

CITY OF IONE
IONE, CA 95640



PARKS AND RECREATION COMMISSION

Dan Traxler, Chairman

Fern Day, Vice Chairman

Demi Wright, Commissioner

Renee Hansen, Commissioner

Larry Caputo, Commissioner

Tuesday, January 30, 2024

Ione City Hall

1 E. Main Street, Ione, CA 95640

City Council Chambers

6:00 PM

THIS MEETING WILL BE AVAILABLE VIA ZOOM:

Join Zoom Meeting

<https://zoom.us/j/2351961316?pwd=d3lWTW0zbVJLbWpQNjBDQWtpZkRyUT09>

Meeting ID: 235 196 1316

Passcode: 95640

The Ione Park & Recreation Commission welcomes, appreciates, and encourages participation in their Meeting. The Park & Recreation Commission reserves the right to reasonably limit the total time for public comment on any particular noticed agenda item as it may deem necessary.

Full staff reports and associated documents are available for public review at the Office of the City Clerk, City Hall, 1 E. Main Street, Ione, CA. Hard copies may be obtained for \$3.60 for pages 1-5 and \$.45 for each additional page. Documents that are not available when the agenda is posted will be made available for public review at the meeting.

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF AGENDA

E. PUBLIC COMMENT

EACH SPEAKER IS LIMITED TO 4 MINUTES.



NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the Park & Recreation Commission at this time on any subject within the jurisdiction of the Park and Recreation Commission.

F. PRESENTATIONS/ANNOUNCEMENTS:

1. Introduction of Salina Mitchell, Recreation Coordinator

G. CONSENT AGENDA

1. December 18, 2023 Parks and Recreation Meeting Minutes
Recommendation: By motion approve the Minutes.

H. REGULAR AGENDA

1. 2024 Recreation Event Calendar and Plan*
Recommendation: Recommend approval to City Council of the City of Ione to Approve the Proposed 2024 Recreation Plan and Budget
2. Ione 4-H Lease of Howard Park Barn*
Recommendation: Recommend approval to City Council of the City of Ione to enter into a lease agreement with The Regents of the University of California, Agriculture and Natural Resources, Cooperative Extension

I. COMMISSION MEMBER REPORTS

J. ADJOURNMENT TO February 27, 2024

ADA COMPLIANCE STATEMENT

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, Janice Traverso at 209-274-2412. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



CITY OF IONE PARKS AND RECREATION COMMISSION MEETING MINUTES
Meeting of December 18, 2023

Vice Chairman Day called meeting to order at 6:00 PM

1. ROLL CALL:

Present: Fern Day, Vice Chairman
Demi Wright, Commissioner
Dan Traxler, Commissioner
Renee Hansen, Commissioner

Absent: Larry Caputo, Commissioner

Staff: Amy Gedney, Interim City Manager
Kasey Guevara, Administrative Analyst

2. PLEDGE OF ALLEGIANCE

Vice Chairman Day led the Pledge of Allegiance

3. APPROVAL OF AGENDA

Agenda was approved by unanimous vote.

AYES: Day, Wright, Traxler, Hansen

NOES: None

ABSENT: Caputo

ABSTAIN: None

4. PUBLIC COMMENT: None

5. PRESENTATIONS/ANNOUNCEMENTS:

1. Introduction of new commissioners
 - Newly appointed commissioners Renee Hansen and Larry Caputo were introduced

6. CONSENT AGENDA:

1. October 24, 2023 Parks and Recreation Commission Minutes
Recommendation: By motion approve the Minutes.

APPROVAL OF MINUTES:

October 24, 2023 Minutes were approved unanimously.



AYES: Day, Wright, Traxler, Hansen

NOES: None

ABSENT: Caputo

ABSTAIN: None

7. ELECTION OF CHAIRMAN AND VICECHAIRMAN

1. Commissioner Traxler appointed to Chairman

AYES: Day, Wright, Hansen

NOES: None

ABSENT: Caputo

ABSTAIN: Traxler

2. Vice Chairman Day reappointed as Vice Chairman

AYES: Traxler, Wright, Hansen

NOES: None

ABSENT: Caputo

ABSTAIN: Day

8. REGULAR AGENDA

1. Basketball Court at Perry Earl Park

- Kasey Guevara: Presented options and considerations for having a basketball court at Perry Earl Park
 - Discussion included options for adding it to a CIP project list
 - Making it into a half court or full court.
 - Discussion on how to make it compatible with the three houses that are next to the lot.

2. Dog Park at Howard Park

- Kasey Guevara: Introduced this item and some of the issues the dog park is having such as flooding after storms and people not picking up after their dogs
- Suggested improvements included building a retaining wall around the park or moving it to a different location. The idea of a retaining wall was the favored option.



3. Request for Fee Waiver of Cattle Charge at Ed Hughes Memorial Arena

- Kasey Guevara: Introduced this item and stated that Amador County Stock Dog Trials group was requesting a fee waiver for their upcoming winter series.
- Alyson LaFayne: Provided additional background on the group.

**MOTION TO APPROVE THE RECOMMENDATION TO CITY COUNCIL TO
WAVE THE CATTLE CHARGE FEE AT ED HUGHES MEMORIAL ARENA
FOR AMADOR COUNTY STOCK DOG TRIALS GROUP**

AYES: Day, Wright, Traxler, Hansen

NOES: None

ABSENT: Caputo

ABSTAIN: None.

9. ADJOURNMENT

Adjourned by Chairman Traxler

Respectfully submitted,

Kasey Guevara
Administrative Analyst



CITY OF IONE
IONE, CA 95640

AGENDA ITEM #11

DATE: JANUARY 30, 2023

TO: DAN TRAXLER, CHAIRMAN
FERN DAY, VICE CHAIRMAN
DEMI WRIGHT, COMMISSIONER
RENEE HANSEN, COMMISSIONER
LARRY CAPUTO, COMMISSIONER

FROM: KASEY GUEVARA, ADMINISTRATIVE ANALYST
SALINA MITCHELL, RECREATION COORDINATOR

SUBJECT: 2024 RECREATION EVENT CALENDAR AND PLAN

RECOMMENDED ACTION:

Recommend approval to City Council of the City of Ione to Approve the Proposed 2024 Recreation Plan and Budget

FISCAL IMPACT:

The estimated cost of each program is listed below.

1. **Pool operating costs:** The operating cost for the pool for the 2024 summer season is estimated to be \$41,146 with an anticipated revenue of \$32,480 which would be a loss of \$8,666
2. **Summer youth program operating costs:** The operating costs for the summer youth program are estimated to be \$16,927.75. Estimated revenue is expected to be \$15,800 which would be a loss of \$1,127.75
3. **Community recreation program operating costs:** The operating costs for adult recreation programs is estimated to be \$3,795 with an estimated revenue at \$13,550. Estimated profit is \$9,755.

