

**CITY OF IONE**  
**IONE, CA 95640**



**PARKS AND RECREATION COMMISSION**

*Vacant, Chairman*

*Fern White, Vice Chairman*

*Dan Traxler, Commissioner*

*Demi Wright, Commissioner*

*Vacant, Commissioner*

**Tuesday, October 24, 2023**

**Ione City Hall**

**1 E. Main Street, Ione, CA 95640**

**City Council Chambers**

**6:00 PM**

**THIS MEETING WILL BE AVAILABLE VIA ZOOM:**

Join Zoom Meeting

<https://zoom.us/j/2351961316?pwd=d3lWTW0zbVJLbWpQNXBDQWtpZkRyUT09>

Meeting ID: 235 196 1316

Passcode: 95640

**THE CITY OF IONE IS A GENERAL LAW CITY DEDICATED TO  
PROVIDING LEADERSHIP, ACCOUNTABILITY, AND FISCAL  
INTEGRITY WHILE PROMOTING ECONOMIC OPPORTUNITIES AND  
MAINTAINING A HIGH QUALITY OF LIFE FOR OUR CITIZENS**

**PLEASE LIMIT PUBLIC COMMENT/TESTIMONY TO FOUR MINUTES**  
**California Government Code Section 54954.3**

The Ione Park & Recreation Commission welcomes, appreciates, and encourages participation in their Meeting. The Park & Recreation Commission reserves the right to reasonably limit the total time for public comment on any particular noticed agenda item as it may deem necessary.

Full staff reports and associated documents are available for public review at the Office of the City Clerk, City Hall, 1 E. Main Street, Ione, CA. Hard copies may be obtained for \$3.60 for pages 1-5 and \$.45 for each additional page. Documents that are not available when the agenda is posted will be made available for public review at the meeting.

**AGENDA**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**



**C. ROLL CALL**

**D. APPROVAL OF AGENDA**

**E. PUBLIC COMMENT**

EACH SPEAKER IS LIMITED TO 4 MINUTES.

*NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the Park & Recreation Commission at this time on any subject within the jurisdiction of the Park and Recreation Commission.*

*Please be mindful of the **4 minute time limit per person**. Pursuant to the Brown Act, the Park & Recreation Commission may not take action or engage in a detailed discussion on an item that does not appear on the Agenda. However, matters that **require Commission action** will be referred to staff for a report and/or recommendation for possible action at a future Commission meeting. Is there anyone in the audience who wishes to address the Commission at this time?*

**F. PRESENTATIONS/ANNOUNCEMENTS: None**

**G. CONSENT AGENDA:**

1. August 29, 2023 Parks and Recreation Commission Minutes  
*Recommendation: By motion approve the Minutes.*
2. September 26, 2023 Parks and Recreation Commission Minutes  
*Recommendation: By motion approve the Minutes.*

**H. REGULAR AGENDA**

1. Recreation Coordinator\*  
*Recommendation: For information only.*
2. Train Depot Park Update\*  
*Recommendation: For information only.*
3. 2023 Addendum to the Howard Park Master Plan\*  
*Recommendation: Adopt Resolution No. 2023-\*\* A Resolution of the Parks and Recreation Commission of the City of Ione Approving the 2023 Addendum to the Howard Master Plan Update and recommending approval to the City Council.*

***CITY OF IONE***  
***IONE, CA 95640***



**I. COMMISSION MEMBER REPORTS**

**J. ADJOURNMENT TO NOVEMBER 28, 2023**

**ADA COMPLIANCE STATEMENT**

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, Janice Traverso at 209-274-2412. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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**CITY OF IONE PARKS AND RECREATION COMMISSION MEETING MINUTES**  
**Meeting of August 29, 2023**

**Vice Chairman Day called meeting to order at 6:00 PM**

**A. ROLL CALL:**

Present: Sheldon Windley, Chairman  
Fern Day, Vice Chairman  
Angie Avila, Commissioner  
Demi Wright, Commissioner  
Dan Traxler, Commissioner (Via Zoom)

Absent: None

Staff: Amy Gedney, Interim City Manager  
Kasey Guevara, Administrative Analyst

**B. PLEDGE OF ALLEGIANCE:**

Chairman Windley led the Pledge of Allegiance.

**C. APPROVAL OF AGENDA:**

It was moved by Commissioner Day, seconded by Commissioner Wright to approve the agenda.

**AYES: Day, Avila, Wright, Traxler, Windley**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

**D. PRESENTATIONS/ANNOUNCEMENTS: None**

**E. PUBLIC COMMENT:**

1.

- Don Vicari: Proposes getting a bench place in honor of \_\_\_\_ who was murdered. Asked Commission for approval to go to City Council next week. States that they are on a timeline and that it's all volunteer and there is no money the city has to spend. The location will be in an area on the corner of Castle Oaks and Shakeley.
- Commissioner Wright: Asks for clarification on where exactly the bench is going to be.
- Don Vicari: Confirms location and further clarifies the location is near a couple of oak trees and where the trees have been cleaned up.
- Commissioner Wright: Asks if they will be maintaining it.





- Don Vicari: Confirms that they will be doing the maintenance and that there are plenty of volunteers. Reiterates that they would like to get approval and would also like to put an 8x10 cement pad down for the bench for security. States there are future aspirations but, in the meantime, they can put creek rock from creek and decorate the entire area.
- Commissioner Windley: Asks whether the commission has to wait for this request to be put on the agenda for them to move it forward.
- Amy Gedney: Clarifies that the Commission can direct staff to move this forward to the Council. Not in the agenda as a formal action because there was not enough time before the agenda went out. Provide staff direction to move the item forward is acceptable.
- Commissioner Day: Asks a clarifying question about a small structure asking if that is labeled as “wall” in the drawing.
- Don Vicari: Clarifies that the structure is an old water structure (old pipe). Cleared it off and would be cool to know what it was. Bench would not be impacted by it. Reiterates that it would be between the two oak trees.
- Amy Gedney: The Commission can just agree to direct staff to move the item forward.

**AGREEMENT IS MADE TO MOVE ITEM FORWARD.**

2.

- Councilmember LaFayne: States that tonight is the last night of the Commission’s Student Advisor Corrine Shelton, attending the Parks and Recreation Commission meeting. She will be attending school in Idaho. States she will be studying business administration and that she will be missed. She is presented with a recognition that states, “City of Ione Parks and Recreation Commission in special recognition of Corrine Jewel Shelton, for her remarkable and exemplary contribution, dedication, commitment, and service as the City’s first student advisor of the Ione Parks and Recreation Commission serving at the pleasure of the Ione City Council from January 2020 to September 2023.”

3.

- Liz Touhey: Here to request support for the pickleball courts for Ione. Requests approval to form a subcommittee to move the pickleball development forward. Discusses how pickleball has been talked about for a while but there has not been a lot of movement forward. States that Commissioner Traxler has agreed to be the liaison to the Parks and Recreation Commission for this proposed subcommittee. Discusses the Amador Pickleball Club and how it would be nice to have a local place to play for Ione residents. Asks whether there are other pickleball plans in the works or if there’s money that has already been allocated to it.
- Commissioner Windley: Responds that it will be discussed on the Master Plan and that there is already a space allocated for it on the map. Reiterates that once it’s approved in the map then it will be able to be moved forward.



- Liz Touhey: Asks again whether some type of subcommittee would be helpful moving it forward.
- Amy Gedney: Would be a great idea. States that Commissioner Traxler has put together a lot of cost estimates but City was not ready for it yet on a staff level. Would be helpful for them to meet to bring back options like financing, space requirements, cost estimates. Would be helpful to have a subcommittee that could report back and do some of that legwork.
- General Commission discussion on how a subcommittee would be helpful.
- Liz Touhey: Discusses more about the club and when they meet.

**F. PUBLIC HEARING:** None

**G. CONSENT AGENDA:**

1. Parks and Recreation Meeting Minutes for May 23, 2023

**APPROVAL OF MINUTES:**

It was moved by Commissioner Wright, seconded by Commissioner Day to approve Meeting Minutes for May 23, 2023.

**AYES:** Day, Avila, Wright, Traxler, Windley

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

**H. REGULAR AGENDA:**

1. ACRA Strategic Plan Proposal for Ione

*Recommendation: For information and staff direction*

- Justin Howard: (Executive Director for ACRA) Gives a presentation where he presents Amador County Recreation Agency's (ACRA) strategic plan for recreational programming in Ione for the next fiscal year.
- Commission Discussion: Commission discusses how ACRA would pay for proposed projects such as the resurfacing of the tennis courts and where new fees for development would be coming from. Further discussion is had on the specifics of the strategic plan.
- Justin Howard: Continues that ACRA is looking for direction on how the City would like to proceed with the proposed recreation programming for the next fiscal year.
- City staff: Offer to put together and bring back to the Commission a proposal for a City run recreation program.

