Chlorine Contact Chamber	3131	55,000
Total Wastewater Treatment/Collection		3,284,788
<u>ARPA</u>		
City Hall/Police Department Redesign	5119	\$ 300,000
Upgrade Municipal Parking Lot	5119	150,000
West Marlette Street/Sewer Project	5119	400,000
Small Dog Area at Dog Park and Drinking Fountain	5119	15,000
Connection from WWTP to Tertiary Plant	5119	150,000
Fire Station 1 - Upgrades	5119	50,000
Total ARPA Projects		1,065,000
Total Capital Improvement Program Cost		\$ 5,481,788

Available funding includes cash reserves that are not restricted for another purpose along with revenues from grants or other sources.

Capital Improvement Program by Fund

	Fund					
	Gas Tax/SB- 1 2111	Sewer CIP 3121	Sewer Operating 3111	Tertiary Plant 3131	ARPA 5119	Total CIP All Funds
Beginning Available Reserves (est)	\$ 1,037,711	\$ 1,441,992	\$ 1,912,302	\$ (384,064)	\$1,212,093	\$ 5,220,033
Revenues in Excess of Operating	84,669	569,000	(213,791)	38,401	1,024,824	1,503,103
CIP Projected Expenditures	240,000	775,000	1,146,788	1,555,000	1,065,000	4,781,788
Reserves Net of Expenditures	882,380	1,235,992	551,723	(1,900,663)	1,171,917	1,941,348
Unfunded/Underfunded Projects				1,555,000	1,796,968	3,351,968
Ending Available Reserves (est)	<u>\$ 882,380</u>	<u>\$ 1,235,992</u>	<u>\$ 551,723</u>	<u>\$ (345,663)</u>	<u>\$2,968,885</u>	<u>\$ 5,293,316</u>

Budget Detail

Appendix

Glossary of Terms	31
New and Revised Job Descriptions.....	33
Capital Improvement Program (CIP) Project Detail	37

Glossary of Terms

Account, General Ledger - the City maintains a chart of accounts, each divided into 4 sections.

- Fund number, Four digits identifying segregated sets of records (e.g. the General Fund is 1111).
- Department number, two digits identifying the responsible department (e.g. the City Manager/Finance/Human Resources is 65).
- Object number, four digits identifying the specific type of asset, liability, revenue or expenditure (e.g. Salaries and Wages expenditures is 5110).

Appropriation - authorization to expend money. Appropriations are established by resolution.

Assessed Valuation - the value of real property set by the County Assessor, used as the basis to calculate property tax due for each parcel. California Proposition 13 limits annual increases of assessed valuation to the lesser of two percent, or the increase in the Consumer Price Index.

Budget - a quantified policy implementation plan adopted by the legislative body. The plan allocates resources to provide services, and is adopted for one fiscal year at a time.

Budget Control - authority thresholds established by the governing body.

Capital Asset - is an asset with a useful life of more than one year. Capital assets can be tangible property such as a roadway or photocopier; or intangible property such as a software license.

Capital Improvement Plan - a financial plan of proposed capital improvement projects to construct or rehabilitate public assets such as roadways and park buildings.

Deficit - an excess of appropriated expenditures over estimated revenues available. Deficit spending will reduce accumulated fund balance.

Employee Compensation - is the cost to compensate a City employee, including wages and benefits such as pension and health insurance.

Encumbrance - a reservation of an appropriation for a specific vendor and amount to control the expenditure of funds. An encumbrance is established with a Purchase Order.

Expenditure and Expense - the amount of resources spent for goods or services.

Fee - a charge to an individual for City specific service provided. State law limits the fee amount to the cost of providing the service. In other words, the City cannot charge fees to derive a profit. An example of a fee is the charge imposed to provide inspect a building for compliance with laws.

Fiscal Year - the annual financial period beginning with July 1 and ending with June 30.

Franchise - a privilege granted by the legislative body to operate in the public right of way. For example, franchises are granted to public utility companies in exchange for a franchise tax payment.

Fund - a segregated set of self-balancing financial records. The General Fund accounts for all general revenues that are not restricted by law or agreement to a specific purpose.

Fund Balance - the balance of assets minus liabilities within each fund. Fund balance may be non- spendable in form (e.g. an account receivable that has not yet been collected), designated, committed or assigned for specific future expenditures.

General Fund - may be used for any expenditure of the City. Special Revenue Funds have been established to account for the receipt and expenditure of restricted monies.

Grant - a contribution from another governmental entity such as federal, state or county. Expenditure of grant money is typically restricted by both use and time.

Infrastructure - public facilities including roadways, sewers, storm drains, parkland, and buildings.

Internal Control - methods and procedures established to safeguard assets, the legal disbursement of public funds, and the accuracy of financial reporting.

Municipal Code - the City's local law established and modified by City Council ordinance.

Operating Budget - the spending plan for routine or annual operations and services of the City.

Ordinance - formal legislative action of the City Council. An ordinance has the full force and effect of law within City boundaries, unless it is in conflict with a higher form of law, such as state statute or constitutional provision

Resolution - formal documentation of legislative body action. Resolutions are used to adopt and modify the budget, approve disbursements, and accept grants.

Restricted - funds are restricted when the law, outside agencies or legal obligations places restrictions on the use of the money. For example, Gas Tax can only be used for street maintenance activities.

Tax - compulsory charge levied by a government to finance services performed for common benefit. For example, property tax can be used for any expenditure of the City, including police service and park maintenance.

Transfers - monies transferred from one fund to another to finance activities of that fund. For example, the General Fund may transfer money to a special revenue fund to subsidize expenditures when the restricted revenue source is insufficient as approved by the City Council.

New Position



Executive Assistant to the City Manager

Salary \$57,616.82 - \$70,033.00 Annually

DEFINITION

Performs a wide variety of highly responsible, confidential and technically complex and detailed administrative office support duties for the City Manager and executive/management staff in the City Manager's Office and Public Works Dept., with primary responsibility to the City Manager; and performs related administrative office duties and projects as assigned.

SUPERVISION RECEIVED

Receives general supervision from the City Manager or his/her designee.

DISTINGUISHING CHARACTERISTICS

The Executive Assistant to the City Manager is a single position classification. The primary responsibilities are to manage the administrative work of the City Manager's Office and to contribute to effective day-to-day functioning of the City Manager's Office by providing a wide variety of complex and responsible secretarial and administrative support services. This position will serve as the first point of contact for the City Manager.

Responsibilities requires tact, discretion, and strong ability to implement City administrative procedures. This class is distinguished from other office administrative classes in that the nature, scope, and diversity of responsibilities require a broader understanding of City functions and the competence to perform duties that require the exercise of discretion and independence with respect to matters of significance.

The incumbent works with minimal or no supervision in the performance of the majority of office duties and administrative or technical tasks; however, special and unusual assignments may be subject to closer guidance. Work is reviewed by the City Manager for the achievement of desired results and adherence to policies and procedures.

CONFIDENTIAL EMPLOYEE DESIGNATION

An employee in this classification may have access to decisions or the decision-making process of the City concerning matters related to employer-employee relations and may have access to or may prepare confidential materials and/or information and/or recommendations on behalf of the City in matters relating to employer-employee relations.

EXAMPLES OF ESSENTIAL DUTIES

Duties may include, but are not limited to, the following:

- Provide exceptional customer service, including serving as a liaison between department personnel, other City departments and the general public, and outside organizations and the City; including screening visitors and callers, taking detailed messages for distribution to appropriate personnel, referring the public to and coordinating with other City departments or outside agencies as necessary.
- Independently respond to letters and general correspondence not requiring the attention of the City Manager.
- Address concerns, inquiries or complaints, and take appropriate action to ensure an expedient and appropriate resolution which regularly requires the use of judgment and the interpretation and application of policies and procedures, including situations in which individuals may be angry and/or upset over issues involving City activities or policies.
- Perform a variety of special projects and research assignments as assigned by the City Manager or designee.
- Research and analyze routine administrative projects for the City Manager or City Council.
- Prepare first draft reports on routine administrative matters.
- Review and summarize miscellaneous reports and documents.
- Provides follow up to assignments given to management and/or staff by executive.
- Manage the City Manager's calendar and executive files, both electronic and physical.
- Plan, organize, and schedule meetings, business lunches, travel, special events, team building, and training programs as assigned.
- Compose, prepare, and proofread confidential correspondence, reports, and other complex documents.
- Assists in development and preparation of staff reports for submittal to City Manager or City Council as needed.
- Proofs and compiles staff reports for quality assurance and completeness.
- Build and maintain positive working relationships with co-workers, other City employees and the public using principles of good customer service.
- Receive, research, and respond to questions from outside agencies, other City departments, and the general public.
- Support City's communications and public relations efforts, including handling social media communication as directed by the City Manager or designee.
- Answer questions and provide information to the public, via telephone, e-mail, and written correspondence.
- Participate in the development and implementation of departmental strategic plans.
- Investigate, analyze, develop, and prepare special studies or projects and corresponding documentation and technical reports; make recommendations.
- Evaluate operations and activities of assigned responsibilities and recommend process improvements and modifications.
- Research, document, coordinate and participate in the implementation of new technology including the development of tools, processes, and procedures.

- Assist in the development and analysis of departmental policies, procedures, and systems; recommend goals and objectives as necessary.
- Develop, monitor, analyze, and administer contracts, ensuring compliance with department procedures, City policies, and pertinent laws, regulations, and ordinances.
- Review a variety of financial documents for accuracy and completeness before they are presented to the City Manager for signature.
- Research grant opportunities and review grant guidelines and requirements to assess compliance with requirements and risks associated with receiving grants.
- Coordinate technical support activities with other departments, divisions, and outside agencies.
- Provide professional guidance with respect to City policies and procedures.
- May direct the flow of work through office staff.
- Perform other related duties as assigned.

REQUIRED KNOWLEDGE AND ABILITIES

Knowledge of:

- Principles and practices of office administration.
- Principles and methods of business letter and report writing.
- Proper English usage, spelling, grammar, and punctuation.
- Modern office methods, procedures, computer equipment, and computer software, including graphics and desktop publishing software.
- Social media communication standards for professionalism and inclusion.
- Principles and practices of records management organization.
- Principles and practices of budget preparation, analysis, and administration.
- Principles and practices of research and quantitative analysis.
- Principles and procedures of financial record keeping and reporting.
- Technical report writing procedures and grant proposal development.
- Pertinent City functions, policies, rules, and regulations.

Ability to:

- Provide outstanding customer service for both internal and external customers.
- Communicate clearly and concisely, both orally and in writing
- Perform responsible analytical, programmatic, and administrative duties involving the use of independent and sound judgment and personal initiative within established guidelines, rules, and procedures.
- Perform responsible secretarial and clerical work requiring independent judgment with speed and accuracy on a continuous basis.
- Maintain organization while managing and prioritizing multiple tasks.
- Work with and maintain the confidentiality of information.
- Establish and maintain cooperative working relationships with employees, City officials, and the general public.
- Work in a fast-paced environment under steady pressure with frequent interruptions and a high degree of public contact by phone and in person.
- On a continuous basis, know and understand all aspects of the job.
- Intermittently analyze work papers, reports and special projects.
- Analyze situations carefully, recommend solutions, and adopt effective courses of action.
- Compile and maintain complex and extensive records and prepare reports.

- Take notes and write summaries of meetings.
- Type at a speed necessary for successful job performance.
- Identify and interpret technical and numerical information.
- Observe and problem solve operational and technical policies and procedures.
- Stay abreast of innovations in modern business technology and processes.
- Learn applicable federal, state, and local laws, codes, and regulations.
- Research, analyze and resolve technical administrative issues.

MINIMUM QUALIFICATIONS

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Experience

Three to five years of progressively responsible secretarial and clerical experience, including high level administrative support to executive level staff. Experience supporting a City Manager, municipal governing body, or other public governing body, and/or commission is highly desirable.

Training

Graduation from high school or its equivalent, is qualifying. Equivalent to an Associate's degree from an accredited college or university, preferability in business administration, finance, public administration, or a related field is preferred. A Bachelor's degree from an accredited college or university, preferably in business administration, finance, public administration, or a related field, is highly desired.

License or Certificate: Possession of a valid California Class C driver's license.

Supplemental Information

WORKING CONDITIONS: May be required to attend off-hour meetings.

PHYSICAL DEMANDS: Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard, typewriter keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push and pull drawers open and closed to retrieve and file information. Positions in this classification occasionally lift and carry reports and records that typically weigh less than 20 pounds.

ENVIRONMENTAL ELEMENTS: Employees work in an office environment with moderate noise levels, controlled temperature conditions and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing department guidelines, policies and procedures.