BACKGROUND:

At the October 3, 2023 Ione City Council Meeting, the City Council voted to establish a City of Ione run recreation program. At the October 17, 2023 meeting, Council approved the newly created position of recreation coordinator. Staff then recruited for and hired a recreation coordinator in December 2023.

Since starting on January 2, 2024, the recreation coordinator has been working on putting a detailed recreation program together for 2024.

DISCUSSION:

The attachments included in this report illustrate a detailed plan for recreation programming in the City for the upcoming year. The first being a robust pool schedule that will include swim lessons, water aerobics, family swim and snack bar. The city also plans on establishing a summer youth program. The summer youth program will be a six-week long program that caters to youth in 4th-7th grade. The summer youth program will focus on enrichment activities where students are able to learn about local history and culture as well as participate in more traditional camp activities such as games and team building exercises.

The recreation plan illustrates the proposed budget that would be needed to establish a robust city operated recreation program. Each cost has been broken down to reflect expected expenditures versus anticipated revenue to help offset the costs of planned recreational programming for this year. Attachment IIC illustrates this cost breakdown. Staff anticipates that operating the pool this year will be the largest expense but some of the larger upfront expenses such as the snack bar and pool equipment will not need to be repurchased for the next several years. Adult recreational programs will also assist in offsetting some of these costs.

POOL PLAN:

1. Staff Recruitment

The plan for the swimming pool this year begins with recruiting for and hiring ten lifeguards and one pool manager. Recruitment would begin on February 7, 2024 pending council approval and conclude on March 7, 2024. Application review period would be from March 4-March 7. Interviews would be from March 11-March 15. Final candidate selection and notification is planned for March 21, 2024. Lifeguard certification would begin on March 25, 2024 with completed background checks and certifications done by April 25, 2024. The pool plan is designed to have 2 lifeguards on duty at all times when the pool is in operation.

2. Swim Lessons

Swim lesson sign-ups are planned for April 22-May 15. Schedules for swim lessons and water aerobics will be finalized on May 20, 2024. First day of swim lessons are planned for June 10, 2024. Swim lessons will be held Mon/Wed/Fri from 10AM-12PM and broken down into 0.5-hour blocks. Two swim classes will be held during each 0.5-hour block. Lessons will be separated out by age and ability.

3. Water Aerobics

Water aerobics are planned to start on Thursday, June 13, 2024 and will be scheduled for Tuesdays and Thursdays from 9:00AM-10:00AM. Staff proposes that classes can be done on a drop-in basis.

4. Lap Swim/Adult Swim

Lap swim will be from 9:00AM-10:00AM on Mondays, Wednesdays and Fridays and also 5:00PM-6:00PM on those days. Saturdays and Sundays will be 10:00AM-11:00AM. Adult Swim and Lounge is planned for Tuesdays and Thursdays from 4:00PM-6:00PM.

5. *Family Swim*

Family Swim is planned for Monday-Sunday from 12:00PM-4:00PM. These hours would be open to everyone for open swim. A snack bar will operate during family swim hours as well.

6. *Birthday Parties*

Staff proposes holding a 3-hour timeslot from 4:00PM-7:00PM on Saturdays and Sundays for birthday party rentals. The rental would include two lifeguards for the 3-hour period. Guests would be responsible for bringing all party materials and food.

POOL COSTS:

The total cost for running the pool including all staff costs and training as well as additional equipment such as lifeguard uniforms, safety equipment, pool furniture, snack bar supplies and misc. items is estimated to total \$41,146 with revenue estimated to equal \$32,480. This includes the estimated revenue from lap swim/family swim, swim lessons, water aerobics and birthday party rentals. Accounting for revenue and expenses, the total leftover cost to the City for running the pool for this season would be \$8,666. Attachment IIC highlights the estimated revenue and expenses broken down.

SUMMER YOUTH PROGRAM PLAN:

1. *Staff Recruitment*

Recruitment for staff is planned to begin on February 12, 2024. Deadline for applications will be April 2, 2024. Interviews are planned for April 9-April 18 with candidate notification and selection scheduled for April 23, 2024.

2. *Program Sign-ups*

Sign-ups for the summer youth program are planned for April 22-May 17 with a finalized activity schedule planned for May 13, 2024.

3. *Program Schedule*

The summer youth program is planned to be a 6-week program that will run from June 17- July 26. Hours are planned for Monday-Friday 8AM-12PM. Each week will have a

different theme to focus on such as Explore Ione Week or Nature Week. More traditional camp team building activities and games will be incorporated into the week as well. Program participants will have dedicated pool time on Thursdays from 10:00AM-12:00PM. Meals will be included during the day with breakfast being handed out in the morning and lunch being served at 11:30AM before children go home.

SUMMER YOUTH PROGRAM COSTS:

The cost estimate for the summer youth program including staff and additional supplies is estimated to total \$16,927.75. Revenue is estimated for 40 kids at \$395 per child for 6 weeks to total \$15,800 which would leave a \$1,127.75 cost for the City. The cost breakdown of this can also be viewed in Attachment IIC.

Worth highlighting in the cost breakdown, is that many of the start-up costs for the program such as athletic equipment and recreational equipment can be reused for years to come and will not need to be repurchased on a regular basis, therefor lowering program costs for future years.

COMMUNITY RECREATION PROGRAM PLAN:

Staff proposes offering community classes and leagues that would run during the summer months from May 6, 2024-September 29, 2024. Classes would be organized into ten 2-week sessions with four classes included in each section. Ideas for initial class offerings include adult dance classes, water aerobics, cooking classes, horse shoe league, and Co-ed Softball. The estimated cost for these proposed classes is \$3,795 and estimated revenue is \$13,550. Estimated profit for adult recreational classes is \$9,755.

ATTACHMENTS:

- Attachment IIA: Pool Schedule Breakdown
- Attachment IIB: Event Calendar
- Attachment IIC: Cost Analysis Spreadsheet
- Attachment IID: Summer Youth Program Breakdown
- Attachment IIE: 2023 Pool Invoices