**PUBLIC COMMENT:**



- Unknown: Agrees that this is always one of those things that needs to be looked at. What is ACRA doing, how long have they been with us? I know when they started but we've had them on and off. I think we need to look at and give Amy a chance to look at her numbers and see what we can achieve. It's not just money. It's volunteers and proposals and so forth and see what we can do for the City of Ione. Years ago, there were several that stepped forward, one of them still sits on City Council that kept the pool open for one year. We did some volunteer work and we kept it open and we raised enough I think for two years and we had an agreement with the school. Thinks Council needs to look at an accounting of the past and the proposal and costs for the future and everything else and I'm glad she finally said swimming pool because I think it was getting forgotten there for a while. But the monies that are coming in, I've heard these different sources of money. There's tax money. There are all kinds of money that come in so it's going to take Amy some time to get her hands wrapped around all of that to see what the city can do for itself and right now I guess I'm neither pro or negative but it's going to be an interesting conversation and a good study to see if Ione could pull it off.
- Councilmember LaFayne: States she was always in favor of Ione having a parks and rec department. We need a parks and rec department based on the fact that our parks make money. We don't look at our parks as creating revenue that would be my concern. The park if it were done correctly should be generating enough money to pay for stuff. Not against it but don't think we should jump right in. Think we should do it one step at a time.
- Commissioner Traxler: Agree. Look at what we can charge for people going into our park.

**MOTION TO SEND THE STUDY OF WHETHER OR NOT THE CITY OF IONE CAN ESTABLISH ITS OWN PARKS AND RECREATION AUTHORITY OR TO BE ABLE TO DO A JOINT VENTURE OR A HYBRID AND INCLUDING ACRA OR NOT.**

It was moved by Commissioner Traxler, seconded by Commissioner Day to approve the motion.

**AYES: Day, Avila, Wright, Traxler, Windley**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

**2. 2023 Addendum to the Howard Park Master Plan**

*Recommendation: Resolution No. 2023-\*\* A Resolution of the Parks and Recreation Commission of the City of Ione Approving a Revised Conceptual Map for the Howard Park Master Plan Update.*

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- Kasey Guevara: Gives a presentation on the 2023 Howard Park Master Plan Addendum and Concept Map
- Commissioner Day: Would like to see parking added by the playgrounds next to the dog park. Either a path to the playground from the parking or make that also a parking area
- Commissioner Wright: Clarifies the purpose of what they are reviewing right now. Whether it is to approve the agenda item or asks to make changes. Asks if landscaping also means lighting and signage and also if they have the option of looking into doing solar panels in the park and if that would be included anywhere. Also, would like to see nature trail and theater. Feels like there are some major items missing.
- Amy Gedney: Clarifies that lighting and signage would be included in the landscape but solar is not something that has been considered.
- General Discussion: Solar use in the park.
- General Discussion: On foothill Rd and what the parking and pedestrian crossing situation would be.
- Amy Gedney: Would recommend an infrastructure plan that would incorporate parking as well as sewer and water lines.
- Councilmember LaFayne: Expresses concern on the entrances and how neither entrances are Caltrans approved entrances. Expresses the issues with it and what she has seen. No traffic flow on the Map and would like to see that added in.

**PUBLIC COMMENT:**

- Janice: Lives on Foothill Blvd and concerned about parking lot being across the street from her house.
- Larry Rhodes: Entrance to the Arena is totally illegal. City is going to be sued and the state of California is going to be sued. Can double check that that they are illegal. Predicts Caltrans will want a left turn pocket down the whole thing. The City does not have the money for it. One entrance you may get state money. Clarifies the masterplan revision.
- Liz Touhey: Clarifies how many courts are being proposed. If we want to bring pickleball to Ione and make it generating we can do that. Enough people where they can host games/tournaments but one pickleball court is not going to be enough to do that. Four courts would be needed to generate revenue. Equivalent to tennis court sizes also want to know if any changes are being proposed for the Dog Park.
- Kasey Guevara: Responds no, other than being formally added into the Master Plan.
- Liz Touhey: Suggests what it could use and that it's in sad condition. Room and space is great but not conducive to people using it
- General discussion on Pickleball court sizes
- Gary Thomas: Looked at parking in the past and somewhere in the plan parking is going to need to be addressed. Think the first entrance is legal and the second



entrance by the horse arena is not legal and at one time there was a concept of coming in somewhere around in the middle across from Kreth's. Can have all these amenities but where are you going to park. Softball fields are a great idea but you're still going to need parking somewhere. All these things are great ideas but you're still going to need parking. Setting yourself up for disaster because people go racing through the southern entrance of the park. If you're going to have all of these amenities need to know where parking is going to be. Not against any of these things but need to plan for how much parking. Need to make recommendations to the City Council that's going to be safe for everybody.

- Darrick Baker: Original proposal did include an ample amount of parking located where the trees are on the map and the design is not quite the same as what is shown on the map. Provides overview of his program and what they need. Hopes proposed parking they have provided will be adequate for the number of softball players. Has offered to assist in getting some of those matters covered. Wants to know how things are going to be prioritized. Grants? Up to individual organizations to try to help fund. Are there time lines set for this to be moving? Asks if Foothill would be legal? In favor of a traffic survey due to conflicting activities.
- Amy Gedney: Recommends bringing the map back with incorporated comments to the next meeting.
- Approval to bring map back to staff and incorporate comments from Commission and bring back to a future meeting.

## **I. ADJOURNMENT:**

Adjourned by Chairman Windley.

Respectfully submitted,

Kasey Guevara  
Administrative Analyst



**CITY OF IONE PARKS AND RECREATION COMMISSION MEETING MINUTES**  
**Meeting of September 26, 2023**

**Vice Chairman Day called meeting to order at 6:00PM**

**A. ROLL CALL:**

Present: Fern Day, Vice Chairman  
Angie Avila, Commissioner (arrived at 6:05 PM)  
Demi Wright, Commissioner  
Dan Traxler Commissioner

Absent: Sheldon Windley, Chairman

Staff: Amy Gedney, Interim City Manager  
Kasey Guevara, Administrative Analyst

**B. PLEDGE OF ALLEGIANCE**

Vice Chairman Day led the Pledge of Allegiance

**C. APPROVAL OF AGENDA**

It was moved by Commissioner Traxler, seconded by Commissioner Wright to approve the Agenda

**AYES: Day, Wright, Traxler**

**NOES: None**

**ABSENT: Avila, Windley**

**ABSTAIN: None**

**D. PUBLIC COMMENT: None**

**E. PRESENTATIONS/ANNOUNCEMENTS: None**

**F. CONSENT AGENDA:**

1. August 29, 2023 Parks and Recreation Meeting Minutes

*Recommendation: The August 29, 2023 Parks and Recreation Meeting Minutes will be available at the October 24, 2023 Parks and Recreation Meeting.*

**APPROVAL OF MINUTES:**



It was moved by Commissioner Traxler, seconded by Commissioner Wright to approve Meeting Minutes for August 29, 2023 Parks and Recreation Commission being available at the October 24, 2023 Parks and Recreation Meeting.

**AYES: Day, Avila, Wright, Traxler**

**NOES: None**

**ABSENT: Windley**

**ABSTAIN: None**

2. Sheldon Windley and Angie Avila Term Expiration

*Recommendation: For information only.*

- Amy Gedney: Thanks Commissioner Avila and Commissioner Windley for their service and states the City Clerk will advertise to fill the vacancies.

**G. REGULAR AGENDA**

1. Howard Park Master Plan Update

*Recommendation: For information only.*

- Kasey Guevara: States the proposed Master Plan will be brought back to the Commission at the October 24, 2023 Meeting and that the map is still being worked on.
- Commissioner Wright: Asks for clarification on the timeline of when map would be taken to the Council.
- Amy Gedney: Responds that it depends on if any changes are necessary but timeframe is around November but no rush.

2. Howard Park Stakeholder Meeting

*Recommendation: For information only.*

- Amy Gedney: Gives update on the meetings with the Howard Park Stakeholders and bringing back the agreements to the Commission on things they would like to add to make sure all the agreements are representative of what they are doing. Meetings are being done to understand the responsibilities of the City and the stakeholders. Intention is to meet one or two more times before the October Parks and Recreation Meeting and then bring them forward in the future
- General discussion on how the meetings are conducted and who is in attendance. Attendees include: Softball, Baseball, Soccer, Disc Golf and BMX
- General discussion: The dog park, who uses it, and maybe a stakeholder group can be created for them. Park needs some work.