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
GENERAL FUND							
TAXES							
1111-41-4111	CURRENT SEC/UNSEC PROPERTY TAX	931,048.43	1,007,390.00	1,447,275.59	1,042,650.00	35,260	+3.5% per County
1111-41-4112	PROPERTY TAX IN LIEU OF VLF	1,120,227.00	1,232,250.00	1,208,704.25	1,281,540.00	49,290	+4% per County
1111-41-4115	CURRENT SUPPLEMENTAL ROLL TAX	.00	.00	.00	.00	.00	
1111-41-4116	PRIOR SUPPLEMENTAL ROLL TAX	14,358.55	.00	8,436.48	16,000.00	16,000	
1111-41-4131	SALES AND USE TAX	276,649.15	331,980.00	264,617.37	348,580.00	16,600	+5% per County
1111-41-4151	TOT - TRANSIENT OCCUPANCY TAX	6,915.00	2,000.00	5,484.87	4,000.00	2,000	Increase to CY
1111-41-4161	FRANCHISE TAX	120,736.36	132,804.00	133,412.68	132,800.00	(4)	No change
1111-41-4165	BUSINESS LICENSE TAX	22,090.40	23,412.00	20,894.80	23,400.00	(12)	No change
1111-41-4171	REAL PROPERTY TRANSFER TAX	37,306.73	41,040.00	66,663.42	50,800.00	9,760	Increase-historical data
Total TAXES:		2,529,331.62	2,770,876.00	3,155,489.46	2,899,770.00	128,894	
LICENSES & PERMITS							
1111-42-4221	CONSTRUCTION PERMITS	330,092.05	219,996.00	363,594.70	220,000.00	4	No change-conservative
1111-42-4225	VACANT PROPERTY FEE	.00	200.00	70.00	200.00	.00	No change
1111-42-4233	FIRE INSPECTION FEE	576.00	600.00	.00	600.00	.00	No change
1111-42-4235	ENCROACHMENT PERMIT	3,780.00	1,000.00	810.00	1,000.00	.00	No change
1111-42-4242	BURN PERMIT FEE	432.00	400.00	288.00	400.00	.00	No change
1111-42-4281	CONCEALED WEAPONS PERMITS	4,171.00	1,500.00	2,772.00	1,500.00	.00	No change-conservative
Total LICENSES & PERMITS:		339,051.05	223,696.00	367,534.70	223,700.00	4	
FINES & FORFEITURES							
1111-43-4311	VEHICLE CODE FINES	2,313.00	.00	700.00	500.00	500	No change
1111-43-4332	FINANCE CHARGES	.00	.00	.00	.00	.00	
1111-43-4333	COURT FINES	.00	.00	.00	500.00	500	Use CY actual
1111-43-4381	PARKING CITATION REVENUE	540.00	1,000.00	980.00	1,000.00	.00	~2023 No change
Total FINES & FORFEITURES:		2,853.00	1,000.00	1,680.00	2,000.00	1,000	
USE OF MONEY & PROP							
1111-44-4411	INVESTMENT INCOME	7,932.59	20,000.00	10,554.42	20,000.00	.00	Based on market yield/LAIF
1111-44-4421	RENTAL REVENUE	546.00	30,000.00	28,652.45	30,000.00	.00	No change
1111-44-4431	GOLF COURSE LEASE	.00	40,000.00	46,484.73	40,000.00	.00	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
Total USE OF MONEY & PROP:		8,478.59	90,000.00	64,582.76	90,000.00	.00	
INTERGOVERNMENTAL							
1111-45-4517	HOMEOWNERS PROPERTY TAX RELIE	9,513.54	10,080.00	8,303.80	10,430.00	350	+3.5% per County
1111-45-4520	VEHICLE LICENSE FEE COLLECTION	5,873.32	5,496.00	.00	5,500.00	4	Account coding?
1111-45-4560	GRANT REVENUE - STATE	.00	177,952.00	.00	.00	(177,952)	~2022 Parks Per Capita Grant
1111-45-4561 GRANT REVENUE		97,650.00	227,238.00	56,203.00	.00	(227,238)	~2023 None known yet
							~2022 CHP Cannabis (shared)
							NEED IONE %
							~2023 None known yet
1111-45-4574	COMMUNITY DEV BLOCK GRANT	98,876.00	63,003.00	.00	.00	(63,003)	Fund?
1111-45-4591	MISCELLANEOUS STATE REIMB	.00	.00	.00	.00	.00	
Total INTERGOVERNMENTAL:		211,912.86	483,769.00	64,506.80	15,930.00	(467,839)	
CHARGES FOR SERVICES							
1111-46-4620	ADMINISTRATION FEES	.00	.00	20,858.85	20,000.00	20,000	CY actual
1111-46-4621	PLAN CHECK FEES	160,209.03	100,000.00	146,989.68	100,000.00	.00	No change-conservative
1111-46-4622	PLANNING/ENGINEERING REIMB	.00	.00	48,174.30	.00	.00	
1111-46-4623	LEGAL REIMBURSEMENT	3,992.50	.00	.00	.00	.00	
1111-46-4626	DEVELOPER REIMBURSEMENT	.00	.00	.00	.00	.00	
1111-46-4641	BUILDING INSPECTION FEES	1,872.50	2,000.00	294.70	2,000.00	.00	No change
1111-46-4642	PLANNING FEES	5,941.25	6,000.00	7,332.49	6,000.00	.00	No change
1111-46-4643	OTHER FEES	.00	.00	.00	.00	.00	
1111-46-4658	SPECIAL POLICE DEPT SERVICES	.00	.00	.00	.00	.00	
1111-46-4660	POLICE REPORT REVENUE	428.00	.00	627.00	400.00	400	Use CY actual
1111-46-4671	SPECIAL FIRE DEPT SERVICES	130,597.03	.00	289,456.94	100,000.00	100,000	Historical data
1111-46-4676	RETURNED CHECK FEE	.00	.00	10.00-	.00	.00	
Total CHARGES FOR SERVICES:		303,040.31	108,000.00	513,723.96	228,400.00	120,400	
MISCELLANEOUS REVENUES							
1111-47-4705	INSURANCE REIMBURSEMENTS	1,423.20	800.00	17,972.20	2,000.00	1,200	Conservative est
1111-47-4790	DONATIONS	.00	.00	.00	.00	.00	
1111-47-4791	MISCELLANEOUS REIMBURSEMENTS	84,563.52	12,000.00	107,795.35	80,000.00	68,000	Update to PY actual
1111-47-4792	MISCELLANEOUS REVENUE	3,646.48	2,000.00	21,391.95	3,500.00	1,500	Use PY for base
1111-47-4798	CASH OVER / SHORT	.58	.00	.68-	.00	.00	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
Total MISCELLANEOUS REVENUES:		89,633.78	14,800.00	147,158.82	85,500.00	70,700	
OTHER FINANCING SOURCES/(USES)							
1111-49-4900	TRANSFERS IN	.00	.00	127,741.00	100,000.00	100,000	ARPA - Lost Revenue
1111-49-4915	SURPLUS ITEMS SOLD	.00	20,000.00	.00	.00	(20,000)	Vehicles, etc. planned
1111-49-4949	TRANSFERS OUT	.00	.00	75,382.00-	.00	.00	
Total OTHER FINANCING SOURCES/(USES):		.00	20,000.00	52,359.00	100,000.00	80,000	
Total Revenue:		3,484,301.21	3,712,141.00	4,367,035.50	3,645,300.00	(66,841)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
CITY COUNCIL							
1111-60-5120	STIPEND - ELECTED	11,900.00	10,320.00	7,920.00	10,320.00	.00	
1111-60-5211	FRINGE BENEFITS(PRIOR YRS)	.00	.00	.00	.00	.00	
1111-60-5215	MEDICARE EXPENSE	172.55	150.00	114.84	151.00	1	
1111-60-5216	SOCIAL SECURITY EXPENSE	737.80	640.00	491.04	641.00	1	
1111-60-5218	CALIF SUI & ETT	392.60	490.00	276.00	486.00	(4)	
1111-60-6100	SERVICES & SUPPLIES	.00	200.00	.00	.00	(200)	
1111-60-6111	OFFICE EXPENSE	184.70	.00	58.98	.00	.00	
1111-60-6122	TRAINING	2,200.00	2,000.00	.00	2,000.00	.00	Ethics/harassment prevention/League-new council
1111-60-6123	STAFF RECRUITMENT	24,519.21	.00	.00	.00	.00	
1111-60-6150	ADVERTISING	1,734.24	2,000.00	1,719.65	.00	(2,000)	
1111-60-6166	SOFTWARE/COMPUTER UPGRADES	548.42	500.00	.00	.00	(500)	
1111-60-6240	MEMBERSHIPS AND DUES	5,146.00	5,500.00	5,364.00	.00	(5,500)	
1111-60-6250	TRAVEL, CONFERENCES & MEETINGS	.00	3,000.00	1,897.81	3,000.00	.00	League-ann conf
Total CITY COUNCIL:		47,535.52	24,800.00	17,842.32	16,598.00	(8,202)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
CITY CLERK							
1111-62-5110	SALARIES & WAGES REG EMPLOYEES	26,400.00	.00	220.00	24,000.00	24,000	
1111-62-5120	STIPEND - ELECTED	.00	26,400.00	19,800.00	2,400.00	(24,000)	
1111-62-5211	FRINGE BENEFITS	37.45	.00	.00	.00	.00	
1111-62-5215	MEDICARE EXPENSE	382.80	380.00	290.29	383.00	3	
1111-62-5216	SOCIAL SECURITY EXPENSE	1,636.80	1,640.00	1,241.24	1,637.00	(3)	
1111-62-5218	CALIF SUI & ETT	236.20	330.00	209.93	113.00	(217)	
1111-62-6120	SPECIAL DEPARTMENTAL EXPENSE	5,195.11	1,000.00	.00	6,000.00	5,000	Election 11/2022
1111-62-6122	TRAINING	.00	500.00	.00	.00	(500)	
1111-62-6166	SOFTWARE PROGRAMS	.00	500.00	.00	.00	(500)	
1111-62-6215	PROF & SPEC SERV. - OTHER	527.08	6,500.00	4,391.46	4,500.00	(2,000)	Muni Code updates
1111-62-6240	MEMBERSHIPS AND DUES	.00	200.00	925.00	925.00	725	CCA
1111-62-6250	TRAVEL, CONFERENCES & MEETINGS	.00	300.00	.00	.00	(300)	
1111-62-9200	MISCELLANEOUS EXPENSE	.00	200.00	.00	.00	(200)	
Total CITY CLERK:		34,415.44	37,950.00	27,077.92	39,958.00	2,008	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
CITY TREASURER							
1111-64-5110	SALARIES & WAGES REG EMPLOYEES	1,600.00	.00	.00	.00	.00	
1111-64-5120	STIPEND - ELECTED	600.00	2,400.00	1,800.00	2,400.00	.00	
1111-64-5211	FRINGE BENEFITS	.00	.00	.00	.00	.00	
1111-64-5215	MEDICARE EXPENSE	31.90	40.00	26.10	35.00	(5)	
1111-64-5216	SOCIAL SECURITY EXPENSE	136.80	150.00	111.60	149.00	(1)	
1111-64-5218	CALIF SUI & ETT	6.80	120.00	3.40	113.00	(7)	
1111-64-6111	OFFICE EXPENSE	.00	.00	.00	.00	.00	
1111-64-6120	SPECIAL DEPARTMENTAL EXPENSE	.00	50.00	.00	.00	(50)	
1111-64-6122	TRAINING	.00	100.00	.00	100.00	.00	CA Muni Treasurers Assoc
1111-64-6166	SOFTWARE PROGRAMS	.00	.00	.00	.00	.00	
1111-64-6210	PROF & SPEC SERVICES-ATTORNEY	3,866.60	.00	.00	.00	.00	
1111-64-6250	TRAVEL, CONFERENCES & MEETINGS	.00	100.00	.00	100.00	.00	CA Muni Treasurers Assoc
Total CITY TREASURER:		6,242.10	2,960.00	1,941.10	2,897.00	(63)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
CITY MANAGER/FINANCE/HR							
1111-65-5110	SALARIES & WAGES REG EMPLOYEES	67,006.10	219,700.00	134,309.48	190,089.00	(29,611)	CM/EA/AA/MA/FM/Acct
1111-65-5112	PART TIME EMPLOYEES	.00	.00	.00	39,978.00	39,978	
1111-65-5115	HOLIDAY PAY	80.77	.00	.00	.00	.00	
1111-65-5119	SPECIAL IT	.00	.00	.00	7,178.00	7,178	
1111-65-5130	OVERTIME EXPENSE	.00	.00	598.15	.00	.00	Exec Asst/AA/MA/Acct
1111-65-5211	HEALTH INSURANCE-ER	6,761.36	10,500.00	8,475.07	26,379.00	15,879	Staff realloc/Acct reclass/Adm Analyst
1111-65-5212	DENTAL INSURANCE	382.72	1,460.00	1,271.54	2,158.00	698	
1111-65-5213	PERS RETIREMENT	3,930.38	31,620.00	4,681.03	34,242.00	2,622	
1111-65-5215	MEDICARE EXPENSE	941.14	3,190.00	1,950.51	3,372.00	182	
1111-65-5216	SOCIAL SECURITY EXPENSE	4,024.03	13,620.00	8,340.16	14,416.00	796	
1111-65-5218	CALIF SUI & ETT	308.08	860.00	601.28	857.00	(3)	
1111-65-5222	VISION INSURANCE	54.40	250.00	185.14	417.00	167	
1111-65-5223	AD&D/LIFE INSURANCE	.00	270.00	270.00	411.00	141	
1111-65-5225	AUTO ALLOWANCE	.00	.00	.00	3,990.00	3,990	CM
1111-65-5298	CALPERS UNFUNDED LIABILITY	17,102.28	18,000.00	13,761.79	18,219.00	219	
1111-65-6111	OFFICE EXPENSE	1,279.64	.00	368.11	.00	.00	
1111-65-6120	SPECIAL DEPARTMENTAL EXPENSE	.00	1,000.00	24.24	1,000.00	.00	
1111-65-6122	TRAINING	.00	3,000.00	129.00	10,000.00	7,000	CM Conf-League, GFOA, MMANC
1111-65-6123	STAFF RECRUITMENT	.00	30,000.00	6,632.18	10,000.00	(20,000)	CM/FM/Admin/PD
1111-65-6166	SOFTWARE PROGRAMS	12.50	.00	.00	.00	.00	
1111-65-6211	PROF SERVICES - AUDITOR	.00	22,000.00	9,200.00	40,000.00	18,000	2 audits, add'l work
1111-65-6215	PROF & SPEC SERV. - OTHER	8,182.00	100,000.00	82,780.50	120,000.00	20,000	Finance/HR, re-eval@6/22
1111-65-6240	MEMBERSHIPS AND DUES	321.80	3,000.00	60.00	10,000.00	7,000	ICMA/GFOA/CCMF/MMANC/C SMFO
1111-65-6250	TRAVEL, CONFERENCES & MEETINGS	.00	5,000.00	281.71	.00	(5,000)	
Total CITY MANAGER/FINANCE/HR:		110,387.20	463,470.00	273,919.89	532,706.00	69,236	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
LEGAL							
1111-68-6210	PROF & SPEC SERVICES-ATTORNEY	68,851.88	75,000.00	81,259.63	120,000.00	45,000	General legal svcs
1111-68-6212	PROF SERVICES-HUMAN RESOURCES	8,384.22	12,000.00	2,145.00	12,000.00	.00	
1111-68-6221	PROF SERVICES-LITIGATION EXP	.00	60,000.00	3,325.00	62,000.00	2,000	Allow for potential cases
Total LEGAL:		77,236.10	147,000.00	86,729.63	194,000.00	47,000	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
POLICE (GENERAL FUND)							
1111-70-5110	SALARIES & WAGES REG EMPLOYEES	388,714.32	321,200.00	277,455.47	335,386.00	14,186	
1111-70-5112	PART TIME EMPLOYEES	.00	.00	.00	40,720.00	40,720	
1111-70-5113	LONGEVITY PAY	4,266.73	5,352.00	4,334.65	.00	(5,352)	
1111-70-5114	INCENTIVE PAY-POST	1,710.82	5,619.00	.00	10,487.00	4,868	
1111-70-5115	HOLIDAY PAY	20,806.57	12,030.00	8,424.33	13,532.00	1,502	
1111-70-5117	INCENTIVE PAY-EDUCATION	7,237.66	9,600.00	4,838.95	5,887.00	(3,713)	
1111-70-5119	SPECIAL IT	6,329.28	.00	.00	.00	.00	
1111-70-5121	FIELD OFFICER TRAINING	.00	468.00	2,115.21	468.00	.00	
1111-70-5130	OVERTIME EXPENSE	12,092.69	10,874.00	9,616.01	10,874.00	.00	
1111-70-5199	INTERFUND REIMBURSEMENTS	.00	.00	.00	.00	.00	
1111-70-5205	HEALTH INSURANCE	41,230.00-	.00	.00	.00	.00	
1111-70-5210	MEDICAL IN-LIEU	4,007.69-	.00	.00	.00	.00	
1111-70-5211	HEALTH INSURANCE-ER	132,117.83	60,040.00	53,565.38	58,554.00	(1,486)	
1111-70-5212	DENTAL INSURANCE	502.40	5,230.00	3,242.43	5,229.00	(1)	
1111-70-5213	PERS RETIREMENT	67,159.71	56,250.00	46,193.07	62,634.00	6,384	
1111-70-5215	MEDICARE EXPENSE	5,958.61	5,400.00	4,201.94	6,052.00	652	
1111-70-5216	SOCIAL SECURITY EXPENSE	25,839.68	23,080.00	17,966.80	25,875.00	2,795	
1111-70-5217	DEFERRED COMP ER MATCH (457)	5,598.65	8,400.00	1,467.68	8,400.00	.00	
1111-70-5218	CALIF SUI & ETT	1,344.18	1,660.00	1,053.96	1,983.00	323	
1111-70-5219	TUITION REIMBURSEMENT	2,000.00	2,000.00	.00	.00	(2,000)	
1111-70-5222	VISION INSURANCE	128.90	950.00	890.32	953.00	3	
1111-70-5223	AD&D/LIFE INSURANCE	382.50-	890.00	357.58	885.00	(5)	
1111-70-5224	UNIFORM ALLOWANCE	6,499.69	5,260.00	4,235.62	5,259.00	(1)	
1111-70-5298	CALPERS UNFUNDED LIABILITY	85,511.39	90,000.00	60,401.41	91,096.00	1,096	
1111-70-5299	INTERFUND REIMB-PUBLIC SAFETY	.00	.00	.00	.00	.00	
1111-70-6111	OFFICE EXPENSE	7,144.11	.00	1,009.06	.00	.00	
1111-70-6119	SAFETY EQUIPMENT	22,213.21	12,000.00	14,657.17	12,000.00	.00	
1111-70-6120	SPECIAL DEPARTMENTAL EXPENSE	4,551.47	850.00	1,046.25	850.00	.00	
1111-70-6121	TRAINING SUPPLIES	.00	1,000.00	754.24	7,000.00	6,000	
1111-70-6122	TRAINING	9,251.26	10,000.00	3,169.04	5,000.00	(5,000)	
1111-70-6123	STAFF RECRUITMENT	.00	.00	.00	.00	.00	
1111-70-6127	VOLUNTEER SUPPLIES	.00	500.00	.00	1,000.00	500	
1111-70-6140	CLOTHING / UNIFORM-NON-PAYROLL	1,840.21	500.00	161.50	1,000.00	500	
1111-70-6160	COMMUNICATIONS	7,243.54	8,000.00	6,250.19	.00	(8,000)	
1111-70-6163	IT SERVICES	4,129.81	.00	.00	.00	.00	
1111-70-6165	IT/NETWORK SERVICES	3,722.24	.00	.00	.00	.00	
1111-70-6190	MAINT OF BLDGS, STRUCT, GROUND	3,478.55	.00	230.60	.00	.00	
1111-70-6201	FUEL	18,997.34	.00	.00	40,000.00	40,000	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
1111-70-6202	MAINT & OPERATIONS - VEHICLES	18,539.97	.00	.00	20,000.00	20,000	
1111-70-6203	MAINT & OPERATIONS - EQUIPMENT	691.16	.00	.00	.00	.00	
1111-70-6215	PROF & SPEC SERV. - OTHER	200.00	.00	63.00	500.00	500	
1111-70-6220	OTHER CONTRACTUAL SERVICES	100,710.01	115,000.00	106,302.41	122,000.00	7,000	Dispatch Service Contract
1111-70-6240	MEMBERSHIPS AND DUES	410.00	500.00	748.70	500.00	.00	
1111-70-6250	TRAVEL, CONFERENCES & MEETINGS	165.00	1,000.00	1,376.29	6,000.00	5,000	Cal Cheif Police-IAPC & CA
1111-70-8814	CAPITAL EXP - EQUIPMENT	51,953.75	500.00	18,578.37	.00	(500)	
1111-70-9261	MISCELLANEOUS EXPENSE	29.92	500.00	.00	500.00	.00	
Total POLICE (GENERAL FUND):		983,470.47	774,653.00	654,707.63	900,624.00	125,971	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
FIRE (GENERAL FUND)							
1111-75-5110	SALARIES & WAGES REG EMPLOYEES	47,933.10	.00	.00	.00	.00	
1111-75-5130	OVERTIME EXPENSE	1,553.81	.00	.00	.00	.00	
1111-75-5199	INTERFUND P/R REIMB-MEASURE M	.00	.00	.00	.00	.00	
1111-75-5211	HEALTH INSURANCE-ER	6,279.00	.00	.00	.00	.00	
1111-75-5212	DENTAL INSURANCE	783.50	.00	222.58	.00	.00	
1111-75-5213	PERS RETIREMENT	3,968.36	.00	.00	.00	.00	
1111-75-5215	MEDICARE EXPENSE	672.47	.00	.00	.00	.00	
1111-75-5216	SOCIAL SECURITY EXPENSE	2,875.26	.00	.00	.00	.00	
1111-75-5218	CALIF SUI & ETT	171.06	.00	.00	.00	.00	
1111-75-5222	VISION INSURANCE	137.44	.00	61.35	.00	.00	
1111-75-5224	UNIFORM ALLOWANCE	161.52	.00	.00	300.00	300	
1111-75-5298	CALPERS UNFUNDED LIABILITY	.00	.00	.00	.00	.00	
1111-75-5299	INTERFUND REIMB-PUBLIC SAFETY	.00	.00	.00	.00	.00	
1111-75-6100	SERVICES & SUPPLIES	317.63	.00	.00	.00	.00	
1111-75-6111	OFFICE EXPENSE	13,045.50	750.00	2,123.52	.00	(750)	
1111-75-6119	SAFETY EQUIPMENT	2,139.34	5,000.00	5,305.58	15,000.00	10,000	
1111-75-6120	SPECIAL DEPARTMENTAL EXPENSE	354.00	3,500.00	.00	3,500.00	.00	
1111-75-6121	TRAINING SUPPLIES	98.48	200.00	177.85	400.00	200	
1111-75-6122	TRAINING	1,658.31	3,000.00	2,815.16	4,000.00	1,000	
1111-75-6123	STAFF RECRUITMENT	100.00	2,500.00	400.00	2,500.00	.00	
1111-75-6130	TOOLS & SMALL EQUIP	2,344.58	4,000.00	1,772.04	4,000.00	.00	
1111-75-6140	CLOTHING / UNIFORM NON-PAYROLL	1,050.99	1,000.00	1,135.13	1,200.00	200	
1111-75-6160	COMMUNICATIONS	3,749.18	7,200.00	3,153.25	10,000.00	2,800	
1111-75-6166	SOFTWARE PROGRAMS	149.90	.00	.00	.00	.00	
1111-75-6170	UTILITIES	12,729.19	13,000.00	11,515.08	16,000.00	3,000	
1111-75-6190	MAINT OF BLDGS, STRUCT, GROUND	11,653.17	10,000.00	4,762.14	12,000.00	2,000	
1111-75-6199	EXPENSE REIMBURSEMENT	.00	200.00	.00	.00	(200)	
1111-75-6201	FUEL	14,053.28	5,000.00	681.01	17,000.00	12,000	
1111-75-6202	MAINT & OPERATIONS - VEHICLES	8,715.68	.00	.00	12,000.00	12,000	
1111-75-6203	MAINT & OPERATIONS - EQUIPMENT	2,678.63	.00	.00	3,000.00	3,000	
1111-75-6215	PROF & SPEC SERV. - OTHER	.00	2,000.00	.00	.00	(2,000)	
1111-75-6250	TRAVEL, CONFERENCES & MEETINGS	4,555.75	1,000.00	2,830.10	4,500.00	3,500	
1111-75-8814	CAPITAL EXP - EQUIPMENT	.00	.00	48,410.07	50,000.00	50,000	
1111-75-9211	INTEREST EXPENSE	.00	5,000.00	.00	.00	(5,000)	
1111-75-9700	TRANSFERS OUT	.00	20,000.00	.00	.00	(20,000)	INTERFUND PRIN REIMBURSEMENT