Pool Schedule		
MONTH:	ACTIVITY:	DATE/TIME:
January:	Prepare plan of Action/Get approval and budget allocation	1/30; 2/6
February-March	Hire staff; lifeguards, swim instructors, snack shack, pool manager	2/7-3/22
	Purchase necessary items for clean-up day	2/26-3/8
	Spring Clean-up at the pool	3/9-3/15
	Training through American Red Cross	3/25-4/25
April	Finalize sign-up process and payment collection	4/1-4/5
	Announce pool programs & hours to the public	4/1
	Contract with an aerobics instructor	4/1-4/25
	Prepare for pool parties & events	4/1-4/30
	Sign-ups for swim lessons	4/22-5/15
May	Purchase remaining items for pool & programs	5/1-5/31
	Finalize schedule for swim lessons, etc.	5/20-5/31
June-August:	First day of work- Pool Manager	Monday, June 3rd
	First day of work- Lifeguards, etc.	Friday, June 7th
	Pool Grand Opening	Saturday, June 8th
	4th of July Pool Party	Thursday, July 4th
	End of Summer Pool Party	Sunday, August 11th
<u>Daily Pool Schedule:</u>		
<i>Mon, Wed, Fri</i>	AM Lap Swim	9:00-10:00
	Swim Lessons	10:00-10:30
	<i>2 classes each time frame</i>	10:30-11:00
		11:00-11:30
		11:30-12:00
	Family Swim	12:00-4:00
	<i>snack bar open during family swim only</i>	12:00-4:00
	Swim Lessons	4:00-4:30
	<i>2 classes each time frame</i>	4:30-5:00
	PM Lap Swim	5:00-6:00
<i>Tues & Thurs</i>	Water Aerobics	9:00-10:00
	Youth Camp Swim (<i>Thursdays only</i>)	10:00-12:00
	Family Swim	12:00-4:00
	<i>snack bar open during family swim only</i>	12:00-4:00
	Adult Swim/Lounge	4:00-6:00
<i>Sat & Sun</i>	Lap Swim	10:00-11:00
	Family Swim	11:00-4:00
	<i>snack bar open during family swim only</i>	12:00-4:00

	Birthday Parties <i>(if no party staff goes home)</i>	4:00-7:00

Pool Activity/Event Schedule		
Event:	ACTIVITY:	DATE/TIME:
Pool Clean-up Day	plant flowers, put together furniture, paint snack shack, etc.	Sat 3/9 - Fri 3/15
Kids Day	Kids only- lone elementary & middle school	Friday 6/7
	Ballon Arch, popsicles, music	1:00-4:00pm
Grand Opening	Ballon arch, otter pops, music, food trucks	Saturday 6/8
4th of July Party	Red, white and blue décor, games in field, food trucks, music	Thursday 7/4
	picnic & on the lawn	

February

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7 Post Job Openings- Pool (2/7-3/8)	8	9	10
11	12 Begin Coordinating- Youth activities & guests, water aerobics, etc.	13	14	15	16	17
18	19 Post Job Openings- Summer Youth Program (2/19-3/21)	20	21	22	23	24
25	26 Purchase items & organize volunteers for Pool Beautification project	27	28	29		

March

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Review Applications- Pool staff/ Lifeguards (Mar 4- Mar 7)	5	6	7 Deadline for Pool Applicants	8 Schedule Interviews- Pool staff/ Lifeguards	9 Pool Beautification Project (Mar 9 – Mar 15)
10	11 Interview- Pool staff/ Lifeguards (Mar 11 – Mar 15)	12	13	14	15	16
17	18	19	20	21 Final Selection/Notify Candidates- Pool	22	23
24	25 Begin Lifeguard & Swim Instructor Certifications (Mar 25-Apr 25)	26	27	28	29	30
31						

April

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Announce- Pool/ swim lessons/Summer Youth Program	2 Deadline- Summer Youth Applicants	3 Review Applications (April 2-April 5)	4	5	6
7	8 Schedule Interviews- Summer Youth Program April 9 -April 18	9 Coordinate Meals for Youth Program w/ ACUSD Food Services	10	11	12	13
14	15 Summer Youth & Swim Lesson Sign-ups begin (April 15-May 17)	16	17	18	19	20
21	22 Complete all background checks and certifications for staff	23	24	25	26	27
28	29	30				

May

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 Purchase all equipment & supplies for Pool & Youth Programs	7	8	9	10	11
12	13 Finalize Schedule- Daily Activities for Youth Program	14	15 Swim Lesson & Summer Youth Sign-Ups End	16	17	18
19	20 Finalize Schedule- Swim Lessons & Water Aerobics	21 Prepare EB Hall & Grass Area for Youth Program	22	23	24	25
26	27 Memorial Day!	28 All Lose Ends- Pool & Youth Program (May 28-May 31)	29	30	31	

June

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 Pool Manager- First day/Prep w/Rec Coordinator 6/3-6/6	4	5	6 Lifeguards & pool staff- First Day	7 Elementary & Jr. High students swim only (1:00-4:00)	8 Pool Grand Opening! (10:00-6:00)
9	10 First Day/Week- Pool/Swim Programs	11 Youth Manager- First Day/Prep w/Rec Coordinator (6/7-6/14)	12	13	14	15
16	17 First Day- Summer Youth Camp	18	19	20 First Day- Youth Program Swim	21	22
23	24	25	26	27	28	29
30						

July

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 4th of July Pool Party! No Youth Program Thurs-Fri	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26 Last Day- Summer Youth Program	27
28	29	30	31			

August

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Last Week- Pool Programs & Classes	6	7	8	9	10
11 End of Summer/ Pool	12	13	14 Back to School	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Summer Pool & Youth Program Cost Analysis

POOL (Eight week program from Saturday, June 8th - Sunday, August 4th)

Staffing Costs:		<i>Staff per Shift</i>	<i>Shifts per Day</i>	<i>Cost per Employee</i>	<i>Cost per Hour</i>	<i>Cost per Shift</i>	<i>Daily Cost</i>	<i>Weekly Cost:</i>	<u>Cost:</u>	<u>Revenue:</u>	<u>Profit/Loss:</u>
Mon-Fri 9:00-2:00	Pool Manager	1	1	\$17.00	\$17.00	\$85.00	\$85.00	\$425.00	\$3,655.00	\$0.00	-\$3,655.00
Mon-Fri 9:00-6:00 Sat-Sun 10:00-7:00	Lifeguards	2	3	\$16.00	\$32.00	\$128.00	\$384.00	\$2,688.00	\$23,117.00	\$22,400.00	-\$717.00
Mon, Wed, Fri 10:00-12:00/4:00-5:00	Swim Instructors	2	2	\$16.00	\$32.00	\$64.00	\$96.00	\$288.00	\$2,476.80	\$4,160.00	\$1,683.20
Mon-Fri 12:00-4:00 Sat-Sun 12:00-4:00	Snack Bar	1	1	No Additional	No Additional	No Additional	No Additional	No Additional	\$0.00	\$0.00	\$0.00
Sat-Sun 4:00-7:00	Birthday Parties	2	1	\$16.00	\$32.00	\$32.00	\$96.00	No Additional	\$0.00	\$3,360.00	\$3,360.00
Tuesdays & Thursdays 10:00-11:00/4:00-5:00	Water Aerobics Instructor	1	2	\$25.00	\$25.00	\$25.00	\$50.00	\$100.00	\$800.00	\$2,560.00	\$1,760.00
Thursdays 10:00-12:00	Youth Camp Swim	2	1	No Additional	No Additional	No Additional	No Additional	No Additional	\$0.00	\$0.00	\$0.00
Total Cost:									\$30,048.80	\$32,480.00	\$2,431.20
Summer Swim Pass	Individual/Family	Child/Senior- \$90	Adult- \$120	Family- \$420							
Certification Costs:		<i>Staff to Certify</i>		<i>Cost per Employee</i>					<u>Cost:</u>	<u>Revenue:</u>	<u>Profit/Loss:</u>
	Pool Manager	1		\$500.00					\$500.00	\$0.00	-\$500.00
	Lifeguards	8		\$300.00					\$2,400.00	\$0.00	-\$2,400.00
	Swim Instructors	4		\$300.00					\$1,200.00	\$0.00	-\$1,200.00
Total Cost:									\$4,100.00	\$0.00	-\$4,100.00
Supplies & Equipment:		<i>Items Needed</i>	<i>Quantity Needed</i>	<i>Cost per Item</i>					<u>Cost:</u>	<u>Revenue:</u>	<u>Profit/Loss:</u>
	Lifeguard Uniforms		20	\$100.00					\$2,000.00	\$0.00	-\$2,000.00
	Safety Equipment		20	\$50.00					\$1,000.00	\$0.00	-\$1,000.00
	Pool Furniture		40	\$100.00					\$4,000.00	\$0.00	-\$4,000.00
	Snack Bar Equipment			\$1,000.00					\$1,000.00	\$0.00	-\$1,000.00
	Snack Bar Supplies			\$3,500.00					\$3,500.00	\$7,500.00	\$4,000.00

