

REGULAR MEETING STARTS AT 6:00 PM

Mayor Diane Wratten

Vice Mayor Stacy Rhoades

Council Member Dominic Atlan

Council Member Dan Epperson

Council Member Tom Reed

DUE TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 ADOPTED MARCH 17, 2020 THE CITY COUNCIL OF THE CITY OF IONE WILL BE CONDUCTING THEIR MEETING VIA TELECONFERENCE. WHILE THIS MEETING WILL STILL BE CONDUCTED IN-PERSON AT 1 E. MAIN STREET, WE STRONGLY ENCOURAGE THE PUBLIC TO PARTICIPATE FROM HOME BY CALLING-IN USING THE FOLLOWING NUMBER:

Dial-In: +1-224-501-3412

Access Code: 317-278-197

YOU MAY ALSO PARTICIPATE IN THE MEETING USING THIS LINK:

<https://global.gotomeeting.com/install/317278197>

Tuesday, August 4, 2020

Ione City Hall

1 E. Main Street

Ione, CA 95640

***THE CITY OF IONE IS A GENERAL LAW CITY DEDICATED TO
PROVIDING LEADERSHIP, ACCOUNTABILITY, AND FISCAL INTEGRITY
WHILE PROMOTING ECONOMIC OPPORTUNITIES AND MAINTAINING
A HIGH QUALITY OF LIFE FOR OUR CITIZENS***

PLEASE LIMIT PUBLIC COMMENT/TESTIMONY TO FOUR MINUTES

Gov't. Code §54954.3

The Ione City Council welcomes, appreciates, and encourages participation in the City Council Meeting. The City Council reserves the right to reasonably limit the total time for public comment on any particular noticed agenda item as it may deem necessary.

Full staff reports and associated documents are available for public review at the Office of the City Clerk, City Hall, 1 E. Main Street, Ione, CA. Hard copies may be obtained for \$3.60 for pages 1-5 and \$.45 for each additional page. Documents that are not available when the agenda is posted will be made available for public review at the meeting.

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. ROLL CALL

D. APPROVAL OF AGENDA

E. PRESENTATIONS/ANNOUNCEMENTS/PROCLAMATIONS: None

F. PUBLIC COMMENT: EACH SPEAKER IS LIMITED TO 4 MINUTES

NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the City Council at this time on any subject within the jurisdiction of the Lone City Council.

*Please be mindful of the **4 minute time limit per person**. Pursuant to the Brown Act, the City Council may not take action or engage in a detailed discussion on an item that does not appear on the Agenda. However, matters that **require Council action will be referred to staff for a report and/or recommendation for possible action at a future Council meeting. Is there anyone in the audience who wishes to address the Council at this time?***

G. CONSENT CALENDAR:

Notice to the Public: *All matters listed under this category are considered to be routine and will be enacted by one motion. Any item may be removed for discussion and possible action and made a part of the regular agenda at the request of a Council Member(s).*

1. Approval of Minutes: June 2, 2020 and June 16, 2020
2. Adoption of Resolution No. 2020-30 – Delinquent Sewer

H. PUBLIC HEARING:

3. Adoption of Resolution No. 2020-29 Approving an Application for Funding and the Execution of a Grant Agreement and any Amendments thereto from the 2020 Community Development Black Grant Program – Coronavirus Response Round 1 (CDBG-CV1) NOFA Dated June 5, 2020. It is estimated that the City of Lone will be eligible to received up to \$63,003 based on the formula provided by HCD

I. REGULAR AGENDA: None

J. CITY MANAGER REPORTS

K. CITY COUNCIL COMMITTEE REPORTS

L. CITY COUNCIL COMMENTS/FUTURE AGENDA ITEMS

M. CLOSED SESSION: None

N. ADJOURNMENT

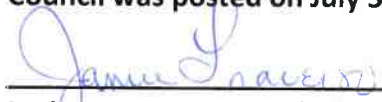
NOTICE REGARDING CHALLENGES TO DECISIONS

Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, this public hearing.

ADA COMPLIANCE STATEMENT

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk Janice Traverso at (209) 274-2412, ext. 102. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

I, Janice Traverso, the City Clerk of the City of Ione declare under penalty of perjury that the foregoing agenda for the Tuesday, August 4, 2020 meeting of the Ione City Council was posted on July 31, 2020.



Janice Traverso, City Clerk, City of Ione

#1

CITY OF IONE COUNCIL MEETING MINUTES
Meeting of June 2, 2020

**DUE TO THE GOVERNOR'S EXECUTIVE ORDER N-2520, THE CITY OF IONE
CONDUCTED ITS MEETING VIA TELECONFERENCE. MEMBERS OF THE PUBLIC
WERE ABLE TO PARTICIPATE BY CALLING IN USING THE FOLLOWING NUMBER:**
Dial In: 1-646-749-3112
Access Code: 924-662-197

Mayor Wratten called meeting to order at 6:00 PM

A. PLEDGE OF ALLEGIANCE TO THE FLAG:

Mayor Wratten led the Pledge of Allegiance.