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
	Total FIRE (GENERAL FUND):	143,929.13	83,350.00	85,364.86	155,400.00	72,050	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
PLANNING							
1111-80-5110	SALARIES & WAGES REG EMPLOYEES	3,357.27	5,250.00	120.00	.00	(5,250)	
1111-80-5115	HOLIDAY PAY	40.38	.00	.00	.00	.00	
1111-80-5117	SALARIES & WAGES - APPOINTED	.00	200.00	.00	200.00	.00	
1111-80-5120	SALARIES & WAGES-ELECTED	.00	.00	.00	.00	.00	
1111-80-5205	HEALTH INSURANCE	.00	461.00	.00	.00	(461)	
1111-80-5210	MEDICAL IN-LIEU	.00	.00	.00	.00	.00	
1111-80-5211	HEALTH INSURANCE-ER	220.63	.00	.00	.00	.00	
1111-80-5212	DENTAL INSURANCE	76.74	.00	247.86	.00	.00	
1111-80-5213	PERS RETIREMENT	196.04	406.00	.00	.00	(406)	
1111-80-5215	MEDICARE EXPENSE	49.31	79.00	1.74	3.00	(76)	
1111-80-5216	SOCIAL SECURITY EXPENSE	210.69	10.00	7.44	12.00	2	
1111-80-5218	CALIF SUI & ETT	15.56	10.00	3.60	9.00	(1)	
1111-80-5222	VISION INSURANCE	4.75	6.00	4.32	.00	(6)	
1111-80-5223	AD&D/LIFE INSURANCE	.00	21.00	.00	.00	(21)	
1111-80-6150	ADVERTISING	1,393.56	1,500.00	2,606.64	.00	(1,500)	
1111-80-6213	PROF & SPEC SERVICES-PLANNER	81,202.50	75,000.00	112,870.74	150,000.00	75,000	
1111-80-6215	PROF & SPEC SERV. - OTHER	.00	25,000.00	.00	25,000.00	.00	
Total PLANNING:		86,767.43	107,943.00	115,862.34	175,224.00	67,281	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
BUILDING INSPECTION							
1111-85-5110	SALARIES & WAGES REG EMPLOYEES	68,376.15	119,300.00	76,777.17	181,907.00	62,607	AA/MA/FM/Bldg Insp
1111-85-5115	HOLIDAY PAY	60.58	.00	164.08	.00	.00	
1111-85-5130	OVERTIME EXPENSE	.00	.00	563.37	.00	.00	
1111-85-5211	HEALTH INSURANCE-ER	10,348.54	16,200.00	8,661.40	36,854.00	20,654	
1111-85-5212	DENTAL INSURANCE	604.10	1,270.00	930.90	1,729.00	459	
1111-85-5213	PERS RETIREMENT	6,278.96	13,290.00	8,832.39	19,646.00	6,356	
1111-85-5215	MEDICARE EXPENSE	955.05	1,730.00	1,089.12	2,648.00	918	
1111-85-5216	SOCIAL SECURITY EXPENSE	4,083.72	7,400.00	4,656.81	11,323.00	3,923	
1111-85-5218	CALIF SUI & ETT	672.25	710.00	637.80	872.00	162	
1111-85-5222	VISION INSURANCE	187.62	500.00	531.85	565.00	65	
1111-85-5223	AD&D/LIFE INSURANCE	.00	460.00	94.32	572.00	112	
1111-85-5298	CALPERS UNFUNDED LIABILITY	8,537.37	9,000.00	4,661.00	9,110.00	110	
1111-85-6111	OFFICE EXPENSE	426.09	.00	48.10	.00	.00	
1111-85-6122	TRAINING	.00	1,000.00	.00	2,000.00	1,000	
1111-85-6123	STAFF RECRUITMENT	.00	.00	177.65	.00	.00	
1111-85-6150	ADVERTISING	.00	.00	.00	.00	.00	
1111-85-6160	COMMUNICATIONS	.00	1,400.00	.00	.00	(1,400)	
1111-85-6166	SOFTWARE PROGRAMS	5,300.00	.00	.00	.00	.00	
1111-85-6190	MAINT OF BLDGS, STRUCT, GROUND	102.36	.00	.00	.00	.00	
1111-85-6201	FUEL	.00	.00	.00	3,500.00	3,500	
1111-85-6212	PROF & SPEC SERVICES-ENGINEER	171,770.89	.00	.00	.00	.00	
1111-85-6216	PROF SERVICES - BLDG INSPECTOR	.00	25,000.00	.00	.00	(25,000)	
1111-85-6240	MEMBERSHIPS AND DUES	65.00	100.00	16.25	500.00	400	Sac Valley Bldrs
1111-85-6250	TRAVEL, CONFERENCES & MEETINGS	.00	400.00	.00	500.00	100	
1111-85-9200	MISCELLANEOUS EXPENSE	.00	.00	3,244.50	.00	.00	
Total BUILDING INSPECTION:		277,768.68	197,760.00	111,086.71	271,726.00	73,966	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
ENGINEERING							
1111-90-5110	SALARIES & WAGES REG EMPLOYEES	3,357.27	.00	.00	.00	.00	
1111-90-5115	HOLIDAY PAY	40.38	.00	.00	.00	.00	
1111-90-5211	HEALTH INSURANCE-ER	220.63	.00	.00	.00	.00	
1111-90-5212	DENTAL INSURANCE	102.22	.00	371.14	.00	.00	
1111-90-5213	PERS RETIREMENT	196.04	.00	.00	.00	.00	
1111-90-5215	MEDICARE EXPENSE	49.31	.00	.00	.00	.00	
1111-90-5216	SOCIAL SECURITY EXPENSE	210.69	.00	.00	.00	.00	
1111-90-5218	CALIF SUI & ETT	15.56	.00	.00	.00	.00	
1111-90-5222	VISION INSURANCE	4.80	.00	110.36	.00	.00	
1111-90-6212	PROF & SPEC SERVICES-ENGINEER	56,554.66	165,000.00	18,924.50	165,000.00	.00	Developer reimb/fees-passthru
1111-90-6225	ENGINEER SERVICES-BILLABLE	90,000.56	100,000.00	99,017.48	100,000.00	.00	Contracted City Engineer
Total ENGINEERING:		150,752.12	265,000.00	118,423.48	265,000.00	.00	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
PARKS & FACILITIES MAINTENANCE							
1111-92-5110	SALARIES & WAGES REG EMPLOYEES	74,471.08	65,000.00	62,483.89	97,582.00	32,582	
1111-92-5115	HOLIDAY PAY	92.88	.00	382.60	.00	.00	
1111-92-5116	SALARIES & WAGES-0241-POOL	.00	3,200.00	.00	3,663.00	463	
1111-92-5118	SALARIES & WAGES -0261-EB HALL	.00	16,700.00	.00	21,742.00	5,042	
1111-92-5119	SALARIES & WAGES - 0211-ARENA	.00	8,800.00	.00	12,805.00	4,005	
1111-92-5122	STANDBY PAY	10,635.24	16,500.00	9,025.97	17,372.00	872	
1111-92-5130	OVERTIME EXPENSE	48.72	2,000.00	354.91	.00	(2,000)	
1111-92-5211	HEALTH INSURANCE-ER	20,179.80	27,310.00	18,492.36	33,495.00	6,185	
1111-92-5212	DENTAL INSURANCE	1,868.06	2,930.00	2,398.94	3,291.00	361	
1111-92-5213	PERS RETIREMENT	5,318.77	12,730.00	4,517.61	14,666.00	1,936	
1111-92-5215	MEDICARE EXPENSE	1,222.84	1,600.00	1,004.71	2,221.00	621	
1111-92-5216	SOCIAL SECURITY EXPENSE	5,228.84	6,820.00	4,295.99	9,496.00	2,676	
1111-92-5218	CALIF SUI & ETT - ER PAID	502.34	700.00	416.38	811.00	111	
1111-92-5222	VISION INSURANCE	295.90	540.00	273.21	604.00	64	
1111-92-5223	AD&D/LIFE INSURANCE	689.82	460.00	1,454.15	532.00	72	
1111-92-5224	UNIFORM ALLOWANCE	551.25	800.00	798.75	862.00	62	
1111-92-5298	CALPERS UNFUNDED LIABILITY	17,102.28	18,000.00	13,761.79	18,219.00	219	
1111-92-6111	OFFICE EXPENSE	319.03	.00	57.00	.00	.00	
1111-92-6113	CHEMICALS	5,414.70	7,000.00	1,900.63	7,000.00	.00	
1111-92-6120	SPECIAL DEPARTMENTAL EXPENSE	275.30	.00	.00	750.00	750	
1111-92-6122	TRAINING	.00	800.00	120.00	1,000.00	200	
1111-92-6123	STAFF RECRUITMENT	.00	.00	112.65	.00	.00	
1111-92-6130	TOOLS & SMALL EQUIP	1,657.42	6,000.00	916.32	6,000.00	.00	
1111-92-6140	CLOTHING / UNIFORM-NON-PAYROLL	.00	200.00	.00	.00	(200)	
1111-92-6160	COMMUNICATIONS	1,181.70	.00	645.81	.00	.00	
1111-92-6170	UTILITIES	53,806.63	65,000.00	53,008.98	65,000.00	.00	
1111-92-6190	MAINT OF BLDGS, STRUCT, GROUND	38,819.18	40,000.00	34,577.76	60,000.00	20,000	
1111-92-6191	MAINT / OPERATIONS OF POOL0241	51,843.96	20,000.00	14,999.55	25,000.00	5,000	In-house maintenance
1111-92-6201	FUEL	4,488.44	.00	.00	6,000.00	6,000	
1111-92-6202	MAINT & OPERATIONS - VEHICLES	4,844.16	.00	.00	6,000.00	6,000	
1111-92-6203	MAINT & OPERATIONS - EQUIPMENT	8,760.82	.00	.00	10,000.00	10,000	
1111-92-6215	PROF & SPEC SERV. - OTHER	1,133.90	16,000.00	16,738.40	25,000.00	9,000	
1111-92-6240	MEMBERSHIPS AND DUES	.00	300.00	.00	300.00	.00	
1111-92-6300	REFUNDS	.00	.00	.00	.00	.00	
1111-92-8810	CAPITAL EXP -VEHICLES	.00	.00	30,206.10	.00	.00	
1111-92-8812	CAPITAL OUTLAY-BUILDING	97,650.00	100,000.00	15,307.60	10,000.00	(90,000)	
1111-92-8813	CAPITAL OUTLAY-OTHER THAN BLDG	.00	.00	.00	10,000.00	10,000	
1111-92-8814	CAPITAL EXP - EQUIPMENT	82,964.92	300,000.00	.00	70,000.00	(230,000)	Rollover-Street Sweeper

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
1111-92-9211	INTEREST EXPENSE	177.66	.00	.00	.00	.00	
1111-92-9231	BANK CHARGES/PROCESSING FEES	.00	.00	200.00	.00	.00	
1111-92-9300	RETIREMENT OF PRINCIPAL	7,890.25	.00	.00	.00	.00	
Total PARKS & FACILITIES MAINTENANCE:		499,435.89	739,390.00	288,452.06	539,411.00	(199,979)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
CITYWIDE SERVICES							
1111-94-5111	VACATION BUYOUT	.00	.00	.00	20,000.00	20,000	
1111-94-5119	SPECIAL IT	.00	.00	1,297.42	.00	.00	
1111-94-5211	HEALTH INSURANCE-ER	20,181.98	.00	.00	.00	.00	
1111-94-5212	DENTAL INSURANCE	1,178.00	.00	127.99	.00	.00	
1111-94-5214	AD&D/LIFE INSURANCE	.00	.00	.00	.00	.00	
1111-94-5219	WORKERS COMPENSATION	7,645.00	56,414.00	56,414.00	50,000.00	(6,414)	
1111-94-5221	OPEB EXPENSE	.00	.00	.00	.00	.00	
1111-94-5225	OPEB INSURANCE	20,387.49	36,000.00	42,842.68	49,308.00	13,308	
1111-94-5298	CALPERS UNFUNDED LIABILITY	34,287.18	36,100.00	43,765.00	36,544.00	444	
1111-94-6111	OFFICE EXPENSE	17,190.63	22,500.00	21,064.02	20,000.00	(2,500)	
1111-94-6112	PAYROLL PROCESSING FEE	7,348.03	7,000.00	7,184.54	9,000.00	2,000	
1111-94-6120	SPECIAL DEPARTMENTAL EXPENSE	.00	1,000.00	1,299.75	1,000.00	.00	
1111-94-6125	ADMINISTRATION COSTS	.00	.00	.00	.00	.00	
1111-94-6150	ADVERTISING	122.46	200.00	.00	.00	(200)	
1111-94-6160	COMMUNICATIONS	23,447.53	35,000.00	24,123.24	25,000.00	(10,000)	Phones/Internet
1111-94-6163	IT SERVICES	4,429.87	8,500.00	17,651.58	40,000.00	31,500	
1111-94-6165	IT HARDWARE	8,566.55	13,000.00	8,823.29	10,000.00	(3,000)	
1111-94-6166	SOFTWARE PROGRAMS	25,874.95	28,000.00	22,946.59	28,000.00	.00	
1111-94-6170	UTILITIES	20,405.74	25,000.00	16,914.03	30,000.00	5,000	PG&E/Amador Water
1111-94-6190	MAINT OF BLDGS, STRUCT, GROUND	8,819.65	10,800.00	10,765.14	.00	(10,800)	
1111-94-6203	MAINT & OPERATIONS - EQUIPMENT	174.71	500.00	114.82	500.00	.00	
1111-94-6210	PROF & SPEC SERVICES-ATTORNEY	25,713.47	.00	.00	.00	.00	Transferred to 68-Legal
1111-94-6211	PROF SERVICES - AUDITOR	13,800.00	.00	.00	.00	.00	
1111-94-6214	PROF & SPEC SERV.-IT HOSTING	.00	8,000.00	.00	50,000.00	42,000	New website
1111-94-6215	PROF & SPEC SERV. - OTHER	31,710.49	32,000.00	9,814.00	32,000.00	.00	
1111-94-6220	OTHER CONTRACTUAL SERVICES	6,105.75	3,000.00	2,236.34	3,000.00	.00	
1111-94-6230	INSURANCE	42,000.00	45,000.00	80,641.00	100,000.00	55,000	
1111-94-6231	PROPERTY INSURANCE	22,051.00	23,000.00	55,536.00	60,000.00	37,000	
1111-94-6240	MEMBERSHIPS AND DUES	34,300.00	6,900.00	1,845.00	.00	(6,900)	
1111-94-6250	TRAVEL, CONFERENCES & MEETINGS	74.50	100.00	67.00	.00	(100)	
1111-94-8813	CAPITAL EXP-OTHER THAN BLDG	.00	10,000.00	.00	.00	(10,000)	
1111-94-8814	CAPITAL EXP - EQUIPMENT	74,376.70	.00	.00	.00	.00	
1111-94-9211	INTEREST EXPENSE	.00	35,000.00	.00	.00	(35,000)	
1111-94-9231	BANK CHARGES/PROCESSING FEES	6,977.73	4,400.00	16,574.75	.00	(4,400)	
1111-94-9261	MISCELLANEOUS EXPENSE	.00	1,500.00	100.00	.00	(1,500)	
1111-94-9700	TRANSFERS OUT	.00	37,206.00	.00	37,206.00	.00	Interfund Loan Repayment

