

CITY OF IONE
IONE, CA 95640



PARKS AND RECREATION COMMISSION

Sheldon Windley, Chairman

Fern White, Vice Chairman

Angie Avila, Commissioner

Dan Traxler, Commissioner

Demi Wright, Commissioner

Tuesday, June 27, 2023

Ione City Hall

1 E. Main Street, Ione, CA 95640

City Council Chambers

6:00 PM

THIS MEETING WILL BE AVAILABLE VIA ZOOM:

Join Zoom Meeting

<https://zoom.us/j/2351961316?pwd=d3lWTW0zbVJLb1pQNXBDQWtpZkRyUT09>

Meeting ID: 235 196 1316

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**THE CITY OF IONE IS A GENERAL LAW CITY DEDICATED TO
PROVIDING LEADERSHIP, ACCOUNTABILITY, AND FISCAL
INTEGRITY WHILE PROMOTING ECONOMIC OPPORTUNITIES AND
MAINTAINING A HIGH QUALITY OF LIFE FOR OUR CITIZENS**

PLEASE LIMIT PUBLIC COMMENT/TESTIMONY TO FOUR MINUTES
California Government Code Section 54954.3

The Ione Park & Recreation Commission welcomes, appreciates, and encourages participation in their Meeting. The Park & Recreation Commission reserves the right to reasonably limit the total time for public comment on any particular noticed agenda item as it may deem necessary.

Full staff reports and associated documents are available for public review at the Office of the City Clerk, City Hall, 1 E. Main Street, Ione, CA. Hard copies may be obtained for \$3.60 for pages 1-5 and \$.45 for each additional page. Documents that are not available when the agenda is posted will be made available for public review at the meeting.



AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF AGENDA

E. PUBLIC COMMENT

EACH SPEAKER IS LIMITED TO 4 MINUTES.

NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the Park & Recreation Commission at this time on any subject within the jurisdiction of the Park and Recreation Commission.

*Please be mindful of the **4 minute time limit per person**. Pursuant to the Brown Act, the Park & Recreation Commission may not take action or engage in a detailed discussion on an item that does not appear on the Agenda. However, matters that **require Commission action** will be referred to staff for a report and/or recommendation for possible action at a future Commission meeting. Is there anyone in the audience who wishes to address the Commission at this time?*

F. PRESENTATIONS/ANNOUNCEMENTS:

1. ACRA Information Update

G. CONSENT AGENDA:

1. May 23, 2023 Parks and Recreation Meeting Minutes*
Recommendation: By motion approve the Minutes.

H. REGULAR AGENDA

1. Howard Park Master Plan Meeting Update*
Recommendation: For information only.
2. Parks Maintenance Spreadsheet*
Recommendation: For information only.

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I. COMMISSION MEMBER REPORTS

J. ADJOURNMENT TO AUGUST 22, 2023

ADA COMPLIANCE STATEMENT

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, Janice Traverso at 209-274-2412. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



CITY OF IONE PARKS AND RECREATION COMMISSION MEETING MINUTES
Meeting of May 23, 2023

Vice Chairman Day called meeting to order at 6:00 PM

A. ROLL CALL:

Present: Fern Day, Vice Chairman
Angie Avila, Commissioner
Demi Wright, Commissioner
Dan Traxler, Commissioner

Absent: Sheldon Windley, Chairman

Staff: Amy Gedney, Interim City Manager
Jordan Doerksen, Executive Assistant to City Manager
Kasey Guevara, Administrative Analyst
Garrett Rogers, Maintenance Tech II
Chris Hancock, Finance Manager

B. PLEDGE OF ALLEGIANCE:

Vice Chairman Day led the Pledge of Allegiance.

C. APPROVAL OF AGENDA:

It was moved by Commissioner Avila, seconded by Commissioner Wright to approve the agenda.