B. ROLL CALL:

Present: Diane Wratten, Mayor
Stacy Rhoades, Vice Mayor
Dominic Atlan, Councilmember
Dan Epperson, Councilmember
Tom Reed, Councilmember
Staff: Jon Hanken, City Manager
Sophia Meyer, City Attorney (Teleconference)
Janice Traverso, City Clerk

C. APPROVAL OF AGENDA:

ACTION: It was moved by Councilmember Reed, seconded by Vice Mayor Rhoades and carried to approve the agenda with the correction to Resolution Numbers for the Shakeley Lane Right of Way and Public Works Inspection Fees.

AYES: Wratten, Rhoades, Atlan, Epperson, Reed

NOES: None

ABSENT: None

ABSTAIN: None

D. PRESENTATIONS/ANNOUNCEMENTS: None

E. PUBLIC COMMENT: None

F. CONSENT CALENDAR:

1. ACTION: It was moved by Councilmember Epperson, seconded by Councilmember Atlan to approve the minutes of April 7, 2020 and April 21, 2020.

AYES: Wratten, Rhoades, Atlan, Epperson, Reed

NOES: None

ABSENT: None

ABSTAIN: None

2. **ACTION:** It was moved by Councilmember Atlan, seconded by Councilmember Epperson and carried to approve the following:

Accept Resignation of Planning Commissioner Kim Smith and authorize the City Clerk to advertise for the vacancy on the Planning Commission. Councilmember Atlan suggested that the City prepare a resolution and/or plaque to present to Mr. Smith at a future Council meeting.

AYES: Wratten, Rhoades, Atlan, Epperson, Reed

NOES: None

ABSENT: None

ABSTAIN: None

DISCUSSION ITEMS:

For the record: Action minutes provide the necessary documentation of City Council action. Audio recordings are retained for those desiring more detail on particular agenda item discussions. These audio recordings provide an accurate and comprehensive backup of City Council deliberations and citizen discussions.

G. PUBLIC HEARING: None

H. REGULAR AGENDA:

3. CalSolar Update:

- a) Jordan Jones commented that the rumor that CalSolar has filed for bankruptcy is false.
- b) Generator will be installed later this week.
- c) Project should be complete by June 10.

4. Adoption of Resolution No. 2020-13 Acceptance of Shakeley Lane Right-of-Way Easement and Public Access Easements from Lone Chevron at 395 Preston Avenue – City Engineer John Wanger commented that the owners of the Lone Chevron located at 395 Preston Avenue applied for a building permit to add an additional fueling island and other improvements on the existing site. In reviewing the site plans, staff discovered that approximately 20 feet of an existing portion of Shakeley Lane adjacent to the Chevron Station had not been dedicated as right of way to the City.

ACTION: It was moved by Councilmember Epperson, seconded by Councilmember Atlan and carried to adopt Resolution No. 2020-13 accepting the right of way Easement and

AYES: Wratten, Rhoades, Atlan, Epperson, Reed

NOES: None

ABSENT: None

ABSTAIN: None

5. City of Lone Street Project Update – There was discussion by Council on the funds available for this year's project along with the streets that are in need of repaving. Item will be on the next agenda for approval.

6. Creek Committee Applications – Mayor Wratten commented that 6 applications were received and interviews are scheduled for next week. Council agreed to extend the deadline for applicants and if anyone else is interested in applying may do so until June 8, 2020. Interviews are scheduled for June 9, 2020.
7. Adoption of Resolution No. 2020-14- City Manager Jon Hanken explained that employees of the City of Lone are providing inspection services to new development and is not being reimbursed. The City's current fee structure under Planning and Land Use Fees established the hourly cost for City Attorney, City Planner, City Engineer and Associate Engineer. A fee to reimburse Public Work's staff time for inspections should also be included in that section of the fee structure as well. Staff is proposing that the City charge \$55 per hours for City staff inspections. After discussion by Council with concerns of staff not qualified to do the inspections, Council directed staff to continue this item to Closed Session at the next meeting.
8. Goal Setting Session – Saturday, June 6, 2020 City Council Chambers – 9:00 a.m.