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
	Total CITYWIDE SERVICES:	457,169.41	486,120.00	442,148.18	601,558.00	115,438	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
EQUIPMENT/FLEET REPLACEMENT							
1111-95-5110	SALARIES & WAGES REG EMPLOYEES	.00	7,750.00	5,811.89	.00	(7,750)	
1111-95-5122	STANDBY	.00	900.00	492.33	.00	(900)	
1111-95-5130	OVERTIME EXPENSE	.00	.00	6.94	.00	.00	
1111-95-5211	HEALTH INSURANCE	.00	1,900.00	1,375.05	.00	(1,900)	
1111-95-5213	PERS RETIREMENT	.00	1,000.00	430.69	.00	(1,000)	
1111-95-5215	MEDICARE EXPENSE	.00	130.00	89.66	.00	(130)	
1111-95-5216	SOCIAL SECURITY EXPENSE	.00	540.00	383.51	.00	(540)	
1111-95-5218	CALIF SUI & ETT	.00	50.00	33.59	.00	(50)	
1111-95-5224	UNIFORM ALLOWANCE	.00	70.00	67.13	.00	(70)	
1111-95-6201	FUEL	.00	27,000.00	57,913.51	.00	(27,000)	Transferred from All Depts
1111-95-6202	MAINT & OPERATIONS - VEHICLES	.00	31,000.00	31,716.15	.00	(31,000)	Transferred from All Depts
1111-95-6203	MAINT & OPERATIONS - EQUIPMENT	.00	21,500.00	18,795.16	.00	(21,500)	Transferred from All Depts
1111-95-8810	CAPITAL EXP - VEHICLES	.00	.00	.00	30,000.00	30,000	Funding
1111-95-9261	MISCELLANEOUS EXPENSE	2,501.35-	5,800.00	599.00	.00	(5,800)	Transferred from All Depts
Total EQUIPMENT/FLEET REPLACEMENT:		2,501.35-	97,640.00	117,714.61	30,000.00	(67,640)	
Total Expenditure:		2,872,608.14	3,428,036.00	2,341,270.73	3,725,102.00	297,066	
GENERAL FUND Revenue Total:		3,484,301.21	3,712,141.00	4,367,035.50	3,645,300.00	(66,841)	
GENERAL FUND Expenditure Total:		2,872,608.14	3,428,036.00	2,341,270.73	3,725,102.00	297,066	
Net Total GENERAL FUND:		611,693.07	284,105.00	2,025,764.77	79,802.00-	(363,907)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
GAS TAX FUND							
USE OF MONEY & PROP							
2111-44-4411	INVESTMENT INCOME	.00	1,500.00	.00	.00	(1,500)	
Total USE OF MONEY & PROP:		.00	1,500.00	.00	.00	(1,500)	
INTERGOVERNMENTAL							
2111-45-4501	OTHER GOVERNMENTAL AGENCIES	76,475.00	76,500.00	.00	.00	(76,500)	
2111-45-4521	HUTF - GAS TAX	35,085.76	35,000.00	9,253.29	35,000.00	.00	
2111-45-4522	HUTF - GAS TAX 2107	52,692.17	50,000.00	44,670.61	50,000.00	.00	
2111-45-4523	HUTF - GAS TAX 2107.5	5,757.06	5,500.00	.00	5,500.00	.00	
2111-45-4524	HUTF - GAS TAX 2105	43,312.45	36,000.00	36,841.33	36,000.00	.00	
2111-45-4525	HUTF - GAS TAX 2103	43,556.62	36,000.00	52,971.17	48,000.00	12,000	
2111-45-4526	HUTF - GAS TAX	5,952.22	.00	23,611.84	25,000.00	25,000	
2111-45-4531	RMRA - SB-1 GAS TAX	132,573.43	173,000.00	145,117.88	132,000.00	(41,000)	
2111-45-4551	TRAFFIC CONGESTION RELIEF	.00	.00	.00	.00	.00	
Total INTERGOVERNMENTAL:		395,404.71	412,000.00	312,466.12	331,500.00	(80,500)	
CHARGES FOR SERVICES							
2111-46-4677	CALTRANS - STREET CLEANING	.00	.00	4,599.75	.00	.00	
Total CHARGES FOR SERVICES:		.00	.00	4,599.75	.00	.00	
MISCELLANEOUS REVENUES							
2111-47-4791	MISCELLANEOUS REIMBURSEMENTS	.00	.00	.00	.00	.00	
Total MISCELLANEOUS REVENUES:		.00	.00	.00	.00	.00	
OTHER FINANCING SOURCES/(USES)							
2111-49-4900	TRANSFERS IN	.00	10,108.00	10,108.00	8,307.00	(1,801)	Interfund Loan Repayment
Total OTHER FINANCING SOURCES/(USES):		.00	10,108.00	10,108.00	8,307.00	(1,801)	
Total Revenue:		395,404.71	423,608.00	327,173.87	339,807.00	(83,801)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
GAS TAX EXPENDITURES							
2111-50-5110	SALARIES & WAGES REG EMPLOYEES	56,103.70	66,000.00	42,898.23	77,032.00	11,032	
2111-50-5115	HOLIDAY PAY	28.27	.00	209.16	.00	.00	
2111-50-5122	STANDBY PAY	5,801.04	8,100.00	4,430.96	8,087.00	(13)	
2111-50-5130	OVERTIME EXPENSE	35.96	.00	95.51	.00	.00	
2111-50-5211	HEALTH INSURANCE-ER	13,352.10	13,780.00	9,566.19	15,700.00	1,920	
2111-50-5212	DENTAL INSURANCE	1,006.32	1,590.00	1,120.92	1,619.00	29	
2111-50-5213	PERS RETIREMENT - ER PAID	4,123.59	8,580.00	2,709.10	8,541.00	(39)	
2111-50-5214	AD&D/LIFE INSURANCE	.00	.00	.00	.00	.00	
2111-50-5215	MEDICARE EXPENSE	886.66	1,080.00	673.94	1,242.00	162	
2111-50-5216	SOCIAL SECURITY EXPENSE	3,791.11	4,590.00	2,881.72	5,308.00	718	
2111-50-5218	CALIF SUI & ETT	258.49	420.00	247.84	416.00	(4)	
2111-50-5219	WORKERS COMPENSATION	12,800.00	.00	.00	.00	.00	
2111-50-5222	VISION INSURANCE	181.20	290.00	190.19	294.00	4	
2111-50-5223	AD&D/LIFE INSURANCE	61.89	250.00	.00	252.00	2	
2111-50-5224	UNIFORM ALLOWANCE	.00	430.00	432.00	642.00	212	
2111-50-5298	CALPERS UNFUNDED LIABILITY	14,403.37	15,200.00	12,174.69	15,359.00	159	
2111-50-6110	MATERIALS & SUPPLIES	527.84	.00	107.49	10,000.00	10,000	
2111-50-6111	OFFICE EXPENSE	123.54	500.00	354.38	500.00	.00	
2111-50-6113	CHEMICALS	2,680.30	3,500.00	1,743.88	3,500.00	.00	
2111-50-6119	SAFETY EQUIPMENT	788.79	4,000.00	653.49	4,000.00	.00	
2111-50-6120	SPECIAL DEPARTMENTAL EXPENSE	275.30	300.00	.00	750.00	450	
2111-50-6122	TRAINING	.00	1,000.00	120.00	1,000.00	.00	
2111-50-6130	TOOLS & SMALL EQUIP	702.19	1,000.00	240.82	1,000.00	.00	
2111-50-6140	CLOTHING / UNIFORM	.00	200.00	.00	.00	(200)	
2111-50-6150	ADVERTISING	529.68	600.00	.00	600.00	.00	
2111-50-6160	COMMUNICATIONS	606.28	1,000.00	518.65	1,000.00	.00	
2111-50-6165	NETWORK SERVICES	.00	1,800.00	.00	1,800.00	.00	
2111-50-6166	SOFTWARE	.00	3,200.00	.00	3,200.00	.00	
2111-50-6170	UTILITIES	23,552.77	26,000.00	23,636.11	26,000.00	.00	
2111-50-6190	MAINT OF BLDGS, STRUCT, GROUND	4,308.20	3,000.00	1,458.20	3,000.00	.00	
2111-50-6201	FUEL	3,036.82	3,500.00	983.40	6,000.00	2,500	
2111-50-6202	MAINT & OPERATIONS - VEHICLES	1,083.70	2,000.00	1,181.14	2,000.00	.00	
2111-50-6203	MAINT & OPERATIONS - EQUIPMENT	4,565.02	10,000.00	84.67	5,000.00	(5,000)	
2111-50-6210	PROF & SPEC SERVICES-ATTORNEY	2,100.00	2,200.00	746.48	3,500.00	1,300	
2111-50-6211	PROF SERVICES - AUDITOR	.00	8,000.00	.00	8,000.00	.00	
2111-50-6212	PROF & SPEC SERVICES-ENGINEER	.00	7,500.00	.00	7,500.00	.00	Pavement Mgmt Report
2111-50-6215	PROF & SPEC SERV. - OTHER	3,099.34	4,000.00	3,621.01	.00	(4,000)	CA Youth Auth to Parks Budget
2111-50-6220	OTHER CONTRACTUAL SERVICES	2,105.78	3,000.00	2,758.59	.00	(3,000)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
2111-50-6230	INSURANCE AND SURETY BONDS	11,700.00	15,000.00	15,000.00	.00	(15,000)	
2111-50-6231	PROPERTY INSURANCE	9,900.00	9,900.00	9,900.00	12,000.00	2,100	
2111-50-8112	STREET RESURFACING	1,945.00	50,000.00	.00	50,000.00	.00	
2111-50-8114	STORM DRAIN & DITCH REPAIR	.00	5,000.00	695.01	5,000.00	.00	
2111-50-8120	MIRCO-SURFACING	.00	.00	.00	240,000.00	240,000	
2111-50-8814	CAPITAL EXP - EQUIPMENT	.00	6,500.00	.00	300,000.00	293,500	
Total GAS TAX EXPENDITURES:		186,464.25	293,010.00	141,433.77	829,842.00	536,832	
Total Expenditure:		186,464.25	293,010.00	141,433.77	829,842.00	536,832	
GAS TAX FUND Revenue Total:		395,404.71	423,608.00	327,173.87	339,807.00	(83,801)	
GAS TAX FUND Expenditure Total:		186,464.25	293,010.00	141,433.77	829,842.00	536,832	
Net Total GAS TAX FUND:		208,940.46	130,598.00	185,740.10	490,035.00-	(620,633)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
WWTP-OPER & MAINT.							
CAPITAL CONTRIB. & TRANSFERS							
3111-38-4949	TRANSFERS OUT	.00	.00	1,600,000.00-	.00	.00	
Total CAPITAL CONTRIB. & TRANSFERS:		.00	.00	1,600,000.00-	.00	.00	
SEWER REVENUES							
3111-48-4805	SEWER SERVICE CHARGES	858,192.41	852,000.00	664,482.75	852,000.00	.00	
3111-48-4821	RETURNED CHECK CHARGES	.00	.00	.00	.00	.00	
3111-48-4824	MISCELLANEOUS REVENUE	35.00	.00	140.00	.00	.00	
3111-48-4840	SEWER DELINQUENT CHARGES	34,824.09	10,000.00	15,566.38	15,000.00	5,000	
3111-48-4841	INVESTMENT INCOME	.00	3,000.00	.00	.00	(3,000)	
Total SEWER REVENUES:		893,051.50	865,000.00	680,189.13	867,000.00	2,000	
Total Revenue:		893,051.50	865,000.00	919,810.87-	867,000.00	2,000	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
WWTP EXPENDITURES							
3111-50-5110	SALARIES & WAGES REG EMPLOYEES	186,454.38	166,400.00	105,724.20	236,805.00	70,405	
3111-50-5115	HOLIDAY PAY	282.69	.00	511.71	.00	.00	
3111-50-5120	SALARIES & WAGES-ELECTED	.00	.00	.00	840.00	840	
3111-50-5122	STANDBY PAY	2,900.52	4,500.00	2,461.64	4,493.00	(7)	
3111-50-5130	OVERTIME EXPENSE	876.70	.00	680.43	.00	.00	
3111-50-5211	HEALTH INSURANCE-ER	34,388.48	23,920.00	15,631.27	36,047.00	12,127	
3111-50-5212	DENTAL INSURANCE	1,680.88	2,110.00	1,220.48	2,713.00	603	
3111-50-5213	PERS RETIREMENT - ER PAID	13,037.23	20,920.00	8,246.65	27,853.00	6,933	
3111-50-5214	AD&D/LIFE INSURANCE	.00	.00	.00	.00	.00	
3111-50-5215	MEDICARE EXPENSE-ER PAID	2,691.76	2,480.00	1,552.83	3,536.00	1,056	
3111-50-5216	SOCIAL SECURITY EXPENSE	11,509.32	10,600.00	6,639.71	15,116.00	4,516	
3111-50-5218	CALIF SUI & ETT	1,064.35	1,020.00	712.85	1,117.00	97	
3111-50-5219	WORKERS COMPENSATION	39,240.00	.00	.00	.00	.00	
3111-50-5222	VISION INSURANCE	368.40	590.00	345.22	680.00	90	
3111-50-5223	AD&D/LIFE INSURANCE	985.90	590.00	.00	686.00	96	
3111-50-5224	UNIFORM ALLOWANCE	393.75	460.00	461.25	1,361.00	901	
3111-50-5298	CALPERS UNFUNDED LIABILITY	34,287.18	36,100.00	31,885.00	36,544.00	444	
3111-50-6111	OFFICE EXPENSE	11,650.90	15,000.00	11,856.13	15,000.00	.00	
3111-50-6113	CHEMICALS	1,636.43	2,500.00	.00	2,500.00	.00	
3111-50-6119	SAFETY EQUIPMENT	.00	1,500.00	.00	500.00	(1,000)	
3111-50-6120	SPECIAL DEPARTMENTAL EXPENSE	2,015.48	2,500.00	13,675.36	2,500.00	.00	
3111-50-6122	TRAINING	.00	1,000.00	.00	1,000.00	.00	
3111-50-6126	SWRCB DISCHARGE PERMIT FEE	43,572.00	25,000.00	50,892.00	55,000.00	30,000	
3111-50-6130	SMALL TOOLS	.00	200.00	96.96	200.00	.00	
3111-50-6140	CLOTHING/UNIFORM EXPENSE	.00	200.00	.00	.00	(200)	
3111-50-6150	ADVERTISING	.00	800.00	.00	800.00	.00	
3111-50-6160	COMMUNICATIONS	6,032.11	4,500.00	4,362.39	4,500.00	.00	
3111-50-6165	NETWORK SERVICES	.00	4,200.00	.00	4,200.00	.00	
3111-50-6166	SOFTWARE PROGRAMS	20,437.97	14,000.00	3,962.00	14,000.00	.00	
3111-50-6170	UTILITIES	91,308.08	50,000.00	50,204.81	50,000.00	.00	
3111-50-6190	MAINT OF BLDGS, STRUCT, GROUND	756.57	8,000.00	3,745.88	8,000.00	.00	
3111-50-6193	MAINT OF COLLECTION SYSTEM	8,966.26	35,000.00	11,785.89	35,000.00	.00	Plugged mainlines-vac truck
3111-50-6201	FUEL	2,780.13	4,500.00	1,036.00	7,000.00	2,500	
3111-50-6202	MAINT & OPERATIONS - VEHICLES	.00	2,000.00	999.29	2,000.00	.00	
3111-50-6203	MAINT & OPERATIONS - EQUIPMENT	899.38	2,000.00	36.61	2,000.00	.00	
3111-50-6210	PROF & SPEC SERVICES-ATTORNEY	18,366.75	30,000.00	5,914.82	30,000.00	.00	
3111-50-6211	PROF SERVICES - AUDITOR	.00	10,000.00	.00	10,000.00	.00	
3111-50-6212	PROF & SPEC SERVICES-ENGINEER	16,917.50	20,000.00	.00	20,000.00	.00	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
3111-50-6215	PROF & SPEC SERV. - OTHER	.00	10,000.00	.00	45,000.00	35,000	
3111-50-6220	OTHER CONTRACTUAL SERVICES	2,735.96	4,000.00	1,989.42	35,000.00	31,000	Eco Urban
3111-50-6221	PROF & SPED SERV-LITIGATION RE	.00	4,000.00	.00	.00	(4,000)	
3111-50-6222	CONTRACT OPERATOR COSTS	225,090.10	300,000.00	317,046.17	350,000.00	50,000	PERC Agreement
3111-50-6230	INSURANCE AND SURETY BONDS	42,924.00	50,000.00	50,000.00	50,000.00	.00	
3111-50-6231	PROPERTY INSURANCE	27,500.00	44,000.00	44,000.00	50,000.00	6,000	
3111-50-6240	MEMBERSHIPS AND DUES	349.82	700.00	487.17	800.00	100	
3111-50-8813	CAPITAL OUTLAY-OTHER THAN BLDG	.00	.00	.00	600,000.00	600,000	Interconnect-W Marlett
3111-50-8820	CONSTRUCTION COSTS	.00	.00	.00	.00	.00	
3111-50-9231	BANK CHARGES/PROCESSING FEES	16,682.43	3,000.00	16,213.10	17,000.00	14,000	
3111-50-9235	COLLECTION FEES	.00	2,000.00	.00	.00	(2,000)	
3111-50-9250	I BANK ANNUAL FEE	8,296.83	.00	8,034.59	8,100.00	8,100	
3111-50-9261	MISCELLANEOUS EXPENSE	.00	200.00	.70	.00	(200)	
3111-50-9271	INTEREST EXPENSE-I BANK LOAN	56,343.39	56,500.00	54,512.94	56,500.00	.00	
3111-50-9272	DEBT ISSUANCE COSTS	.00	.00	.00	.00	.00	
Total WWTP EXPENDITURES:		935,423.63	976,990.00	826,925.47	1,844,391.00	867,401	
Total Expenditure:		935,423.63	976,990.00	826,925.47	1,844,391.00	867,401	
WWTP-OPER & MAINT. Revenue Total:		893,051.50	865,000.00	919,810.87-	867,000.00	2,000	
WWTP-OPER & MAINT. Expenditure Total:		935,423.63	976,990.00	826,925.47	1,844,391.00	867,401	
Net Total WWTP-OPER & MAINT.:		42,372.13-	111,990.00-	1,746,736.34-	977,391.00-	(865,401)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
SEWER CIP FUND							
SEWER CIP REVENUES							
3121-48-485	SEWER SERVICE CHARGES	221,704.66	219,000.00	169,136.54	219,000.00	.00	
3121-48-485	IMPACT FEES (SEWER CONNECTION	742,816.24	350,000.00	780,738.04	350,000.00	.00	
3121-48-490	TRANSFERS IN	.00	10,251.00	1,610,251.00	10,251.00	.00	Interfund Loan Repayment
Total SEWER CIP REVENUES:		964,520.90	579,251.00	2,560,125.58	579,251.00	.00	
Total Revenue:		964,520.90	579,251.00	2,560,125.58	579,251.00	.00	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
SEWER CIP EXPENDITURES							
3121-50-620	MAINT & OPERATIONS - EQUIPMENT	.00	20,000.00	.00	.00	(20,000)	
3121-50-621	PROF & SPEC SERVICES-ENGINEER	15,000.00	500,000.00	11,902.75	.00	(500,000)	
3121-50-621	PROF & SPEC SERV. - OTHER	.00	5,000.00	.00	.00	(5,000)	
3121-50-622	PROF & SPEC SERV-STUDIES/PLANS	.00	28,000.00	.00	.00	(28,000)	
3121-50-622	PROF & SPEC SERV-GHD	.00	1,000,000.00	.00	.00	(1,000,000)	
3121-50-881	NEW EQUIPMENT	.00	40,000.00	33,408.38	.00	(40,000)	
3121-50-881	CONSTRUCTION MANAGEMENT	.00	1,500,000.00	.00	775,000.00	(725,000)	Design engineering-Headworks
3121-50-882	CONSTRUCTION COSTS	.00	.00	.00	.00	.00	
Total SEWER CIP EXPENDITURES:		15,000.00	3,093,000.00	45,311.13	775,000.00	(2,318,000)	
Total Expenditure:		15,000.00	3,093,000.00	45,311.13	775,000.00	(2,318,000)	
SEWER CIP FUND Revenue Total:		964,520.90	579,251.00	2,560,125.58	579,251.00	.00	
SEWER CIP FUND Expenditure Total:		15,000.00	3,093,000.00	45,311.13	775,000.00	(2,318,000)	
Net Total SEWER CIP FUND:		949,520.90	2,513,749.00-	2,514,814.45	195,749.00-	2,318,000	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
TERTIARY PLANT FUND							
CAPITAL CONTRIB. & TRANSFERS							
3131-38-490	TRANSFERS IN	.00	.00	10,435.00	10,435.00	10,435	Interfund loan payment
Total CAPITAL CONTRIB. & TRANSFERS:		.00	.00	10,435.00	10,435.00	10,435	
TERTIARY PLANT REVENUES							
3131-48-481	TERTIARY PLANT REIMBURSEMENTS	212,969.96	314,000.00	154,510.73	314,000.00	.00	
Total TERTIARY PLANT REVENUES:		212,969.96	314,000.00	154,510.73	314,000.00	.00	
Total Revenue:		212,969.96	314,000.00	164,945.73	324,435.00	10,435	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
TERTIARY PLANT EXPENDITURES							
3131-50-511	SALARIES & WAGES REG EMPLOYEES	26,226.23	42,600.00	28,951.03	47,730.00	5,130	
3131-50-511	HOLIDAY PAY	121.15	.00	60.42	.00	.00	