	Misc. Items			\$1,000.00					\$1,000.00	\$0.00	-\$1,000.00
Total Cost:									\$12,500.00	\$7,500.00	-\$5,000.00
15% Program Contingency									\$6,997.20	\$0.00	\$0.00
Total Program Cost:									\$41,146.00	\$32,480.00	-\$8,666.00
SUMMER YOUTH (Six week program from Monday, June 17th- Thursday, July 25th)											
Staffing Costs:		<i>Staff per Shift</i>	<i>Shifts per Day</i>	<i>Cost per Employee</i>	<i>Cost per Hour</i>	<i>Cost per Shift</i>	<i>Daily Cost</i>	<i>Weekly Cost:</i>	<u>Cost:</u>	<u>Revenue:</u>	<u>Profit/Loss:</u>
Mon-Thurs 7:45-12:45	Youth Manager	1	1	\$17.00	\$17.00	\$85.00	\$85.00	\$340.00	\$2,193.00	\$0.00	-\$2,193.00
Mon-Thurs 12:45-7:45	Youth Leader	3	1	\$16.00	\$48.00	\$240.00	\$240.00	\$960.00	\$6,192.00	\$15,800.00	\$9,608.00
Total Cost:									\$8,385.00	\$15,800.00	\$7,415.00
Meals & Snacks	<i>Items Needed</i>	<i>Quantity Needed</i>	<i>Cost per Item</i>	<i>Cost per Day</i>	<i>Weekly Cost</i>				<u>Cost:</u>	<u>Revenue:</u>	<u>Profit/Loss:</u>
8:00	Breakfast	35	\$0.00	\$0.00	\$0.00				\$0.00	\$0.00	\$0.00
9:45	Snack	35	\$1.00	\$35.00	\$245.00				\$1,470.00	\$0.00	-\$1,470.00
11:30	Lunch	35	\$0.00	\$0.00	\$0.00				\$0.00	\$0.00	\$0.00
									\$1,470.00	\$0.00	-\$1,470.00
Supplies & Equipment:	<i>Items Needed</i>	<i>Quantity Needed</i>	<i>Cost per Item</i>						<u>Cost:</u>	<u>Revenue:</u>	<u>Profit/Loss:</u>
	T-Shirts	50	\$15.00						\$750.00	\$0.00	-\$750.00
	Floor Mats	300 sq ft	\$1.00						\$300.00	\$0.00	-\$300.00
	Storage Totes	10	\$15.00						\$150.00	\$0.00	-\$150.00
	Movies	10	\$100.00						\$100.00	\$0.00	-\$100.00
	Board Games	6	\$35.00						\$210.00	\$0.00	-\$210.00
	Books & Educational	10	\$150.00						\$150.00	\$0.00	-\$150.00
	Outdoor Items		\$300.00						\$300.00	\$0.00	-\$300.00
	Art Supplies		\$600.00						\$600.00	\$0.00	-\$600.00

	Kitchen Essentials		\$300.00						\$300.00	\$0.00	-\$300.00
	Decorative & Themed Items	6	\$600.00						\$600.00	\$0.00	-\$600.00
	Athletic Equipment		\$300.00						\$300.00	\$0.00	-\$300.00
	Ping Pong Tables	2	\$300.00						\$600.00	\$0.00	-\$600.00
	Project Related Items	6	\$600.00						\$600.00	\$0.00	-\$600.00
Total Cost:									\$4,960.00	\$0.00	-\$4,960.00
15%Program Contingency									\$2,112.75	\$0.00	\$0.00
Total Program Costs:									\$16,927.75	\$15,800.00	-\$1,127.75
Community Recreation Programs (Classes/Leagues are planned for 20 weeks from May 6th- September 29th. No classes on week of 4th of July)											
Staffing Costs:		<i>Classes per Week</i>	<i>Classes per Session</i>	<i>Cost/person per Class</i>	<i>Cost per Session</i>	<i>Sessions per Year</i>	<i>People Per Session</i>	<i>Instructor Cost/Class</i>	<i>Cost:</i>	<i>Revenue:</i>	<i>Profit/Loss:</i>
<i>Tuesdays & Thursdays 7:00-8:00pm</i>	Adult Dance Class	2	4	\$10.00	\$40.00	10	15	\$25.00	\$1,000.00	\$6,000.00	\$5,000.00
<i>Tuesdays & Thursdays 10:00-11:00am</i>	Water Aerobics	2	Drop-In	\$10.00	N/A	N/A	10	\$25.00	\$400.00	\$1,600.00	\$1,200.00
<i>Wednesdays 6:30-7:30</i>	Cooking Classes	1	Schedule Individually	\$25.00	\$25.00	20	5	\$25.00	\$500.00	\$2,500.00	\$2,000.00
<i>Saturdays 10:00-11:30</i>	Horse Shoe League	1	20	\$0.00	\$65.00	1	10	\$15.00	\$400.00	\$650.00	\$250.00
<i>Thursdays & Fridays 6:00-9:00</i>	Co-Ed Softball League	1	8 Teams	\$35.00	\$350 Team	1	80	Supplies \$1,000	\$1,000.00	\$2,800.00	\$1,800.00
Total Cost:									\$3,300.00	\$13,550.00	\$10,250.00
15%Program Contingency									\$495.00	\$0.00	\$0.00
Total Program Costs:									\$3,795.00	\$13,550.00	\$9,755.00