I. CITY MANAGER REPORTS:

J. CITY COUNCIL COMMITTEE REPORTS:

K. CITY COUNCIL COMMENTS/FUTURE AGENDA ITEMS:

L. CLOSED SESSION AGENDA:

Council adjourned to Closed Session at 6:55 p.m. to discuss the following:

- Pursuant to California Government Code 54957; Performance Evaluation;
Title: Prentice, Long LLP, City Attorney
DeNovo Planning Consultants
Coastland Engineering
- Conference with Legal Counsel-Anticipated Litigation, Government Code
Section 54956.9(2)(d)-One (1) Case - Castle Oaks

Council reconvened to Open Session and announced Closed Session is being continued and will report on it at the next Council Meeting.

M. ADJOURNMENT:

It was moved by Councilmember Epperson, seconded by Councilmember Reed and carried to adjourn at 7:00 p.m.

Respectfully submitted,

Janice Traverso
City Clerk

CITY OF IONE COUNCIL MEETING MINUTES
Meeting of June 16, 2020

**DUE TO THE GOVERNOR'S EXECUTIVE ORDER N-2520, THE CITY COUNCIL
OF THE CITY OF IONE WILL BE CONDUCTING THEIR MEETING VIA TELECONFERENCE,
WHILE THIS MEETING WILL STILL BE CONDUCTED IN PERSON AT 1 E. MAIN STREET,
WE STRONGLY ENCOURAGE THE PUBLIC TO PARTICIPATE FROM HOME BY
CALLING THE FOLLOWING NUMBER:**

Dial In: 1-571-317-3122

Access Code: 128-351-293

YOU MAY ALSO PARTICIPATE IN THE MEETING USING THE FOLLOWING LINK:

<https://global.gotomeeting.com/join/128351293>

Vice Mayor Stacy Rhoades will be joining the meeting via teleconference:

Location: 3625 W. Elder Street, Boise, Idaho

Phone: 209-304-4217

Mayor Wratten reported that at the meeting on June 2, 2020, because the City did not have an attorney present during the Closed Session, it was not conducted. The meeting of June 2, 2020 was continued to this meeting so it can be properly adjourned and reported on the Closed Session.

Mayor Wratten called meeting to order at 6:00 PM

A. PLEDGE OF ALLEGIANCE TO THE FLAG:

Mayor Wratten led the Pledge of Allegiance.

B. ROLL CALL:

Present: Diane Wratten, Mayor

Stacy Rhoades, Vice Mayor

Dominic Atlan, Councilmember

Tom Reed, Councilmember

Absent: Dan Epperson, Councilmember

Staff: Jon Hanken, City Manager

Sophia Meyer, City Attorney (Teleconference)

Janice Traverso, City Clerk

April Wooden, City Planner (Teleconference)

C. APPROVAL OF AGENDA:

ACTION: It was moved by Councilmember Reed, seconded by Councilmember Atlan and carried to approve the agenda with the following amendments:

1) Move Item #13 – Request from AXIOS Homes before Item #4

2) Table Item #10 - Reduction of City Manager Hours to next meeting

3) Combine Items #5 – Site Plan for Train Depot and #12 – Grant Funding Update

AYES: Wratten, Rhoades, Atlan, Reed

NOES: None

ABSENT: Epperson

ABSTAIN: None

D. PRESENTATIONS/ANNOUNCEMENTS: None

E. PUBLIC COMMENT:

Police Chief, Tracy Busby commented on the Police coverage by lone at the protest in Jackson on June 10, 2020

F. CONSENT CALENDAR:

ACTION: It was moved by Councilmember Atlan, seconded by Councilmember Reed and carried to approve the following:

1. Approval of Minutes: May 5, 2020 and May 19, 2020
2. Warrants: July, 2019 – April, 2020

AYES: Wratten, Rhoades, Atlan, Reed

NOES: None

ABSENT: Epperson

ABSTAIN: None

DISCUSSION ITEMS:

For the record: Action minutes provide the necessary documentation of City Council action. Audio recordings are retained for those desiring more detail on particular agenda item discussions. These audio recordings provide an accurate and comprehensive backup of City Council deliberations and citizen discussions.

G. PUBLIC HEARING:

3. Howard Park Revised Master Plan Update Review - Adoption of Resolution No. 2020-15 – Approving a Revised Conceptual Map for the Howard Park Master Plan. City Planner, April Wooden that the proposed project is a revision of the conceptual map for the Howard Park Master Plan update, originally adopted February 2, 2010. The conceptual map is being revised to show the existing facilities in their correct locations as well as conceptual locations for proposed and planned facilities. The horseshoe pits are actually located near the beer garden, generally located behind Evalynn Bishop Hall. The basketball and tennis courts are now anticipated to be located on the site formerly shown as the horseshoe pits.

Mayor Wratten opened the Public Hearing and with no comments from the public, the hearing was closed.

ACTION: It was moved by Councilmember Reed, seconded by Councilmember Atlan and carried to adopt Resolution No. 2020-15 Approving a Revised Conceptual Map for the Howard Park Master Plan.