3131-50-513	SALARIES & WAGES - ELECTED	.00	.00	33.05	840.00	840	
3131-50-521	HEALTH INSURANCE-ER	2,910.26	2,110.00	1,820.46	5,098.00	2,988	
3131-50-521	DENTAL INSURANCE	192.00	270.00	453.27	401.00	131	
3131-50-521	PERS RETIREMENT - ER PAID	1,874.89	6,510.00	857.49	7,433.00	923	
3131-50-521	MEDICARE EXPENSE-ER PAID	376.24	620.00	419.70	700.00	80	
3131-50-521	SOCIAL SECURITY EXPENSE	1,608.59	2,640.00	1,794.69	2,991.00	351	
3131-50-521	CALIF SUI & ETT	70.81	200.00	135.34	194.00	(6)	
3131-50-521	WORKERS COMPENSATION	4,640.00	.00	.00	.00	.00	
3131-50-522	VISION INSURANCE	36.70	50.00	33.03	84.00	34	
3131-50-522	AD&D/LIFE INSURANCE	429.00	50.00	.00	80.00	30	
3131-50-522	UNIFORM ALLOWANCE	45.00	50.00	45.00	945.00	895	
3131-50-529	CALPERS UNFUNDED LIABILITY	3,580.19	3,800.00	2,653.42	3,813.00	13	
3131-50-6111	OFFICE EXPENSE	.00	300.00	.00	300.00	.00	
3131-50-611	CHEMICALS	45,618.69	50,000.00	24,325.84	60,000.00	10,000	
3131-50-612	SWRCB DISCHARGE PERMIT FEE	2,848.00	3,200.00	3,326.00	4,000.00	800	
3131-50-616	COMMUNICATIONS	372.63	300.00	384.69	300.00	.00	
3131-50-616	NETWORK SERVICES	.00	1,200.00	.00	1,200.00	.00	
3131-50-616	SOFTWARE PROGRAMS	.00	25,000.00	.00	25,000.00	.00	
3131-50-617	UTILITIES	39,855.02	25,000.00	50,994.75	40,000.00	15,000	
3131-50-619	MAINT OF BLDGS, STRUCT, GROUND	2,684.54	2,000.00	332.10	2,000.00	.00	
3131-50-620	MAINT & OPERATIONS - EQUIPMENT	.00	5,000.00	36.61	5,000.00	.00	
3131-50-621	PROF & SPEC SERVICES-ATTORNEY	8,920.71	4,000.00	2,851.75	4,000.00	.00	
3131-50-621	PROF SERVICES - AUDITOR	.00	5,000.00	.00	5,000.00	.00	
3131-50-621	PROF & SPEC SERVICES-ENGINEER	.00	5,000.00	.00	.00	(5,000)	
3131-50-621	PROF & SPEC SERV. - OTHER	.00	.00	.00	.00	.00	
3131-50-622	OTHER CONTRACTUAL SERVICES	.00	45,000.00	23,765.94	35,000.00	(10,000)	Sludge removal
3131-50-622	CONTRACT OPERATOR COSTS	159,951.43	165,000.00	32,194.21	35,000.00	(130,000)	PERC Agreement
3131-50-623	LIABILITY INSURANCE	4,700.00	6,000.00	6,000.00	8,000.00	2,000	
3131-50-623	PROPERTY & CRIME INSURANCE	5,100.00	8,160.00	8,160.00	10,000.00	1,840	
3131-50-624	MEMBERSHIPS AND DUES	.00	500.00	.00	500.00	.00	
3131-50-881	CAPITAL OUTLAY-OTHER THAN BLDG	.00	10,000.00	.00	50,000.00	40,000	Shade cover/roof-ARPA
Total TERTIARY PLANT EXPENDITURES:		312,162.08	419,560.00	189,628.79	355,609.00	(63,951)	
Total Expenditure:		312,162.08	419,560.00	189,628.79	355,609.00	(63,951)	
TERTIARY PLANT FUND Revenue Total:		212,969.96	314,000.00	164,945.73	324,435.00	10,435	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
	TERTIARY PLANT FUND Expenditure Total:	312,162.08	419,560.00	189,628.79	355,609.00	(63,951)	
	Net Total TERTIARY PLANT FUND:	99,192.12-	105,560.00-	24,683.06-	31,174.00-	74,386	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
TRANSP. COMMISSION - LOCAL							
USE OF MONEY & PROP							
4211-44-4411	INTEREST EARNED	.00	.00	.00	.00	.00	
Total USE OF MONEY & PROP:		.00	.00	.00	.00	.00	
OTHER FINANCING SOURCES/(USES)							
4211-49-490	TRANSFERS IN	.00	21,989.00	21,989.00	21,989.00	.00	Interfund Loan Repayment
Total OTHER FINANCING SOURCES/(USES):		.00	21,989.00	21,989.00	21,989.00	.00	
Total Revenue:		.00	21,989.00	21,989.00	21,989.00	.00	
TRANSP. COMMISSION - LOCAL Revenue Total:		.00	21,989.00	21,989.00	21,989.00	.00	
TRANSP. COMMISSION - LOCAL Expenditure Total:		.00	.00	.00	.00	.00	
Net Total TRANSP. COMMISSION - LOCAL:		.00	21,989.00	21,989.00	21,989.00	.00	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
GRANT-FEMA SAFER GRANT(FIRE)							
INTERGOVERNMENTAL							
5117-45-456	GRANT REVENUE	.00	.00	.00	.00	.00	
Total INTERGOVERNMENTAL:		.00	.00	.00	.00	.00	
Total Revenue:		.00	.00	.00	.00	.00	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
FEMA SAFER GRANT EXPENDITURES							
5117-50-5110	SALARIES & WAGES REG EMPLOYEES	.00	4,600.00	1,399.20	.00	(4,600)	
5117-50-5112	PART TIME EMPLOYEES	.00	.00	.00	5,024.00	5,024	
5117-50-514	SAFER GRANT PERSONNEL	.00	.00	.00	.00	.00	
5117-50-5211	HEALTH INSURANCE	.00	.00	165.56	598.00	598	
5117-50-521	DENTAL INSURANCE	.00	40.00	.00	35.00	(5)	
5117-50-521	PERS RETIREMENT - ER PAID	.00	510.00	108.19	543.00	33	
5117-50-521	MEDICARE EXPENSE-ER PAID	.00	70.00	19.13	80.00	10	
5117-50-521	SOCIAL SECURITY EXPENSE	.00	280.00	81.80	343.00	63	
5117-50-521	CALIF SUI & ETT	.00	30.00	.00	23.00	(7)	
5117-50-522	VISION INSURANCE	.00	20.00	.00	19.00	(1)	
5117-50-522	AD&D/LIFE INSURANCE	.00	20.00	.00	15.00	(5)	
5117-50-612	TRAINING	.00	.00	.00	.00	.00	
5117-50-619	SAFER GRANT EXPENSES	.00	.00	.00	.00	.00	
Total FEMA SAFER GRANT EXPENDITURES:		.00	5,570.00	1,773.88	6,680.00	1,110	
Total Expenditure:		.00	5,570.00	1,773.88	6,680.00	1,110	
GRANT-FEMA SAFER GRANT(FIRE) Revenue Total:							
		.00	.00	.00	.00	.00	
GRANT-FEMA SAFER GRANT(FIRE) Expenditure Total:							
		.00	5,570.00	1,773.88	6,680.00	1,110	
Net Total GRANT-FEMA SAFER GRANT(FIRE):		.00	5,570.00-	1,773.88-	6,680.00-	(1,110)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
COVID RELIEF							
Source: 45							
5119-45-456	USDA REVENUE	114,681.87	.00	112,721.58	.00	.00	
5119-45-457	ARPA REVENUE	.00	1,024,824.00	1,024,824.00	1,024,824.00	.00	ARPA 2nd Installment
Total Source: 45:		114,681.87	1,024,824.00	1,137,545.58	1,024,824.00	.00	
Total Revenue:		114,681.87	1,024,824.00	1,137,545.58	1,024,824.00	.00	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
Department: 50							
5119-50-626	ARPA EXPENSE	.00	50,000.00	10,941.54	55,000.00	5,000	
5119-50-812	ARPA CAPITAL EXPENSE	.00	770,000.00	512,362.21	1,065,000.00	295,000	
5119-50-970	TRANSFERS OUT	.00	.00	100,000.00	100,000.00	100,000	
Total Department: 50:		.00	820,000.00	623,303.75	1,220,000.00	400,000	
Total Expenditure:		.00	820,000.00	623,303.75	1,220,000.00	400,000	
COVID RELIEF Revenue Total:		114,681.87	1,024,824.00	1,137,545.58	1,024,824.00	.00	
COVID RELIEF Expenditure Total:		.00	820,000.00	623,303.75	1,220,000.00	400,000	
Net Total COVID RELIEF:		114,681.87	204,824.00	514,241.83	195,176.00-	(400,000)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
20CDBG-EMERGENCY SM BUS LOAN							
Department: 50							
7122-50-714	SMALL BUSINESS GRANTS	.00	.00	53,200.00	.00	.00	
Total Department: 50:		.00	.00	53,200.00	.00	.00	
Total Expenditure:		.00	.00	53,200.00	.00	.00	
20CDBG-EMERGENCY SM BUS LOAN Revenue Total:		.00	.00	.00	.00	.00	
20CDBG-EMERGENCY SM BUS LOAN Expenditure Total:		.00	.00	53,200.00	.00	.00	
Net Total 20CDBG-EMERGENCY SM BUS LOAN:		.00	.00	53,200.00-	.00	.00	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
CONSERVATION MAINT. FIRE BREAK							
USE OF MONEY & PROP							
8211-44-4411	INTEREST EARNED	.00	100.00	.00	.00	(100)	
Total USE OF MONEY & PROP:		.00	100.00	.00	.00	(100)	
Total Revenue:		.00	100.00	.00	.00	(100)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
FIRE BREAK EXPENDITURES							
8211-50-612	ADMINISTRATION COSTS	.00	43,000.00	30,000.00	.00	(43,000)	
Total FIRE BREAK EXPENDITURES:		.00	43,000.00	30,000.00	.00	(43,000)	
Total Expenditure:		.00	43,000.00	30,000.00	.00	(43,000)	
CONSERVATION MAINT. FIRE BREAK Revenue Total:							
		.00	100.00	.00	.00	(100)	
CONSERVATION MAINT. FIRE BREAK Expenditure Total:							
		.00	43,000.00	30,000.00	.00	(43,000)	
Net Total CONSERVATION MAINT. FIRE BREAK:		.00	42,900.00-	30,000.00-	.00	42,900	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
LIGHTING & LANDSCAPE DIST. 1 C							
SPECIAL BENEFITS ASSESSMENTS							
8221-40-466	DIST 1 COIS REVENUES	72,475.67	72,500.00	7,070.38	72,500.00	.00	
Total SPECIAL BENEFITS ASSESSMENTS:		72,475.67	72,500.00	7,070.38	72,500.00	.00	
Source: 46							
8221-46-466	CFD LL ASSESSEMENTS REVENUES	346.94	.00	.00	.00	.00	
8221-46-466	DIST 1 COIS REVENUES	130.75	.00	.00	.00	.00	
Total Source: 46:		477.69	.00	.00	.00	.00	
Total Revenue:		72,953.36	72,500.00	7,070.38	72,500.00	.00	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
LIGHTING/LANDSCAPE EXPENDITURE							
8221-50-612	ADMINISTRATION COSTS	.00	3,000.00	.00	.00	(3,000)	
8221-50-617	UTILITIES	30,643.07	29,500.00	22,367.91	31,000.00	1,500	
8221-50-619	MAINT OF BLDGS, STRUCT, GROUND	22,844.65	34,800.00	27,501.19	35,000.00	200	
8221-50-620	MAINT & OPERATIONS - EQUIPMENT	.00	400.00	.00	.00	(400)	
Total LIGHTING/LANDSCAPE EXPENDITURE:		53,487.72	67,700.00	49,869.10	66,000.00	(1,700)	
Total Expenditure:		53,487.72	67,700.00	49,869.10	66,000.00	(1,700)	
LIGHTING & LANDSCAPE DIST. 1 C Revenue Total:		72,953.36	72,500.00	7,070.38	72,500.00	.00	
LIGHTING & LANDSCAPE DIST. 1 C Expenditure Total:		53,487.72	67,700.00	49,869.10	66,000.00	(1,700)	
Net Total LIGHTING & LANDSCAPE DIST. 1 C:		19,465.64	4,800.00	42,798.72-	6,500.00	1,700	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
ARSA							
ENTERPRISE REVENUES							
8231-48-490	TRANSFERS IN	.00	2,645.00	2,645.00	2,645.00	.00	Interfund Loan Repayment
Total ENTERPRISE REVENUES:		.00	2,645.00	2,645.00	2,645.00	.00	
OTHER FINANCING SOURCES/(USES)							
8231-49-494	TRANSFERS OUT	.00	.00	.00	.00	.00	
Total OTHER FINANCING SOURCES/(USES):		.00	.00	.00	.00	.00	
Total Revenue:		.00	2,645.00	2,645.00	2,645.00	.00	
ARSA Revenue Total:		.00	2,645.00	2,645.00	2,645.00	.00	
ARSA Expenditure Total:		.00	.00	.00	.00	.00	
Net Total ARSA:		.00	2,645.00	2,645.00	2,645.00	.00	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
CFD-COMMUNITY FACILITIES DIST.							
CFD FACILITY EXPENDITURES							
9111-50-5110	SALARIES & WAGES	.00	.00	2,651.24	4,419.00	4,419	
9111-50-5130	OVERTIME	.00	.00	33.05	.00	.00	
9111-50-5211	HEALTH INSURANCE	.00	.00	497.59	750.00	750	
9111-50-5212	DENTAL INSURANCE	.00	.00	.00	46.00	46	
9111-50-5213	PERS RETIREMENT	.00	.00	202.15	477.00	477	
9111-50-5215	MEDICARE EXPENSE	.00	.00	39.00	64.00	64	
9111-50-5216	SOCIAL SECURITY EXPENSE	.00	.00	166.37	274.00	274	
9111-50-5218	CALIF SUI & ETT	.00	.00	12.62	16.00	16	
9111-50-5222	VISION INSURANCE	.00	.00	.00	8.00	8	
9111-50-5223	AD&D/ LIFE INSURANCE	.00	.00	.00	11.00	11	
9111-50-6125	ADMINISTRATION COSTS	81,966.50	7,000.00	39,755.40	40,000.00	33,000	
Total CFD FACILITY EXPENDITURES:		81,966.50	7,000.00	43,357.42	46,065.00	39,065	
Total Expenditure:		81,966.50	7,000.00	43,357.42	46,065.00	39,065	
CFD-COMMUNITY FACILITIES DIST. Revenue Total:							
		.00	.00	.00	.00	.00	
CFD-COMMUNITY FACILITIES DIST. Expenditure Total:							
		81,966.50	7,000.00	43,357.42	46,065.00	39,065	
Net Total CFD-COMMUNITY FACILITIES DIST.:		81,966.50-	7,000.00-	43,357.42-	46,065.00-	(39,065)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
IMPACT FEES-FIRE DEPT(WAS CAP)							
TAXES							
9511-41-418	IMPACT FEES	74,564.00	75,000.00	73,865.00	75,000.00	.00	
Total TAXES:		74,564.00	75,000.00	73,865.00	75,000.00	.00	
Total Revenue:		74,564.00	75,000.00	73,865.00	75,000.00	.00	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
FIRE IMPACT EXPENDITURES							
9511-50-9211	INTEREST EXPENSE	10,769.35	10,000.00	8,786.14	7,000.00	(3,000)	
9511-50-9311	RETIREMENT OF PRINCIPAL	31,162.49	32,000.00	29,651.38	25,000.00	(7,000)	
9511-50-970	TRANSFERS OUT	.00	38,913.00	629,083.00	12,037.00	(26,876)	Interfund Loan Repayment
Total FIRE IMPACT EXPENDITURES:		41,931.84	80,913.00	667,520.52	44,037.00	(36,876)	
Total Expenditure:		41,931.84	80,913.00	667,520.52	44,037.00	(36,876)	
IMPACT FEES-FIRE DEPT(WAS CAP) Revenue Total:		74,564.00	75,000.00	73,865.00	75,000.00	.00	
IMPACT FEES-FIRE DEPT(WAS CAP) Expenditure Total:		41,931.84	80,913.00	667,520.52	44,037.00	(36,876)	
Net Total IMPACT FEES-FIRE DEPT(WAS CAP):		32,632.16	5,913.00-	593,655.52-	30,963.00	36,876	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
IMPACT FEES-PD(WAS CAPITAL PRO							
TAXES							
9513-41-418	IMPACT FEES	74,291.00	74,000.00	73,865.00	74,000.00	.00	
Total TAXES:		74,291.00	74,000.00	73,865.00	74,000.00	.00	
USE OF MONEY & PROP							
9513-44-441	INTEREST EARNED	.00	500.00	.00	.00	(500)	
Total USE OF MONEY & PROP:		.00	500.00	.00	.00	(500)	
Source: 48							
9513-48-490	TRANSFERS IN	.00	.00	766,066.00	.00	.00	
Total Source: 48:		.00	.00	766,066.00	.00	.00	
Total Revenue:		74,291.00	74,500.00	839,931.00	74,000.00	(500)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
PD IMPACT EXPENDITURES							
9513-50-881	CAPITAL EXP -VEHICLES/EQUIPT	.00	.00	.00	.00	.00	
Total PD IMPACT EXPENDITURES:		.00	.00	.00	.00	.00	
Total Expenditure:		.00	.00	.00	.00	.00	
IMPACT FEES-PD(WAS CAPITAL PRO Revenue Total:		74,291.00	74,500.00	839,931.00	74,000.00	(500)	
IMPACT FEES-PD(WAS CAPITAL PRO Expenditure Total:		.00	.00	.00	.00	.00	
Net Total IMPACT FEES-PD(WAS CAPITAL PRO:		74,291.00	74,500.00	839,931.00	74,000.00	(500)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
IMPACT FEES-PARKS(WAS CAP. PRO							
TAXES							
9514-41-418	IMPACT FEES	339,095.60	200,000.00	355,220.60	310,000.00	110,000	
9514-41-418	IMPACT FEES-ACRA	16,465.00	16,000.00	16,465.00-	16,000.00	.00	
Total TAXES:		355,560.60	216,000.00	338,755.60	326,000.00	110,000	
USE OF MONEY & PROP							
9514-44-441	INTEREST EARNED	.00	2,000.00	.00	.00	(2,000)	
Total USE OF MONEY & PROP:		.00	2,000.00	.00	.00	(2,000)	
Total Revenue:		355,560.60	218,000.00	338,755.60	326,000.00	108,000	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
PARKS IMPACT EXPENDITURES							
9514-50-619	MAINT OF BLDGS, STRUCT, GROUND	.00	.00	22.85	.00	.00	
9514-50-881	CAPITAL OUTLAY-OTHER THAN BLDG	256,110.00	.00	.00	200,000.00	200,000	HPMP \$100k, Train Depot
							\$100k
Total PARKS IMPACT EXPENDITURES:		256,110.00	.00	22.85	200,000.00	200,000	
Total Expenditure:		256,110.00	.00	22.85	200,000.00	200,000	
IMPACT FEES-PARKS(WAS CAP. PRO Revenue Total:							
		355,560.60	218,000.00	338,755.60	326,000.00	108,000	
IMPACT FEES-PARKS(WAS CAP. PRO Expenditure Total:							
		256,110.00	.00	22.85	200,000.00	200,000	
Net Total IMPACT FEES-PARKS(WAS CAP. PRO:		99,450.60	218,000.00	338,732.75	126,000.00	(92,000)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
IMPACT FEES - GENERAL PLAN							
TAXES							
9515-41-418	IMPACT FEES	15,181.76	10,000.00	15,107.40	13,000.00	3,000	
Total TAXES:		15,181.76	10,000.00	15,107.40	13,000.00	3,000	
Total Revenue:		15,181.76	10,000.00	15,107.40	13,000.00	3,000	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
GEN PLAN IMPACT EXPENDITURES							
9515-50-970	TRANSFERS OUT	.00	25,043.00	159,153.00	15,704.00	(9,339)	Interfund Loan Repayment
Total GEN PLAN IMPACT EXPENDITURES:		.00	25,043.00	159,153.00	15,704.00	(9,339)	
Total Expenditure:		.00	25,043.00	159,153.00	15,704.00	(9,339)	
IMPACT FEES - GENERAL PLAN Revenue Total:		15,181.76	10,000.00	15,107.40	13,000.00	3,000	