3. Proposed City of Ione Recreation Program





*Recommendation: Provide a recommendation to City Council on how to proceed with recreation in the City of Ione.*

- Kasey Guevara: Gives a presentation on a proposed City run recreation program that includes cost of hiring a part-time recreation coordinator, what their proposed job duties would be, the potential, programs classes and events that could be offered and ends with next steps of moving forward with the program or pay the Amador County Recreation Agency Invoice.
- Commissioner Traxler: City is growing and believes it is time the City have its own recreation program. Believes good money is being thrown after bad with continuing with ACRA
- Commissioner Wright: Asks for the estimated timeline for the recreation coordinator to be in-house. Answer from Amy Gedney is the end of January beginning of February. Also asks if the \$24 an hour is competitive for the role. Amy Gedney responds that it's a range and good place to start.
- General discussion: About programs, role of the commission and what the rec coordinator will administer.
- Commissioner Wright: Asks how administering activities at the park will work since it is a regional park. Amy Gedney: Responds that is will be based on growth and then parameters can be set from there.
- General discussion: Other programs that are currently going on in the City and how they can be incorporated into what the City is doing
- Commissioner Avila: Asks how hard it's going to be to leave ACRA
- Amy Gedney: Responds that it is a good question and in terms of leaving, the City is stepping away from the per capita costs. Gives amounts on how much City has paid to ACRA over the last six fiscal years.
- General discussion on what ACRA has provided to the City.
- Councilmember LaFayne: Discusses how the other JPA members will vote Ione out if the membership invoice is not paid. Thought it was going to be a proposal of a hybrid program. States she spoke with Justin Howard after the last Parks and Recreation meeting and told him what the City wanted ACRA to provide. States he proposed building a fitness trail in partnership with Amador Trail Stewardship.
- General discussion on impact fees that Ione has paid ACRA and what would happen to them if Ione left the JPA and Ione's experience with ACRA. Not meeting the needs of the Community.
- General discussion on pool, who would run it, hiring lifeguards and providing swim lessons.
- General discussion on the issues with ACRA that City has had in the past and programmatic goals for the proposed programs and possible sponsorships.

PUBLIC COMMENT:





- Andrea Bonham: Provides some background on ACRA and its history in Ione. Discusses how some of the things listed on the website are inaccurate, ACRA is not providing much to Ione currently. Doesn't think the City could do worse than what it currently has. Asks the Commission to vote with not going with ACRA because she believes the City can do better. Thinks community would be able to help out.

**MOTION TO RECOMMEND TO THE CITY COUNCIL TO PROCEED WITH A RECREATION PROGRAM FOR THE CITY OF IONE AND TO CEASE PAYING ACRA ON THEIR INVOICE.**

It was moved by Commissioner Traxler, seconded by Commissioner Day

**AYES: Day, Avila, Wright, Traxler**

**NOES: None**

**ABSENT: Windley**

**ABSTAIN: None**

- Derrick Baker: In favor of a City run program

**H. COMMISSION MEMBER REPORTS**

- Commissioner Wright: Would like an update on the Depot Park for the October Agenda.
- Commissioner Traxler: Has been looking at converting the existing courts in the park to be suitable for pickleball and tennis and moving basketball somewhere else. Looking for people interested in pickleball to help form a stakeholder's group
- Commissioner Day: Would like to revisit basketball at Perry Earl and update on the horse arena.
- Commissioner Avila: Interested in bringing forward the armed forces banner program
- Commissioner Wright: Expresses her appreciation to Commissioner Avila for her 12 years of service

**I. ADJOURNMENT**

Adjourned by Vice Chairman Day

Respectfully submitted,

Kasey Guevara  
Administrative Analyst



**CITY OF IONE**  
**IONE, CA 95640**

**AGENDA ITEM #H1**

**DATE: OCTOBER 24, 2023**

**TO:**  
**FERN DAY, VICE CHAIRMAN**  
**DAN TRAXLER, COMMISSIONER**  
**DEMI WRIGHT, COMMISSIONER**

**FROM: KASEY GUEVARA, ADMINISTRATIVE ANALYST**

**SUBJECT: RECREATION COORDINATOR**

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**RECOMMENDED ACTION:**

Form information only.

**FISCAL IMPACT:**

NA

**BACKGROUND:**

At the September 24, 2023 Parks and Recreation Commission, the Commission voted unanimously to end the City of Ione's participation in Amador County Recreation Agency (ACRA) and instead use the allocated membership fee funds to start a city-run recreation program. The allocated funds were a total of \$34,450, and the City presented a plan for hiring a part-time recreation coordinator at 24 hours a week at a rate of \$24 per hour. The total cost for the position came out to \$40,849.

Staff brought the recommendation to the October 3, 2023 City Council meeting where it passed on a 3-2 vote. Staff brought the position back to the October 17, 2023 City Council meeting to authorize a budget amendment for the position where it was approved with a 5-0 vote.

**DISCUSSION:**

The posting is scheduled to fly until November 10, 2023 at 4:30PM or until filled. Staff intends on having the recreation coordinator on board by the middle of December or beginning of January.

**ATTACHMENTS:**

None



**CITY OF IONE**  
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**AGENDA ITEM #H2**

**DATE:           OCTOBER 24, 2023**

**TO:**  
**FERN DAY, VICE CHAIRMAN**  
**DAN TRAXLER, COMMISSIONER**  
**DEMI WRIGHT, COMMISSIONER**

**FROM:         KASEY GUEVARA, ADMINISTRATIVE ANALYST**

**SUBJECT:    TRAIN DEPOT PARK UPDATE**

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**RECOMMENDED ACTION:**

Form information only.

**FISCAL IMPACT:**

Fiscal impact has yet to be determined.

**BACKGROUND:**

At the October 3, 2023 City Council Meeting, the City Engineer gave an update and presentation on the Train Depot Park phasing plan. Attached are the items that were presented. No action was taken at this meeting. It was for informational purposes only.

**ATTACHMENTS:**

Attachment H2A: Train Depot Park Staff Report  
Attachment H2B: Power Point Presentation



**CITY OF IONE**  
**IONE, CA 95640**

**ATTACHMENT H2A**

**DATE:           OCTOBER 3, 2023**

**TO:             THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM:          JONATHAN MITCHELL, CITY ENGINEER**

**SUBJECT:      TRAIN DEPOT PARK STATUS UPDATE**

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**RECOMMENDED ACTION:**

For information only.

**FISCAL IMPACT:**

Fiscal impact has yet to be determined.

**BACKGROUND:**

Development of the City parcel for the Train Depot Park has been an ongoing project for the City of Ione. After initial planning, the City contracted with Weatherby-Reynolds-Fritson for preparation of design details and plans were completed and submitted to the City in 2019. Based on this, the City pursued grant funds for construction and in November 2020, the City was awarded the California State Department of Parks and Recreation Grant for \$177,952 for park improvements and construction activities. This award did not meet the total need of the project, however allowed funding to further refine design details and begin construction activities. Based on this, the City then initiated a program wherein volunteer labor would be utilized to reduce the cost requirements of the project and engage the Community in project development and construction. This program was later reevaluated, and subsequently terminated to pursue a traditional design-bid-build process. Bid documents were then prepared and advertised in January of 2023. Bids were received and evaluated as exceeding available funds and therefore rejected. In a continued effort to achieve the highest value and community engagement a meeting was held with the California State Department of Parks and Recreation grant administration staff to explore options for the use of City workers and equipment, material acquisition processes as well as community volunteer teams. Based on this meeting the grant administration team detailed the process whereby volunteer support could be utilized to continue construction in compliance with the grant funds.

The City came back to the Parks and Recreation Commission on April 25, 2023, for staff direction on proceeding with the project. After discussion, a recommendation was made to conduct a phased approach over time to alleviate the cost burden. Moving forward a phased-

delivery approach was prepared with updated and reviewed with volunteer team members and grant administration staff. Based on this continued coordination with volunteer team members and initiation of the phased-delivery approach has continued.

The portions of the park completed and partially completed up to this point include a shade structure, play structure, restroom, and areas of sidewalk. There is also playground site layout details that are not code compliant and will need to be reworked. Areas that have yet to be completed include fence extension, parking area, and utilities, including drainage and electrical, water and sewer.

## **DISCUSSION:**

The City Engineer has developed a proposed phasing plan that is broken out into five distinct phases complete with estimated costs for each one. The intent with this approach is recognizing that all phases are not funded by the current grant award and require prioritization of work which provides the highest community benefit first as well as completion of required core infrastructure. Phase one includes clearing of brush, leveling some areas of the park and meeting site-drainage requirements. Two stormwater systems are being considered (based on cost and value), drainage to a new manhole in West Marlette and an onsite retention basin and wet well. Phase two encompasses necessary concrete work and parking lot installation. Phase three proposes adding in the ADA drinking fountain and building the restroom. A Pre-Fab restroom is being offered as an alternative utilizing utilities already placed by the volunteer team. Phase five will be the finishing touches to the park which includes landscaping and irrigation. Artificial turf is also being considered as alternative to grass.

As construction activities have been initiated based on the phased delivery approach, current activities include utility site surveys, drainage design and specifications for construction and items identified in Phase 1 of the plan. Community members are engaged, and we anticipate more visible site work beginning in the Spring as soils lend themselves for grading and drainage excavations.