AYES: Wratten, Rhoades, Atlan, Epperson, Reed

NOES: None

ABSENT: None

ABSTAIN: None

H. REGULAR AGENDA:

13. Request from AXIOS Homes – City Manager Jon Hanken reported that Axios Homes is experiencing some obstacles in the bonding market. The current Development Agreement requires four different types of bonds:

- Performance Bond
- Payment—Labor and Material Bond
- Maintenance Bond
- Monumentation Bond

Axios Homes is proposing the following:

1. Performance Bond (\$1,899,997.00) – The two contractors, George Reed, Inc. and Mozingo Construction, Inc. are both contracted to complete the improvements in Unit 3. These contractors will both provide performance bonds for their prospective work in favor of the City of Lone, in the following amounts:
 - George Reed - \$1,476,558.00
 - Mozingo - \$423,329.00
 - Total - \$1,899,887.00
2. Payment – Labor and Material Bond – Axios Homes will provide proof of funds to complete this work. When work is complete and accepted by the City of Lone, a notice of completion will be filed. Axios Homes will then provide the City of Lone proof of payment in the form of Unconditional Final Lien Releases from each of the contractors.
3. Maintenance Bond (\$189,989.00) – Upon acceptance of the improvements by the City of Lone, Axios Homes will deposit to the City, cash in the amount of \$189,989.00 to be held during the one year maintenance and warranty period. This will be released by the City of Lone when all warranty items are completed after the one year period of acceptance of said Unit 3 improvements.
4. Monumentation Bond (\$25,250.00) – Axios Homes will deposit \$25,250.00 cash to be held by the City of Lone until the final monuments are set and the Unit 3 final map is recorded.

Axios Homes is also asking for one concession during this time as the improvements in Unit 3 are being completed. Axios Homes would like to start their first 6 production homes in order to not lose this year's building season and to satisfy their initial buyers that they are putting under contract. These six homes have been submitted and approved for permit issuance by the City and would not be able to have a final inspection or occupied until the proposed agreement is complete and a final map is recorded. City Engineer, John Wanger commented that legally we cannot issue any building permits until the final map is recorded. City Engineer commented that he is fine with courtesy inspections on the foundations. After further discussion, the Council agreed to the requests by Axios Homes with additional collateral.

4. Adoption of Resolution No. 2020-16 Authorizing Application for and Receipt of LEAP Grant Program Funds – City Planner, April Wooden explained that the LEAP Grant is made available through the Department of Housing and Community Development for the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance in implementing the Cycle 6 regional housing needs assessment (RHNA). The principal goal is to make funding available for the preparation, adoption and implementation of plans that streamline

and accelerate housing production. Program objectives: accelerate housing production and promote development consistent with the State Planning Priorities.

ACTION: It was moved by Councilmember Atlan, seconded by Councilmember Reed and carried to adopt Resolution No. 2020-16 – Authorizing Application for and Receipt of LEAP Grant Program Funds.

AYES: Wratten, Atlan, Reed

NOES: Rhoades

ABSENT: Epperson

ABSTAIN: None

5. Information Item: Planning Commission Approval of Site Plan Review Permit for Train Depot Museum and Park – City Planning April Wooden commented that the Site Plan was approved the Planning Commission at their meeting held on May 12, 2020 and that the project is exempt from CEQA.
12. Information Item: Depot Park Site Plan and Grant Funding Update – City Manager Jon Hanken commented that the park, which will be next to the Train Depot Museum will be signed as a passive recreation area. It will include a covered picnic care, a playground structure for children, and off street parking. A future restroom facility is also planned as part of the overall project. Staff plans to submit an application to the California Parks Department for a Per Capita Grant. Under this program, the City would be eligible for \$200,000 to construct some of the Park amenities. The grant application process funds has been stalled for months.
6. Adoption of Resolution No. 2020-17 Adopting a List of Projects for the Fiscal Year 2020-21 Funded by the Road Repair and Accountability Act of 2017 (SB-1) After discussion by the Council, it was moved by Councilmember Reed, seconded by Councilmember Atlan and carried to adopt Resolution No. 2020-17 to include a portion of West Marlette Street including slurry sealing and/or milling the existing paving and placement of new pavement other complete street components if needed.

AYES: Wratten, Atlan, Reed

NOES: Rhoades

ABSENT: Epperson

ABSTAIN: None
7. Adoption of Resolution No. 2020-14 – Amending Resolution No. 2018-26 Establishing City Fees by adding Public Works Inspection Fee – Council asked that this item be on the next Council agenda under Closed Session.
8. Naming Lone Creek Committee Members and Assigning Terms of Office to Each Member – Mayor Wratten interviewed the eight applicants. Mayor Wratten appointed the following five members to the Committee: and the following
 - Steven Fredrick – 2 years
 - Don Vicari – 2 years
 - Sally Norris – 2 years
 - Tom Bridges – 1 year
 - Lisa Vicari – 1 year

ACTION: It was moved by Councilmember Atlan, seconded by Mayor Wratten and carried to approve of Mayor Wratten's appointments.