IMPACT FEES - GENERAL PLAN Expenditure Total:		.00	25,043.00	159,153.00	15,704.00	(9,339)	
Net Total IMPACT FEES - GENERAL PLAN:		15,181.76	15,043.00-	144,045.60-	2,704.00-	12,339	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
IMPACT FEES-GEN. ADMIN							
TAXES							
9516-41-418	IMPACT FEES	37,910.40	30,000.00	35,371.40	32,000.00	2,000	
Total TAXES:		37,910.40	30,000.00	35,371.40	32,000.00	2,000	
USE OF MONEY & PROP							
9516-44-441	INTEREST EARNED	.00	300.00	.00	.00	(300)	
Total USE OF MONEY & PROP:		.00	300.00	.00	.00	(300)	
Source: 48							
9516-48-490	TRANSFERS IN	.00	.00	24,036.00	.00	.00	
Total Source: 48:		.00	.00	24,036.00	.00	.00	
Total Revenue:		37,910.40	30,300.00	59,407.40	32,000.00	1,700	
IMPACT FEES-GEN. ADMIN Revenue Total:		37,910.40	30,300.00	59,407.40	32,000.00	1,700	
IMPACT FEES-GEN. ADMIN Expenditure Total:		.00	.00	.00	.00	.00	
Net Total IMPACT FEES-GEN. ADMIN:		37,910.40	30,300.00	59,407.40	32,000.00	1,700	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
CITY DRAINAGE CIP FUND							
USE OF MONEY & PROP							
9517-44-441	INTEREST EARNED	.00	300.00	.00	.00	(300)	
Total USE OF MONEY & PROP:		.00	300.00	.00	.00	(300)	
Total Revenue:		.00	300.00	.00	.00	(300)	
CITY DRAINAGE CIP FUND Revenue Total:		.00	300.00	.00	.00	(300)	
CITY DRAINAGE CIP FUND Expenditure Total:		.00	.00	.00	.00	.00	
Net Total CITY DRAINAGE CIP FUND:		.00	300.00	.00	.00	(300)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
TRAFFIC MITIGATION FEE-LOCAL							
TAXES							
9518-41-418	IMPACT FEES	168,736.60	100,000.00	171,073.10	150,000.00	50,000	
Total TAXES:		168,736.60	100,000.00	171,073.10	150,000.00	50,000	
USE OF MONEY & PROP							
9518-44-441	INTEREST EARNED	.00	3,000.00	.00	.00	(3,000)	
Total USE OF MONEY & PROP:		.00	3,000.00	.00	.00	(3,000)	
Source: 48							
9518-48-490	TRANSFERS IN	.00	.00	7,538.00	.00	.00	
Total Source: 48:		.00	.00	7,538.00	.00	.00	
Total Revenue:		168,736.60	103,000.00	178,611.10	150,000.00	47,000	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
LOCAL TRAFFIC IMPACT EXP.							
9518-50-621	PROF & SPEC SERV. - COASTLAND	1,266.25	.00	8,945.00	.00	.00	
Total LOCAL TRAFFIC IMPACT EXP.:		1,266.25	.00	8,945.00	.00	.00	
Total Expenditure:		1,266.25	.00	8,945.00	.00	.00	
TRAFFIC MITIGATION FEE-LOCAL Revenue Total:		168,736.60	103,000.00	178,611.10	150,000.00	47,000	
TRAFFIC MITIGATION FEE-LOCAL Expenditure Total:		1,266.25	.00	8,945.00	.00	.00	
Net Total TRAFFIC MITIGATION FEE-LOCAL:		167,470.35	103,000.00	169,666.10	150,000.00	47,000	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
RAILROAD DEPOT PARK							
RAILROAD PARK EXPENDITURES							
9520-50-6111	OFFICE EXPENSE	560.40	.00	.00	.00	.00	
9520-50-619	MAINT OF BLDGS, STRUCT, GROUND	593.68	.00	2,267.63	.00	.00	
9520-50-810	CAPITAL REPAIRS	639.97	.00	.00	.00	.00	
9520-50-881	CAPITAL OUTLAY-BUILDING	26,655.00	.00	15,190.68	257,000.00	257,000	
9520-50-881	CAPITAL OUTLAY-OTHER THAN BLDG	91,773.69	.00	3,516.02-	80,000.00	80,000	
9520-50-881	CONSTRUCTION PLANS & SPECS	1,879.11	.00	793.75	2,000.00	2,000	
Total RAILROAD PARK EXPENDITURES:		122,101.85	.00	14,736.04	339,000.00	339,000	
Total Expenditure:		122,101.85	.00	14,736.04	339,000.00	339,000	
RAILROAD DEPOT PARK Revenue Total:		.00	.00	.00	.00	.00	
RAILROAD DEPOT PARK Expenditure Total:		122,101.85	.00	14,736.04	339,000.00	339,000	
Net Total RAILROAD DEPOT PARK:		122,101.85-	.00	14,736.04-	339,000.00-	(339,000)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
COPS (AB3229)							
USE OF MONEY & PROP							
9612-44-441	INTEREST EARNED	.00	300.00	.00	.00	(300)	
Total USE OF MONEY & PROP:		.00	300.00	.00	.00	(300)	
INTERGOVERNMENTAL							
9612-45-456	AB3229 (COPS) REVENUE	257,526.58	250,000.00	159,594.86	250,000.00	.00	
Total INTERGOVERNMENTAL:		257,526.58	250,000.00	159,594.86	250,000.00	.00	
Total Revenue:		257,526.58	250,300.00	159,594.86	250,000.00	(300)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
COPS FUND EXPENDITURES							
9612-50-511	SALARIES & WAGES REG EMPLOYEES	81,602.60	108,700.00	85,945.73	123,215.00	14,515	
9612-50-511	INCENTIVE PAY-POST	2,812.50	3,705.00	1,459.09	4,266.00	561	
9612-50-511	HOLIDAY PAY	3,105.00	4,180.00	4,141.34	4,740.00	560	
9612-50-511	INCENTIVE PAY-EDUCATION	2,812.50	3,705.00	1,459.09	4,266.00	561	
9612-50-512	FIELD OFFICER TRAINING	.00	.00	279.83	.00	.00	
9612-50-513	OVERTIME EXPENSE	.00	.00	1,654.88	5,285.00	5,285	
9612-50-519	INTERFUND REIMBURSEMENTS	.00	.00	.00	.00	.00	
9612-50-520	HEALTH INSURANCE-ER	20,720.00	.00	.00	.00	.00	
9612-50-521	HEALTH INSURANCE	168.04	22,200.00	18,259.01	22,200.00	.00	
9612-50-521	DENTAL INSURANCE	3,786.47	2,290.00	1,907.97	2,288.00	(2)	
9612-50-521	PERS RETIREMENT - ER PAID	11,779.20	14,280.00	13,639.60	15,747.00	1,467	
9612-50-521	MEDICARE EXPENSE-ER PAID	1,310.00	1,820.00	1,322.17	2,056.00	236	
9612-50-521	SOCIAL SECURITY EXPENSE	5,600.80	7,800.00	5,653.46	8,790.00	990	
9612-50-521	CALIF SUI & ETT	405.80	490.00	286.00	487.00	(3)	
9612-50-522	VISION INSURANCE	668.40	400.00	283.96	401.00	1	
9612-50-522	AD&D/LIFE INSURANCE	502.30	320.00	.00	320.00	.00	
9612-50-522	UNIFORM ALLOWANCE	1,603.30	1,950.00	1,492.04	1,924.00	(26)	
9612-50-529	CALPERS UNFUNDED LIABILITY	20,489.69	21,600.00	10,879.00	21,821.00	221	
9612-50-529	INTERFUND REIMBURSEMENTS	.00	.00	.00	.00	.00	
Total COPS FUND EXPENDITURES:		157,366.60	193,440.00	148,663.17	217,806.00	24,366	
Total Expenditure:		157,366.60	193,440.00	148,663.17	217,806.00	24,366	
COPS (AB3229) Revenue Total:		257,526.58	250,300.00	159,594.86	250,000.00	(300)	
COPS (AB3229) Expenditure Total:		157,366.60	193,440.00	148,663.17	217,806.00	24,366	
Net Total COPS (AB3229):		100,159.98	56,860.00	10,931.69	32,194.00	(24,666)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
MEASURE M-FIRE							
TAXES							
9613-41-413	SALES TAX FIRE (MEASURE M)	460,713.47	460,000.00	551,017.31	600,000.00	140,000	
Total TAXES:		460,713.47	460,000.00	551,017.31	600,000.00	140,000	
USE OF MONEY & PROP							
9613-44-441	INTEREST EARNED	.00	600.00	.00	.00	(600)	
Total USE OF MONEY & PROP:		.00	600.00	.00	.00	(600)	
CHARGES FOR SERVICES							
9613-46-467	LOCAL FIRE DEPLOYMENT	42,330.71	300.00	.00	.00	(300)	CalFire Reimbursements
Total CHARGES FOR SERVICES:		42,330.71	300.00	.00	.00	(300)	
Source: 48							
9613-48-490	TRANSFERS IN	.00	.00	14,217.00	.00	.00	
Total Source: 48:		.00	.00	14,217.00	.00	.00	
Total Revenue:		503,044.18	460,900.00	565,234.31	600,000.00	139,100	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
MEASURE M EXPENDITURES							
9613-50-511	SALARIES & WAGES REG EMPLOYEES	413,057.17	221,700.00	371,873.74	273,247.00	51,547	Add 4th Engineer
9613-50-511	TEMPORARY EMPLOYEES	.00	.00	.00	80,000.00	80,000	Volunteers
9613-50-511	HOLIDAY PAY	5,289.48	6,500.00	5,035.20	.00	(6,500)	
9613-50-513	OVERTIME EXPENSE	41,628.68	45,000.00	14,829.24	.00	(45,000)	
9613-50-519	INTERFUND REIMBURSEMENTS	.00	.00	.00	.00	.00	
9613-50-521	HEALTH INSURANCE-ER	33,633.21	40,520.00	26,576.50	60,750.00	20,230	
9613-50-521	DENTAL INSURANCE	3,134.00	4,690.00	3,532.45	6,230.00	1,540	
9613-50-521	PERS RETIREMENT - ER PAID	19,469.02	27,590.00	16,153.00	49,307.00	21,717	
9613-50-521	MEDICARE EXPENSE-ER PAID	6,445.72	3,870.00	5,428.62	5,991.00	2,121	
9613-50-521	SOCIAL SECURITY EXPENSE	27,559.42	16,540.00	23,211.25	25,621.00	9,081	
9613-50-521	CALIF SUI & ETT	3,335.16	1,340.00	2,501.13	1,661.00	321	
9613-50-521	WORKERS COMPENSATION	11,000.00	11,000.00	7,155.25	.00	(11,000)	
9613-50-522	VISION INSURANCE	549.76	820.00	623.73	1,092.00	272	
9613-50-522	AD&D/LIFE INSURANCE	295.30	670.00	1,521.53	875.00	205	
9613-50-522	UNIFORM ALLOWANCE	1,326.73	1,050.00	879.94	1,400.00	350	
9613-50-529	CALPERS UNFUNDED LIABILITY	6,003.70	6,300.00	3,850.63	6,409.00	109	
9613-50-529	INTERFUND REIMBURSEMENTS	.00	.00	.00	.00	.00	
9613-50-611	PAYROLL PROCESSING FEE	.00	2,600.00	2,000.00	.00	(2,600)	
9613-50-970	TRANSFERS OUT	.00	63,410.00	.00	.00	(63,410)	Reserve Fund
Total MEASURE M EXPENDITURES:		572,727.35	453,600.00	485,172.21	512,583.00	58,983	
Total Expenditure:		572,727.35	453,600.00	485,172.21	512,583.00	58,983	
MEASURE M-FIRE Revenue Total:		503,044.18	460,900.00	565,234.31	600,000.00	139,100	
MEASURE M-FIRE Expenditure Total:		572,727.35	453,600.00	485,172.21	512,583.00	58,983	
Net Total MEASURE M-FIRE:		69,683.17-	7,300.00	80,062.10	87,417.00	80,117	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
RESTRICTED - POLICE FUND							
SPECIAL BENEFITS ASSESSMENTS							
9670-40-465	SPECIAL ASSESSMENTS-PD	213,990.31	210,000.00	18,474.37	.00	(210,000)	
Total SPECIAL BENEFITS ASSESSMENTS:		213,990.31	210,000.00	18,474.37	.00	(210,000)	
TAXES							
9670-41-413	SALES TAX PUBLIC SAFETY	14,955.61	13,000.00	10,946.94	13,000.00	.00	
Total TAXES:		14,955.61	13,000.00	10,946.94	13,000.00	.00	
INTERGOVERNMENTAL							
9670-45-450	OTHER GOVERNMENTAL AGENCIES	4,745.05	.00	1,350.00	1,500.00	1,500	
9670-45-457	BUENA VISTA CASINO	.00	.00	25,703.84	26,000.00	26,000	
Total INTERGOVERNMENTAL:		4,745.05	.00	27,053.84	27,500.00	27,500	
CHARGES FOR SERVICES							
9670-46-465	SPECIAL POLICE DEPT SERVICES	146.00	.00	.00	234,750.00	234,750	
9670-46-466	POLICE REPORT REVENUE	.00	.00	.00	.00	.00	
Total CHARGES FOR SERVICES:		146.00	.00	.00	234,750.00	234,750	
Total Revenue:		233,836.97	223,000.00	56,475.15	275,250.00	52,250	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
RESTRICTED PD EXPENDITURES							
9670-50-511	SALARIES & WAGES REG EMPLOYEES	137,718.30	179,300.00	150,918.94	199,816.00	20,516	
9670-50-511	INCENTIVE PAY-POST	4,218.30	3,441.00	4,672.18	5,921.00	2,480	
9670-50-511	HOLIDAY PAY	5,265.00	6,700.00	6,892.06	7,517.00	817	
9670-50-511	INCENTIVE PAY-EDUCATION	2,811.70	5,162.00	7,586.03	3,947.00	(1,215)	
9670-50-512	FIELD OFFICER TRAINING	.00	.00	1,922.47	33.00	33	
9670-50-513	OVERTIME EXPENSE	.00	.00	4,998.65	8,838.00	8,838	
9670-50-519	INTERFUND REIMBURSEMENTS	.00	.00	.00	.00	.00	
9670-50-520	HEALTH INSURANCE-ER	20,510.00	.00	.00	.00	.00	
9670-50-521	MEDICAL IN-LIEU	5,000.00	.00	.00	6,000.00	6,000	
9670-50-521	HEALTH INSURANCE	454.47	37,900.00	31,544.05	37,875.00	(25)	
9670-50-521	DENTAL INSURANCE	5,251.56	3,250.00	2,275.45	3,243.00	(7)	
9670-50-521	PERS RETIREMENT EXPENSE	19,846.70	23,780.00	22,976.37	25,852.00	2,072	
9670-50-521	MEDICARE EXPENSE	2,175.80	2,960.00	2,457.35	3,278.00	318	
9670-50-521	SOCIAL SECURITY EXPENSE	9,302.50	12,630.00	10,507.46	14,016.00	1,386	
9670-50-521	STATE UNEMPLOYMENT INS/ETT	678.30	847.00	661.23	831.00	(16)	
9670-50-521	WORKERS COMPENSATION	21,750.00	.00	.00	.00	.00	
9670-50-522	VISION INSURANCE	905.76	570.00	264.90	566.00	(4)	
9670-50-522	EMPLOYEE LIFE INSURANCE	535.09	550.00	257.40	545.00	(5)	
9670-50-522	EMPLOYEE UNIFORM	2,681.70	3,220.00	2,457.84	3,218.00	(2)	
9670-50-529	CALPERS UNFUNDED LIABILITY	34,094.37	36,000.00	43,748.87	36,388.00	388	
9670-50-529	INTERFUND REIMBURSEMENTS	.00	.00	.00	.00	.00	
9670-50-611	PAYROLL PROCESSING FEE	2,166.70	.00	.00	.00	.00	
9670-50-881	NEW EQUIPMENT	.00	.00	.00	.00	.00	
Total RESTRICTED PD EXPENDITURES:		275,366.25	316,310.00	294,141.25	357,884.00	41,574	
Total Expenditure:		275,366.25	316,310.00	294,141.25	357,884.00	41,574	
RESTRICTED - POLICE FUND Revenue Total:		233,836.97	223,000.00	56,475.15	275,250.00	52,250	
RESTRICTED - POLICE FUND Expenditure Total:		275,366.25	316,310.00	294,141.25	357,884.00	41,574	
Net Total RESTRICTED - POLICE FUND:		41,529.28-	93,310.00-	237,666.10-	82,634.00-	10,676	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
RESTRICTED - FIRE FUND							
SPECIAL BENEFITS ASSESSMENTS							
9675-40-466	SPECIAL ASSESSMENTS-FIRE	106,155.06	103,000.00	8,370.79	.00	(103,000)	
Total SPECIAL BENEFITS ASSESSMENTS:		106,155.06	103,000.00	8,370.79	.00	(103,000)	
INTERGOVERNMENTAL							
9675-45-450	MISCELLANEOUS REVENUE	10.00	.00	756.84	.00	.00	
Total INTERGOVERNMENTAL:		10.00	.00	756.84	.00	.00	
CHARGES FOR SERVICES							
9675-46-466	FIRE SPRINKLER INSPECTIONS	7,416.00	3,500.00	8,496.00	7,400.00	3,900	
9675-46-467	SPECIAL FIRE DEPT SERVICES	14,454.00	7,000.00	16,992.00	14,000.00	7,000	
Total CHARGES FOR SERVICES:		21,870.00	10,500.00	25,488.00	21,400.00	10,900	
MISCELLANEOUS REVENUES							
9675-47-479	DONATIONS	.00	.00	12,428.90	.00	.00	
Total MISCELLANEOUS REVENUES:		.00	.00	12,428.90	.00	.00	
Total Revenue:		128,035.06	113,500.00	47,044.53	21,400.00	(92,100)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
RESTRICTED FIRE EXPENDITURES							
9675-50-611	SAFETY EQUIPMENT	29,315.55	25,000.00	185.30	.00	(25,000)	
9675-50-620	MAINT & OPERATIONS - VEHICLES	5,677.62	5,000.00	.00	.00	(5,000)	
9675-50-620	MAINT & OPERATIONS - EQUIPMENT	5,038.85	5,000.00	.00	.00	(5,000)	
9675-50-881	NEW EQUIPMENT	16,077.00	16,000.00	.00	.00	(16,000)	
Total RESTRICTED FIRE EXPENDITURES:		56,109.02	51,000.00	185.30	.00	(51,000)	
Total Expenditure:		56,109.02	51,000.00	185.30	.00	(51,000)	
RESTRICTED - FIRE FUND Revenue Total:		128,035.06	113,500.00	47,044.53	21,400.00	(92,100)	
RESTRICTED - FIRE FUND Expenditure Total:		56,109.02	51,000.00	185.30	.00	(51,000)	
Net Total RESTRICTED - FIRE FUND:		71,926.04	62,500.00	46,859.23	21,400.00	(41,100)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
AFFORDABLE HOUSING DEV. FEE							
USE OF MONEY & PROP							
9731-44-441	INTEREST EARNED	.00	100.00	.00	.00	(100)	
Total USE OF MONEY & PROP:		.00	100.00	.00	.00	(100)	
Total Revenue:		.00	100.00	.00	.00	(100)	
AFFORDABLE HOUSING DEV. FEE Revenue Total:		.00	100.00	.00	.00	(100)	
AFFORDABLE HOUSING DEV. FEE Expenditure Total:		.00	.00	.00	.00	.00	
Net Total AFFORDABLE HOUSING DEV. FEE:		.00	100.00	.00	.00	(100)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR 2020-2021 ACTUAL	CURRENT YEAR 2021-2022 BUDGET	CURRENT YEAR 2021-2022 FYTD ACTUAL	PROPOSED 2022-2023 BUDGET	INCREASE (DECREASE) FROM PRIOR FY BUDGET	Budget Notes
Fund: 9995							
Source: 49							
9995-49-490	TRANSFERS IN	.00	.00	.00	10,000.00	10,000	ARPA - Lost Revenue
Total Source: 49:		.00	.00	.00	10,000.00	10,000	
Total Revenue:		.00	.00	.00	10,000.00	10,000	
Fund: 9995 Revenue Total:		.00	.00	.00	10,000.00	10,000	
Fund: 9995 Expenditure Total:		.00	.00	.00	.00	.00	
Net Total Fund: 9995:		.00	.00	.00	10,000.00	10,000	
Total Asset:		.00	.00	.00	.00	.00	
Total Liability:		.00	.00	.00	.00	.00	
Total Equity:		.00	.00	.00	.00	.00	
Total Revenue:		7,986,570.66	8,574,958.00	10,002,746.12	8,704,401.00	129,443	
Total Expenditure:		5,940,091.48	10,274,172.00	6,124,613.38	10,555,703.00	281,531	
Net Grand Totals:		2,046,479.18	1,699,214.00-	3,878,132.74	1,851,302.00-	(152,088)	