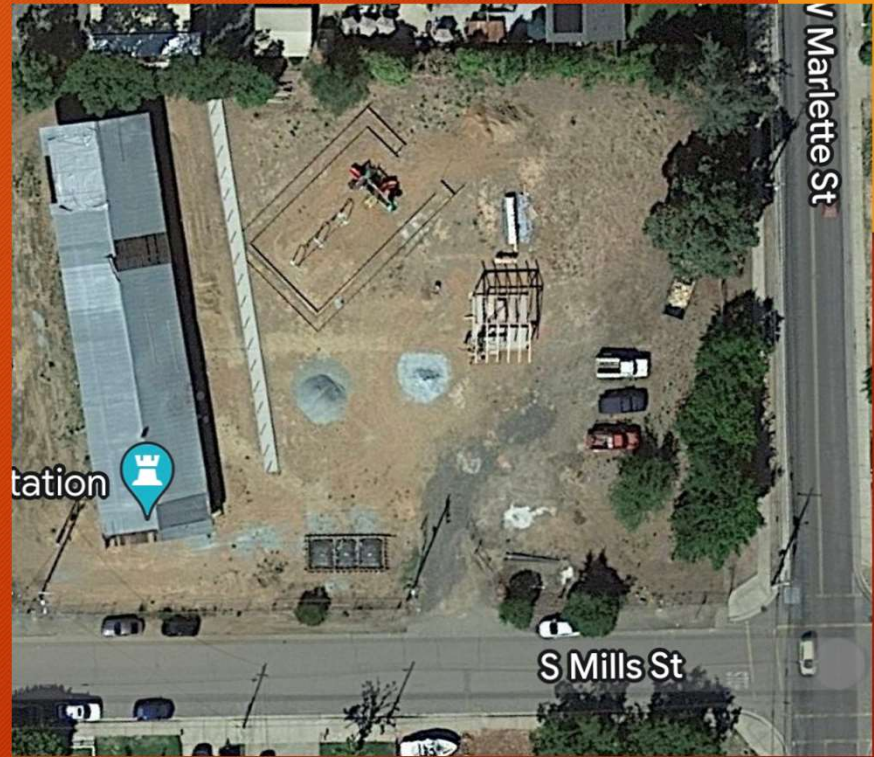
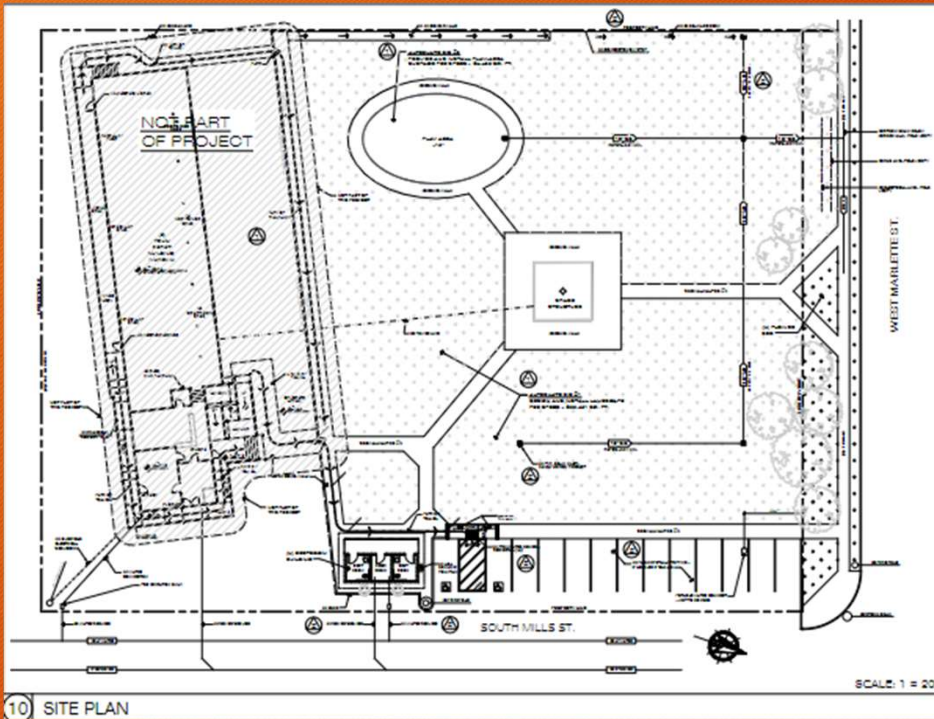
The construction phasing plan will be presented by PowerPoint during Council Meeting.

# Update on the Train Depot Park

10/3/23









# Project Timeline

- January 2019: plans were designed and issued by Weatherby-Reynolds-Fritson Engineering and Design.
- November 2020: the City was awarded a grant, from California State Dept. of Parks and Recreation, in the amount of \$117,952. (next slide has grant details)
- City initiated program using volunteers in the construction to reduce costs. This was subsequently terminated to pursue a design/bid/build process.
- January 2023: The project was advertised and received three. The bids were rejected due the high amounts.
- Based on this meeting the grant administration team detailed the process whereby volunteer support could be utilized to continue construction in compliance with the grant funds.
- At the April 25, 2023, City Parks and Rec Commission, a recommendation was made for a phased approach to alleviate costs, which was developed by Staff.



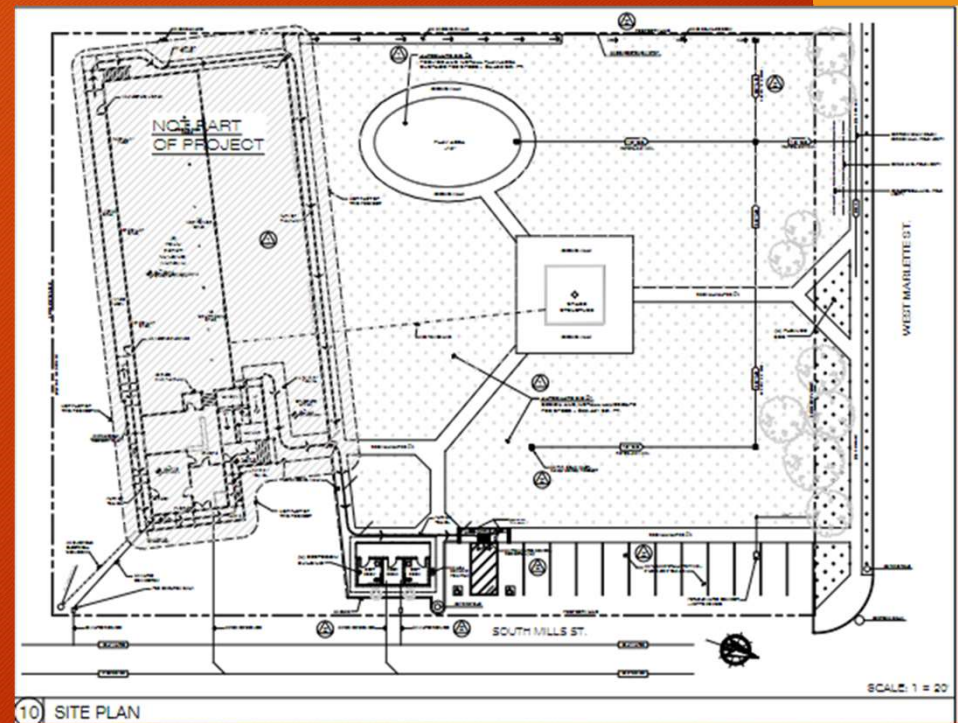
# Grant Details

- In 2018, the Department of Parks and Recreation in the Natural Resources Agency for California entered into a contract with the City of Lone.
- 2018 Parks Bond Act, Per Capita Grant Program.
- State funding source: Drought, Water, Clean Air, Castle Protection, and Outdoor Fund.
- Grant amount: \$177,952.



# Original Improvements to the Park

- Weatherby-Reynolds-Fritson Engineering and Design in 2019.
- Elements included a central pavilion, restrooms, a play structure, a parking lot along S. Mills Street, sidewalks, and a fence extension between the Park and the Depot building.
- Utilities included stormwater collection, sewer and water for the restrooms, and power.





# Volunteer Work



- City used volunteers to provide the construction services to reduce costs.
- Completed work: The pavilion, some sidewalks.
- Partially completed: The play structure and restroom. Play structure is not code compliant and the concrete will need to be reworked.
- Not started: The fence extension, the parking lot and utilities.