AYES: Wratten, Rhoades, Atlan

NOES: Reed

ABSENT: Epperson

ABSTAIN: None

9. Project Pool Opening Scheduled for June 22, 2020 – City Manager Jon Hanken explained that the Amador County Health Department has provided the framework in which municipal swimming pools can re-open to the public, which includes the following:

- Supervision
- Signage
- Health Protection Measures
- Measures to Encourage Social Distancing

This is an information item only. Vice Mayor Rhoades suggested hiring a maintenance company to maintain the pool year round, which would free up the Public Works Department to work on parks, streets, etc.

10. Adoption of Resolution No. 2020-18 Accepting the Offer of City Manager Jon Hanken to Reduce House in an Effort to Save General Fund Dollars – Tabled to next meeting.

11. Adoption of Resolution No. 2020-19 Extending the Fiscal Year Budget 2019-2020 to August 18, 2020.

ACTION: It was moved by Councilmember Reed, seconded by Councilmember Atlan and carried to adopt Resolution No. 2020-19 Extending the Fiscal Year Budget to August 18, 2020.

AYES: Wratten, Rhoades, Atlan, Reed

NOES: None

ABSENT: Epperson

ABSTAIN: None

I. CLOSED SESSION AGENDA: Council adjourned to Closed Session at 7:55 p.m.

- Pursuant to California Government Code 54957; Performance Evaluation;
Title: Prentice, Long LLP, City Attorney
DeNovo Planning Consultants
Coastland Engineering
- Conference with Legal Counsel-Anticipated Litigation, Government Code Section 54956.9(2)(d)-One (1) Case - Castle Oaks

Council returned to Open Session and announced the following:

Evaluations were reviewed on the following:

- Pursuant to California Government Code 54957; Performance Evaluation;
Title: Prentice, Long LLP, City Attorney
DeNovo Planning Consultants
Coastland Engineering

Direction was given on the following:

- Conference with Legal Counsel-Anticipated Litigation, Government Code Section 54956.9(2)(d)-One (1) Case - Castle Oaks

J. ADJOURNMENT:

It was moved by Councilmember Epperson, seconded by Councilmember Reed and carried to adjourn at 9:00 p.m.

Respectfully submitted,

Janice Traverso, City Clerk

Agenda Item # 2

STAFF REPORT

COUNCIL MEETING DATE: AUG. 4, 2020

TO: HONORABLE MAYOR WRATTEN AND CITY COUNCIL MEMBERS

PREPARED BY: LORI MCGRAW, FINANCE MANAGER



SUBJECT: APPROVAL OF RESOLUTION No. 2020-30 BY THE CITY COUNCIL OF THE CITY OF IONE, AUTHORIZING THE PLACEMENT OF DELINQUENT SEWER ACCOUNTS AND ADMINISTRATION FEE TO BE SUBMITTED TO AMADOR COUNTY TO BE INCLUDED ON THE CURRENT YEAR TAX ROLL.

RECOMMENDED ACTION:

For the City Council to adopt Resolution No. 2020-30 which authorizes the levy of delinquent balances, as of May 31, 2020, along with a \$50.00 per parcel administration fee, to be included on Amador County's 2020-21 tax roll.

DISCUSSION:

At this time the attached list of sewer accounts have been identified as being more than 90 days delinquent. On July 13, 2020 customers were notified by letter, that full payment must be received no later than July 27, 2020 to avoid having their past due balance placed on the County tax roll. Notification of this delinquency was mailed to the owner of record, in addition to the monthly billing statement, which details current and prior balances due.

FINANCIAL IMPACT:

Historically, once per year the City of Ione places seriously delinquent sewer accounts with Amador County to be collected as a lien on the property owner's annual tax assessment. This form of collection is addressed in the City Municipal Code, chapter 13.52.060. In addition, a \$50.00 per parcel administration fee was established by City of Ione Ordinance 495 in 2017. This fee was established to defray costs associated with the collection process. The fee is assessed on all accounts remaining in arrears following the final payment date as listed on the demand letter.

OTHER AGENCY INVOLVEMENT

In order to have the levy placed on the upcoming tax roll, Amador County Auditor-Controller's Office requires a current resolution, list of parcel numbers and the amount of levy to be submitted to their office by the second week in August each year.

ATTACHMENTS

- List containing parcel numbers and balance of delinquent sewer charge.
- Municipal Code 13.52.060 and Ordinance 495
- Resolution 2020-30 Authorization to place Delinquent Sewer Account balances on Amador County's 2020-2021 Property Tax Roll.