Summer Youth Program		
MONTH:	ACTIVITY:	DATE/TIME:
January:	Prepare plan of Action/Get approval and budget allocation	1/30; 2/6
February-March:	Hire staff; Youth Manager and Youth Leaders	2/19 - 3/28
	Finalize daily projects, etc.	2/19-4/12
April-May:	Finalize sign-up and payment collection process	4/1-4/5
	Announce Program to the Public	4/15
	Start sign-ups for Program	4/15-5/17
	Prepare EB Hall and Grass Area	5/1-5/30
June-July:	First day of work- Youth Manager	6/10
	First day of work- Youth Leaders	6/13
	First Day of Camp	6/17
	Last Day of Camp	7/25
Daily Program Schedule:		
<i>Mon & Wed</i>	Youth Manager pick-up breakfast & Lunches	7:30-8:00
	Youth Leaders prep for arrival	7:30-8:00
	Kids arrive/ eat breakfast/AM routine	8:00-8:30
	Weekly Theme/Project	8:30-9:30
	Outdoor Activity	9:30-10:30
	Indoor Activity	10:30-11:30
	Lunch/free time	11:30-12:00
	Parent pick up	12:00-12:15
	Staff clean-up and prep	12:15-12:30
<i>Tues & Thurs</i>	Youth Manager pick-up breakfast & Lunches	7:30-8:00
	Youth Leaders prep for arrival	7:30-8:00
	Kids arrive/ eat breakfast/AM routine	8:00-8:30
	Weekly Theme/Project	8:30-9:30
	kids gather belongings, walk to the pool	9:30-10:00
	Field Trip to the Pool	10:00-12:00
	Eat lunch at the pool	11:30-12:00
	parents pick-up at the pool	12:00-12:15
	staff clean-up	12:15-12:30

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Schedule of Activities:

Theme:	ACTIVITY:	Date:
Explore lone	Learn history of lone, do the walking tour, go to the library,	Week 1:
	go on a scavenger hunt	6/17-6/20
Talent Week	chore & practice a talent, build your props or costume,	Week 2:
	perform talent, Guest comes to perform a talent	6/24-6/27
Patriot Week	Learn about local heros, Make flags for soldiers,	Week 3:
	play a baseball game, etc.	7/1-7/3
Safety Week	Learn about the roles of Police and Fire	Week 4:
	Visit Fire station, someone from Police/Fire come to speak	7/8-7/11
Picnic in the Park	Nature walks, nature art projects, picnic meals,	Week 5:
	plant a garden	7/15-7/18
Carnival Week	Play carnival games for prizes, gunee sack races,	Week 6:
	make cotton candy, face painting	7/22-7/25

Received
AUG 30 2023
City of Ione

ATTACHMENT #11E

Invoice No. J-1102

Amador County Recreation Agency

INVOICE

Customer

Name City of Ione
Address 1 East Main Street
City Ione State CA ZIP 95640
Phone

Misc

Date 7/13/2023
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
1	Ione Pool June 2023		
1	Lifeguards, Pool Manager & Staff	\$ 9,022.00	\$ 9,022.00
1	Advertising, Supplies and Travel Reimbursement	\$ 50.00	\$ 50.00
1	Worker's Comp @ 15%	\$ 1,353.00	\$ 1,353.00
1	Administration Fee @ 10%	\$ 902.00	\$ 902.00
-1	Less Income	\$ 3,521.00	\$ (3,521.00)
Please Pay by 8/1/2023			
1111-46-4645 - \$3521.00			
4111-92-6215 \$11,327.00			

SubTotal: \$ 7,806.00

Shipping:

Payment

Select One...

Tax Rate(s):

Comments

Name

CC #

Expires

TOTAL \$ 7,806.00

Office Use Only

ACRA 10877 Conductor Blvd., Suite 100, Sutter Creek, Ca. 95685 (209)223-6349

Everybody gets to PLAY!

Received

AUG 23 2023

Invoice No. J-1106

Amador County Recreation Agency City of Ione

INVOICE

Customer

Name City of Ione
Address 1 East Main Street
City Ione State CA ZIP 95640
Phone

Misc

Date 8/21/2023
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
1	Ione Pool July 2023		
1	Lifeguards, Pool Manager & Staff	\$ 9,843.75	\$ 9,843.75
1	Advertising, Supplies and Travel Reimbursement	\$ 50.00	\$ 50.00
1	Worker's Comp @ 15%	\$ 1,476.56	\$ 1,476.56
1	Administration Fee @ 10%	\$ 984.40	\$ 984.40
-1	Less Income <i>4111-92-6215</i> <i>\$12,354.71</i> Please Pay by 9/1/2023 <i>1111-46-4645</i> <i>\$-1742.00</i>	\$ 1,742.00	\$ (1,742.00)
SubTotal		\$	10,612.71
Shipping			
TOTAL		\$	10,612.71

Payment

Select One...

Comments

Name

CC #

Expires

Tax Rate(s)

Office Use Only

ACRA 10877 Conductor Blvd., Suite 100, Sutter Creek, Ca. 95685 (209)223-6349

Everybody gets to PLAY!

Amador County Recreation Agency

Received Invoice No. J-1201

OCT 05 2023

City of Ione

INVOICE

Customer

Name City of Ione
Address 1 East Main Street
City Ione State CA ZIP 95640
Phone

Misc

Date 9/15/2023
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
1	Ione Pool July 2023		
1	Lifeguards, Pool Manager & Staff	\$ 4,967.75	\$ 4,967.75
1	Advertising, Supplies and Travel Reimbursement	\$ 50.00	\$ 50.00
1	Worker's Comp @ 15%	\$ 745.16	\$ 745.16
1	Administration Fee @ 10%	\$ 496.78	\$ 496.78
-1	Less Income	\$ 340.00	\$ (340.00)
	10/15/2023		
	Pool Management 4111-92-6215	\$ 6,259.69	
	Pool Revenue 1111-46-4645	\$ 340.00	
		SubTotal	\$ 5,919.69
		Shipping	
		TOTAL	\$ 5,919.69

Payment

Select One...

Comments

Name

CC #

Expires

Tax Rate(s):

Office Use Only

ACRA 10877 Conductor Blvd., Suite 100, Sutter Creek, Ca. 95685 (209)223-6349

Everybody gets to PLAY!



CITY OF IONE
IONE, CA 95640

AGENDA ITEM #12

DATE: JANUARY 30, 2023

**TO: DAN TRAXLER, CHAIRMAN
FERN DAY, VICE CHAIRMAN
DEMI WRIGHT, COMMISSIONER
RENEE HANSEN, COMMISSIONER
LARRY CAPUTO, COMMISSIONER**

FROM: KASEY GUEVARA, ADMINISTRATIVE ANALYST

SUBJECT: IONE 4-H LEASE OF HOWARD PARK BARN

RECOMMENDED ACTION:

Recommend approval to City Council of the City of Ione to enter into a lease agreement with The Regents of the University of California, Agriculture and Natural Resources, Cooperative Extension

FISCAL IMPACT:

Ione 4-H will reimburse the City for water and power usage.