# TRAIN DEPOT PARK CONSTRUCTION

Phase	Bid Item or Task	Status	Estimated Cost	
			Base (Using Volunteers)	Alternatives
1	Mobilization			
	Clearing & Grubbing	Mostly done	\$755.00	
	Assess code compliance and make any corrections	Not started	TBD	
	Survey site (hired surveyor)		\$2,000.00	
	Import soil to raise the elevation	Locate local sources	\$49,468.00	
	Pothole Street Utilities - local firm	Locate local firm	\$3,000.00	
	Install Manhole at Street Storm Main (speciality labor)	Not started	\$10,000.00	
	18" SD System	Not started	\$9,212.00	
	Alternate: Onsite retentation basin and wet well	Does City prefer this		\$12,000.00
	Water service to restroom	Research status	\$1,000.00	
	Utility Connections	Research status	\$5,100.00	
<b>TOTAL PHASE 1</b>			<b>\$80,535.00</b>	
2	Concrete Swale	Not started	\$11,575.00	
	Concrete Mow Strip	Not started	\$8,140.00	
	Curb	Not started	\$3,395.00	
	Extend Sidewalk to Accommodate Fence Completion to Street	Not started	\$7,380.00	
	Parking Area - AB	Not started	\$16,220.00	
<b>TOTAL PHASE 2</b>			<b>\$46,710.00</b>	

## Phasing Plan Phases 1 & 2



## TRAIN DEPOT PARK CONSTRUCTION

Phase	Bid Item or Task	Status	Estimated Cost	
			Base (Using Volunteers)	Alternatives
3	Parking Area - AC	Not started	\$17,100.00	
	Truncated Domes	Not started	\$330.00	
	Parking Stall Striping	Not started	\$1,130.00	
	Complete Metal Fence with Two Gates	Not started	\$200.00	
	Field Powder Coat Posts	Not started	\$200.00	
<b>TOTAL PHASE 3</b>			<b>\$18,960.00</b>	
4	ADA Drinking Fountain	Not started	\$6,290.00	
	Restroom Foundation + Building	Partially complete	\$130,270.50	
	Alternate: Pre-Fab restroom	Does City prefer this		\$260,000.00
<b>TOTAL PHASE 4</b>			<b>\$136,560.50</b>	
5	Play Area	Installed but not up to	\$0.00	
	Play Structure(s)	Complete	\$0.00	
	Seal Pavillion	Not started	\$2,760.80	
	Sidewalk (Alt A) - concrete	Not started	\$6,613.00	
	Landscaping Design	Not started	\$4,200.00	
	Landscaping Irrigation System	Not started	\$20,423.00	
	Landscaping Installation	Not started	\$15,878.00	
	Alternate: Artificial Turf	Does City prefer this		\$120,300.00
<b>TOTAL PHASE 5</b>			<b>\$58,304.80</b>	
<b>TOTAL ALL PHASES</b>			<b>\$341,070.80</b>	

**Phasing Plan  
Phases 2 - 4**





# Alternatives to Consider

- Stormwater retention basin rather than pipelines and catch basins.
- Artificial turf rather than landscaping.
- Prefab restroom rather than onsite construction.





# Alternatives to Consider (Continued)

**Stormwater Retention Basin:** A basin would collect water via the project's stormwater piping or via overland flow. Then it would be pumped either to a new street manhole or retained underground onsite for ground infiltration.

## **PROs:**

- If the collected stormwater is retained onsite as shown to the right, there will be net cost savings of \$2,000 to \$3,000 by not constructing the manhole.
- It is not known at this time if the gravity flow stormwater pipe can make the clearances from the site to the stormwater main in the street where the new manhole will be located, but it could be pumped.



## **CONS:**

- An increase in maintenance pumping out the collected stormwater periodically.
- The infiltration property of existing soil is not known at this time.





# Alternatives to Consider (Continued)

## Artificial Turf rather than Landscaping

### *PROs:*

- Maintenance would be drastically reduced.
- Water usage would be minimal.
- No Design of landscaping and irrigation needed.

### *CONS:*

- Installing artificial turf would cost the project roughly \$100,000, depending on the quality of turf selected.
- Some residents may not like artificial turf.





# Alternatives to Consider (Continued)

## Prefab Restroom rather than Site Built Restroom

### *PROs:*

- Prefab companies only need an area of compacted soil and utility hookups onsite. The prefab is delivered and installed in one or two days.
- Prefab restrooms are code compliant and have all the engineering issues already worked out.
- The restroom comes complete with a concrete slab, wiring, plumbing and all finishes including the exterior and several options.
- An ADA-compliant drinking fountain could be added to the restroom for additional money.

### *CONS:*

- Installing a prefab restroom would cost the project roughly \$260,000, depending on options.
- Prefab restroom doesn't come with storage unless specified and would be more expensive.
- Onsite-built restroom is highly customizable.





# Next Steps

- Utility mapping
- Site survey
- Grading and drainage
- Continue volunteer engagement and coordination
- Obtain operational utility services with agencies





**CITY OF IONE**  
**IONE, CA 95640**

**AGENDA ITEM #H3**

**DATE: OCTOBER 24, 2023**

**TO: PARKS AND RECREATION COMMISSION**

**FROM: KASEY GUEVARA, ADMINISTRATIVE ANALYST**

**SUBJECT: 2023 ADDENDUM TO THE HOWARD PARK MASTER PLAN**

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**RECOMMENDED ACTION:**

Resolution No. 2023-\*\* A Resolution of the Parks and Recreation Commission of the City of Ione approving the 2023 Addendum to the Howard Park Master Plan Update and recommending approval to the City Council.

**OCTOBER 24, 2023 UPDATE:**

The first draft of the 2023 Addendum to the Howard Park Master Plan was brought forward to the Parks and Recreation Commission on August 29, 2023. The Commission had a number of additions they wanted to see included. Edits were made on both the 2023 Addendum and the conceptual map to incorporate the changes that the Parks and Recreation Commission wanted to see. Attachment numbers have been updated from what was originally posted in the August 29, 2023 staff report. The updates that have been made since the August 29, 2023 draft of the Addendum and map are listed below.

- Add formal walking trail/biking trail around perimeter of baseball fields to the north and softball fields to the south.
- Add horse trails to the southwest corner of the park.
- Additional parking to the west side of the soccer fields outside of the track and south of the park where the proposed softball fields will go. Additionally, a new entrance to the softball fields is also included. It is estimated that this new parking area will provide sufficient parking to accommodate parking during soccer and arena events.
- Separate the existing dog park into small and large dog sections.
- Add lighting to designated areas of the park.
- Add signage to designated areas of the park.

**BACKGROUND:**

Charles Howard Park, located within the City of Ione on Highway 124, south of W. Plymouth Highway and north of Brickyard Road is an 89-acre city park site. The Park Master Plan was created in 2010, and over the years, some minor updates have been made to the Plan. Physical changes have been made at the park, but the Master Plan has not been updated to reflect those changes. As a result, an Addendum to the Howard Park Master Plan is being presented to reflect the changes that have been made as well as proposed additional facilities to be included as a part of Howard Park. The concept



**CITY OF IONE**  
**IONE, CA 95640**

map and Master Plan are being revised to show the existing facilities in their correct locations as well as conceptual locations for proposed and planned facilities.

It is important to note that improvements over the years have been made by volunteer groups and associations. For example, the baseball fields were constructed by volunteer groups associated with the baseball league using their own funds. While the City does own the park and does much of the maintenance, the majority of the facilities in the park have been constructed by various community groups. The City has agreements in place with several of the community groups regarding maintenance and operations responsibilities.

### **DISCUSSION:**

During the past year, community concerns have been raised regarding uses at the Park and consistency with the Master Plan. To address those issues, on June 8, 2023 the City of Ione hosted workshop to address the community's concerns regarding existing and future uses at Howard Park. The results of that workshop are incorporated as an Addendum to the Howard Park Master Plan.

### ***Community Input***

The workshop was attended by roughly 100 participants representing a variety of interests. The workshop began with a presentation of how the evening would be structured and included an overview of Howard Park.

The second half of the evening included a facilitated discussion regarding what the community would like to see added to the park in the next Master Plan. Participants provided a variety of responses of how they would like to see the park improved in the coming years. Many of the responses centered on updating and improving existing facilities.

The final portion of the evening offered participants an opportunity to fill out a questionnaire where they were able to provide additional feedback for what they wanted to see in the next Master Plan. The questionnaire asked them a variety of questions such as what park features they would like to see stay the same and which ones they would like to see improved. The questionnaire also asked demographic information such as city of residence and age of children in household if applicable.