RESOLUTION NO. 2020-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IONE AUTHORIZING THE PLACEMENT OF DELINQUENT UNPAID SEWER BILLS UPON THE 2020-2021 AMADOR COUNTY TAX ROLL

WHEREAS, Sewer Services are provided to the property owners of Ione, and

WHEREAS, it is desirable to collect delinquent unpaid sewer bills in an efficient and effective manner; and

WHEREAS, some property owners have delinquent balances for sewer services provided to their property.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ione authorize staff to place delinquent sewer balances upon the Amador County Property Tax Rolls for the Fiscal Year 2020-2021 property tax year.

The foregoing resolution was duly introduced and adopted by the City Council of the City of Ione at their regular meeting held on August 4, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Diane Wratten, Mayor

Attest:

Janice Traverso, City Clerk

**LIST OF DELINQUENT SEWER
PARCELS WILL BE AVAILABLE
ON MONDAY, AUGUST 3, 2020**

13.52.060 - Enforcement.

In the event of the failure of any person billed or the owner of the premises to pay when due any sewer service charges applicable to premises owned by him, the city may enforce payments of such delinquent charges in any of the following manners:

- A. The city may have such premises disconnected from the sanitary sewer system. In the event such disconnection should create a public hazard or nuisance, the superintendent or his representatives may enter upon the premises for the purpose of doing such things as may be reasonably necessary to alleviate or remove such hazard or menace. The owner of such premises shall have a duty to reimburse the city for all expenses incurred by city in disconnecting any such premises, or in doing other things authorized by this section; and no reconnection shall be made until all such charges are paid.
- B. The city clerk may institute action in any court of competent jurisdiction to collect any charges which may be due and payable in the same manner as any other debts owing to the city may be collected.
- C. As an alternative procedure, the city may provide any and all delinquent payments be placed on the tax roll, and collected with property taxes, as provided in Chapter 13.56.
- D. The city may provide otherwise for the collection of such delinquent charges. All remedies provided for in this section for their enforcement and collection are cumulative and may be pursued alternatively or collectively as the city determines. If any remedy is invalid, all valid remedies shall remain effectual.
- E. The city shall collect, in addition to any sewer service charge or penalty or interest assessment, an administrative fee calculated on the actual costs of the city for collection actions described in this section or as described in Chapter 13.56 of this Code.

(Ord. No. 495, 9-5-2017; Ord. 323 § 2(part), 1992).

ORDINANCE No. 495

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IONE CALIFORNIA,

AMENDING CHAPTER 13.52 OF THE CITY OF IONE MUNICIPAL CODE

The City Council of the City of Ione, State of California, does hereby approve an ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IONE CALIFORNIA, AMENDING CHAPTER 13.52, Section 13.52.060 OF THE CITY OF IONE MUNICIPAL CODE to state as follows:

Chapter 13.52– BILLING AND COLLECTION

13.52.060-Enforcement

In the event of the failure of any person billed or the owner of the premises to pay when due any sewer service charges applicable to premises owned by him, the city may enforce payments of such delinquent charges in any of the following manners:

- A. The city may have such premises disconnected from the sanitary sewer system. In the event such disconnection should create a public hazard or nuisance, the superintendent or his representatives may enter upon the premises for the purpose of doing such things as may be reasonably necessary to alleviate or remove such hazard or menace. The owner of such premises shall have a duty to reimburse the city for all expenses incurred by city in disconnecting any such premises, or in doing other things authorized by this section; and no reconnection shall be made until all such charges are paid.
- B. The city clerk may institute action in any court of competent jurisdiction to collect any charges which may be due and payable in the same manner as any other debts owing to the city may be collected.
- C. As an alternative procedure, the city may provide any and all delinquent payments be placed on the tax roll, and collected with property taxes, as provided in Chapter 13.56.
- D. The city may provide otherwise for the collection of such delinquent charges. All remedies provided for in this section for their enforcement and collection are cumulative and may be pursued alternatively or collectively as the city determines. If any remedy is invalid, all valid remedies shall remain effectual.
- E. The city shall collect, in addition to any sewer service charge or penalty or interest assessment, an administrative fee calculated on the actual costs of the city for collection actions described in this section or as described in Chapter 13.56 of this Code.

Agenda Item

3

DATE: July 27, 2020

TO: Lone City Council

FROM: Jon G. Hanken, City Manager

SUBJECT: Resolution No. 2020 – 29: A Resolution of the City Council of the City of Lone Approving an Application for Funding and the Execution of a Grant Agreement and any Amendments Thereto from the 2020 Community Development Block Grant Program-Coronavirus Response Round 1 (CDBG-CV1) NOFA Dated June 5, 2020

RECOMMENDED ACTION: Council is being asked to adopt Resolution No. 2020 – 29: A Resolution of the City Council of the City of Lone Approving an Application for Funding and the Execution of a Grant Agreement and any Amendments Thereto from the 2020 Community Development Block Grant Program-Coronavirus Response Round 1 (CDBG-CV1) Notice of Financial Availability (NOFA) Dated June 5, 2020.