BACKGROUND:

The barn at Howard Park is located on the Southwestern portion of the park and currently holds five large stalls with paddocks and five large paddocks without stalls. There is also a large area of flat land surrounding the barn that can be utilized for other 4-H related projects. The barn is occasionally used by renters to keep their horses but is not rented out on a consistent basis.

The City met with Ione 4-H Club in October 2023 to tour the barn and surrounding area. Ione 4-H thought it would be suitable to keep larger project animals such as steers, goats, sheep or pigs.

DISCUSSION:

Ione 4-H is interested in leasing the barn to house fair animals for 4-H members that do not have the ability to care for them at their homes. Ione 4-H would keep larger animals at the barn such as sheep, swine, cattle etc. Ione 4-H will also be able to have meetings and store any needed supplies and equipment at the barn as well. With permission from the City, Ione 4-H will be responsible for any updates and improvements the barn may need in order to make it compatible for keeping animals.

Ione 4-H will also have first right of refusal with the barn. If prospective renters are interested in renting available stalls in the barn, they will need to contact the City. The City will determine availability with Ione 4-H.

The agreement will be valid through June 30, 2024. Ione 4-H is only able to contract per fiscal year. The agreement can be renegotiated at that time. Central Sierra Cooperative Extension, the entity that Ione 4-H falls under, has already signed the attached agreement.

ATTACHMENTS:

- Attachment I2A: Howard Park Barn Lease agreement

AGREEMENT FOR IONE COMMUNITY 4-H CLUB AND ITS USE OF THE BARN AT HOWARD PARK

This License Agreement ("Agreement") for the use of the Howard Park barn is entered into this 17-01-2024, by and between the City of Ione, a California municipal corporation, through its Parks & Recreation Department ("City"), and The Regents of the University of California, Agriculture and Natural Resources, Cooperative Extension.

RECITALS

WHEREAS, the City owns and operates Howard Park, as depicted on Exhibit "A" hereto; and

WHEREAS, the City of Ione owns a barn located at Howard Park located at 600 Church Street; and

WHEREAS, the barn has one single stall inside, four double stalls inside, and eight double outside pens; and

WHEREAS, the barn is furnished with power and water; and

WHEREAS, surrounding the barn there is a grassy area and a wash rack; and

WHEREAS, Ione Community 4H is a subsidiary of Central Sierra Cooperative Extension; and

WHEREAS, Ione Community 4H is a service club in the area whose mission is to engage youth in reaching their fullest potential while advancing the field of youth development; and

WHEREAS, Ione Community 4-H Club desires to use the barn at Howard Park to store club equipment, have meetings and keep market animals from January to December of each year of this Agreement; and

WHEREAS, the City wishes to grant Ione Community 4-H Club permission to use the barn; and

WHEREAS, individuals will occasionally want to rent available spaces in the barn to keep their animals; and

WHEREAS, Ione Community 4-H Club will have first right of refusal of the barn at Howard Park for the duration of their contract and those wishing to rent shall contact the City for permission to use; and

NOW, THEREFORE, in consideration of the above recitals, the mutual covenants herein contained and such other and further consideration as is hereby acknowledged, the parties agree as follows:

AGREEMENT

PARTICIPATING AGENCIES AND DESIGNATED CONTACT PERSONS

City Representative: Amy Gedney, Interim City Manager City of Ione #1 Main Street Ione, CA 95640 Tel: (209) 274-2412, Ext. 116	Central Sierra Cooperative Extension: JoLynn Miller, Central Sierra Director & 4-H Youth Development Advisor 52 North Washington Sonora, CA 95370 Tel: (209) 256-6333
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1. Term:

- A.** This Agreement will be valid from date of approval through and continuing for one year from date of approval.
- B.** At one year, the terms and conditions will be evaluated by all Parties.
- C.** At one year, the Agreement may be extended by request of either party for a three-year term. If the Agreement is still active at the third year, both parties may agree to extend the Agreement an additional three years.
- D.** If either party fails to perform any of its obligations under this Agreement when due and called for, the party shall be in default if it fails to cure such default within thirty (30) days after written notice from the non-defaulting party of such default; provided, however, that if the nature of a non-monetary default is the result of a force majeure occurrence or is otherwise of a nature such that it cannot be fully cured within that thirty (30) day period, the party in default shall have such additional time as is reasonably necessary to cure the default so long as the party in default is proceeding diligently to complete the necessary cure after service of notice by the non-defaulting party. If Ione Community 4-H Club remains in default after the 30-day cure period this Agreement may be terminated at the City's option.

2. Mutual Covenants:

- A. The City will:**

- a. **Monitor.** Monitor the Park and City Facilities to ensure all commitments are being adhered to.

B. IONE COMMUNITY 4-H will:

- a. **1. Reimbursement.** Reimburse the City of Ione for water and power costs on a monthly basis for the term of the contract. This will be paid by the 15th of every month of the term of the contract. Prior to the anniversary of the third year of this Agreement, both parties shall negotiate in good faith an appropriate reimbursement in a continuing effort to help the city offset rising operations and maintenance cost associated with the barn.
- b. **Ione Community 4-H Club Use.** Conduct Ione Community 4-H Club functions at the barn in accordance with applicable laws and City policies, including all OSHA regulations and standards. Ione Community 4-H Club shall not use the barn, nor permit others to use the barn in a way that will create a hazardous condition at the barn or surrounding areas. The Community 4-H Club Leader shall inspect the premises prior to any use to ensure no hazardous conditions are present.
- c. **Improvements.** Obtain permission from the city to invest in the development of the Howard Park barn and surrounding area through donations, grants and fund-raising efforts and help the city to make capital improvements to the barn as grants, donations and fundraising allow.
- d. **Equipment.** Provide and maintain the necessary equipment for the barn at Howard Park for the use of Ione Community 4-H Club. This would include hoses for watering, field rakes, shovels, weed eaters, animal waterers, etc.
- e. **Insurance.** Maintain insurance, naming the City of Ione as an additional insured, and will maintain additional property insurance covering items kept at the barn.
- f. **Conservation.** Assist Parks and Recreation Department staff to conserve both water and electrical power associated with the facilities.

3. Exclusivity & Scheduling:

This is an exclusive contract for Ione Community 4-H Club to use the Howard Park barn. However, Ione Community 4-H Club shall maintain first right of refusal for the purpose of holding meetings, fair practices and storing equipment during the year, each year for duration of this Agreement. Ione Community 4-H shall request approval from the City for any events that are outside of meetings, fair practices, and storing equipment.

4. Insurance:

The Ione Community 4-H Club shall procure and maintain for the duration of this Agreement casualty and general liability insurance in commercially reasonable amounts, or as required by

California Law, insuring against claims for injuries to persons or damages to property which may arise from or in connection with Ione Community 4-H Club's use of the City Facilities or performance under this Agreement. The coverage shall in no event be less than \$1,000,000 in primary coverage.