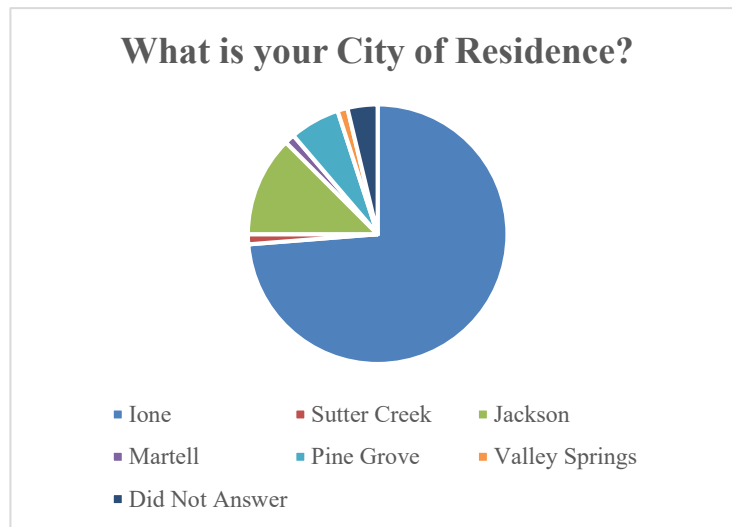
The results below were calculated based on the responses received to the questionnaire:

### ***Demographics***

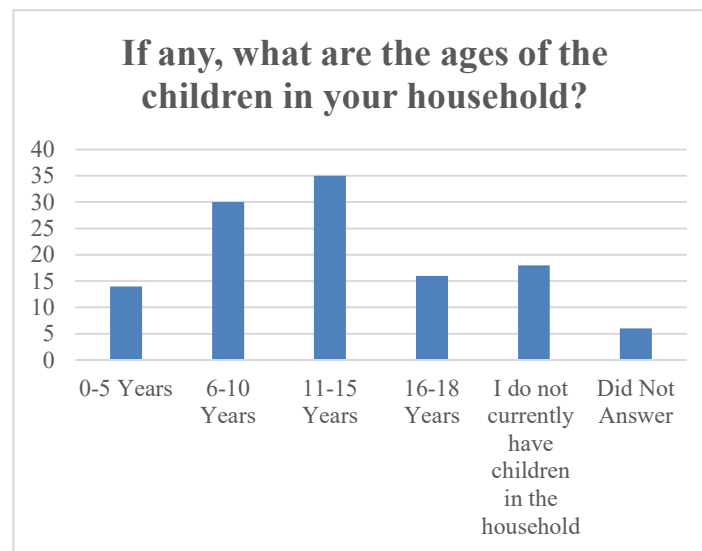
Responses from the June 8, 2023 have been tabulated based on the questionnaires received. Based on the analysis, most participants in attendance that submitted feedback were City residents with 74% being residents of Ione. Second was Jackson with 13% and the remaining 13% being split between Sutter Creek, Pine Grove, Martell, Valley Springs and 4% of responses that did not answer.

Household composition was also fairly split among respondents. Most households reported having children in the household between the ages of 11-15 years old at 29% followed closely by households with children between the ages of 6-10 years old at 25%. Remaining household compositions were split fairly evenly between 0-5 years, 16-18 years and no children currently in the household at 12%, 13% and 15% respectively. The remaining 5% did not answer. Figures 1 and 2 below illustrate the demographic results.

**Figure 1. City of residence for respondents.**



**Figure 2. Ages of households responding to survey.**

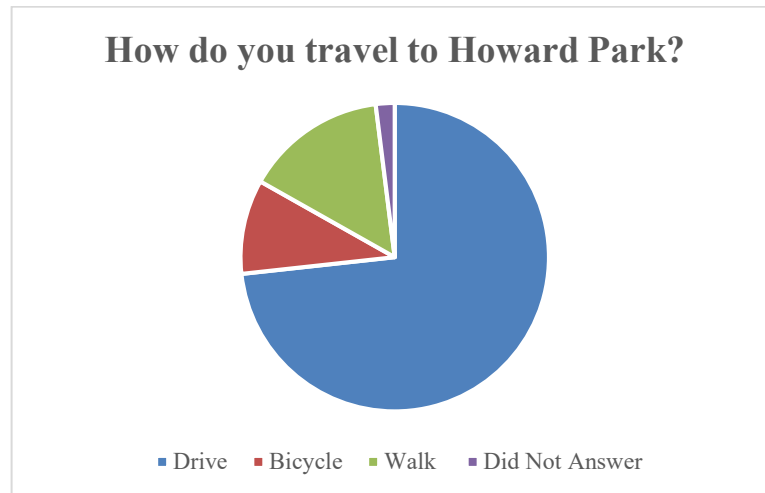


### *Transportation*

Most respondents overwhelmingly travel to the park by car with 73% reporting they drive to Howard Park. 15% of respondents reported walking to the park and 10% reporting biking. When entering the park, 60% reported using the North entrance by the dog park and 35% reported they use the South entrance by the arena. The remaining 5% was split between those that did not answer and those that come in another way, responses are shown in Figure 3.

**Figure 3. Transportation to Howard Park.**



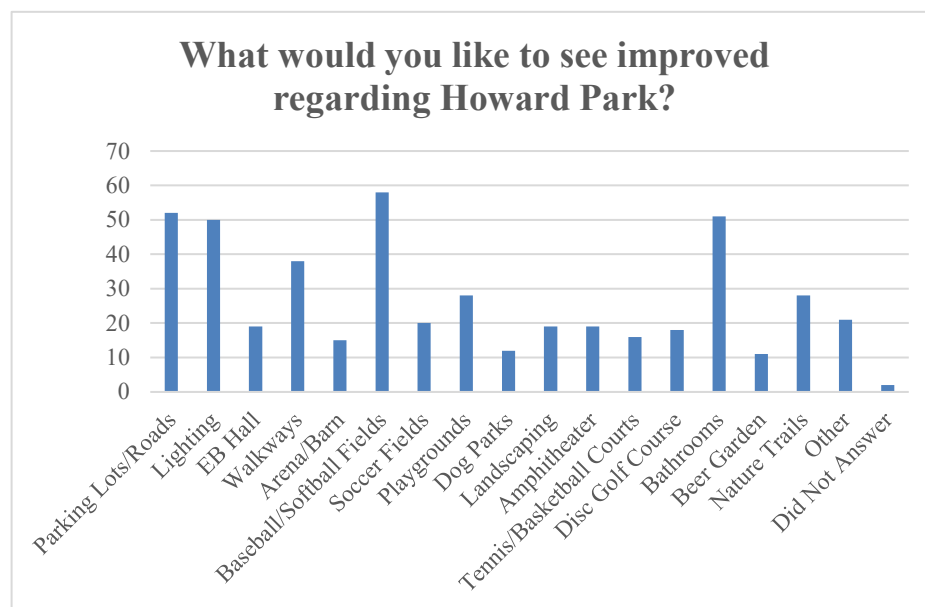


### *Park Improvements*

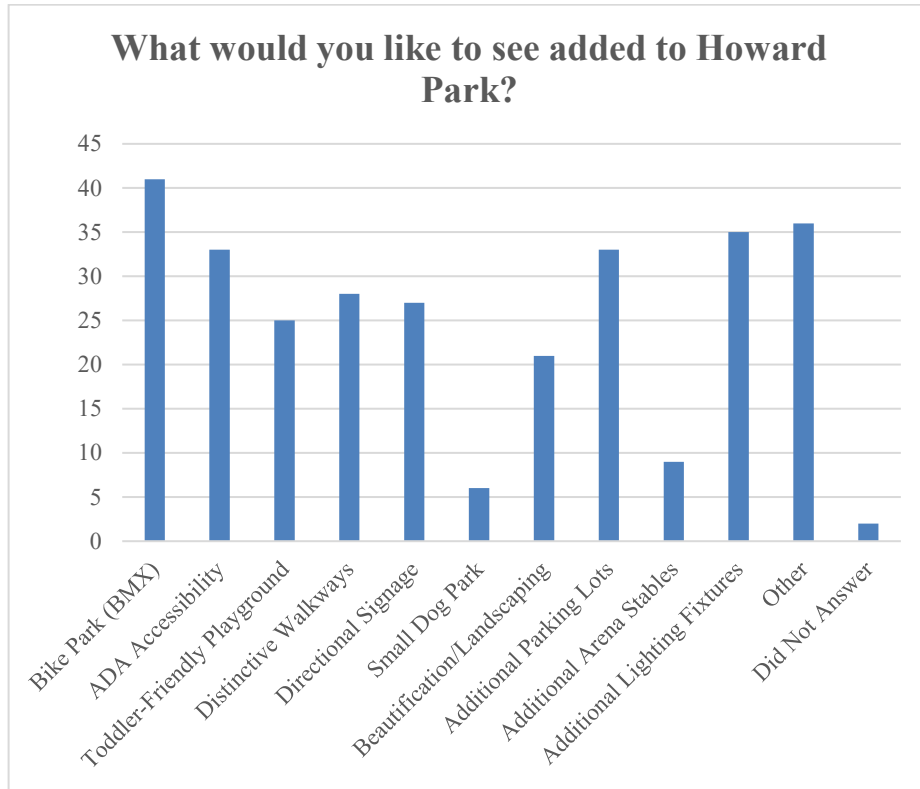
Improvements that respondents desired to see were evenly split; however, there were four specific improvements noted that received the greatest number of responses that respondents desired to see. Improved baseball and softball fields received the most responses at 12% with improved parking and roads following closely at 11%. Improved bathrooms and lighting followed with 11% and 10% respectively. These results reflect that participants demonstrated a strong preference for infrastructure improvement.