AYES: Day, Avila, Wright, Traxler

NOES: None

ABSENT: Windley

ABSTAIN: None

D. PRESENTATIONS/ANNOUNCEMENTS:

1. Stakeholder's Workshop Flyer

- Jordan Doerksen: City is still on track to hold the Stakeholder's meeting on June 8, 2023
- Commissioner Wright: Asks how the flyer is being distributed to the public
- Discussion: Flyers are being posted around the City, Howard Park and it was included in the monthly news letter

2. ACRA Information Update

- Justin Howard: Executive Director of Amador County Recreation Agency discusses summer youth programs that ACRA will have going on in Ione during the summer. After



school program for children that attend Ione Elementary School. Another summer program at Amador High School. Youth Soccer camps at Howard Park for June, July and August. Trying to grow adult programs such as bingo. Looking for places that can host these activities. Launched updated website which is easier to navigate. Focus for the upcoming fiscal year is to bring more programs to the south part of the County. Happy to answer questions.

- Commissioner Avila: Asks how much money ACRA has right now that they're willing to spend in Ione.
- Justin Howard: ACRA has their regional impact fees account, money for Capital Improvements.
- Commissioner Avila: Asks if he knows off the top of his head how much money there is.
- Justin Howard: Responds about \$38,000 in old Nexus fees. Can get specific number.
- Commissioner Traxler: Asks if they are doing anything with Pickleball.
- Justin Howard: They started a drop in pickleball league at Argonaut High on Sundays from 9:00AM-12PM. Three courts and about 30 participants. Sees need for more.
- Commissioner Traxler: Wants to know if ACRA is affiliated with the pickleball group that meets at Detert Park.
- Justin Howard: States they promote the activity of Amador Pickleball. Working on plans with them and the City of Jackson long-term to bring some more pickleball courts two to three years down the road.
- Commissioner Wright: Asks if the coaches for the Challenger Soccer Program are more local this year because coaches wouldn't always show up last year because they were coming from areas like Sacramento. Parents got refunded because of the cancellations. Wants to know if there is any improvement this year.
- Justin Howard: Not local instructors. Challenger contracts with instructors from the UK. Knows there was a hiccup last few year with flights because of Covid but states that the Coaches are all here now.
- Councilmember LaFayne: Commission requested in February to have Justin Howard attend a Parks and Rec meeting and states she made numerous attempts to get him there. Requested that the Commissioners be provided with a detailed report of what's going on in Ione, impact fees, where things are spread out and that was the purpose of asking him to be here. Give the Commissioners a good idea of how money is being spent, where's it going, and how does Ione weigh against cities and towns higher up the hill.
- Justin Howard: Happy to provide a scope of how the JPA works. Discussion continues clarifying what information the Commission and Councilmember LaFayne are looking for.
- Commissioner Avila: Recommends Justin Howard come to Parks and Rec meetings every 3-6 months and break down for Commission and Community where funds are going
- Justin Howard: Last project approved in Ione was a \$59,000 shade structure. In terms of up to date that is where ACRA is, in terms of impact fees \$3,500 roughly from every new development goes into a regional parks account. Collectively as a county ACRA has about \$800,000 in that account. Money has to fall under CIP projects. Where they stand



fiscally but in terms of actual projects in Ione the shade structure was the last project funded

- Amy Gedney: Thinks the City can work together with ACRA on the impact report, work through it with the Howard Park Master Plan. Annually City pays \$750 per capita to ACRA. Thinks Commission is looking at how those funds are spent on programs and services and what's being done in each community. Provide Commission with a report to let them know that Ione is being served by ACRA and it's a point for advertising to get it out into the community to illustrate what services are being provided. Would be helpful if ACRA could provide that on a monthly basis for the Committee. What activities are being programmed here in Ione.
- Discussion continues on the specifics of what the fees have been going toward and the Nexus study