- a. The City, its officers, agents and employees are to be covered as additional insured. The policy shall not contain any special limitations on the scope of protection afforded to the City, its officers, agents and employees.
- b. For any claim related to this Agreement, Ione Community 4-H Club's insurance shall be the primary insurance as it relates to claims made against the City, its officers, officials and employees. Any insurance or self-insurance maintained by the City, its officers, officials or employees shall be excess of the Ione Community 4-H Club's insurance and shall not contribute to it.
- c. Ione Community 4-H Club's insurance shall apply separately to each insured against whom a claim is made, or suit is brought, except with respect to the limits of insurer's liability.
- d. Each insurance policy required by this Section shall be endorsed to state that coverage shall not be suspended, voided or cancelled by either Party, reduced in coverage or in limits except after thirty (30) days prior (10 days for non-payment of premium) written notice by certified mail, return receipt requested, has been given to the City. Ione Community 4-H Club shall also provide the same notice to the City.
- e. Ione Community 4-H Club shall furnish the City with original endorsements effecting coverage required by this Section. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the City within thirty (30) days from execution of this Agreement.
- f. Any failure to comply with reporting or other provisions of the parties, including breach of warranties, shall not affect coverage provided the City, its officers, agents and employees.

5. Indemnity:

~~Ione Community 4-H Club shall indemnify and hold City and its officers, employees, officials, employees, agents, and volunteers harmless from and against all claims, damages, losses and expenses, including attorneys' fees and costs arising out the use or other activities described in this Agreement by Ione Community 4-H Club, caused in whole or in part by any negligent act or omission of Ione Community 4-H Club, its agents, employees and volunteers or anyone directly or indirectly associated with Ione Community 4-H Club or anyone whose acts for which Ione Community 4-H Club may be liable, except where such liability is caused by the active negligence, sole negligence or willful misconduct of City, its officers, officials or employees.~~ SEE ATTACHMENT A

6. Assignment:

Ione Community 4-H Club agrees that it will not assign this Agreement or any interest herein without first obtaining the prior written consent of City. Any assignment without the City's consent shall be voidable, and, at City's election, shall constitute a default.

7. Dispute Resolution:

If, during the performance of this Agreement, a dispute arises between Ione Community 4-H Club and City that cannot be settled by discussions, Ione Community 4-H Club shall submit a written statement within ten [10] days of the incident giving rise to the dispute to the City. A decision by the City Administrator shall be made to the Ione Community 4-H Club within seven [7] days, in writing. Ione Community 4-H Club reserves the right to appeal City Administrator's decision to the City Council. City Council's decision shall be binding and final. Ione 4-Club and City shall continue to perform Agreement requirements without interruption during the dispute period.

8. General Terms and Conditions.

The terms and conditions contained in this Agreement shall govern and shall take precedence over any different or additional terms and conditions that Ione Community 4-H Club may have included in any documents attached to or accompanying this Agreement. Any handwritten changes on the face of this document shall be ignored and have no legal effect unless initialed by both parties.

8.1 Choice of Law, Forum Selection, Entire Agreement and Modifications

This Agreement shall be construed under California law (without regard for choice-of-law considerations) and the policies and procedures of the City, as amended from time to time. Any action arising out of this Agreement shall be heard by a state court in California. For this purpose, Ione Community 4-H Club specifically consents to jurisdiction in Amador County. This Agreement constitutes the entire agreement and understanding of the parties and replaces any prior or contemporaneous agreement, whether written or oral.

8.2 Use of City Name or Logo.

Ione Community 4-H Club agrees not to use the name, logo, or any other marks (including, but not limited to, colors and music) owned by or associated with the City or the name of any representative of the City in any sales promotion work or advertising, or any form of publicity, without the written permission of the City in each instance.

8.3 Terms of Payment.

Subject to the conditions below, payment shall be made by Ione Community 4-H Club within 15 days upon City's presentation of an invoice for services rendered pursuant to this Agreement.

8.4 Termination.

The City may terminate this Agreement in whole or in part for Cause upon thirty (30) days written notice if Ione Community 4-H Club fails to comply with any material term or condition of this Agreement, becomes insolvent or files for bankruptcy protection, or fails to comply in a material way with the requirements of this Agreement. Late delivery of services, or services that are defective or do not conform to the Agreement shall, without limitation, be causes allowing the City to terminate for cause.

8.5 Independent Ione Community 4-H Club.

Ione community 4-H Club shall perform its duties hereunder as an independent Ione Community 4-H Club and not as an employee of the City. Neither Ione community 4-H Club nor any agent or employee of Ione Community 4-H Club shall be or shall be deemed to be an agent or employee of the City. Ione community 4-h club shall pay when due all required employment taxes and income tax withholding, including all federal and state income tax on any monies paid pursuant to this agreement. Ione Community 4-H Club acknowledges that Ione Community 4-H Club and its employees are not entitled to tax withholding, worker's compensation, unemployment compensation, or any employee benefits, statutory or otherwise. Ione Community 4-H Club shall have no authorization, express or implied, to bind the City to any agreements, liability, or understanding except as expressly set forth herein. Ione Community 4-H club shall be solely responsible for the acts of Ione Community 4-H Club, its employees, and agents.

8.6 Non-Waiver.

No waiver by any party of any default or nonperformance shall be deemed a waiver of any subsequent default or nonperformance.

8.7 Limitation on City Liability.

In No Event Shall The City Be Liable For Any Indirect, Consequential, Incidental, Lost Profits Or Like Expectancy Damages Arising Out Of The Agreement. The City's Maximum Obligation Under This Agreement Shall Not Exceed \$7,500.

8.8 Affirmative Action, Equal Employment Opportunity, and Targeted Group Business.

The City is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation and is committed to transacting business only with firms who follow these practices. Ione

Community 4-H Club must apply every good. faith effort to ensure implementation of this policy in their practices of employment, upgrade, demotion or transfer, recruitment, or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Ione 4-H Club will maintain non-segregated facilities for their employees and not allow their employees to perform services at any segregated facilities under its control. By accepting this Agreement, Ione Community 4-H Club certifies that it complies with all applicable federal and state laws as well as City policies related to non-discrimination, equal employment opportunity, and affirmative action.

8.9 Compliance with Ordinances and Regulations.

Ione Community 4-H Club agrees to abide by all applicable laws and regulations and all rules, notices, prohibitions instructions, or directions posted on any park or trail sign by the City. This includes closures. The Ione Community 4-H Club is not authorized to alter, construct, erect, or remove any structure within a park or on a trail without permission from the City. This includes the physical alteration of structures. The Ione Community 4-H Club agrees to not assemble for the purpose of which, in fact, results in blocking or obstructing the lawful use by any other person of any portion of a park or trail or any structure in a park or on a trail or any position of access or exit to or from any park, trail, structure therein. This includes blocking off entrance drives and parking areas. Ione Community 4-H Club agrees not to charge admission, collect fees or payment for any activity, event, service or use of any land or facility in a park or on a trail without permission from the City. This includes charging a fee for the use of parking spaces.

