

Agenda Item

4

DATE: July 5, 2022
TO: Mayor Epperson and City Council
FROM: Sophia R. Meyer, City Attorney
SUBJECT: Review and Approval of Amendment to City Attorney Contract

RECOMMENDED ACTION:

1. Review proposed Amendment to City Attorney Contract.
2. Approve Amendment to City Attorney Contract adjusting the term of contract and rate of pay from \$7,000 per month to \$10,000 per month for Prentice|Long, P.C.

FISCAL IMPACT:

The new rate amounts to an increase of \$3,000 per month or \$36,000 annually. This increase was anticipated due to ongoing negotiations and therefore was budgeted for in the Fiscal Year 2022/23 Budget.

BACKGROUND:

The City of Lone desires to amend their contract with Prentice|Long P.C. for City Attorney services. An amendment to the contract has been negotiated and the terms have been approved by the Interim City Manager and the City Attorney's Office to be presented to City Council.

Prentice|Long, P.C.'s current contract is for approximately 35 hours per month of legal work for the City of Lone. Prentice|Long, P.C. has consistently worked on average 50 + hours per month for the City of Lone for the past two years, not including any travel time. Prentice|Long, P.C. continues to not charge the City of Lone for travel time, although they do account for it on their bills so that both the City and firm know the full total of hours allocated to the City. The amended contract considers the estimated average hours per month (50) at the current hourly rate of \$200.00.

The amended contract also contemplates assignment of Carolyn Walker as Deputy City Attorney for the City of Lone and designates David Prentice as an HR Consultant under this flat rate amount.

The final adjustment to the contract is regarding the term, and termination of the agreement. The term proposed is from July 1, 2022 through June 30, 2025, and contract termination can occur at any time by either party based on a 30-calendar day written notice.

Additionally, the contract has been cleaned up throughout and language and sections have been clarified.

City Council is being asked to approve the contract as amended.

ATTACHMENTS:

Legal Services Agreement