3. Amador County Girls' Softball Association

- Darrick Baker: President of the Amador County Girls Softball Association. Been to these meetings a handful of times. Discusses issues with Saint Sava fields the Association uses. Only three softball fields in the County other than the high schools. Pays \$5,000 every season for the Saint Sava fields which he maintains. Letter from Stacy Rhodes and full back of Parks and Rec. States they were granted the property at the South end of Howard Park to continue to work upon building those fields. Was happy to have support from Commission and Council. Two years have gone by. The program has been successful but the fields they have to practice on are inadequate but enough to get by. Looking for great Softball fields and waiting for the Stakeholder's meeting. Discusses Fair Play Act. States there are a lot of Baseball fields in this community that are gorgeous. Where are the softball fields? Proposes the new contract for baseball where softball has access to one of the five baseball fields once their contract is up for renewal. Asks if it's fair that everyone in Ione has to go to Saint Sava. Discusses additional sources of funding and support for getting the softball fields built.
- Commissioner Traxler: Asks how much would be needed to complete the fields.
- Darrick Baker: Probably around \$300,000.
- Fern Day: Asks what is next step
- Darrick Baker: June 8, 2023 meeting and will bring a lot of support.
- Amy Gedney: Next step is the Master Plan. The City has said they would like to have softball fields. Everything needs to be planned out and the infrastructure needs to be laid out.
- Commissioner Traxler: Frustration comes from letting this project sit for two years. Will not sit on this for another two years.
- Commissioner Day: Softball has already been approved for the area.
- Amy Gedney: Has not been incorporated into the Master Plan yet. Need to incorporate everything into the Master Plan and get it adopted
- Discussion continues on specifics of Master Plan and Stakeholder's workshop.
- Darrick Baker: Discusses the Baseball contract and wants to be notified once the contract is back in negotiations.



E. PUBLIC COMMENT:

- Larry Rhoades: Could put facilities out on available land by the lake. Already two tennis courts there that are not being used.

F. PUBLIC HEARING: None

DISCUSSION ITEMS:

For the record: Action minutes provide the necessary documentation of Parks and Recreation Commission action. Audio recordings are retained for those desiring more detail on particular agenda item discussions. These audio recordings provide an accurate and comprehensive backup of City Council deliberations and citizen discussions.

G. CONSENT AGENDA:

1. Parks and Recreation Meeting Minutes for January 24, 2023; February 28, 2023; April 25, 2023

APPROVAL OF MINUTES:

It was moved by Commissioner Traxler, seconded by Commissioner Avila to approve Meeting Minutes for January 24, 2023; It was moved by Commissioner Traxler and seconded by Commissioner Wright to approve meeting minutes for February 28, 2023; It was moved by Commissioner Wright and seconded by Commissioner Avila to approve meeting minutes for April 25, 2023.

AYES: Day, Avila, Traxler (January 24, 2023)

NOES: None

ABSENT: Windley

ABSTAIN: Wright

AYES: Day, Avila, Wright, Traxler (February 28, 2023)

NOES: None

ABSENT: Windley

ABSTAIN: None

AYES: Day, Avila, Wright (April 25, 2023)

NOES: None

ABSENT: Windley

ABSTAIN: Traxler



H. REGULAR AGENDA:

1. FY 23-24 DRAFT Operating Budget and Capital Improvement Plan

- Chris Hancock: These are proposed numbers and included numbers from previous years to give context. Budget is broken down to see where costs are going. Broke numbers down based on the size of the parks. Rough number but can revisit them. Give Commission an idea on where the City is at.
- Commissioner Avila: Thanks staff for the information. Asks how many public works employees there are currently with the City.
- Chris Hancock: Currently have three maintenance workers
- Commissioner Wright: Asks how many maintenance vehicles does the City have.
- Chris Hancock: Have four vehicles and Public Works Superintendent that is currently out on leave. Looking to hire a seasonal person.
- Clarification on what the seasonal worker will do and the application process. Will fill that position soon.
- Jordan Doerksen: States the Parks and Rec CIP spreadsheet has been included with this item so the Commission has a better idea of the projects the City is in the process of or thinking about. What goes into the daily maintenance of these parks.
- Commissioner Traxler: Clarifies the change in the grant process for Train Depot Park. Asks how far along the City is in that grant process.
- Amy Gedney: Working on that process. Trying to transfer the Depot building over to a nonprofit group, City Engineer putting together the phasing plan and working with the volunteers.
- Commissioner Traxler: Clarifies that storm drain is one of the main items for the grant to be used.
- Amy Gedney: Confirms
- Discussion: Continues on Train Depot Park
- Discussion: Restroom hours behind City Hall