Park additions followed a similar theme with the top choices being ADA accessibility, additional lighting features and additional parking lots. The top addition request however was a bike park with 14% of the votes. Figures 4 and 5 shows desired improvements.

**Figure 4. Desired Park Improvements to existing facilities.**



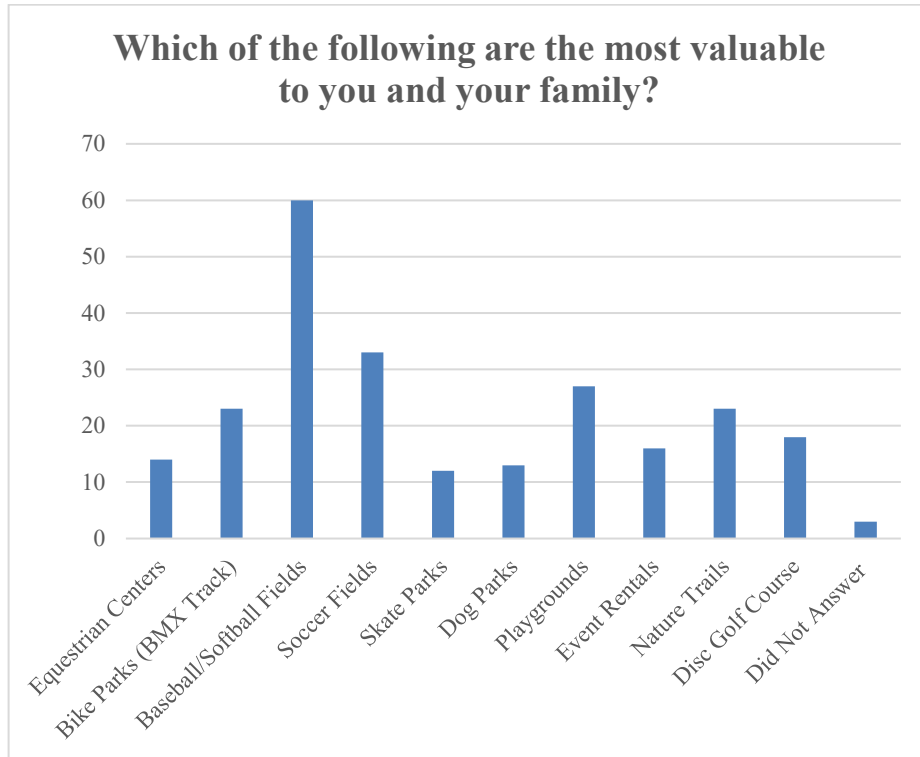
**Figure 5. Desired additions at Howard Park.**



*Current Valued Facilities:*

The baseball/softball fields took the top spot for the most valued facility. Soccer fields came in second with 14%, and the playgrounds rounded out the top three with 11%. The remaining facilities were split fairly in votes among participants.

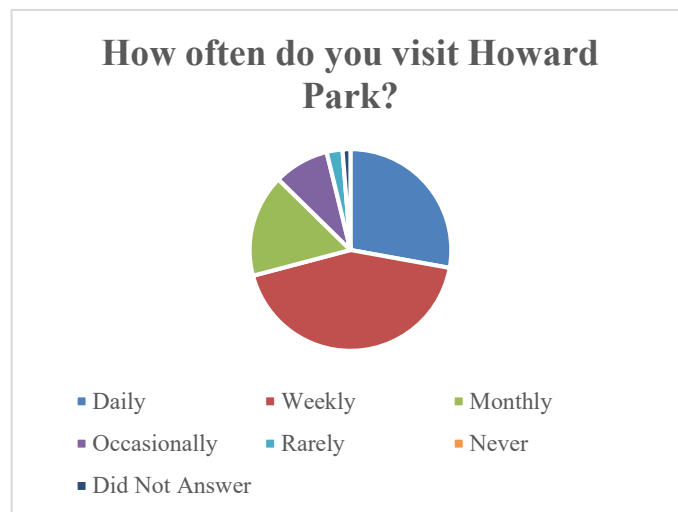
**Figure 6: Current Valued Facilities**



### *Visitation/Event Hosting*

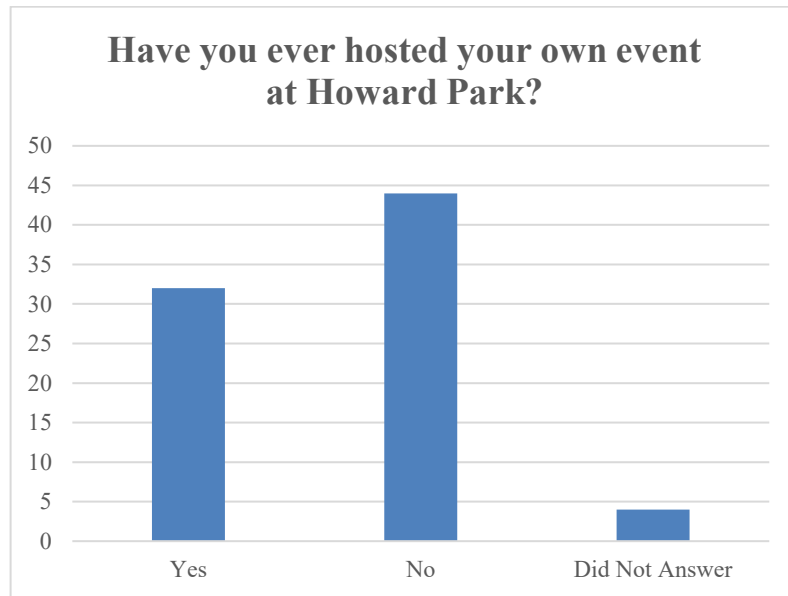
Forty-three percent of participants responded that they visit Howard Park on a weekly basis. Twenty-eight percent responded that they visit the park daily and 16% reported monthly visitation. A majority of 55% reported that they never have hosted an event at the park. Forty-five percent reported that they had while 5% did not answer. These results are shown in Figures 7 and 8.

**Figure 7: Visitation at Howard Park.**



**Figure 8. Event Hosting at Howard Park.**





*Workshop Conclusions:*

Increased accessibility and improvements to existing facilities were primary concerns. In general, the community was quite receptive to additional facilities and improvements at the park. And finally, it was also noted that Howard Park is the only regional park that has both soccer and baseball facilities serving the entire county.

**SUMMARY:**

As development of Charles Howard Park has occurred, the actual locations of facilities has varied from the concept map that was included in the 2010 update to the Howard Park Master Plan. The map was always intended to be conceptual in nature, but as the City moves forward with additional development in the park, it has become more important to create a concept map that more closely reflects both planned and existing development. Additionally, inclusion of formerly constructed facilities are included in the Plan.

The Disc Golf Course and the Dog Park, for example, have never been formally added to the Master Plan. The intent of the Addendum is to update the elements of the Master Plan to show its current facilities and those the City desires to add in the future. In addition to adding these two existing facilities to the Howard Park Master Plan, the addition of softball fields is also included at the southeastern portion of the Concept Map as well as a “BMX course” on the northeastern portion of the park that would border where the disc golf course currently resides.

Additionally, several other adjustments to facilities illustrated in the 2009 Howard Park Conceptual Map need to be made. As stated earlier, the dog park needs to be added to the north west corner of the park that was previously labeled as maintenance facilities which do not exist in the park. The horse shoe pits were also moved from just south of Evelyn Bishop Hall to slightly north east of their original location. The pond that is listed between the livestock corral and the horseshoe pits also needs to be removed as it does not exist in the park. At the north end of the park, the disc golf course needs to be formally added and the bike park needs to be added to the eastern portion of that area. For the southern portion of the park, the city has updated the map to include three (3) softball

fields.

There are also a number of other improvements to add in the coming years and have added those to the map as well including: improved infrastructure and expanding parking facilities; improving the south entrance and north entrances with a new entrance gate and expanded parking and additional landscaping for beautification along the perimeter of the south entrance.

In summary the following are added to the plan:

- Formally add the disc golf course to the master plan and conceptual map in the northernmost portion of the park
- Formally add the dog park to where the maintenance facilities are currently listed in the conceptual map and delete the maintenance facilities since none exist in that location.
- Formally shift the horseshoe pits location that is listed as just south of Evelyn Bishop Hall in the conceptual map to just north east to where they are currently located.
- Formally add the basketball/tennis court complex which is located just south of Evelyn Bishop Hall.
- Delete the pond that is listed between Ed Hughes Memorial Arena and Evelyn Bishop Hall as it does not currently exist in the park.
- Add bike park (BMX Course) to north eastern section of the map. This will border the baseball fields and disc golf course.
- Add 3 softball fields to southern portion of the map. Directly south of the soccer fields.
- Add a pickleball court to just south of the basketball court and include a gate to separate the two.
- Add additional parking to high traffic areas in the park.
- Add new landscaping around the south entrance by the arena and add a new entrance way to the south entrance

The Addendum to the Master Plan is included as Attachment A to the Resolution. In addition, specific infrastructure requirements to accommodate each of these additions will be needed.