GL NUMBER	ACCOUNT TITLE	PRIOR YEAR	CURRENT YEAR	CURRENT YEAR	PROPOSED	INCREASE	Budget Notes
		2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 FYTD ACTUAL	2022-2023 BUDGET	(DECREASE) FROM PRIOR FY BUDGET	

Report Criteria:

- Accounts to include: With balances
- Budget note year end periods: 06/22,Current year,Future year
- Includes Report-Only Transactions
- Print Fund Titles
- Page and Total by Fund
- Include Balance Sheets: None
- Exclude Balance Sheets: All
- Include Accounts: None
- Exclude Accounts: All
- Print Source Titles
- Total by Source
- Print Department Titles
- Page and Total by Department
- All Segments Tested for Total Breaks

Agenda Item

4

DATE: June 21, 2022

TO: Mayor Epperson and City Council

FROM: Michael Rock, Interim City Manager
Julie Millard, Management Analyst

SUBJECT: Approve First Amendment to Personal Services Contract between the City of Lone and Mary A. Morris-Mayorga

RECOMMENDED ACTION:

1. Staff recommends the City Council approve First Amendment to Personal Services Contract between the City of Lone and Mary A. Morris-Mayorga for professional assistance with tasks in the Finance Division, including, but not limited to, Fiscal Year 2019/20 and Fiscal Year 2020/21 Comprehensive Audited Financial Reports (CAFR) and for general financial consulting services until the City's Finance Manager position is fully staffed for a term of one year ending June 30, 2023.

FISCAL IMPACT:

The not to exceed amount for this agreement is \$50,000 will be paid out of the Finance Division's salary savings due to the Finance Manager being on unpaid leave.

BACKGROUND:

On August 17, 2021 (Item #X), the City Council approved the Personal Services Contract between the City of Lone and Mary A. Morris-Mayorga for professional assistance with tasks in the Finance Division for a not to exceed amount of \$90,000. Ms. Morris-Mayorga has been an invaluable asset to the City's Finance Division over the preceding months and her services are greatly appreciated. To date, the City has expended \$66,962.50 with the bulk of this being at the being of the agreement and professional services charges going down in recent months, due to permanent staff knowledge acquisition through time in position and task familiarity.

The City's Finance Manager has been on leave since May 19, 2021. The work of the Finance Division requires continued consulting services in order to maintain adequate staffing levels to accomplish the City's fiscal responsibilities and continue to make progress on the audit backlog. As mentioned in the recommended action section, the

consultant's services are still needed to continue work on the Fiscal Year 2019/20 and Fiscal Year 2020/21 Comprehensive Audited Financial Reports (CAFR). It is imperative that these audits are completed so that the State requirements are met and so that the City Council, staff, and community will have a more accurate accounting of all of the City's finances.

ATTACHMENTS:

First Amendment to Personal Services Contract between the City of Lone and Mary A. Morris-Mayorga

Personal Services Contract dated August 17, 2021

**FIRST AMENDMENT TO
PERSONAL SERVICES CONTRACT
BETWEEN
THE CITY OF IONE
AND
Mary A. Morris-Mayorga**

THIS FIRST AMENDMENT TO PERSONAL SERVICES CONTRACT (this “First Amendment”) is made and entered into this 21st day of June 2022, by and between the **CITY OF IONE, a political subdivision of the State of California (“City”)**, and Mary A. Morris-Mayorga, **sole proprietor**, (“Contractor”).

This First Amendment is predicated on the following facts:

RECITALS

WHEREAS, on August 17, 2021, the City and the Contractor, hereinafter collectively referred to as (“the Parties”), entered into a Personal Services Contract (“Contract”) to provide financial services to the City, including, but not limited to, preparing the proper documents for the FY 2018/19 and FY 2019/20 audits; reviewing and approving accounts payable and accounts receivable, assisting in the preparation of the FY 2021/22 operating and capital budgets for the City and other duties related to the operation of the City’s finances; and

WHEREAS, the Parties agree that the Contractor’s services continue to be needed to complete the FY 2019/20 and FY 2021/22 audits as well as provide periodic fiscal guidance to less experienced staff; and

WHEREAS, the Parties desire to extend Section IV: CONTRACT TERM and Section V: CONTRACT PERFORMANCE TIME pursuant to Section XX: AMENDMENT of the Contract to allow Contractor to continue work on the aforementioned audits and provide financial guidance services to staff on an as-needed basis; and

WHEREAS, the Parties agree that a reduced not-to-exceed amount is needed due to permanent staff knowledge acquisition and task mastery; and

WHEREAS, the Parties desire to amend Section VII: MAXIMUM COST TO CITY of the Contract by reducing the not-to-exceed amount; and

WHEREAS, the Parties agree to amend the Contract pursuant to the terms and conditions set forth herein.

NOW, THEREFORE, IT IS MUTUALLY AGREED that the Contract shall be amended as set forth below:

- I. **TERM OF FIRST AMENDMENT:** Section IV. TERM OF CONTRACT is hereby extended for an additional one (1) year. This First Amendment shall commence

on July 1, 2022, and shall terminate on June 30, 2023, unless sooner terminated in accordance with the terms of the Contract.

- II. **CONTRACT PERFORMANCE TIME:** All the work required by this First Amendment shall be completed no later than June 30, 2023.
- III. **MAXIMUM COST TO CITY:** Notwithstanding any other provision of this First Amendment, in no event will the cost to City for the services to be provided herein exceed the maximum sum of \$50,000, including direct non-salary expenses.

Except as modified herein, all other elements of the Contract dated August 17, 2021 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereunto have executed this First Amendment on the date written below.

CITY OF IONE:

CONTRACTOR:

By: _____
Michael Rock
Interim City Manager
Date: June ____, 2022

By: _____
Mary Morris-Mayorga
Title: Contractor
Date June ____, 2022

Approved as to form:

By: _____
Carolyn Walker
City Attorney

EXHIBIT A

SERVICES TO BE PROVIDED BY CONTRACTOR

1. FY 2019/20 and FY 2020/21 Audits: Preparing the proper documents for the FY 2019/20 Audit in cooperation with the City's independent Auditor, Richardson and Company with Lead Auditor Brian Nash, CPA
2. Reviewing and approving accounts payable and accounts receivable, payroll;
3. Assisting in the preparation of the draft FY 2023/24 operating and capital budgets;
4. And other duties related to the operation of the City's finances and fiduciary responsibilities

EXHIBIT B

COMPENSATION OR FEES TO BE PAID TO CONTRACTOR

Contractor	\$110/hour @ 25 hours per week = \$2,750/week
Mary Morris-Mayorga	NOT TO EXCEED \$50,000
	Contract Period July 1, 2022-June 30, 2023

**STANDARD FORM PERSONAL SERVICES CONTRACT
BETWEEN**

THE CITY OF IONE

AND

Mary A. Morris-Mayorga

THIS PERSONAL SERVICES CONTRACT ("Contract") is made and entered into this 18th day of August 2021, by and between the **CITY OF IONE, a political subdivision of the State of California ("City")**, and Mary A. Morris-Mayorga, **sole proprietor**, ("Contractor").

RECITALS

WHEREAS, City desires to retain a person or firm to provide the following services: Financial services to the City, including, but not limited to, preparing the proper documents for the FY 2018/19 and FY 2019/20 audits; reviewing and approving accounts payable and accounts receivable, assisting in the preparation of the FY 2021/22 operating and capital budgets for the City and other duties related to the operation of the City's finances; and

WHEREAS, Contractor warrants that it is qualified and agreeable to render the aforesaid services.

AGREEMENT

NOW, THEREFORE, for and in consideration of the agreement made, and the payments to be made by City, the parties agree to the following:

- I. **SCOPE OF SERVICES:** Contractor agrees to provide all of the services described in Exhibit A.
- II. **ADDITIONAL SERVICES:** The City may desire services to be performed which are relevant to this Contract or the services to be performed hereunder, but have not been included in the scope of the services listed in Paragraph I above, and Contractor agrees to perform said services upon the written request of City. These additional services could include, but are not limited to, any of the following:
 - A. Serving as an expert witness for the City in any litigation or other proceedings involving the project or services.
 - B. Services of the same nature as provided herein which are required as a result of events unforeseen on the date of this contract.
- III. **CITY FURNISHED SERVICES:** The City agrees to:

- A. Facilitate access to and make provisions for the Contractor to enter upon public and private lands as required to perform their work.
 - B. Make available to Contractor those services, supplies, equipment and staff that are normally provided for the services required by the type of services to be rendered by Contractor hereunder and as set forth in Exhibit A.
 - C. Make available all pertinent data and records for review.
- IV. TERM OF CONTRACT: This Contract shall commence on August 18th, 2021 and shall terminate on June 30, 2022, unless sooner terminated in accordance with the terms hereunder.
- V. CONTRACT PERFORMANCE TIME: All the work required by this Contract shall be completed and ready for acceptance no later than June 30, 2022. Time is of the essence with respect to this Contract.
- VI. FEES: The fees for furnishing services under this Contract shall be based on the rate schedule which is attached hereto as Exhibit B. Said fees shall remain in effect for the entire term of this Contract.
- VII. MAXIMUM COST TO CITY: Notwithstanding any other provision of this Contract, in no event will the cost to City for the services to be provided herein exceed the maximum sum of \$90,000, including direct non-salary expenses.
- VIII. PAYMENT: The fees for services under this Contract shall be due within 60 calendar days after receipt and approval by City of an invoice covering the service(s) rendered to date.

[For any services involving a public works or construction project, the City shall retain 10 percent of each monthly progress payment, which shall be due upon completion and acceptance by City of the work or termination of this Contract.]

With respect to any additional services provided under this Contract as specified in Paragraph II hereof, Contractor shall not be paid unless Contractor has received written authorization from City for the additional services prior to incurring the costs associated therewith. Said additional services shall be charged at the rates set forth on Exhibit B.

Invoices or applications for payment to the City shall be sufficiently detailed and shall contain full documentation of all work performed and all reimbursable expenses incurred. Where the scope of work on the Contract is divided into various tasks, invoices shall detail the related expenditures accordingly. Labor expenditures need documentation to support time, subsistence, travel and field expenses. No expense will be reimbursed without adequate documentation. This documentation will include, but not be limited to, receipts for material purchases, rental equipment and subcontractor work.

Notwithstanding any other provision herein, payment may be delayed, without penalty, for any period in which the State or Federal Government has delayed distribution of funds that are intended to be used by the City for funding payment to Contractor.

Minimum Scope and Limit of Insurance

- A. The Contractor shall maintain a commercial general liability (CGL) insurance policy (Insurance Services Office Form CG 00 01) covering CGL on an occurrence basis, including products and completed operations, property damage, bodily injury, and personal & advertising injury, with limits in the amount of \$1,000,000, and a general aggregate limit of \$2,000,000.
- B. The Contractor shall be required to carry professional [errors & omissions] coverage in the amount of \$1,000,000 per occurrence or claim, and \$2,000,000 aggregate.]

Prior to the commencement of any work hereunder, the Contractor shall supply a Certificate of Insurance and endorsements, signed by the insurer, evidencing such insurance as specified above to City. However, failure to obtain and provide the required documents to City prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. Each insurance policy required above shall provide that coverage and shall not be canceled, except with prior written notice to the City.

Insurance is to be placed with an insurer with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the Contractor to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

For any claims related to this Contract, the Contractor's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 with respect to the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers, shall be in excess of the Contractor's insurance and shall not contribute with it.

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment

of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

- IX. **WORKER'S COMPENSATION:** The Contractor acknowledges that it is aware of the provisions of the Labor Code of the State of California which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code and it certifies that it will comply with such provisions before commencing the performance of the services to be performed under this Contract and at all times during the performance of the services to be performed hereunder. A copy of the certificates evidencing such insurance with policy limits of at least \$1,000,000 per accident for bodily injury or disease (or, in the alternative, a signed City Workers' Compensation Exemption form) shall be provided to City prior to commencement of work.
- X. **INDEMNIFICATION:** Contractor agrees to indemnify, defend at its own expense, and hold City harmless from any and all liabilities, claims, losses, damages, or expenses, including reasonable attorney's fees, arising from any and all acts or omissions to act of Contractor or its officers, agents, or employees in performing services under this Contract; excluding, however, such liabilities, claims, losses, damages, or expenses arising from City's sole negligence or willful misconduct.
- XI. **NONDISCRIMINATORY EMPLOYMENT:** In connection with the execution of this Contract and the services to be provided hereunder, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, political affiliation, ancestry, marital status or disability. This policy does not require the employment of unqualified persons.
- XII. **INTEREST OF PUBLIC OFFICIALS:** No officer, agent or employee of the City during their tenure, nor for one year thereafter, shall have any interest, direct or indirect, in this Contract or the proceeds thereof.
- XIII. **SUBCONTRACTING AND ASSIGNMENT:** The rights, responsibilities and duties established under this Contract are personal to the Contractor and may not be subcontracted, transferred or assigned without the express prior written consent of the City.
- XIV. **LICENSING AND PERMITS:** The Contractor shall maintain the appropriate licenses throughout the life of this Contract. Contractor shall also obtain any and all permits which might be required by the work to be performed herein.
- XV. **BOOKS OF RECORD AND AUDIT PROVISION:** Contractor shall maintain on a current basis, complete books and records relating to this Contract. Such records shall include, but not be limited to, documents supporting all bids and all expenditures for which any reimbursement is sought. The books and records

shall be original entry books. In addition, Contractor shall maintain detailed payroll records, including all subsistence, travel and field expenses, and canceled checks, receipts and invoices for all items for which any reimbursement is sought. These documents and records shall be retained for at least ten years from the completion of this Contract (42CFR Sections 433.32, 438.3(h) and (u)).

Contractor will permit City to audit all books, accounts or records relating to this contract or all books, accounts or records of any business entities controlled by Contractor who participated in this contract in any way. Any such audit may be conducted on Contractor's premises or, at City's option, Contractor shall provide all books and records within a maximum of 15 calendar days upon receipt of written notice from City.

Contractor shall promptly refund any moneys erroneously charged. If City ascertains that it has been billed erroneously by Contractor for an amount equaling 5% or more of the original bid, Contractor shall be liable for the costs of the audit in addition to any other penalty to be imposed. This paragraph applies to any contract which provides for reimbursement of expenses.

XVI. CONFIDENTIALITY: All information and records obtained in the course of providing services under this Contract shall be confidential and shall not be open to examination for any purpose not directly connected to the administration of this program or the services provided hereunder. Both parties shall comply with State and Federal requirements regarding confidential information.

XVII. TITLE: It is understood that any and all documents, information, computer disks, and reports of any kind concerning the services provided hereunder, prepared by and/or submitted to the Contractor, shall be the sole property of the City. The Contractor may retain reproducible copies of drawings and copies of other documents. In the event of the termination of this Contract, for any reason whatsoever, Contractor shall promptly turn over all information, writing, computer disks, and documents to City without exception or reservation. Contractor shall transfer from computer hard drive to disk any information or documents stored on hard drive and provide City with said disk.

XVIII. TERMINATION:

- A. Either party hereto may terminate this Contract for any reason by giving thirty (30) calendar days written notice to the other party. Notice of Termination shall be by written notice to the other party and shall be sent by registered mail.
- B. If the Contractor fails to provide in any manner the services specified under this Contract or otherwise fails to comply with the terms of this Contract, or violates any ordinance, regulation, or other law which applies to its performance herein, the City may terminate this Contract by giving five calendar days written notice to Contractor.

C. The Contractor shall be excused for failure to perform services herein if such services are prevented by acts of God, strikes, labor disputes or other forces over which the Contractor has no control.

D. In the event of termination, not the fault of the Contractor, the Contractor shall be paid for services performed up to the date of termination in accordance with the terms of this Contract.

XIX. RELATIONSHIP BETWEEN THE PARTIES: It is expressly understood that in the performances of the services herein, the Contractor, and the agents and employees thereof, shall act in an independent capacity and as an independent contractor and not as officers, employees or agents of the City.

XX. AMENDMENT: This Contract may be amended or modified only by a written instrument signed by both parties.

XXI. ASSIGNMENT OF PERSONNEL: The Contractor shall not substitute any personnel for those specifically named in its proposal unless personnel with substantially equal or better qualifications and experience are provided, acceptable to City, as evidenced in writing.

XXII. WAIVER: No provision of this Contract or the breach thereof shall be deemed waived, except by written consent of the party against whom the waiver is claimed.