PUBLIC COMMENT: None

1. ACRA Pool Agreement Review

- Justin Howard: Introduces the pool contract for the summer. Goes over the specifics of the contract. Ready to execute. Moving forward with \$25,000 not \$29,000. Here to answer questions about contract.
- Commissioner Day: Wants to know why swim lessons are not being done this year at the pool
- Justin Howard: Lost some staff that were certified to teach swim lessons. Recommending swim lessons happen at the Jackson Pool. Just don't have the staff that has the certification needed to teach swim lessons in Ione. Continues to discuss lifeguard certification process.
- General discussion on the approval of the contract and the dates that it is valid for.



- Contract went to Council and then was kicked back to the Commission where it will go back to Council. Discussion continues on specifics of the contract and if other cities have approved their contract.
- Justin Howard: Pool management contract will take effect in June.
- Commissioner Traxler: Expresses frustration on how items go to the Council and then back to the Commission for approval.
- Justin Howard: Confirms that future items will go through Parks and Rec first.
- Commissioner Day: Would like to see the contract in March next year.

PUBLIC COMMENT: None

Motion to Approve Item #2

It was made by Commissioner Wright, seconded by Commissioner Traxler to approve the ACRA Pool Agreement go up for Approval by the City Council

AYES: Day, Avila, Wright, Traxler

NOES: None

ABSENT: Windley

ABSTAIN: None

2. Ed Hughes Memorial Arena

A. Ed Hughes Memorial Arena Operations Update/Ed Hughes Memorial Arena Future Plans

- Jordan Doerksen: Introduces the item. States the City is establishing what are its duties vs the duties of Kathy Van Steyn, the arena caretaker. City wanted to bring an update. Kathy is here to answer questions as well. Working together to clarify the contract.
- Amy Gedney: Working with Kathy and the Public Works Department to determine the responsibility of the Caretaker. Discusses what the provisions in the contract are. Wants to discuss with the Commission what they want the future to be for that arena. Kathy gave 90-day notice which will be up July 7, 2023. Indicated she would like to stay on but it would probably be a different contract. Wants a bigger picture of what could be done for the arena in the future. Different type of contract with Kathy or a different vision on what could be done out there. Everyone in the community seems to have a different opinion on what that area is supposed to be used for. Area needs to pay for itself because money used to support it will take away from other projects. Brainstorming session. Get a handle on what the community wants to see.
- Discussion about what the financial breakdown surrounding the arena does and does not include.
- Kathy Van Steyn: Discusses what she does on a daily basis out at the arena.
- Commissioner Avila: Asks why the City is not actively recruiting to see if people want to keep their horses in the stables at the arena.

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- Kathy Van Steyn: Responds that she has brought that up a couple times but that that is completely up to the City and something for the Master Plan.
- Discussions on whether there are horses at the stable currently. Kathy Van Steyn states there are not any horses currently and the ones that were there over the winter were hers.
- Dan Steyn: Kathy Van Steyn's husband comes up and speaks on additional tasks that she does at the arena.
- Kathy Van Steyn: A lot of positive feedback coming in for the arena. Gymkhana ready to come back to the arena next year. Two barrel racers want to come in right now but it's on hold since she gave her 90 days.
- Kathy Van Steyn: Issues in the winter some flooding. January and February were cancelled. Had someone who wanted to come in for roping but that was cancelled.
- Discussion on flooding issues and if it's common at horse arenas.
- Commissioner Wright: Asks how Ione stacks up against other arenas such as Rancho Murrieta.
- Kathy Van Steyn: Responds that Ione has been receiving some of the riders from Rancho Murrieta because of footing issues at Rancho Murrieta. Still Murrieta is huge and can hold more events.
- Amy Gedney: Gives Councilmember LaFayne the floor on some of the thoughts and ideas that have been discussed.
- Councilmember LaFayne: Arena needs additional amenities. Won't make money on dirt. Will be costly to update. Can hold events in the arena that aren't horse related. Community events such as farmers market, evening events, harvest fairs in the fall. A lot of competition with other arenas in the area.
- Commissioner Avila: How much do vendors pay now for the arena use.
- Councilmember LaFayne: Describes what is usually done out at the arena. Discussion continues on if water is included in the rental and how much is costs to rent the truck. Also discusses how other arenas charge.
- Commissioner Traxler: Suggests another entity be created to give suggestions on the arena. Doesn't think it's productive for Parks and Rec to be making these decisions.
- Amy Gedney: Thinks it's a good idea to have another Committee to walk through these issues. Maintaining parks is expensive and City is tapped out labor wise being able to allocate time to maintaining the arena. Fantastic idea to have a subcommittee that could brainstorm and come back with a recommendation.
- Discussion continues on arena being difficult to manage for a City. Defer to a specialized Committee.
Commissioner Day: Definitely hear the community use. Has been to some events there. Concerned that tying the arena to the community could take away from a horse producer coming in. Think about what is more lucrative. Where we want to push.