#### **FISCAL IMPACT:**

Adoption of the Howard Park Master Plan Addendum does not impose immediate fiscal impacts. Implementation of the facilities will create fiscal impacts. Those facilities will ultimately be addressed in a future Capital Improvement Plan. Maintenance and operation agreements will also need to be addresses with each community group going forward to ensure consistency and costs of operations. City staff has begun that process. City staff will also be examining other possibilities as well and expects to return at a future date with those options for consideration.

#### **ATTACHMENTS:**

- Attachment H3A: 2023 Addendum
- Attachment H3B: 2023-\* Resolution of the Parks and Recreation Commission of the City of lone recommending that the City Council approve the 2023 Addendum to the Howard Park Master Plan.
- Attachment H3C: Howard Park Conceptual Map

**CITY OF IONE  
2023 ADDENDUM  
to the  
HOWARD PARK MASTER PLAN UPDATE (November 2010)**

**PURPOSE OF THIS ADDENDUM**

The purpose of this addendum is to update the 2010 Howard Park Master Plan and conceptual map that was adopted by the City of Ione on February 2, 2010. Howard Park is located in the City of Ione in western Amador County. The park is comprised of about 89 acres in southern Ione and is bordered by State Route (SR) 124 (Church Street) on the west, residential development, a cemetery and an elementary school on the north, residential development and undeveloped land planned for residential development on the east, and undeveloped unincorporated land and railroad tracks on the south. The site is designated PR (Parks and Recreation) in the General Plan and is zoned PCS (Parks and Community Services).

In 2009 an updated Howard Park Master Plan was developed and approved. The City proposes to amend the document by revising the list of proposed and existing facilities at the park. Below are the listed proposed amendments to the Master Plan and Howard Park Concept Map.

**2023 ADDENDUM TO MASTER PLAN/CONCEPTUAL MAP**

- A. Formally add the disc golf course to the master plan and conceptual map in the northernmost portion of the park
- B. Formally add the dog park to where the maintenance facilities are currently listed in the conceptual map and delete the maintenance facilities since none exist in that location. Separate the Park into small and large dog sections.
- C. Formally shift the horseshoe pits location that is listed as just south of Evelyn Bishop Hall in the conceptual map to just north east to where they are currently located.
- D. Formally add the basketball/tennis court complex which is located just south of Evelyn Bishop Hall and remove current tiles and repaint lines to make it compatible for pickleball.
- E. Add bike park (BMX Course) to north eastern section of the map. This will border the baseball fields and disc golf course.
- F. Add three (3) softball fields to southern portion of the map. Directly south of the soccer

fields and add new entrance for parking.

G. Add a pickleball court to just south of the basketball court and include a gate to separate the two.

H. Add additional parking to high traffic areas in the park.

I. Add landscaping around the south entrance by the arena and add a new entrance way to the north and south entrances.

J. Add lighting to designated areas of the park

K. Add signage to designated areas of the park

L. Add formal walking trail/biking trail around perimeter of baseball fields to the north and softball fields to the south

M. Add horse trails to the southwest corner of the park

N. The attached Concept Map is hereby included as a part of the 2023 Addendum.

**RESOLUTION NO. 2023-**

**A RESOLUTION OF THE PARKS AND  
RECREATION COMMISSION OF THE CITY OF  
IONE APPROVING THE 2023 ADDENDUM TO  
THE HOWARD PARK MASTER PLAN AND  
RECOMMENDING APPROVAL TO THE CITY  
COUNCIL**

**WHEREAS**, the City adopted the Howard Park Master Plan Update in 2010 which included a conceptual map to describe the location of existing and proposed facilities within the park; and

**WHEREAS**, the City has determined that the best location of certain facilities has changed over time and the proposed location of other facilities should be modified; and

**WHEREAS**, the City devises to add additional facilities to the Howard Park Master Plan; and

**WHEREAS**, such revisions necessitate the preparation and approval of a revised conceptual map; and

**WHEREAS**, the Parks and Recreation Commission, at its regular meeting of October 24, 2023, heard a staff presentation of information and the public was given the opportunity to provide public comment regarding the proposed revised conceptual map and current and planned facilities Addendum; and

**WHEREAS**, the Parks and Recreation Commission considered all public testimony and information presented.

**NOW THEREFORE BE IT RESOLVED**, based upon the information presented and testimony received, the Parks and Recreation Commission hereby recommends to the City Council the 2023 Addendum to the Howard Park Master Plan Update.

**BE IT FURTHER RESOLVED** that the Commission also finds that the 2023 Addendum to the Howard Park Master Plan falls within a Class 1 CEQA exemption.

The foregoing resolution was duly introduced and recommended to the City Council of the City of Ione by the Parks and Recreation Commission at their regular meeting held on October 24, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



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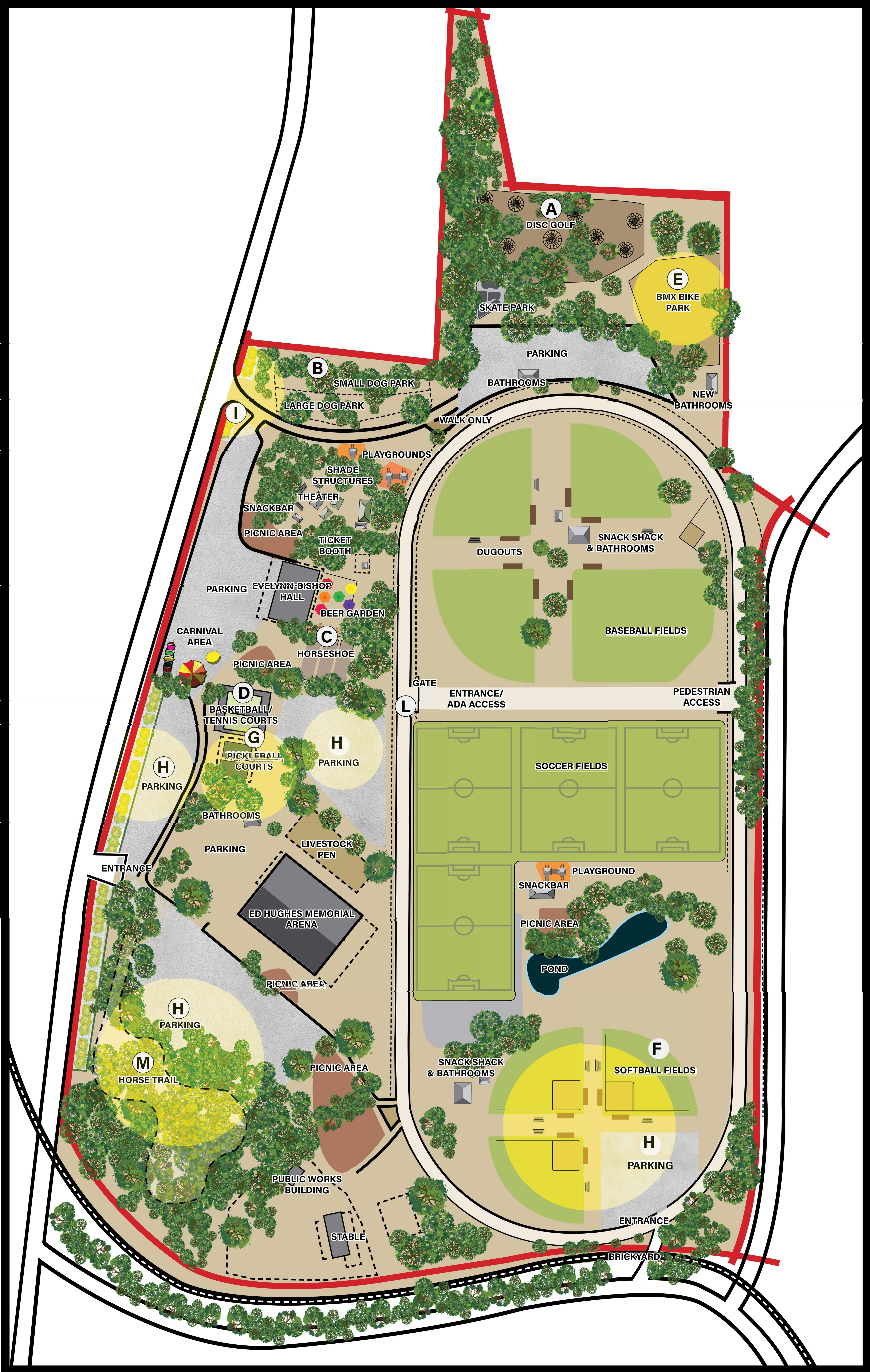
Fern Day, Chairman

ATTEST:

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Kasey Guevara, Secretary to the Commission





\*Letters "J" and "K" are not illustrated on the Map but will be incorporated in a larger infrastructure plan in the future.