Motion: _____ / _____.

FISCAL IMPACT: City will receive \$63,003 in CDBG-CV1 Funds.

BACKGROUND: As discussed in previous Council meetings, the federal CARES Act allocated funds to the states to address the issues created by the COVID-19 pandemic. The State of California, through the Housing and Community Development, modified the Community Development Block Grant program to allow non-entitlement communities to receive a direct allocation of funds, based on the formula for direct allocation communities, to address issues caused by the COVID-19 pandemic.

The Department of issued the 2020 Community Development Block Grant Program-Coronavirus Response Round 1 (CDBG-CV1) Notice of Financial Availability (NOFA) and, and as discussed business assistance, in the form of forgivable loans, is one of the activities that is allowed under the program.

As per the CARES CDBG-CV 1 NOFA guidelines, Business must meet the following criteria in order to be eligible for financial assistance:

Length of time in business - since January 2019

Have a current lone Business License

Be operating within the lone city limits

Less than 25 full time equivalent (FTE) employees prior to March 1, 2020

Maximum 4 part-time employees
Not be in default of taxes owed to government entity
Provide financial information prior to March 1, 2020 (income/expense report)

Funds can be used for:

Operating Expenses (OE) and Working Capital (W/C)
W/C number will be net of OE. OE includes primary expenses including payroll, insurance and lease payment.
Furniture, Fixtures, and Equipment (FF&E)
Support operational needs to address COVID requirements for opening and operating. Supported by list of FF&E and costs (vendor proposals).
Capital Improvements
Limited to responding to modifications required to address COVID related impacts (e.g.; drive thru, curbside pickup, no touch entries).
Pay off high interest credit card debt for verified business expenses (no personal debt).

The CDBG-CV1 guidelines also established a minimum guideline for the number of months jobs needed to be retained in order for the loans to be forgiven. The CDBG guidelines list of minimum of three (3) months for loan forgiveness. Based on this guideline, staff has modified the City's Emergency Loan program to retaining jobs for three (3) months for 50% loan forgiveness and six (six) months for 100% loan forgiveness.

Applications and all required notices and attachments are due to the Department of Housing and Community by 5:00 p.m. on August 31, 2020.

Staff request that Council adopt the resolution as presented.

Attachments: Resolution No. 2020 – 29: A Resolution of the City Council of the City of Lone Approving an Application for Funding and the Execution of a Grant Agreement and any Amendments Thereto from the 2020 Community Development Block Grant Program-Coronavirus Response Round 1 (CDBG-CV1) NOFA Dated June 5, 2020

RESOLUTION NO. 2020 - 29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IONE APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM- CORONAVIRUS RESPONSE ROUND 1 (CDBG-CV1) NOFA DATED JUNE 5, 2020

BE IT RESOLVED by the City Council of the City of Ione as follows:

SECTION 1:

The Ione City Council has reviewed and hereby approves the submission to the State of California of one or more application(s) in the aggregate amount, not to exceed, of \$63,003 for the following CDBG-CV1 activities, pursuant to the June 2020 CDBG-CV1 NOFA:

List activities and amounts

Economic Development- Business Assistance	\$ 63,003
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SECTION 2:

The City hereby approves the use of Program Income in an amount not to exceed \$63,003 for the CDBG-CV1 activities described in Section 1.

SECTION 3:

The City acknowledges compliance with all state and federal public participation requirements in the development of its application(s).

SECTION 4:

The City hereby authorizes and directs the Ione City Manager to execute and deliver all applications and act on the City's behalf in all matters pertaining to all such applications.

SECTION 5:

If an application is approved, the Ione City Manager is authorized to enter into, execute and deliver the grant agreement (*i.e.*, Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 6:

If an application is approved, the lone City Manager is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California fromtime to time in connection with the grant.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of lone held on Tuesday, August 4, 2020 by the following vote:

AYES:_____

NOES:_____

ABSENT: _____

ABSTAIN: _____

Diane Wratten, Mayor
City of lone

STATE OF CALIFORNIA

City of _____

I, _____, City Clerk of the City of lone, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 4th day of August, 2020.

Name, City Clerk of the City of lone, State of California

By: _____
Name and Title

IONE EMERGENCY SMALL BUSINESS LOAN PROGRAM

The Ione Emergency Small Business Loan Program provides forgivable loans, for up to \$10,000, for eligible Ione small businesses to retain jobs held by persons that may otherwise be lost due to closures related to social distancing and COVID 19.