8.10 Severability.

If any provision of this Agreement shall be invalid or unenforceable with respect to any party, the remainder of the Agreement, or the application of such provision to persons other than those as to which it is held invalid or unenforceable, shall not be affected and each provision of the remainder of the Agreement shall be valid and be enforceable to the fullest extent permitted by law.

8.11 Survivability.

The terms, provisions, representations, and warranties contained in this Agreement that by their sense and context are intended to survive the performance thereof by any of the parties hereunder shall so survive the completion of performance and termination of this Agreement, including the making of any and all payments hereunder.

8.12 Notices.

All notices, requests, or other communications required hereunder shall be sufficient only if given in writing and shall be deemed given only when delivered personally or deposited in the United States mails by certified or registered mail, postage prepaid addressed as follows:

If to the City:
City of Ione
Attn: City Manager
P.O. Box 398
Ione, CA 95640

If to Central Sierra Cooperative Extension
Central Sierra Cooperative Extension
Attn: Central Sierra Director & 4-H Youth Development Advisor
311 Fair Lane
Placerville, CA 95667

Such addresses may be changed by either party by written advice as to the new address delivered to the other party at the address provided above.

8.13 Multiple Counterparts


This Agreement may be executed in multiple counterparts, each of which shall be an original, but all of which shall constitute one and the same document. Facsimile or electronic signatures shall have the same effect as original signatures.

IN WITNESS WHEREOF, the City of Ione, a municipal corporation, has caused this Agreement to be executed in duplicate by its City Manager and attested to by its City Clerk; and Ione Community 4-H Club has caused this Agreement to be executed by its authorized agent.

CITY OF IONE

By _____
Amy Gedney, Interim City Manager

IONE COMMUNITY 4-H CLUB

By  _____
JoLynn Miller, Central Sierra Director & 4-H Youth Development Advisor

Digitally signed by JoLynn Miller
Date: 2024.01.17 16:31:40 -08'00'

APPROVED AS TO FORM:

By _____

Andy Pinasco, City Attorney

By _____

Janice Traverso, City Clerk


ATTACHMENT B

Standard Hold Harmless/Indemnification Clause Recognizing Property Owner's Interests

(While Not Placing Unacceptable Liability on the University of California)

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA shall defend, indemnify, and hold [Name of other entity or person: CITY OF IONE, CA], its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, its officers, employees, or agents.

County Director's Name and Signature:

 Digitally signed by JoLynn Miller
Date: 2024.01.17 16:31:57 -08'00'

Date: _____

County Name: AMADOR

University of California
Division of Agriculture & Natural Resources
Cooperative Extension

Authorized Name and Signature of the other entity:

Date: _____

CITY OF IONE, CA

USE THIS LANGUAGE TO MODIFY AN EXISTING CONTRACT/AGREEMENT.

CERTIFICATE OF SELF-INSURANCE COVERAGE

Date: June 15, 2023

PRODUCER/INSURED

The Regents of the University of California
Office of the President
Office of Risk Services
1111 Franklin St., 10th Floor
Oakland, CA 94607-5200
510-987-9832

This Certificate is issued as a matter of information only to authorized viewers for their internal use only and confers no rights upon any viewer of this Certificate. The Certificate does not amend, extend or alter the coverage described below. This Certificate may only be copied, printed and distributed by an authorized viewer for its internal use. Any other use, duplication or distribution of the Certificate without the written consent of the Regents of the University of California is prohibited.

ENTITIES AFFORDING COVERAGE

PARTICIPATION

COMPANY LETTER A **The Regents of the University of California** **100 %**

COVERAGES

THIS IS TO CERTIFY THAT THE REGENTS OF THE UNIVERSITY OF CALIFORNIA IS A GOVERNMENTAL ENTITY THAT HAS A SELF-FUNDED RETENTION FOR LIABILITIES DESCRIBED BELOW, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY WRITTEN CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY PERTAIN. THIS SELF-FUNDED PROGRAM IS SUBJECT TO ALL PROVISIONS OF THE BYLAWS AND STANDING ORDERS OF THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, WHICH DOES NOT PERMIT ANY ASSUMPTION OF LIABILITY WHICH DOES NOT RESULT FROM THE NEGLIGENT ACTS OR OMISSIONS OF ITS OFFICERS, AGENTS OR EMPLOYEES.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIMITS
A	GENERAL LIABILITY	Self-Insured	July 1, 2023	July 1, 2024	GENERAL AGGREGATE \$ Not applicable
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS-COMP/OP AGG \$ 5,000,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCURRENCE				PERSONAL & ADV INJURY \$ 5,000,000
					CONTRACTUAL LIABILITY \$ 5,000,000
					EACH OCCURRENCE \$ 5,000,000
A	AUTOMOBILE LIABILITY	Self-Insured	July 1, 2023	July 1, 2024	COMBINED SINGLE LIMIT \$ Not applicable
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (PER PERSON) \$ 2,500,000
	<input checked="" type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (PER ACCIDENT) \$ 2,500,000
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE \$ 2,500,000
	<input checked="" type="checkbox"/> HIRED AUTOS				
A	PROPERTY	Self-Insured	July 1, 2023	July 1, 2024	EACH OCCURRENCE \$ 10,000,000
	<input checked="" type="checkbox"/> FIRE & EXTENDED PERILS				AGGREGATE \$ Not applicable
A	WORKERS' COMPENSATION AND EMPLOYERS LIABILITY	Self-Insured	July 1, 2023	July 1, 2024	STATUTORY LIMITS
					EACH ACCIDENT \$ As required by California Law
					DISEASE - POLICY LIMIT \$ As required by California Law
					DISEASE - EACH EMPLOYEE \$ As required by California Law

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

ADDITIONAL COVERED PARTY- AS REQUIRED BY WRITTEN CONTRACT OR AGREEMENT WITH RESPECT TO GENERAL LIABILITY AND AUTOMOBILE LIABILITY

LOSS PAYEE - AS REQUIRED BY WRITTEN CONTRACT OR AGREEMENT WITH RESPECT TO PROPERTY COVERAGE

CERTIFICATE HOLDER

APPLICABLE PARTY AS REQUIRED BY WRITTEN CONTRACT OR AGREEMENT

CANCELLATION

SHOULD THE REGENTS ELECT TO DISCONTINUE SELF-INSURING ITS LIABILITIES, THE REGENTS WILL UPDATE PROOF OF SELF-INSURANCE ON ITS WEBSITE. THE REGENTS SHALL NOT BE OBLIGATED TO PROVIDE INDIVIDUAL NOTICE TO VENDORS OR OTHERS.

By:



KEVIN CONFETTI, AVP & CHIEF RISK OFFICER