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- Councilmember LaFayne: Discusses issues with the arena and ideas that have been kicked around for years. Backlash against the arena that is just bizarre. Competition with other arenas and amenities that the arena would need but doesn't have. Disagrees with bringing community members in because horse people differ. Would just be chaotic. Need to look at it from a financial standpoint.
- Commissioner Day: Asks opinion on whether it is more beneficial for the arena to be run through the City as opposed to private.
- Councilmember LaFayne: Responds that paying \$3,000 a month on top of the 10 free days, free board at the barn and other expenses. Said the City never used to provide water. Continues to discuss how arena prep is done by the event holders that come in. City could incorporate arena grooming and prep into its pricing. Arena needs to be numbers at this point.
- Commissioner Day: Asks Garrett Rogers how many hours should be allotted to the arena if it is City run.
- Garrett Rogers: Responds that it would depend on the usage. If the City were to go for a multipurpose arena area, would almost need to dedicate a person for a few hours for scheduling and planning. If the arena were to stay horse focused, you would almost need another person just to be there full-time.
- Commissioner Day: Discusses possibility of working with organizations like home schooling groups and Girl Scouts.
- Councilmember LaFayne: Responds by stating the City is still renting the arena. City is not going to be a producer where they would get part of the entry fees unless it's put in the contract.
- Amy Gedney: Asks for a motion to be made back to the Committee to move this along and get more done at that level. Think we've gotten some good ideas but need to understand more about the operational issues first.
- Commissioner Wright: Clarifies that if this is moved to a committee but Kathy Van Steyn has stated that she will stay on, there won't be an answer by July 7th. So, Kathy Van Steyn is being kept in limbo by this choice too. Amy Gedney responds that that is correct.
- Commissioner Traxler: Asks Kathy Van Steyn what she would like to do.
- Kathy Van Steyn: States that she would like to stay. Understands that the pay may not be sustainable with the arena slowing down. Describes what she likes about working out there.
- Commissioner Avila: Clarifies that Kathy Van Steyn is willing to take a pay cut from \$3,000 down to \$1,500. Kathy Van Steyn responds in the affirmative.
- Kathy Van Steyn: Would change a little bit about the contract. City does not have the revenue coming in to pay her \$3,000 per month.
- Amy Gedney: Describes how the contract could be changed such as month to month rather than being locked in for a certain amount of time. Still a lot of issues that need to be resolved at the committee level. Understanding of what we want



to do so there's no more controversy about the arena. Frustrating for staff the controversy they've been hearing about and it's distracting from other business.

- Kathy Van Steyn: Discusses other activities that she was able to schedule out at the arena but now that she's put in her 90 days those have been put on hold.
- Commissioner Day: Clarifies that Kathy Van Steyn's contract is up on July 7th and if a new contract needs to be drawn up. Describe previous contracts that have been brought up and other options moving forward. Asks if that is what the City is looking at for July 7th is redoing the contract and rehiring someone.
- Amy Gedney: What the City is looking at is staying everything for a moment while brainstorming. Don't want to lock into a contract. Would be in the City's best interest to have a long-term commitment.
- General discussion about making the contract a month-to-month and bring back to council.
- General discussion about regular events versus ones that are horse related.
- Councilmember LaFayne: Discusses the reason she was originally hired as the arena caretaker in the past and the reason the position exists now is it takes the responsibility of it off of City staff.