XXIII. SEVERABILITY: If any provision of this Contract is determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby. Each provision shall be valid and enforceable to the fullest extent permitted by law.

XXIV. JURISDICTION AND VENUE: This Contract and the obligations hereunder shall be construed in accordance with the laws of the State of California. The parties hereto agree that venue for any legal disputes or litigation arising out of this Contract shall be in Amador County, California.

XXV. ENTIRE AGREEMENT: This Contract constitutes the entire agreement between the parties with respect to the subject matter hereof, and all prior or contemporaneous agreements, understandings, and representations, oral or written, are superseded.

XXVI. EXHIBITS: All "Exhibits" referred to below or attached to herein are by this reference incorporated into this Contract:

Exhibit Designation	Exhibit Title
---------------------	---------------

Exhibit A	Services to be provided by Contractor
Exhibit B	Compensation or Fees to be Paid to Contractor

- XXVII. DESIGNATED AGENTS: The parties represent and warrant that they have full power and authority to execute and fully perform their obligations under this Contract pursuant to their governing instruments, without the need for any further action, and that the person(s) executing this Contract on behalf of each party are the duly designated agents of each party and are authorized to do so.
- XXVIII. ATTORNEY'S FEES: If any party hereto employs an attorney for the purpose of enforcing or construing this Contract, or any judgment based on this Contract, in any legal proceeding whatsoever, including insolvency, bankruptcy, arbitration, declaratory relief or other litigation, including appeals or rehearing, the prevailing party shall be entitled to receive from the other party, or parties thereto, reimbursement for all attorneys' fees and all costs, including but not limited to service of process, filing fees, court and court reporter costs, investigative costs, expert witness fees, and the cost of any bonds, whether taxable or not. If any judgment or final order be issued in that proceeding, said reimbursement shall be specified therein.
- XXIX. NOTICES: Any notice required to be given pursuant to the terms and conditions hereof shall be in writing, and shall be via one of the following methods: personal delivery, prepaid Certified First-Class Mail, or prepaid Priority Mail with delivery confirmation. Unless others designated by either party, such notice shall be mailed to the address shown below:

If to City:

Michael Rock, Interim City Manager
1 E Main Street
Ione, CA 95640
(209) 274-2412
mrock@ione-ca.com


If to Contractor:

Mary A. Morris-Mayorga
(916) 947-0924
morris_m@comcast.net


[signature page to follow]

IN WITNESS WHEREOF, the parties hereunto have executed this Contract on the date written below.

CITY OF IONE:

By: 
Michael Rock
Interim City Manager
Date: August 18, 2021

CONTRACTOR:

By: 
Mary Morris Mayorga
Title: Contractor
Date August 18, 2021

Approved as to form:

By: _____
Sophia R. Meyer
City Attorney

EXHIBIT A

SERVICES TO BE PROVIDED BY CONTRACTOR

1. FY 2018/19 Audit: Preparing the proper documents for the FY 2018/19 Audit in cooperation with the City's independent Auditor, Richardson and Company with Lead Auditor Brian Nash, CPA
2. FY 2019/20 Audit: Preparing the proper documents for the FY 2019/20 Audit in cooperation with the City's independent Auditor, Richardson and Company with Lead Auditor Brian Nash, CPA
3. Reviewing and approving accounts payable and accounts receivable, payroll;
4. Assisting in the preparation of the draft FY 2021/22 operating and capital budgets;
5. And other duties related to the operation of the City's finances and fiduciary responsibilities

EXHIBIT B

COMPENSATION OR FEES TO BE PAID TO CONTRACTOR

Contractor
Mary Morris-Mayorga

\$110/hour @ 25 hours per week = \$2750/week
NOT TO EXCEED \$15,000
Contract Period June 1, 2021-July 9, 2021

Agenda Item

5

DATE: June 21, 2022

TO: Mayor Dan Epperson and City Council

FROM: Michael Rock, Interim City Manager
Julie Millard, Management Analyst

SUBJECT: Adopt Resolution 2022-12
Senate Bill 1 (SB-1) Road Maintenance Project for FY22-23

RECOMMENDED ACTION:

Staff recommends the City Council:

1. Provide input on street projects where SB-1 monies are to be used.
2. Take public comment and direct staff to make any changes, if necessary.
3. Adopt the attached resolution approving the streets to use SB-1 funds on and direct staff to proceed with submitting the 2022/2023 Road Maintenance and Rehabilitation Account (RMRA) project list to the state for approval.

FISCAL IMPACT:

The proposed project will be funded with SB-1 revenues. The SB-1 monies will be used specifically for repair/maintenance of the streets listed herein. In accordance with state's regulations for SB-1 funding, cities must submit a list of streets that the monies will be spent on. As the project bid documents are completed, further refinement of the overall project budget will be done and submitted to the Council for approval prior to proceeding.

BACKGROUND:

Senate Bill 1 (SB-1) was approved in 2017 by the Governor. This bill provides new revenues for road maintenance projects within the City. According to the State's most recent projections, for Fiscal Year 2022-23, the City is projected to receive approximately \$175,337 in revenues from SB-1. Regulations contained within SB-1 require that projects funded with SB-1 monies need to specifically provide a list of streets where the money will be spent as approved by the City Council. Once approved, paperwork must be submitted to the state for approval.

Staff has presented the Council with a list of streets from the City's Pavement Management Program (PMP) that was completed in 2015 that show streets that need treatment and/or maintenance. A copy of the list is attached to this staff report.

The list of streets shown on the list includes streets that have a Pavement Condition Index (PCI) of less than 70. This includes street treatments that include slurry sealing and asphalt overlays.

Staff is asking for input from the Council on (1) what the overall budget for a street rehabilitation project will be (e.g. in 2019 the Council added monies from the Gas Tax account to supplement the overall project budget); and (2) based on the available budget, what streets should be included in a street rehabilitation project for 2023.

Input from both the Council and the public at this meeting will be included in the attached resolution. An executed copy of this resolution must be sent to the State to fulfill eligibility requirements per the regulations associated with SB-1 funding.

Once the list of streets is determined, a scope and fee for bid document preparation will be prepared and brought back to the City Council for approval. It is anticipated that the bid documents for this project will be prepared in Winter 2023 and the project will be brought back to obtain approval for bidding in the Spring of 2023. The work will most likely be completed in the late spring or early summer of 2023.

ATTACHMENTS:

Resolution Adopting List of Projects for Fiscal Year 2022-23 Funded by SB-1
Fiscal Year 2022-23 City of Lone Project List
Projected Fiscal Year 2022-23 Revenues

FISCAL YEAR 2022-23 CITY OF IONE PROJECTS LIST

<u>Street Name</u>	<u>Limits of Street Section</u>	<u>PCI</u>	<u>Type of Treatment Needed</u>	<u>Area for Treatment (SF)</u>	<u>Estimated Cost*</u>
Ashworth Drive	220 Ashworth to Vista	64	Slurry Seal	3200	\$ 2,496.00
Avalon Drive	Fairway to end W/O Fairway	63	Slurry Seal	3680	\$ 2,870.40
Bacon Road	E. Marlette to Foothill	32	Asphalt Overlay or reconstruct	4940	\$ 41,150.20
Brookview Court		68	Slurry Seal	13440	\$ 10,483.20
Castle View Drive	Sutter to end	26	Asphalt Overlay or reconstruct	1300	\$ 10,829.00
Clay Street	N. Ione to N. Arroyo	68	Slurry Seal	5590	\$ 4,360.20
Depot Road	W. Marlette to end	13	Reconstruct Road	14170	\$ 118,036.10
Edgebrook Drive	Shakeley to Glenbrook	46	Asphalt Overlay	34920	\$ 122,220.00
E. Jackson Street	S. Church to S. Ione	57	Slurry Seal	5200	\$ 4,056.00
El Dorado Street	E. Main to 200' S/O E. Main	52	Slurry Seal	3600	\$ 2,808.00
E. Marlette Street	S. Arroyo Seco to Bacon	46	Asphalt Overlay	13020	\$ 45,570.00
Fairway Drive	Castle Oaks to N end of Oak View	45	Asphalt Overlay	45320	\$ 158,620.00
Fairway Drive	N end of Oak View to Lakeview	57	Slurry Seal	48180	\$ 37,580.40
Fairway Drive	Lakeview to Pinnacle	54	Slurry Seal	60500	\$ 47,190.00
Fairway Drive	Pinnacle to Shakeley	59	Slurry Seal	45540	\$ 35,521.20
Five Mile Drive	SR104 to 2500' S/O SR104	46	Asphalt Overlay	60000	\$ 210,000.00
Foothill Blvd	SR104 to SR104	63	Slurry Seal	30600	\$ 23,868.00
Glenbrook Drive	Brierwood to Fairway	33	Asphalt Overlay	9000	\$ 31,500.00
Maple Street	150' N/O E. Main to end	36	Asphalt Overlay	2730	\$ 9,555.00
N. Arroyo Seco Street	E. Main to 154 N. Arroyo Seco	63	Slurry Seal	15900	\$ 12,402.00
N. Arroyo Seco Street	154 N. Arroyo Seco to end	27	Asphalt Overlay	8400	\$ 29,400.00
N. Ione Street	E. Main to end	62	Slurry Seal	13800	\$ 10,764.00
N. Summit Street	106 Summit to end	26	Asphalt Overlay	7700	\$ 26,950.00
Oak View Drive	Fairway to Fairway	63	Slurry Seal	40800	\$ 31,824.00
Sacramento Street	W. Marlette to 365' S/O Marlette	22	Asphalt Overlay	10220	\$ 35,770.00
Shakeley Lane	Sutter to 100' W/O Fairway	52	Slurry Seal	52800	\$ 41,184.00

S. Mill Street	W. Marlette to 430' S/O W. Marlette	69	Slurry Seal	12470	\$ 9,726.60
S. Summit Street	E. Main to E. Marlette	68	Slurry Seal	7920	\$ 6,177.60
Stoney Brook Court		28	Asphalt Overlay	5600	\$ 19,600.00
Stoney Brook Drive	W. Marlette to Spring Creek	23	Asphalt Overlay	34400	\$ 120,400.00
Welch Lane	Preston to end	21	Asphalt Overlay	8140	\$ 28,490.00
Wilda Court		55	Slurry Seal	11400	\$ 8,892.00
W. Jackson Street	Sacramento to Buena Vista	58	Slurry Seal	4600	\$ 3,588.00
W. Marlette Street	Buena Vista to Sacramento	62	Slurry Seal	7200	\$ 5,616.00
W. Marlette Street	Violet to Manor	61	Slurry Seal	30250	\$ 23,595.00
W. Marlette Street	Manor to 1208' W/O Manor	58	Slurry Seal	32600	\$ 25,428.00
W. Marlette Street	1208'W/O Marlette to WWTP	49	Asphalt Overlay	54040	\$ 189,140.00
W. Marlette Street	WWTP to Dave Brubeck	58	Slurry Seal	12480	\$ 9,734.40

* Note - Costs are estimated only and not based on actual plans. Costs are subject to change once construction documents are completed.

RESOLUTION No. 2022-12

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF IONE, STATE OF CALIFORNIA,
ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2022-23 FUNDED BY THE
ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 (SB-1)**

WHEREAS, Senate Bill 1 (SB-1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB-1, in the City budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive and estimated \$175,337 in RMRA funding in Fiscal Year 2022-23 from SB 1; and

WHEREAS, this is the sixth year in which the City is receiving SB-1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB-1; and

WHEREAS, the City has undergone a public process to ensure public input into our community's pavement rehabilitation project list; and

WHEREAS, the City used the City's Pavement Management Program to develop the SB-1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the City's priorities for transportation investment; and

WHEREAS, the funding from SB-1 in FY 2022-23 will help the City maintain and rehabilitate a portion of West Marlette Street in FY2022-23 and dozens of similar projects into the future; and

WHEREAS, the rehabilitation of a portion of West Marlette Street will include slurry sealing and/or milling the existing paving and placement of new pavement and other Complete Streets components (if needed); and

WHEREAS, it is anticipated that these improvements will provide a useful life of at least 20 years in areas where new pavement is placed and 7-10 years in areas where slurry sealing is placed; and

WHEREAS, the project is anticipated to begin construction in late spring 2023 and be completed during summer 2023; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in a "at lower risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will help to bring our streets and roads into a "good" condition; and

WHEREAS, the SB-1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using new technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ione, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The Fiscal Year 2022-23 project planned to be funded with Road Maintenance and Rehabilitation Account revenues includes the section of West Marlette Street listed herein. Treatment to the street listed in this resolution is anticipated to extend the useful life of these streets for 20 years for streets receiving asphalt overlays and 7-10 years for streets receiving slurry seal. The project is anticipated to be constructed in the 2022-23 fiscal year.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council on this 21st day of June 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTESTED:

Dan Epperson, Mayor

Janice Traverso, City Clerk

Local Streets and Roads - Projected FY2022-23 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated May 2022

Estimated May 2022	Highway Users Tax Acct (HUTA) ⁽¹⁾ Streets & Highways Code					TOTAL HUTA	Road Mntnc Rehab Acct	TOTAL
	Sec2103 ⁽⁵⁾	Sec2105 ⁽³⁾	Sec2106 ⁽³⁾	Sec2107 ⁽³⁾	Sec2107.5 ⁽⁴⁾			
ALAMEDA COUNTY								
ALAMEDA	727,028	503,692	283,502	687,450	7,500	2,209,173	1,791,105	4,000,278
ALBANY	166,638	115,449	68,680	157,567	4,000	512,334	410,530	922,864
BERKELEY	1,049,510	727,111	407,124	992,376	10,000	3,186,120	2,585,570	5,771,690
DUBLIN	581,513	402,878	227,720	549,856	7,500	1,769,467	1,432,614	3,202,081
EMERYVILLE	113,130	78,377	48,168	106,971	3,000	349,646	278,706	628,352
FREMONT	2,105,464	1,458,686	811,918	1,990,846	10,000	6,376,915	5,187,017	11,563,932
HAYWARD	1,420,988	984,474	549,528	1,343,632	10,000	4,308,621	3,500,742	7,809,364
LIVERMORE	819,898	568,033	319,103	775,264	7,500	2,489,798	2,019,898	4,509,696
NEWARK	439,171	304,262	173,154	415,263	6,000	1,337,849	1,081,940	2,419,789
OAKLAND	3,914,631	2,712,094	1,505,452	3,701,525	10,000	11,843,702	9,644,076	21,487,778
PIEDMONT	101,534	70,344	43,723	96,007	3,000	314,608	250,140	564,748
PLEASANTON	704,440	488,043	274,843	666,092	7,500	2,140,918	1,735,457	3,876,375
SAN LEANDRO	784,600	543,578	305,572	741,888	7,500	2,383,138	1,932,938	4,316,076
UNION CITY	654,176	453,220	255,575	618,564	7,500	1,989,035	1,611,627	3,600,662
ALPINE COUNTY								
AMADOR COUNTY								
AMADOR	1,663	1,152	5,647	1,572	1,000	11,035	4,097	15,131
IONE	71,171	49,308	41,062	67,297	2,000	230,838	175,337	406,175
JACKSON	41,806	28,963	26,100	39,530	1,000	137,399	102,992	240,391
PLYMOUTH	9,033	6,258	9,403	8,542	1,000	34,236	22,255	56,491
SUTTER CREEK	22,480	15,575	16,254	21,257	1,000	76,565	55,382	131,948
BUTTE COUNTY								
BIGGS	15,523	10,755	10,591	14,678	1,000	52,547	38,243	90,790
CHICO	1,002,131	694,286	378,674	947,577	10,000	3,032,669	2,468,848	5,501,517
GRIDLEY	59,180	41,001	26,879	55,959	2,000	185,019	145,797	330,816
OROVILLE	160,562	111,239	64,702	151,821	4,000	492,325	395,560	887,885
PARADISE	235,661	163,268	92,720	255,248	6,000	752,898	580,575	1,333,473
CALAVERAS COUNTY								
ANGELS CAMP	36,296	25,146	29,397	34,320	1,000	126,158	89,418	215,576
COLUSA COUNTY								
COLUSA	56,340	39,033	18,942	53,273	2,000	169,588	138,799	308,388
WILLIAMS	49,320	34,169	17,180	46,635	2,000	149,305	121,505	270,809

Agenda Item

6

DATE: June 21, 2022

TO: Mayor Epperson and City Council

FROM: Michael Rock, Interim City Manager
Julie Millard, Management Analyst

SUBJECT: Howard Park Caretaker / Ed Hughes Arena Host

RECOMMENDED ACTION:

1. Receive an update on the Ed Hughes Memorial Arena (Arena) operations.
2. Discuss Howard Park and Arena operations and consider authorizing staff to draft a Request for Qualifications (RFQ) for a caretaker/host position.
3. Provide other direction to staff, if necessary.

FISCAL IMPACT:

The fiscal impact associated with the item is the staff time needed to draft the RFQ.

BACKGROUND:

The City recently ended its contract with J-Bouldin West, LLC and now desires to find a suitable replacement to carry out the day to day oversight/maintenance duties related to the arena that were previously performed by J-Bouldin West, LLC.

The City has had a couple onsite Howard Park caretakers in the past who provided basic security, a deterrence to unwanted activity, and performed park maintenance. While management of J-Bouldin West, LLC did not live onsite at the arena, her work at the arena did provide a daily onsite presence and prevented much unwanted activity. In the past, a previous caretaker performed a majority of the work within the park, including mowing, weed abatement, etc.

In light of J-Bouldin West, LLC's departure there are certain tasks at the arena/barn that necessarily fall back to City Public Works staff to perform. Specifically, daily tasks will include ground work at the arena, including watering and grooming, weed eating around the arena for fire mitigation, cleaning up after horses of daily arena users, routine inspection and maintenance of arena equipment, and collecting fees from fee drop box, among others.

Staff would like to consider having another onsite caretaker at Howard Park, one that could also double as an arena host. This would provide an onsite presence not only at the arena but throughout the park, to deter unwanted activity, help provide a constant visual on park grounds where the caretaker would keep an eye out for any park maintenance or public safety issues and report them to the appropriate City staff (e.g., police, fire, public works), be the first point of contact for Howard Park/arena visitors or facility users on the day of their events such as unlocking buildings, providing direction related to the facility they have rented, and answering general questions. Additional duties the caretaker/host could perform include, but are not limited to, opening the gates each morning and closing them in the evening, tasks currently performed by public works and police personnel, perform regular weed abatement at the south end of the park, and do routine maintenance to park/arena infrastructure with City staff approval.

Staff envisions a proposal that requires interested parties to provide their own living accommodations (e.g., trailer) and one where the City would provide all utilities. This would prevent the City from having to purchase a suitable dwelling at this time. The finer details of the arrangement will be negotiated with the selected party depending on qualifications and other specifics related to their interest in this position.

Staff is asking City Council to provide direction on this topic and authorize staff to start drafting an appropriate RFQ. If City Council authorizes Staff to draft an RFQ, Staff will bring a draft back to Council at the next Council meeting.

ATTACHMENTS:

None