ELIGIBILITY REQUIREMENTS:

Business must meet the following criteria:

- Length of time in business - since January 2019
- Have a current Ione Business License
- Be operating within the Ione city limits
- Less than 25 full time equivalent (FTE) employees prior to March 1, 2020
- Maximum 4 part-time employees
- Not be in default of taxes owed to government entity
- Provide financial information prior to March 1, 2020 (income/expense report)

TERMS:

Loans for up to \$10,000 may be made to qualified companies. Loans can be forgiven at the sole discretion of the City of Ione.

50% of an Ione Emergency Small Business Loan awarded to a business may be forgiven if the business remains open and maintains the same levels of jobs/positions for three (3) months following the date of the loan.

100% of an Ione Emergency Small Business Loan awarded to a business may be forgiven if the business remains open and maintains the same levels of job/positions for six (6) months following the date of the loan.

If an Emergency Small Business Loan is required to be paid back by the borrower due to business closure or failure to maintain jobs/position levels, payment arrangements will be made with the Ione City Manager. Zero percent interest will be charged on loan repayment balances and loan repayment duration shall not exceed 24 months.

Self-employed individuals and consultants would not be eligible as per CDBG guidelines.

USE OF FUNDS:

Operating Expenses (OE) and Working Capital (W/C)

W/C number will be net of OE. OE includes primary expenses including payroll, insurance and lease payment.

Furniture, Fixtures, and Equipment (FF&E)

Support operational needs to address COVID requirements for opening and operating.

Supported by list of FF&E and costs (vendor proposals).

Capital Improvements

Limited to responding to modifications required to address COVID related impacts (e.g.; drive thru, curbside pickup, no touch entries).

Pay off high interest credit card debt for verified business expenses (no personal debt).

APPLICATION PROCESS:

In order to apply for the Lone Emergency Small Business Loan Program, applicants must complete and submit the attached Lone Emergency Small Business Loan Program application.

IONE EMERGENCY SMALL BUSINESS LOAN PROGRAM APPLICATION FORM

Business's Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Owner Name: _____ **Phone Number:** _____

Ione Business License #: _____ **Number of Jobs/Positions:** _____

Years in Business: _____ **Amount of Funds Requested: \$** _____

Statement of How Funds Will Be Used to Retain Jobs/Positions: _____

I certify that the above information contained in this application is true, accurate and correct.

Signature of Applicant

**CITY OF IONE
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN THAT at 6:00 p.m. on Tuesday, August 4, 2020 the Ione City Council will hold a public hearing to give the public the opportunity to comment on the following item:

The City of Ione will be submitting a Community Development Block Grant Coronavirus Aid, Relief, and Economic Security (CARES) Act (CCDBG-CV1) application to create the Ione Emergency Small Business Loan Program. This program would provide forgivable loans, for up to \$10,000, for eligible Ione small businesses to retain jobs held by persons that may otherwise be lost due to closures related to social distancing and COVID-19. It is estimated that Ione will be eligible to receive up to \$63,003 based on the formula provided by HCD.

IN COMPLIANCE WITH THE GOVERNOR'S EXECUTIVE ORDER N-25-20, THE CITY COUNCIL WILL BE CONDUCTING ITS MEETING VIA TELECONFERENCE. WHILE THIS MEETING WILL STILL BE CONDUCTED IN-PERSON AT 1 E. MAIN STREET, WE STRONGLY ENCOURAGE THE PUBLIC TO PARTICIPATE FROM HOME BY CALLING-IN. THE MAYOR WILL CALL THE MEETING TO ORDER AND AT THE APPROPRIATE TIME WILL INVITE THE PUBLIC TO MAKE PUBLIC COMMENT VIA PHONE. PUBLIC COMMENT WILL ALSO BE ACCEPTED BY EMAIL AT jtraverso@ione-ca.com. ALL EMAILS MUST BE RECEIVED PRIOR TO THE START OF THE MEETING AND WILL BE INCORPORATED INTO THE RECORD. WRITTEN COMMENTS MAY ALSO BE SUBMITTED TO THE CITY CLERK, CITY OF IONE, P.O. BOX 398, IONE, CA 95640 AND MUST BE RECEIVED NO LATER THAN 6:00 P.M. TUESDAY, AUGUST 4, 2020.

The staff report and additional information on this item are available for public review at City Hall. Interested persons should attend the City Council meeting on Tuesday, August 4, 2020 at 6:00 p.m. or call in using the phone number on the August 4, 2020 agenda in order to make their comments known.

ADA COMPLIANCE STATEMENT

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 209-274-2412, ext. 102. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Dated: Friday, July 24, 2020

Janice Traverso, City Clerk