PUBLIC COMMENT:

- Larry Rhodes: Picnic Association used to run Howard Park for years and always had money till the City took it over. One maintenance man was hired to take care of Howard Park. Stables used to make money. Wonder why people are mad about everything. Brings up instance where California Rodeo Queen wasn't allowed to access the park at midnight. Thinks Horse Association of California was going to rebuild the track but it was turned down by Kim Kerr. Can thank some of the City Managers for these issues. Wishes someone would bring all this out once in a while.

Motion to Recommend that City Council Develop an Ad Hoc Committee to Look at the Best Opportunities for the Arena Including Separate Ownership and While the Committee is Being Developed and Doing Their Work, We Recommend to The Staff to Work on a Quarterly Contract with KD Horsemanship to Keep Things as They are but in a More Realistic Way Until the Committee Makes a Decision.

It was made by Commissioner Wright, seconded by Commissioner Day to approve the motion.

AYES: Day, Avila, Wright, Traxler

NOES: None

ABSENT: Windley

ABSTAIN: None

3. Walking Trails – Endorsement of Citywide Walking Project

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- Kasey Guevara: Introduces this item brought to staff's attention by Commissioner Wright. Have had some interest for a while to make Ione a more walkable/bikeable City. Looking for Community feedback on areas that are most desired for walking/biking paths. Two being routes for students to and from Ione Elementary and the area between Wildflower and Howard Park. Discusses the conceptual maps that were provided with the staff report that staff received from the City Planner. Some of these improvements could be done just using paint and some would have to be done with the assistance of an engineer. Reiterates that the City is just looking for feedback right now to prepare for grant opportunities next year.
- Commissioner Wright: Started looking at grant programs that take railroad tracks and make them into walking or biking trails. Started doing that because she walks every day and main street scares her. Discusses what she sees. Wants to encourage movement and accessibility. Thinks Ione can be a walkable City. Relatively flat compared to other Cities. Continues on about how it's not safe for kids and residents now. A lot of it can be done with paint. Adding walking lanes or changing curbs. Excited if this is something the City can look into.
- Amy Gedney: Intent here is a grassroots effort to come up with walking paths. When City is ready to do a grant application, City will have to have a map, will have to know the areas that the engineer will need to modify for ADA accessibility. Will have to know slopes to adjust. This is the first effort to be able to map it out and come up with a plan and have a list of where some of those improvements would be and then we would be able to apply for grant funding or be ready to apply for grant funding. The other options are that we have some CDBG funding that can be used to add sidewalks to certain areas. What Demi's wanting to do too is create a Facebook page to get feedback to create that baseline map and then start putting this plan together. Maybe the City will create an app to apply for funding. Basically, have to have a roughed-out plan that the City can submit something in the future. Brainstormed a number of ideas Commissioner Wright is going to create the social media account. Discusses blue zone which is promoting a healthier community. Putting together a base line walking map.
- Commissioner Wright: Discusses groups in the community that can help get the project off the ground.
- Discussion continues on the logistics of the project moving forward and areas to look at.

PUBLIC COMMENT:

- Larry Rhodes: States that between the school and the pathway around Howard Park is a 10ft easement that would be very easy, and you would never get Caltrans to put a sidewalk where the two cemeteries are.

4. Community Garden Park Location

- Jordan Doerksen: Introduces this item. Staff did some research and found each property to be incompatible for various reasons.

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I. ADJOURNMENT:

Adjourned by Vice Chairman Day.

Respectfully submitted,

Kasey Guevara
Administrative Analyst



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Agenda Item #H1

DATE: June 27, 2023

TO: Sheldon Windley, Chairman
Fern Day, Vice Chairman
Dan Traxler, Commissioner
Angie Avila, Commissioner
Demi Wright, Commissioner

FROM: Kasey Guevara, Administrative Analyst
Jordan Doerksen, Executive Assistant to City Manager

SUBJECT: Howard Park Master Plan Meeting Update

RECOMMENDED ACTION:

For information only.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

BACKGROUND:

On June 8, 2023 the City of Ione hosted its Howard Park Master Plan Workshop. The workshop was attended by roughly 100 participants representing a variety of interests. The workshop began with a presentation of how the evening would be structured and included an overview of Howard Park beginning with its history and transitioning to current facilities at the park today.

The second half of the evening included a facilitated discussion led by Interim City Manager, Amy Gedney on what the community would like to see added to the park in the next Master Plan. Participants provided a variety of responses of how they would like to see the park improved in the coming years. Many of the responses centered on updating and improving existing facilities while also adding additional features such as paved trails and improved ADA accessibility.

The final portion of the evening offered participants an opportunity to fill out a questionnaire where they were able to provide additional feedback for what they wanted to see in the next Master Plan. The questionnaire asked them a variety of questions such as what park features they

would like to see stay the same and which ones they would like to see improved. The questionnaire also asked demographic information such as city of residence and age of children in household if applicable.

The next portion of this process will include staff tabulating the responses received in the questionnaires to determine compatibility with current features of the park. Staff plans on presenting this information to the Parks and Recreation Commission at their August 22, 2023 meeting and bringing it to City Council on September 19, 2023.

ATTACHMENTS:

None.



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Agenda Item #H2

DATE: June 27, 2023

TO: Sheldon Windley, Chairman
Fern White, Vice Chairman
Angie Avila, Commissioner
Dan Traxler, Commissioner
Demi Wright, Commissioner

FROM: Kasey Guevara, Administrative Analyst
Garrett Rogers, Maintenance Tech II

SUBJECT: Parks Maintenance Spreadsheet

RECOMMENDED ACTION:

For information only.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

BACKGROUND:

At the April 25th and May 23rd Parks and Recreation Commission meetings, this item was presented to the Commissioners, noting the Roles, Powers, and Duties of the Commission from the City of Ione's Municipal Code. It goes on to detail the expectations of the Commission from the City Council, responsibilities and goals of Commission meetings, and the duty of the Commission in the overall implementation of City policies and procedures as they pertain to Parks and Recreation. This is laid out in coordination with the Parks Maintenance Spreadsheet to further clarify the purpose of this spreadsheet. Decisions and updates to this spreadsheet should be made in accordance with Ordinance 2.36.040 Section B as stated below.

Ordinance 2.36.040 Section B states the Roles, Powers, and Duties of the Parks and Recreation Commission as follows:

1. Research, investigations, studies and analysis of parks and recreation matters;
2. Preparing and recommending policy matters for consideration by the city council;
3. Oversee implementation policies as directed by the city council;

4. Preparing and recommending master development plans and capital improvement plans for park facilities;
5. Preparing and recommending recreation service/activities programs;
6. Acting in its advisory capacity to recommend policy to the city council which will provide for improved park facilities and recreational activities, and the maintenance and operation of those facilities and services.
7. Youth advisory commissioners shall be appointed to represent the interest of Ione youth and are required to attend and participate in the meetings and events of the commission when applicable, which will also include the planning and preparation for events and community projects. Time commitments for events vary, but youth advisory commissioners must complete a minimum of 20 service hours per semester.

During several meetings, the Commission has requested information from staff regarding the construction of new facilities at different parks, research into areas of concern, etc. Going forward, staff is working on a format to continuously present to the Commission that will address operational and maintenance concerns, capital projects, and other parks and recreation policy matters.

DISCUSSION:

At your meeting, staff will provide a standing item spreadsheet of our existing facilities, maintenance required, repairs needed, future ideas, etc. Pursuant to Ordinance 2.36.040 Section B, which states the Parks and Recreation Commission's roles, powers, and duties, City Staff is requesting that future recommendations are used in reference with this spreadsheet in order to sort capital projects by priority and funding availability.

ATTACHMENTS:

- A. Parks Maintenance Spreadsheet will be distributed at the June 27th meeting.